



Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom

Please click the link below to join the webinar:

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Webinar ID: 969 2359 3645

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	1. Agenda
Department	Retirement Administration
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	2. Public Forum
Department	Retirement Administration
Type	Action Procedural

3. Minutes

Subject	3.1. October 16, 2023 Minutes, Draft
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	3. Minutes
Department	Retirement Administration
Type	Action Minutes

4. Approve Return of Contributions

Subject	4.1. Daniela Puentes Jaimes, Class B \$2,251.55, Effective Date of Benefit: 12/01/23
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Information Action
Recommended Action	approve return of contribution for Daniela Puentes Jaimes
Subject	4.2. Joseph Crites, Class B \$2,811.29, Effective Date of Benefit: 12/01/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action Information
Recommended Action	approve return of contribution for Joseph Crites
Subject	4.3. Christopher R. Farnsworth, Class B \$22,382.07, Effective Date of Benefit: 11/01/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action Information
Recommended Action	approve return of contribution for Christopher R, Farnsworth
Subject	4.4. Denise A. Bailey, Class B \$6,201.92, Effective Date of Benefit: 12/01/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	4. Approve Return of Contributions
Department	Retirement Administration

Type	Action Information
Recommended Action	approve return of contribution fro Denise A. Bailey
Subject	4.5. Jordan Elizabeth Poirier, Class B \$42,923.60, Effective Date of Benefit: 12/01/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action Information
Recommended Action	approve return of contribution for Jordan Elizabeth Poirier
Subject	4.6. Ravi Venkataraman, Class B \$2,075.15, Effective Date of Benefit: 12/01/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action Information
Recommended Action	approve return of contribution for Ravi Venkataraman

5. Approve Retirement Applications

Subject	5.1. Lise Veronneau, Class B \$7,528.61, Effective Date of Benefit: 11/01/2023, Payment Date: 11/15/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for Lise Veronneau
Subject	5.2. Robyn M. Miller, Class B \$3,404.85, Effective Date of Benefit: 11/01/2023, Payment Date: 11/15/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	5. Approve Retirement Applications

Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for Robyn M. Miller
Subject	5.3. James MacKinnon, Class B \$1,897.45, Effective Date of Benefit: 11/01/2023, Payment Date: 11/15/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for James MacKinnon
Subject	5.4. Craig E. Paradee, Class B \$1,892.49, Effective Date of Benefit: 12/01/2023, Payment Date: 12/15/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for Craig E. Paradee
Subject	5.5. John Vickery, Class B \$1,910.35, Effective Date of Benefit: 12/01/2023, Payment Date: 12/15/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for John Vickery
Subject	5.6. Suzanne T. Lamphere, Class B, \$550.92, Effective Date of Benefit: 12/01/2023, Payment Date: 01/15/2024
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom

Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for Suzanne T. Lamphere
Subject	5.7. Barbara E. Kopacz, Class B \$815.29, Effective Date of Benefit: 12/01/2023, Payment Date: 12/15/2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action Information
Recommended Action	approve retirement application for Barbara E. Kopacz

6. Disability Retirement Application

Subject	6.1. Effective Date of Benefit: N/A, Payment Date
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	6. Disability Retirement Application
Department	Retirement Administration
Type	Information

7. Administrative Update

Subject	7.1. CY2024 COLA approvals
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	7. Administrative Update
Department	Retirement Administration
Type	Information

8. Investment Update

Subject	8.1. Investment Portfolio and Performance Update for October 2023
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom

Category	8. Investment Update
Department	Retirement Administration
Type	Information

9. Actuarial Update

Subject	9.1. Review and recommendations regarding 2023 Experience Study
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	9. Actuarial Update
Department	Retirement Administration
Type	Information

10. Adjournment

Subject	10.1. Motion to adjourn
Meeting	November 20, 2023 - Retirement Board Meeting - Monday, November 20, 2023, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room or via Zoom
Category	10. Adjournment
Department	Retirement Administration
Type	Action Procedural
Recommended Action	Motion to adjourn