



City Council - License Committee

Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room

Please click the link below to join the webinar:

<https://zoom.us/j/93072965543>

Or Telephone: +1 305 224 1968 US

Webinar ID: 930 7296 5543

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	2. Public Forum
Department	Council and Board
Type	Action Procedural

Recommended Action open the Public Forum
close the Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions as indicated
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	Motion to adopt the consent agenda and take the actions as indicated
Subject	3.2. Communication: BPD, re: May 5, 2024, COTS Walk, 1 pm - 5 pm, Battery Park
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	3. Consent Agenda
Department	Police Department
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	3.3. Communication: BPD, re: Sunday, June 9, 2024, Vermont Blues Society Community Event, 11 am - 5 pm, Main Street Landing
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	3. Consent Agenda
Department	Police Department
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	3.4. Tobacco License and Tobacco Substitute Endorsement Renewals (2024-2025): see attached list
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office

Type	Action (Consent)
Recommended Action	approve the 2024-2025 Tobacco License and Tobacco Substitute Endorsement Renewals as listed

4. Deliberative Agenda

Subject	4.1. Special Event Outdoor Entertainment Permit Application (May 2024 - September 2024): Higher Ground, BCA Center - 405 Pine Street (in back parking lot of building)
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the special event outdoor entertainment permit application for Higher Ground, May 2024 - September 2024, BCA Center - 405 Pine Street (in back parking lot of building)
Subject	4.2. Special Event Outdoor Entertainment Permit Application (Friday, April 5, 2024 to Monday, April 8, 2024): The Pinery, 377 Pine Street
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the special event outdoor entertainment permit application (four days only) for The Pinery, 377 Pine Street
Subject	4.3. Special Event Outdoor Entertainment Permit Application (May 17 - August 30): South End Get Down, 377 Pine Street
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the special event outdoor entertainment permit application for the South End Get Down, 377 Pine Street, May 17 - August 30
Subject	4.4. Special Event Outdoor Entertainment Permit Application (9/19/24 to 9/22/24): Oktoberfest, Burlington Waterfront

Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the special event outdoor entertainment permit application (9/19/24 to 9/22/24) for Oktoberfest, Burlington Waterfront

5. Other Business

6. Adjournment

Subject	6.1. Motion to adjourn
Meeting	February 6, 2024 - City Council License Committee Meeting - Tuesday, February 6, 2024, 5:15 PM, Bushor Conference Room
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn



PERMIT

Pursuant to City Ordinance 27-6

DATE of EVENT: May 5, 2024

TIME: 1:00-5:00 PM

LOCATION: Start at Battery Park, east on Pearl Street, South on Church Street to King Street, East to S. Union, North to Main Street, East to S. Willard, North to Buell Street, West to S. Winooski, North to North Street, West to Intervale Ave, North to Spring, West to Elmwood Ave, South to North Street, West to N. Champlain St, West onto Sherman St, and return to Battery Park. For those participating in the "short walk", they'll go North on S. Winooski Ave, West on Pearl Street and return directly to Battery Park.

EVENT: COTS Walk

COORDINATORS: Romy Theisen <Romyt@cotsonline.org>

PERMIT ISSUED BY POLICE DEPARTMENT. DATE 1/25/2024

SIGNATURE OF DEPARTMENT REPRESENTATIVE:

Michael Henry #304
Lieutenant Michael Henry

ADDITIONAL INFORMATION/CONDITIONS

- Group expects approximately 1,500 people to participate.
- Announcement to be made to the entire group in advance of movement, detailing the route.
- Group will not block, obstruct, or interfere with pedestrian or vehicle traffic.
- Group will not inhibit or obstruct traffic entering or exiting nearby businesses.
- Group will use volunteers to assist participants getting into and out of the event.
- Participants will comply with all local, State, and Federal laws.
- Participants will arrange the availability of rest stops & will sweep the route for remaining participants at the end of the event and be responsible for clean up after the event.
- Group is to remain on the sidewalk and out of the roadway, streets, and parking areas adjacent to the site.
- No alcohol shall be dispensed or consumed on public property.
- Any music/noise and/or alcohol usage must comply with city ordinances.
- Escort officers are required for this event: Two Burlington Police Officers to be hired. One will remain with the employees collecting donations to provide deposit escort as needed. Second officer to assist participants crossing Battery to Pearl Street then provide assistance as needed to the 10 staff and 80 volunteers assisting participants crossing traffic lanes.
- Other: Group will notify, obtain and abide by all necessary permits/permission from Parks Department and Church Street Marketplace.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE

