

**BURLINGTON CITY COUNCIL LICENSE COMMITTEE
CITY HALL –1ST FLOOR, BUSHOR CONF. ROOM *OR*
ZOOM MEETING WITH CALL-IN
BURLINGTON, VERMONT
MINUTES OF MEETING
November 15, 2023
DRAFT**

MEMBERS PRESENT:

Joan Shannon (Chair, via Zoom)
Ben Traverse
Melo Grant (via Zoom)

OTHERS PRESENT:

Lori Olberg
Caleb Manna

1.0 AGENDA

1.01 motion to amend/adopt the agenda
Councilor Shannon called the meeting to order at 5:40 PM.

MOTION by Councilor Traverse, SECOND by Councilor Grant, to adopt the agenda.

VOTING: unanimous; motion carries.

2.0 PUBLIC COMMENT (VERBAL)

2.01 Public Comment (verbal)
None.

3.0 CONSENT AGENDA

3.1 motion to adopt the consent agenda and take the actions as indicated
3.2 Communication: BPD, re: Block Party, Saturday, October 28, 2023, 12 pm – 10 pm, Wing Street – waive the reading, accept the communication, and place it on file.

MOTION by Councilor Traverse, SECOND by Councilor Grant, to adopt the consent agenda and take the actions as indicated for items 3.1-3.2.

VOTING: unanimous; motion carries.

4.0 DELIBERATIVE AGENDA

4.1 Tobacco License Application (2023-2024): High Fidelity, 163 Cherry Street

MOTION by Councilor Traverse, SECOND by Councilor Grant, to approve the 2023-2024 Tobacco License Application for High Fidelity, 163 Cherry Street.

VOTING: unanimous; motion carries.

4.2 44 Shelburne Street Parking Lot – Encumbrance Permit Application – DPW

Excavation Inspector Manna spoke briefly to this item, noting that the Applicant is seeking use of the public right-of-way for a parking lot.

MOTION by Councilor Traverse, SECOND by Councilor Grant, to approve and recommend that the City Council approve the Encumbrance Application for Burlington Property Management requesting use of the public right-of-way for a private parking lot as detailed in Attachment C, and to further recommend that the City Council authorize the mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office.

VOTING: unanimous; motion carries.

5.0 ADJOURNMENT

5.01 Motion to adjourn

Meeting adjourned at 5:45 PM.