Local Control Commission Meeting

Monday, February 12, 2024, 8:15 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Please click the link below to join the webinar:
https://zoom.us/j/92973478288
Or Telephone: +1 309 205 3325 US
Webinar ID: 929 7347 8288

****CCTV link: https://www.youtube.com/playlist?list=PLljLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	**1.1. Motion to adopt agenda**
Meeting	February 12, 2024 - Local Control Commission Meeting - Monday, February 12, 2024, 8:15 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Consent Agenda

Subject	**2.1. Motion to adopt the consent agenda and take the actions indicated**
Meeting	February 12, 2024 - Local Control Commission Meeting - Monday, February 12, 2024, 8:15 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	2. Consent Agenda
Department	Council and Board

Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	**2.2. 2024 - 2025 First, Second, Third Liquor License and Outside Consumption Permit Renewals: see attached list**
Meeting	February 12, 2024 - Local Control Commission Meeting - Monday, February 12, 2024, 8:15 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	2. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	approve the 2024 - 2025 First, Second, Third Liquor License and Outside Consumption Renewals as listed with all standard conditions

3. Deliberative Agenda

Subject	**3.1. First and Third Class Liquor License Applications (2024-2025): The Archives, 191 College Street**
Meeting	February 12, 2024 - Local Control Commission Meeting - Monday, February 12, 2024, 8:15 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the 2024 - 2025 First and Third Class Liquor License Applications for The Archives, 191 College Street with all standard conditions

4. Adjournment

Subject	**4.1. Motion to adjourn**
Meeting	February 12, 2024 - Local Control Commission Meeting - Monday, February 12, 2024, 8:15 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. Adjournment
Department	Council and Board
Type	Action
Recommended Action	Motion to adjourn

2024-2025 First, Second, Third Class Liquor License and Outside Consumption Permit Renewals
Local Control Commission Meeting, Monday, February 12, 2024

First Class:

Arts Riot
Bistro de Margot
Buffalo Wild Wings
El Cortijo
Foam Brewers
Hilton Garden Inn Burlington DT
Istanbul Kebab House
JSkis
Olde Northender Pub
Pascolo Ristorante
Queen City Brewery
Rasputin's
Sherpa Kitchen
Simple Roots Brewing
Taco Gordo
Farmhouse Tap and Grill
Friendly Toast
The Great Northern
The Gryphon
The Pinery
T Rugg's Tavern
Vermont Comedy Club

Second Class:

#126 North Avenue Jolley
Cumberland Farms 661 Pine St
Cumberland Farms 454 Riverside Ave
Kampus Kitchen
Momo's Market
Pearl Street Beverage
Wilder Wines

Third Class:

Arts Riot
Bistro de Margot
Buffalo Wild Wings
El Cortijo
Foam Brewers
Hilton Garden Inn Burlington DT
Istanbul Kebab House
JSkis
Olde Northender Pub
Pascolo Ristorante
Rasputin's
Taco Gordo
Farmhouse Tap and Grill
Friendly Toast
The Great Northern
The Gryphon
The Pinery
T Rugg's Tavern
Vermont Comedy Club

Outside Consumption:

Arts Riot
Bistro de Margot
Buffalo Wild Wings
Foam Brewers
Hilton Garden Inn Burlington DT
Istanbul Kebab House
JSkis
Olde Northender Pub
Pascolo Ristorante
Simple Roots Brewing
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Farmhouse Tap and Grill
Friendly Toast
T Rugg's Tavern
Vermont Comedy Club

LOCAL CONTROL COMMISSION

Standard Liquor License Conditions: 2024-2025 License Year

The Local Control Commission hereby establishes the following standard conditions to be placed on all liquor licenses for the 2024-2025 Permit Year. By signing below, the Licensee agrees that it shall comply with all of the standard conditions in addition to any special conditions added to its specific liquor license.

Standard Liquor License Conditions

Class A Conditions--All Liquor Licenses

1. Licensee agrees that it shall comply with all City and State conditions, laws, ordinances and regulations and that the failure to do so may result in the City Council suspending or revoking the permit for violation of this condition.

2. Licensee agrees that it shall comply with all local, state, and federal orders, directives, regulations, guidance, and advisories relating to a public health emergency, and that the failure to do so may result in the City Council suspending or revoking the permit for violation of this condition.