Romy Theisen

DATE 1/25/24

PHONE

802 343 6903

ADDRESS

COTS 95 North Avenue, Burlington, VT 05401



24 JUN 15 4:50 PM

PERMIT

Pursuant to City Ordinance 27-5

DATE OF EVENT: Sunday, June 9, 2024

TIME: 11:00AM – 5:00PM

LOCATION: Main Street road closure from Battery Street to Lake Street, and Lake Street closed from Main Street to the Lake Street Parking Lot entrance.

EVENT: Main Street Landing / Vermont Blues Society Community Event

ORGANIZATION: Main Street Landing

COORDINATOR/CONTACT INFORMATION: Kyla Waldron <kyla@mainstreetlanding.com>

PERMIT ISSUED BY **POLICE** DEPARTMENT ON: 1/5/2024

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Michael Henry #321
Lieutenant Mike Henry

ADDITIONAL INFORMATION/CONDITIONS:

- Appropriate barricades will be in place at either end of the street to redirect traffic and that are readily removable for emergency vehicles.
- Must obtain a waiver form signed by at least 3/4 of the block residents who thereby waive their right of normal access to the street for the requested time period.
- No alcohol will be dispensed or consumed on public property.
- Amplified sound to be controlled so as to not carry beyond the property lines of houses adjacent to the block where the party is being held.
- Event will hire Chocolate Thunder to assist with traffic control at intersection of Lake Street/Main Street.
- Event will hire one (1) Police Officer to assist with traffic control at the intersection of Battery Street/Main Street.
- Participants will comply with all local, State, and Federal laws.
- Shall be responsible for cleanup after the event.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE [Signature] DATE 11/10/24 PHONE 802-540-3018

ADDRESS 60 Lake Street suite 3B, Burlington, VT 05401

2024-2025 Tobacco License and Tobacco Substitute Endorsement Renewals
City Council License Committee Meeting, Tuesday, February 06, 2024

Tobacco:

#126 North Avenue Jolley
Cumberland Farms 454 Riverside Ave
Cumberland Farms 661 Pine St
Float On Cannabis
Garcia Tobacco Shop
Kampus Kitchen
Momo's Market
Pearl Street Beverage
Shopping Bag
Walgreen's #19570 1024 North Ave

Tobacco Substitute Endorsements:

#126 North Avenue Jolley
Bern Gallery
Cumberland Farms 454 Riverside Ave
Cumberland Farms 661 Pine St
Garcia Tobacco Shop
Kampus Kitchen
Pearl Street Beverage
Shopping Bag



Fee \$25.00

May 1, 2024 — April 30, 2025

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☒ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name Crothers Entertainment and Productions, LLC
2. D/B/A (Business Name) Higher Ground Presents 3. Bus. Phone (802)349-4521
4. Business Address 1214 Williston Rd, South Burlington, VT 05753
5. Mailing Address 1214 Williston Rd, South Burlington, VT 05753
6. Contact person Melinda Bachand 7. Contact Phone (802)349-4521
8. Email contact address melinda@highergroundmusic.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? ☒ Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or ☒ No
3. Proposed Date(s) for this Special Event May 2024 - September 2024
4. Proposed Hours for this Special Event 5pm - 11pm weekends; 5pm - 10pm weeknights
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
BCA Center - 405 Pine Street (in back parking lot of building)

For this Proposed location please answer the following questions:

- a) Occupancy Load 999 b) # of Restrooms 10 c) # of Egresses 2
- d) Date of last Fire/Safety Check 5/5/21 e) Dancing by Patrons ☒ Yes or No
- f) Amplified Music ☒ Yes or No g) Will additional staff and/or security be required ☒ Yes or No

30 shows e
\$25 : \$750.00
pd ch # 011860
1/16/24

Fee \$25.00

(Continued on back)

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

Description Higher Ground and BCA are teaming up to produce a series of outdoor concerts aimed at
bringing people together to enjoy live entertainment. The shows will be ticketed and feature up to two (2) acts
each night. There will be food vendors and bar service for patrons to enjoy as well.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 01.03.2024

SIGNATURE OF APPLICANT Melinda A. Bachan

PRINT NAME: Melinda A. Bachan

RELATIONSHIP TO BUSINESS General Manager/officer

OFFICE USE ONLY

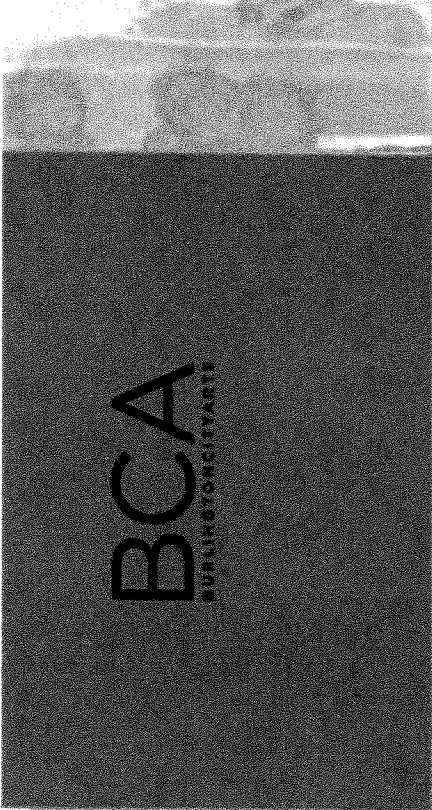
Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.



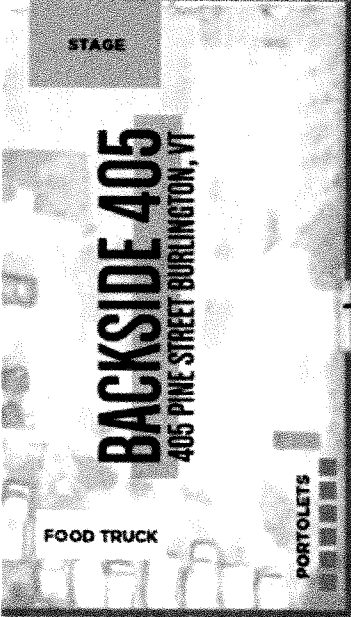
PINE STREET



VEHICLE & PEDESTRIAN ENTRANCE



VEHICLE EXIT



STAGE

BACKSIDE 405
405 PINE STREET BURLINGTON, VT

FOOD TRUCK

PORTOLETS

**BOX
OFFICE**

**VENUE
ENTRANCE / EXIT**

**BIKE
PARKING**

**PARKING LOT
ENTRANCE**

**MALTEX
PARKING LOT**



Fee \$25.00

May 1, 2023 ---- April 30, 2024

CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION

Indoor

Outdoor

PART I
ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name: Pine & Ginger, LLC
2. D/B/A (Business Name): The Pinery 3. Bus. Phone: 802-363-9305
4. Business Address: 190 North Ave, Apt 1, Burlington, VT 05401
5. Mailing Address: 190 North Ave, Apt 1, Burlington, VT 05401
6. Contact person: Louie & Max Orleans 7. Contact Phone: 802-363-9305 & 802-373-2600
8. Email contact address: info@thepineryvt.com

PART II
OPERATION

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event: Friday, April 5, 2024 to Monday, April 8, 2024
4. Proposed Hours for this Special Event: 4:30pm - 11pm (Friday); 10am - 11pm (Saturday - Monday)
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way

377 Pine Street, Burlington, VT, 05401. This is a parking lot on the west side of Pine Street. For reference, it is the same parking lot that Myer's Bagels and Barge Canal Market both use.

For this Proposed location please answer the following questions:

- a) Occupancy Load: 999 patron b) # of Restrooms: 8 port-a-potties c) # of Egresses: 2
- d) Date of last Fire/Safety Check: N/A e) Dancing by Patrons? Yes or No
- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

(Continued on back)

pd check # 654
\$25.00
Jo 1/4/24

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

The site plan for this event is the exact same as the South End Get Down, which has gone very well over 2 years. However, it will be run by The Pinery and is NOT the South End Get Down (Orleans Events). With so many tourists in town for the Total Eclipse, we feel it only makes sense to add additional space for gathering and possibly viewing. There will be 4-5 food vendors on the west side of the parking lot as well.

Max Orleans, Louie Orleans, and Tyson Ringey (Pine & Ginger LLC DBA The Pinery) will operate this event.

The parking lot has fencing on the North/South sides, and is naturally enclosed on the west side by the Barge Canal. We would provide security at the main entrance on the East side of the parking lot. The event is focused on the art, food trucks and beverage; it is not focused on the music, but is more for an ambiance. This is a family-friendly event and really caters to a very broad audience of mainly local traffic.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 1/2/2024

SIGNATURE OF APPLICANT 

PRINT NAME: Louie Orleans

RELATIONSHIP TO BUSINESS: Owner - Partner

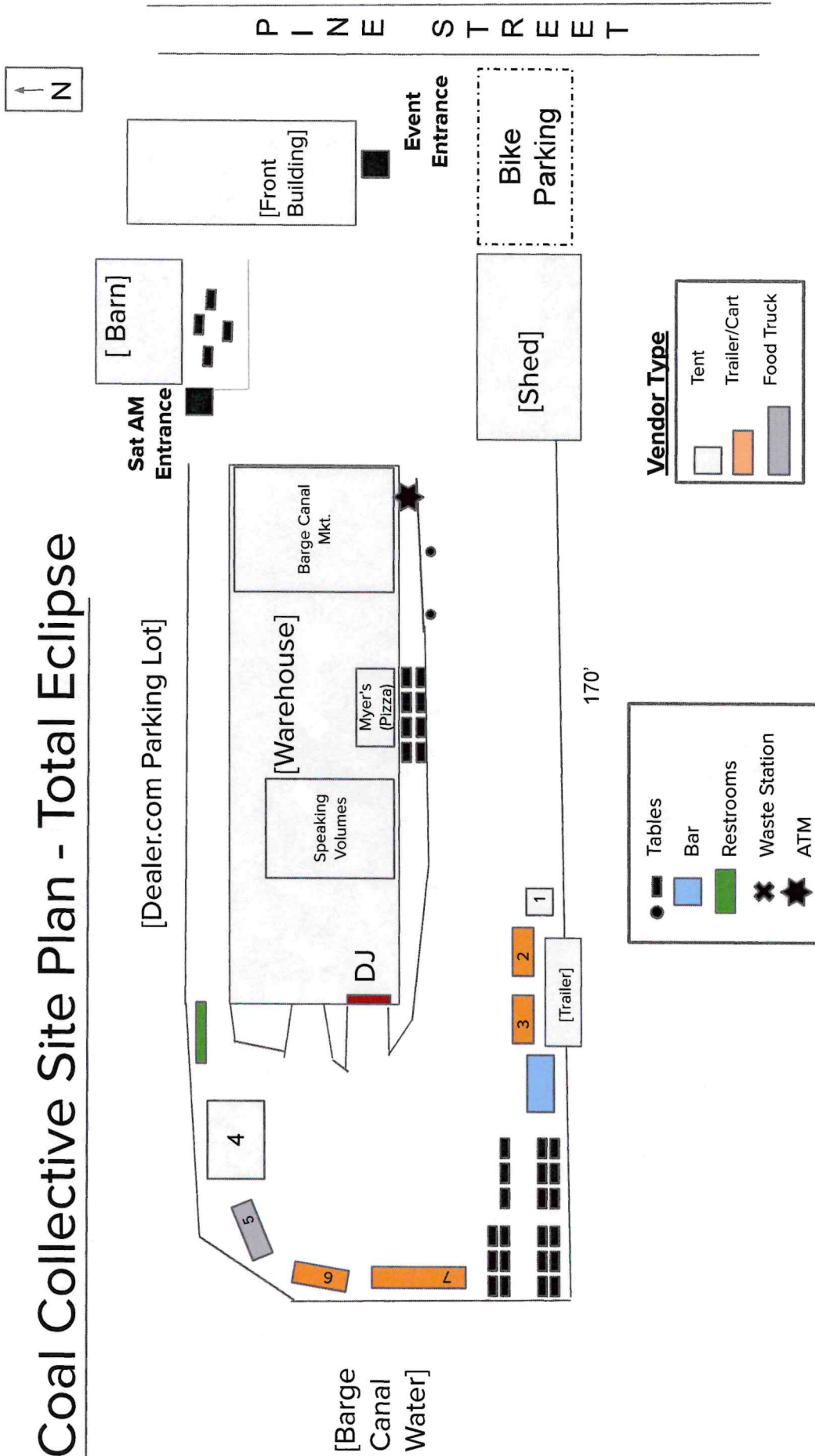
OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.

