

**BURLINGTON CITY COUNCIL LICENSE COMMITTEE  
CITY HALL –1<sup>ST</sup> FLOOR, BUSHOR CONF. ROOM \*OR\*  
ZOOM MEETING WITH CALL-IN  
BURLINGTON, VERMONT  
MINUTES OF MEETING  
February 6, 2024  
**DRAFT****

**MEMBERS PRESENT:**

Ben Traverse (via Zoom)  
Melo Grant (via Zoom)

**OTHERS PRESENT:**

Lori Olberg  
Hayley McClenahan  
Phil Edgerley  
Louie Orleans

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## **1.0 AGENDA**

1.1 motion to amend/adopt the agenda

Councilor Traverse called the meeting to order at 5:09 PM.

**MOTION by Councilor Grant, SECOND by Councilor Traverse, to adopt the agenda.**

**VOTING: unanimous; motion carries.**

## **2.0 PUBLIC COMMENT (VERBAL)**

2.1 Public Comment (verbal)

None.

## **3.0 CONSENT AGENDA**

3.1 motion to adopt the consent agenda and take the actions as indicated

3.2 Communication: BPD, re: May 5, 2024, COTS Walk, 1 pm – 5 pm, Battery Park – waive the reading, accept the communication and place it on file.

3.3 Communication: BPD, re: Sunday, June 9, 2024, Vermont Blues Society Community Event, 11 am – 5 pm, Main Street Landing - waive the reading, accept the communication and place it on file.

3.4 Tobacco License and Tobacco Substitute Endorsement Renewals (2024-2025): see attached list – approve the 2024-2025 Tobacco License Substitute Endorsement Renewals as listed.

**MOTION by Councilor Grant, SECOND by Councilor Traverse, to adopt the consent agenda and take the actions as indicated for items 3.1-3.4.**

**VOTING: unanimous; motion carries.**

#### **4.0 DELIBERATIVE AGENDA**

4.1 Special Event Outdoor Entertainment Permit Application (May 2024 – September 2024): Higher Ground, BCA Center – 405 Pine Street (in back parking lot of building)

Assistant Fire Marshal Edgerley noted that he is working with staff to determine whether the crowd size will be over 1,000 people, as that will require fire and EMS support presence. Councilor Grant noted that this event is ticketed, so it should be relatively easy to gauge anticipated attendance in advance.

**MOTION by Councilor Grant, SECOND by Councilor Traverse, to approve the special event outdoor entertainment permit application for Higher Ground May 2024 – September 2024, BCA Center – 405 Pine Street (in back parking lot of building).**

**VOTING: unanimous; motion carries.**

4.2 Special Event Outdoor Entertainment Permit Application (Friday, April 5, 2024 to Monday, April 8, 2024): The Pinery, 377 Pine Street  
Louie Orleans spoke on behalf of the Applicant, noting that this event is related to the solar eclipse that will occur in April, and will have several food trucks and music for visitors who are here for the eclipse. He noted that they hired Chocolate Thunder for security for this event, and will moderate attendance through them.

**MOTION by Councilor Traverse, SECOND by Councilor Grant, to approve the special event outdoor entertainment permit application (four days only) for The Pinery, 377 Pine Street.**

**VOTING: unanimous; motion carries.**

4.3 Special Event Outdoor Entertainment Permit Application (May 17 – August 30): South End Get Down, 377 Pine Street  
Mr. Orleans also spoke about this event, saying that it has been a great success over the last several years. He asked about the hours for the permit, and staff confirmed that the permit's hours are 4:30 pm to 11 pm. He noted that Chocolate Thunder will also be providing security for the event and will ensure that attendance is below 1,000.

**MOTION by Councilor Traverse, SECOND by Councilor Grant, to approve the special event outdoor entertainment permit application for South End Get Down, 377 Pine Street, May 17-August 30.**

**VOTING: unanimous; motion carries.**

4.4 Special Event Outdoor Entertainment Permit Application (9/19/24 to 9/22/24): Oktoberfest, Burlington Waterfront

**MOTION by Councilor Grant, SECOND by Councilor Traverse, to approve the special event outdoor entertainment permit application (9/19/24 to 9/22/24) for Oktoberfest, Burlington Waterfront.**

**VOTING: unanimous; motion carries.**

## **5.0 ADJOURNMENT**

5.01 Motion to adjourn

Meeting adjourned at 5:20 PM.