3. Licensee agrees that it will ensure that lighting in its establishment is illuminated such that inspectors, law enforcement officers, the licensee and its agents shall be able to read the identification cards of persons throughout the interior of the establishment.

4. Licensee agrees that it will ensure that patrons waiting to enter their establishments leave the sidewalk adjacent to the establishment open for pedestrians to pass.

5. Licensee agrees that it will maintain the public right-of-way adjacent to its premises clear of all refuse and debris (i.e. paper, glass, **cigarette butts**, etc) and understands that failure to do so may result in the Local Control Commission imposing a suspension for repeated violations of this condition.

6. Licensees acknowledges and agrees that discounting practices are prohibited that encourage overconsumption of alcohol (i.e. happy hours, two for ones, all you can drink for a set price, free alcohol or selling at less than cost).

7. All first class licensees agree and understand that they must be in full compliance with an annual fire safety inspection of their establishments. This inspection shall be conducted no more than 120 days prior to the beginning of the new licensing year.

8. Licensee agrees that all its advertising will be consistent with any license or permit issued.

9. All licensees shall complete a Liquor License Supplemental Questionnaire and any changes in management or contact information shall be reported to the City Clerk's office in writing within 30 days of such change.

10. All First Class Licensee's agree that they must keep a copy of the establishment's floor plan on file in the Clerk/Treasurer's Office. Any changes to the floor plans must be filed with the Clerk/Treasurer's Office within 14 days.

Class B Conditions--All Cabaret Licenses

1. Cabaret licensees, by April 1, 2008, must provide proof to the Burlington Police Department that 50% of their existing staff (excluding kitchen and janitorial), at the time proof is presented, has successfully completed a City of Burlington-specific training seminar dealing with issues of liquor control related to Burlington.
    a.) Employees must complete the training every two *license* years (i.e. if training is taken during the 2015-2016 license year it is good for that license year and the 2016-2017 license year)
    b.) It shall be the responsibility of Licensee to keep a record of employees who have attended and the dates attended.

2. Licensee agrees to adopt and implement the City of Burlington's Crowd Control and Problem Patron Protocol or **submit at the time of obtaining license** a substantially equivalent protocol to be approved by the City Attorney's Office in consultation with the Police Department.

3. Licensee agrees that a reasonable amount of substantial food must be available at all times that the licensed premise is serving alcohol to patrons. Examples of substantial food are of pizza, hot dogs, sandwiches, wings, green salads, pasta salads, etc. Serving salsa, chips, peanuts and the like is not sufficient to meet this requirement. A copy of the Local Control Commission Food Policy must be signed by the Licensee as an acknowledgement that it understands this condition.

Class C Conditions--All Restaurant Licenses

1. Food works to reduce intoxication by slowing the rate at which alcohol is absorbed into the bloodstream. Licensee agrees that it shall provide substantial food choices to patrons at anytime that alcohol is being served. A copy of the Local Control Commission Food Policy must be signed by the Licensee as an acknowledgement that it understands this condition.

Licensee agrees and acknowledges that the conditions described herein will be attached to its Liquor License for the 2024-2025 Permit Year in addition to any special conditions also attached to said license.

_____ _____

Name of Licensee/ Establishment Signature- Duly Authorized

Home (/DLLLicenseManagment/s/)

Application
DLL - Application - 35765

Approve | Reject | Applicant Action Required | Town Payment Received | Download

APPLICATION DETAILS | RELATED INFORMATION

Application Information

DLL - Application Id
DLL - Application - 35765

Business Entity Name
The Parlor, LLC

Phone number:

Applicant Email
mambro227@hotmail.com (mailto:mambro227@hotmail.com)

Renewal Application

Student Name

Applicant Action Comments

License/Permit Location Description

Town Fee
115

Business Entity Phone
802-598-7047

Training Completion Record

Designated Caterers Details

Days Since Last Modified
-1

Estimated time period for alcohol

Name and address from whom you purchase

Lease Expiration Date

Liquor Liability Insurance Policy Number

Landlord Email

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures

URL for Duties

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Burlington

Historical Id
1RST

Application Type
License

Application For
First Class Restaurant/Bar License

Mode of Training

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

pd check #1108
1/16/24
$205.00

Home (/DLLLicenseManagment/s/)

Application
DLL - Application - 35767

Approve | Reject | Applicant Action Required | Town Payment Received | Download

APPLICATION DETAILS | RELATED INFORMATION

Application Information

DLL - Application Id
DLL - Application - 35767

Business Entity Name
The Parlor, LLC

Phone number:

Applicant Email
mambro227@hotmail.com (mailto:mambro227@hotmail.com)

Renewal Application

Student Name

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Business Entity Phone
802-598-7047

Training Completion Record

Designated Caterers Details

Days Since Last Modified
-1

Estimated time period for alcohol

Name and address from whom you purchase

Lease Expiration Date

Liquor Liability Insurance Policy Number

Landlord Email

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures

URL for Duties

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Burlington

Historical Id
3RST

Application Type
License

Application For
Third Class Restaurant/Bar License

Mode of Training

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

LIQUOR LICENSE

NEW APPLICANT QUESTIONNAIRE

D/B/A (Business Name)____The Archives Bar_____

Contact person __Michele R. Ambrosino_ Contact Phone _802-598-7047__

1. Have you ever had a liquor license before? If yes, please explain.

   We have not.

2. Please describe your experience serving or selling alcohol?

   Bartended and served in college.

3. Are you familiar with the laws relating to the sale of alcohol in Vermont? Have you completed the training required by DLC? Have your employees? If not, what is your plan for training?

   Yes, completed the DLC training and all our current employees have as well. Current staff and management are all staying in their current positions.

4. Have you had an opportunity to meet with an inspector from the Department of Liquor Control?

   No I have not met with them yet.

5. How many employees will you have?

   Likely 8-10 current employees will be staying.

6. What is/will the square footage of the public space and what is/will be your occupancy load??

   Square footage is roughly 2400 square feet. Occupancy limit per Burlington Fire Code is 130.

7. What kind of precautions will you take to prevent underage sales?

   This has never been and will never be a college bar. Our interest in this purchase is due in large part to the fact that the clientele is an average age of 35 years old. We have well experienced door security who take precautions and are well trained at spotting underage and fake ID's.

Please note that your application will not go before the License Subcommittee until this application has been satisfactorily completed and returned to the Clerk's Office

May 1, 2023 ---- April 30, 2024

CITY OF BURLINGTON
Liquor License Supplemental Questionnaire

X New ☐ Renewal

PART I--ORGANIZATION

1. Corporation/Sole Proprietor name The Parlor, LLC

2. D/B/A (Business Name) The Archives Bar 3. Bus. Phone

4. Business Address 191 College Street, Burlington, VT 05401

5. Contact person Michele Ambrosino 6. Contact Phone 802-598-7047

7. Email Address: mambro227@hotmail.com

PART II--OPERATION

1. Regular Hours of Operation:

Sunday 12pm-2am Wednesday 4pm-2am Saturday 12pm-2am

Monday 4pm-2am Thursday 4pm-2am

Tuesday 4pm-2am Friday 4pm-2am

2. Occupancy Load 130 3. # of Restrooms 2 4. # of Egresses 3

5. Date of last Fire/Safety Check November 2023

PART III--MANAGER OF RECORD

Please provide the following information on the manager of record.

Manager of Record Sean McKenzie

Home Address 38 Frederic Way, Hinesburg, VT 05461

Phone number Social Security Nu

Driver's Licen e of Birth

WITHIN THE PAST SEVEN YEARS HAS THE MANAGER BEEN CONVICTED OF A FELONY OR A VIOLATION OF STATE OR FEDERAL NARCOTICS LAW?