Coal Collective Site Plan - Total Eclipse





May 1, 2024 ---- April, 2025

Fee: \$25.00/event
Fee: \$400.00
0

CITY OF BURLINGTON SPECIAL EVENT

ENTERTAINMENT PERMIT APPLICATION

Indoor

Outdoor

PART I ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name: Orleans Events, LLC
2. D/B/A (Business Name): South End Get Down; Bus Phone: 802-363-9305
4. Business Address: 190 North Ave, Apt 1, Burlington, VT 05401
5. Mailing Address: 190 North Ave, Apt 1, Burlington, VT 05401
6. Contact person: Louie & Max Orleans 7. Contact Phone: 802-363-9305 & 802-373-2600
8. Email contact address: getdown@orleansevents.com

PART II OPERATION

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event: Every Friday from May 17 - August 30
4. Proposed Hours for this Special Event: 4:30 - 11pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way

377 Pine Street, Burlington, VT, 05401. This is a parking lot on the west side of Pine Street. For reference, it is the same parking lot that Myer's Bagels and Barge Canal Market both use.

For this Proposed location please answer the following questions:

- a) Occupancy Load: 999 patron b) # of Restrooms: 8 port-a-potties c) # of Egresses: 2
- d) Date of last Fire/Safety Check: N/A e) Dancing by Patrons? Yes or No
- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

(Continued on back)

pd chk # 1026 \$400.00
1/4/24 lw

PART III
DESCRIPTION OF ENTERTAINMENT

The South End Get Down (pka Truck Stop) was another great success in the summer of 2023. We had more than 20,000 customers over 15 events, partnering with more than 45 local food/artist vendors throughout the summer. There were no issues with security of neighbors. Parking always seemed to go well with so many choosing to walk or bike, and neighboring businesses really benefited from the increase in local crowds on Friday night.

Max and Louie Orleans (Orleans Events, LLC) will operate the event again this year.

The parking lot has fencing on the North/South sides, and is naturally enclosed on the west side by the Barge Canal. We would provide security at the main entrance on the East side of the parking lot. This event will consist of 16-20 food trucks/vendors, 2 bars, and a local DJ. The event is focused on the food trucks and beverage; it is not focused on the music, but is more for an ambiance. This is a family-friendly event and really caters to a very broad audience of mainly local traffic. We anticipate that this will be an event for the early evening, just after work for a Friday night sunset. We applied until 11pm to be safe, but anticipate the event ending between 9 and 9:30pm. Our hope is that patrons will walk to Church Street for the evening afterwards.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 1/2/2024

