



Wards 4 & 7 Neighborhood Planning Assembly (NPA): Draft Meeting Minutes

Wednesday, January 24th, 2024

Community Dinner: 6-6:30pm
NPA Meeting: 6:30-8pm

Join in person: Robert E. Miller Community Center, 130 Gosse Court

Join virtually: <https://us02web.zoom.us/j/85494151752>

One tap mobile: US: +13017158592, 85494151752# or +13126266799,,85494151752#

Telephone: Dial (for higher quality, dial a number based on your current location):

US:+1 301 715-8592 or +1 312 626-6799 or +1 929 205-6099 or +1 253 215-8782

Webinar ID: 854 9415 1752

Facilitator: Sarah Diaz

Note Taker: Colin Larsen

6:00 pm Sign in & Food | 30 min

- Dinner is cheese, pepperoni, and veggie pizza provided by Leonardo's Pizza and a vegetable salad from Butter Bar and Kitchen. At the end of the dinner, leftovers may be taken by guests. Please bring your own container(s).

6:30 pm Welcome & Steering Committee Introduction | 10 min

- Please follow the ground rules:
 - Listen to others speaking
 - Respect the agenda and process
 - Share your opinion politely
 - Treat people respectfully
- Introductions of all new steering committee members
- Our new website: [Community Dinner and NPA – A Monthly Gathering of Neighbors \(northburlingtonnpa.com\)](https://northburlingtonnpa.com)

6:50 pm Community Development Block Grant Representatives: Nominations & Vote

- Ward 4 Nominee(s): ~~Alane McNamara~~

- Ward 7 Nominee(s): Katie Jones, ~~Carmen George~~, Ellen Zeman
- Group discussion of responsibilities of the CDBG representatives
- Gordon Dragoon volunteered to represent ward 4 for the CDBG advisory board and was nominated and voted into the position
- Ellen Zeman was not present at the meeting, leaving only Katie Jones, and Katie was nominated and voted into the position of ward 7 representative for the CDBG advisory board

7:00 pm Vote in Steering Committee Members | 10 min

- Vicki Garrison, ward 7, nominated for steering committee by Councilor Ali Dieng
- Other nominations: K.C. Carpenter, ward 4, nominated by Joanne Hunt (ward 4 SC)
- Voted on nominated steering committee members
 - Result: Both Vicki Garrison (ward 7) and K.C. Carpenter (ward 4) were unanimously voted onto the steering committee by each of their respective wards

7:10 pm Bylaws Discussion | 35 min

- Short introduction to NPA bylaws and an opportunity to discuss bylaws and request input on draft changes to the bylaws.
 - Copies of current Wards 4 & 7 NPA bylaws as well as sample bylaws were provided for interested members to read through and comment on
 - Colin Larsen suggested adopting the “Disputes and Conflict Resolution” clause from the sample bylaws – this motion was then withdrawn
 - Lee Terhoun suggested forming a bylaw subcommittee
 - Ryon Frink – motion to refer drafting of bylaws to a committee (or special meeting) that would only refer that draft to the full NPA for final voting
 - Hank Prensky – motion to amend to explicitly nominate and vote on permanent subcommittee members
 - Larry Solt – called to question the Prensky amendment
 - Passed
 - Vote to create an initial bylaw subcommittee made up of Deb Bouton, Maricela Constantino, Sarah Diaz, and Carmen George
 - Passed

7:45 pm

Community Announcements & General Topics Discussion | 15 min

- Announcements/public forum from community members
 - Larry Solt – asking for signatures from Ward 7 residents to serve another term as election inspector
 - Sylvia Knight – suggested a presentation from Vermont Pesticide Action Network about pesticide use and PFAs in local environment for a future NPA meeting
 - Ryon Frink – Odd Fellows host North End Pantry at the Odd Fellows lodge on North Ave every Saturday from 9-11am and collects donations of food, money, and clothing (only on the last Sunday of every month), and will be continuing with additional social events for anyone interested
 - Lee Morrigan – collecting signatures to get on the ballot for Ward 7 City Council
 - Andrew Chronicfeld – Vermont Council for the Blind is having Winter Arts Jam from 7am – 3 pm at the Robert E. Miller Center in the same community room on Saturday, February 3rd, 2024
 - Sarah Carpenter – collecting signatures for Ward 4 City Council, upcoming City Council meeting on 1/29 will feature a presentation on the Neighborhood Code and they will be reviewing an update on the Cambrian Rise
 - Amy Bewlovski-Branch – collecting signatures for the Ward 4 election clerk positions
 - Colin Larsen – future NPA topic suggestion: design pop-up traffic calming project via DPW
 - Evan Litwin – looking for NPA to help gather Green-Up Day volunteers for Spring 2024
 - Monika Ivancic – Steering Committee looking for input on agendas for future meetings, next month will be a candidate forum, you can submit email suggestions to the steering committee: wards4-7sc@googlegroups.com or sign up to present using the form on CEDO's website: [NPA Request Form | City of Burlington, Vermont \(burlingtonvt.gov\)](https://www.burlingtonvt.gov/npa-request-form)
 - Hank Prensky – please sign the sign-in sheet if you haven't already (for those attending in-person)

8:00 pm

Adjourn

- Next meeting scheduled for 2/28/24 at the same time (6pm dinner, 6:30-8pm meeting) at the same place (Community room in the Robert E. Miller Center)

Wards 4/7 NPA Meeting Ground Rules:

- LISTEN TO OTHERS SPEAKING
- RESPECT THE AGENDA AND PROCESS
- SHARE YOUR OPINION POLITELY
- TREAT PEOPLE RESPECTFULLY

Wards 4 & 7 Steering Committee (as of 1/25/2024)

To email the full steering committee: wards4-7sc@googlegroups.com

K.C. Carpenter, Ward 4

Joanne Hunt, Ward 4

Hank Prensky, Ward 4

Sarah Diaz, Ward 7

Vicki Garrison, Ward 7

Carmen George, Ward 7

Monika Ivancic, Ward 7