ANY PENDING CHARG

The Archives Bar Menu

January 2024

Cheese Plate

Three rotating selections of Vermont Cheese

Vermont Smoke and Cure Meat Selection

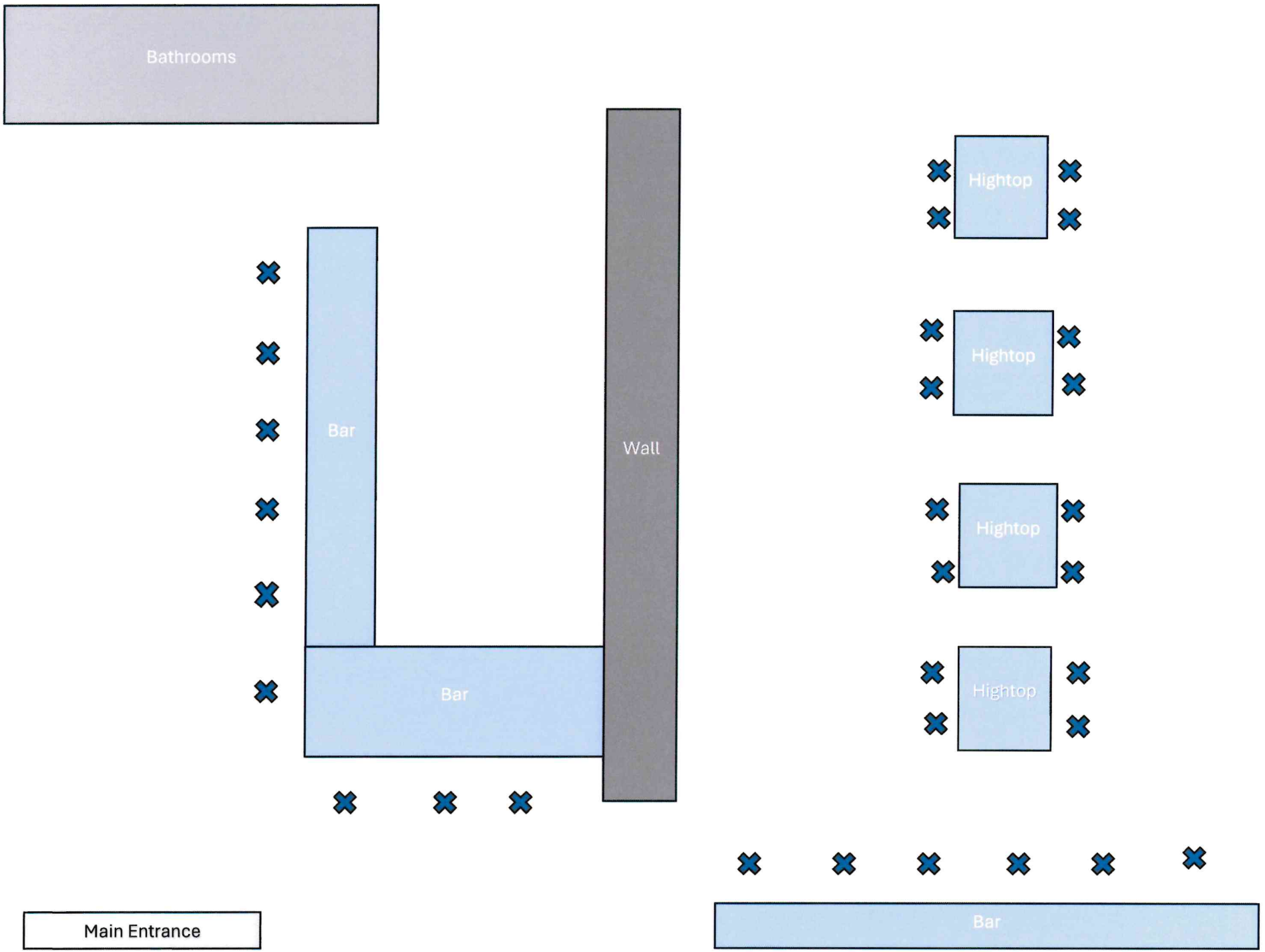
Cranberry Pistachio Crackers

Roasted Almonds w/Sea Salt

Vermont organic honey

Horseradish Mustard

Artisan Beer Nut & Cracker Mix w/ Wasabi Peas


Bathrooms
Bar
Wall
Hightop
Hightop
Hightop
Hightop
Bar
Bar
Main Entrance

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY

CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Michele Ambrosino

FOR COMPLETING

1st Class Server Training Program 2024 (Final Exam)

COMPLETION DATE	SCORE
January 2, 2024	100%

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_____ _____

Name of Licensee/ Establishment Signature- Duly Authorized