SIGNATURE OF APPLICANT _____



PRINT NAME: Louie Orleans

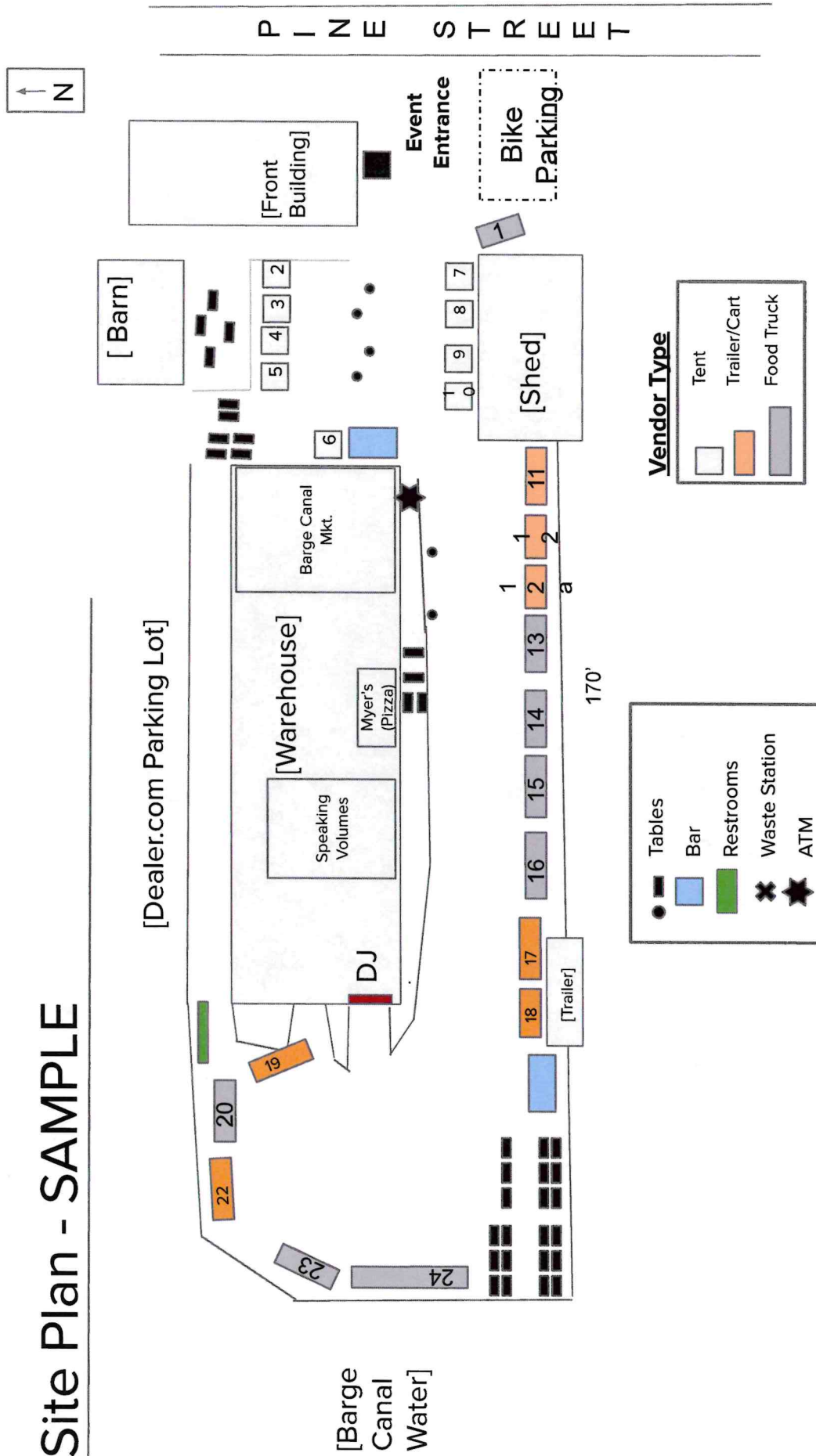
RELATIONSHIP TO BUSINESS: Owner - Partner

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____
At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.

Site Plan - SAMPLE







Fee: \$25.00/event

May 1, 2024 — April 30, 2025

**CITY OF BURLINGTON
SPECIAL EVENT**

ENTERTAINMENT PERMIT APPLICATION

Indoor

Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name: Oktoberfest Burlington LLC
2. D/B/A (Business Name): Oktoberfest 3. Bus. Phone: 802-363-9305
4. Business Address: 190 North Ave, Apt 1, Burlington, VT 05401
5. Mailing Address: 190 North Ave, Apt 1, Burlington, VT 05401
6. Contact person: Louie & Max Orleans 7. Contact Phone: 802-363-9305 & 802-373-2600
8. Email contact address: oktoberfest@orleansevents.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event: **9/19/2024 to 9/22/2024**
4. Proposed Hours for this Special Event: **9/20: 6-10pm; 9/21: 5-9pm**
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way

Burlington Waterfront. This is historically where the event has been hosted and has always thrived.

For this Proposed location please answer the following questions:

- a) Occupancy Load: 2500 patron b) # of Restrooms: 16 port-a-potties c) # of Egresses: 3
- d) Date of last Fire/Safety Check: N/A e) Dancing by Patrons? Yes or No
- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

(Continued on back)

pd check # 1080 \$25.00
11/4/24 ds

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

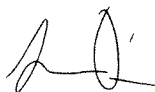
Oktoberfest was established in 2015 and hosted by Red Clover Events every year until COVID shut it down. Max and Louie have taken the event over and will continue the exact same event for two nights on Friday and Saturday in September. As always the focus will be on the activities, games, music, dancing, and costumes. We will be serving 60+ beers from 40 different breweries, both local and abroad. We plan on having a live DJ for the early hours of the event and then transition to a live band. There will be 5-9 food vendors of different kinds that will be ready to keep people fed throughout the evening.

Max and Louie Orleans (Orleans Events, LLC) will operate the event this year, with the consultation of Lou Dimasi, owner of Red Clover Events.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: **1/2/2024**

SIGNATURE OF APPLICANT _____



PRINT NAME: Louie Orleans

RELATIONSHIP TO BUSINESS: Owner - Partner

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____
At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.