



Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

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Please click the link below to join the webinar:

<https://zoom.us/j/94927355687>

Or Telephone: +1 305 224 1968 US

Webinar ID: 949 2735 5687

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	2. Public Forum
Department	Council and Board
Type	Action Procedural

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
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Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. December 18, 2023 Board of Finance Meeting Minutes, Draft
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Minutes Information
Recommended Action	approve the minutes
Subject	3.3. Contract for Juneteenth 2024 production and management - REIB
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	to approve and authorize the Director of Racial Equity, Inclusion & Belonging to execute a contract with OKAY!!OKAY!! Marketing and Creative for production and management services in connection with Juneteenth 2024 in an amount not to exceed \$65,000, subject to review by the City Attorney's Office
Subject	3.4. Authorization for Contract with MGT Consulting for City of Burlington User Fee Study - C/T
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	to approve and authorize the Chief Administrative Officer to execute a contract with MTG Consulting for a User Fee Study for the City of Burlington, with a maximum limiting

amount of \$79,500, subject to the final review and approval by the City Attorney's Office

Subject	3.5. FY23 Recycling Trash & Plow Truck Purchase Cost Increase - DPW
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Public Works Department
Type	Action (Consent)
Recommended Action	to approve and recommend the City Council authorize the Department of Public Works to spend an additional \$16,189.00.00, for a total of \$222,722.00, for the FY23 plow truck, and additional \$21,242.00, for a total of \$285,242.00 for the FY23 recycling truck purchase; and to further authorize the Director of the Department of Public Works to execute a purchase agreement and other associated documents necessary to effect such purchase with Allegiance Trucks for a total purchase price not to exceed \$222,722.00 for the FY23 plow truck, and \$285,242.00 for the FY23 recycling truck, subject to the review of the City Attorney's Office

4. For Approval and Recommendation to the City Council

Subject	4.1. Position Elimination and Creation - BED/HR
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend that the City Council eliminate an Enterprise Data & Integration Specialist, a Regular, Full-time, Exempt, Union, Grade A2, A4, and A6 (depending on tiered level) position and create a Cybersecurity Engineer, a Regular, Full-time, Exempt, Union, Grade A4, and A6 (depending on tiered level) position within the Burlington Electric Department
Subject	4.2. BED Advanced Distribution Management System Project - BED
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve and authorize the General Manager of BED to execute with Survalent a Software License Agreement, an Implementation Services Agreement, and a Support & Maintenance Agreement to purchase and receive associated implementation, support, and maintenance services for an Advanced Distribution Management System at fixed, not-to-exceed prices, subject to review and approval of the City Attorney's Office and subject to appropriations for each relevant fiscal year

Subject	4.3. Conversion of BED Energy Assistance Program from a Pilot to a Permanent Rate - BED
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve BED seeking approval from the Vermont Public Utility Commission of the Energy Assistance Program tariff provided with this memo as a permanent BED tariff offering to its customers

5. Discussion of State Audit of Downtown TIF District **expected executive session**

Subject	5.1. Discussion of State Audit of Downtown TIF District **expected executive session**
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	5. Discussion of State Audit of Downtown TIF District **expected executive session**
Department	Clerk/Treasurer's Office
Type	Action Procedural
Recommended Action	Move to find that premature general public knowledge of the City Attorney's analysis and advice pertaining to preliminary state audit findings related to the City's Downtown Tax Increment Financing District, would clearly place the City at a substantial disadvantage because the City risks disclosing confidential attorney-client communications in public. Based on the finding of substantial disadvantage, the Board of Finance moves to enter into executive session to communicate with legal counsel under the provisions of 1 V.S.A. Section 313(a)(1)(F) to include, Jared Pellerin, Mayor Weinberger, Joe Turner, Ashley Parker, Jordan Redell and Katherine Schad.

6. Presentation from Urban3: The Economics of Community Design in Burlington

Subject	6.1. Presentation from Urban3: The Economics of Community Design in Burlington
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	6. Presentation from Urban3: The Economics of Community Design in Burlington
Department	Planning

Type	Information Presentation
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7. Adjournment

Subject	7.1. Motion to adjourn
Meeting	January 8, 2024 - Board of Finance Meeting - Monday, January 8, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	7. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn