



All Wards NPA Meeting: Draft Meeting Minutes

Wednesday, January 17th

5:00-7:00pm

Sharon Bushor Conference Room & Online

Join Zoom Meeting: <https://zoom.us/j/95418319804>

To watch the recording of the meeting: [Burlington All Wards NPA - 1/17/2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)

Facilitator: Chris Haessly, Ward 3 SC Member

Meeting Minutes: Fosca Bechthold, NPA Public Engagement Specialist & Scott Rogers, Community Development Manager, CEDO

Start Time: 5:10pm

End Time: 7:30pm

Steering Committee Members in Attendance:

Ward 1: Jonathan Chapple-Sokol, Carol Livingston, Samantha Ayotte

Ward 2: Erika Faulkner, Jessica Hyman, Lauren Ebersol, Mollie Klepack

Ward 3: Chris Haessly, Michelle Borbas

Ward 4: Hank Prensky

Ward 7: Carmen George

Ward 5: Lena Greenberg

Ward 6: Dale Azaria

Ward 8: Ryan Nick

Others in Attendance:

Fosca Bechthold, Todd DeLuca, Christopher Aaron-Felker, Rebeka Lawrence-Gomez, Erik Ramakrishnan, Scott Rogers

5:00 pm **Welcome & Introductions | 10 min**

- Adopt the agenda

- Introductions
- Announcements
 - De-escalation training for interested SC members will be held January 30th from 5-7pm in the Sharon Bushor Conference room

5:10 pm Bylaw Work/Expectations & Updates | 25 min

- Overview of expectations for bylaw work (5 min)
- Discussion/Questions/Working Session (20 min)

5:35 pm NPA Input on Consolidated Plan for Housing and Community Development for 2024-2028 Plan | 15 min

- Overview of Con Plan (5 min)
 - *Rebeka Lawrence-Gomez, Housing Program Manager, CEDO*, presented briefly on the Con Plan
 - (see slides attached to civic clerk all wards meeting post, listed under 'notice')
 - Survey link to provide feedback and suggestions for this plan: https://communityfeedback.opengov.com/portals/burlingtonvt/Issue_13526

5:50 pm Overview of VT Open Meeting Laws & Best Practices | 25 min

- ~~Summary of Open Meeting Laws and relevant information for NPAs (10 min)~~
 - ~~*Fosca Bechthold & Scott Rogers*~~
- Questions about VT Open Meeting Law relating to extent that Steering Committee meetings have to follow Open Meeting Law, what constitutes 'substantive' in an open meeting law context, & more
- [Link to Vermont Secretary of State Guide to Open Meetings](#)

6:15 pm NPA Expectations of City Council & Admin | 15 min

- Resolution Relating to The Relationship Between City Officials and The Neighborhood Planning Assemblies, introduced by Ward 1 for City Council to consider
- Some discussion around this resolution & encouraging all NPAs to vote on the resolution to send to city council to consider passing

6:30 pm Mayoral Candidate Forum Update | 5 min

- All Wards mayoral candidate forum is no longer happening, but there are other forum events happening leading up to the election

6:35 pm Owners of Action Items from November 2023 All Wards Meeting | 5 min

- Return to All Wards Meeting in the near future (next month) – Chris Haessly (ward 3) & Erika Faulkner (ward 2) will work on getting this together (hopefully once a month)
- Define the relationship between the NPAs and the City of Burlington – invite councilors to the next meeting to have a larger discussion about this?
- Form an NPA bylaws and resolution committee – future all wards meetings?
- Establish a communication group – agenda item for next meeting
- Align nondiscrimination policies with the City of Burlington – CEDO will send this out to the NPAs
- CEDO to call wards 4/7 and Ward 8 NPA meetings – done
- Develop a grievance and data collection process – REIB
- Encourage new registered voters to join NPAs – Lauren Ebersol (Ward 2) → maybe an agenda item for next meeting?
- ~~Host a mayoral debate~~
- Utilize the All Wards Steering Committee google group for communication – currently occurring
- Explore the possibility of hosting community events – future all wards meetings?

6:40 pm NPA Outreach Comic Updates | 10 min

- Update from Jessica Hyman, Ward 2 SC Member
 - CEDO has translated comic text into Arabic, Burmese, French, Nepali, Swahili, Somali, and Vietnamese
 - Translations will become available with image files

6:50 pm ~~Extra Time for Other Topics | 10 min~~

- ~~Expectations for future All Wards Meetings?~~

7:00 pm Adjourn