

Burlington Design Advisory Board

Department of Permitting and Inspections

645 Pine Street

Burlington, VT 05401

<http://www.burlingtonvt.gov/DPI/Boards/Design-Advisory-Board/>

Telephone: (802) 865-7188

Ron Wanamaker
Emily Morse
Ricky Martin
Gabriel Stadecker
Jay White
Kathleen Ryan, Alternate
Vacant, Alternate



DESIGN ADVISORY BOARD Tuesday November 28, 2023 3:00 PM

Minutes

Present: Gabe Stadecker, Ricky Martin, Emily Morse (remote), Ron Wanamaker, Jay White, Jole Baird

Absent: Kathleen Ryan (alternate)

Staff present: Garret King, Mary O'Neil, Scott Gustin

Guests: Sharron Bushor (remote)

Agenda

Session I – 3:00 PM – 3:30 PM

ZPW-23-184; 29 Cylmer Street (RL, Ward 6) James Brown / James & Albert Brown

Proposed replacement of all windows including addition of a window and conversion of door to window. Removing side entrance (Project Manager, Garret King)

Motion by Jay White to approve the replacement of the current windows as proposed with the requirement to keep the exterior porch and door but allow the door to swing out and be replaced with similar with greater glazing.

2nd: Emily Morse with an Amendment to allow the additional new window fully under the side porch with the same size and fenestration as the other existing windows.

Vote 5-0.

Motion carries

ZP-23-435; 165 Shelburne Street (RL, Ward 5) Donal Dugan / Champlain Housing Trust INC.

Proposed renovation of existing facility

Motion by Emily Morse to table the application and ask the applicant to provide additional details to better illustrate the existing conditions, the proposed scope of change, and proposed material usage. The board recommends looking into alternative cladding materials that are more sympathetic to the existing aesthetics, as well as providing building sections and elevations that show overhangs, depths, and balcony conditions.

2nd: Jole Baird

Vote 5-0.

Motion carries

Adjournment 4:27 PM

Burlington Historic Preservation Review Committee

Certified Local Government Program

Department of Permitting and Inspections
645 Pine Street

Burlington, Vermont 05401

Jay White
Emily Morse
Gabriel Stadecker
Ron Wanamaker, alternate
Mary O'Neil, CLG Coordinator



Minutes

Historic Preservation Review Committee Meeting

Tuesday, November 28, 2023

Front Conference Room, 645 Pine Street

Commission members present: Jay White, Gabe Stadecker, Emily Morse and Ron Wanamaker (alternate.)

Staff present: Mary O'Neil, Scott Gustin, Garret King

Review CLG 2024 Grant Application and NAPC Messaging Guide

Discussion about messaging guide, created by the National Alliance of Preservation Commissions.

Staff presented scope of intended 2024 CLG grant application. Unanimous support from Commission.

Jay White provided a signature to the document, which will be forwarded to the Mayor's office for his signature.

Meeting adjourned 4:50 pm.