



January 06, 2020

Board of Finance - Monday, January 6, 2020 at 5:00 p.m. Conference Room 12, City Hall

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1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 1 6 2020.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Board of Finance Approval

3.01 Authorization to Purchase a John Deere Compact Track Loader from Harvest Equipment - Airport

Type: Action

Recommended Action: 1. To approve that the Director of Aviation, Gene Richards, be authorized execute agreement and to purchase the John Deere Compact Track Loader in the amount of \$91,369.25, subject to the final review and approval of the City Attorney's Office. 2. To approve a budget amendment to the Fiscal Year 2020 Burlington International Airport budget for the purchase of the John Deere Compact Track Loader, by increasing/decreasing the accounts as set forth in the budget amendment below: Organization Set GL Account Account Name Increase / (Decrease) 400-35-430 (Terminal) 9500_110 Capital Expenditures (45,685) 400-35-433-600 (Garage) 9500_110 Capital Expenditures 45,685

 1.1 - 1.6.20 - BOF Memo John Deere Compact Track Loader Equip Purchase_TPD_Redline_12.30.19.NRL.V1.pdf

 1.2 - Combined - 1.6.20 CITY OF BURLINGTON DRAFT CONTRACT FOR EQUIPMENT - John Deere Harvest - 12.30.2019_TPD_Redline.pdf

 1.3 - 1.6.20 - BOF CC Checklist_AirportJohnDeereTractor.pdf

4. For Approval and Recommendation to City Council



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4.01 Authorization to Execute a Contract Amendment with Stantec Consulting Services Inc. for Stormwater Permit Management Services - Airport

Type: Action

Recommended Action: To approve and recommend that City Council approve and authorize an amendment to the November 21, 2018 contract with Stantec Consulting Services, Inc., for an additional \$164,000.00, thereby amending the maximum price for the contract to not exceed \$307,300.00 for the provision of Stormwater Permit Management, and to authorize Burlington International Airport Director of Aviation, Gene Richards, to execute the contract amendment to provide continued and additional services through June 30, 2020, and to execute any related documents needed to complete the project, subject to the review of the City Attorney's Office.

2.1 - 1.6.20 - AC-BOF-CC Memo Stormwater Permit Management SAL Review.NRL.V3_TPD_Redline_12.31.2019.pdf

2.2 - 1.6.20 - Final_BTV Stormwater Permit Mgmt Services Contract Extension.pdf

2.3 - 1.6.20 - 20181121StantecSW Permit Mgt - Executed.pdf

2.4 - 1.6.20 - BOF CC Checklist_AirportStantecStormwater.pdf

4.02 Authorization to Execute a Contract Amendment with Stantec Consulting Services Inc. for Underground Injection Control Permit Management Services - Airport

Type: Action

Recommended Action: To approve and recommend that City Council approve and authorize an amendment to the November 21, 2018 contract with Stantec Consulting Services, Inc., for an additional \$108,500.00, thereby amending the maximum price for the contract to not exceed \$191,400.00 for the provision of Underground Injection Control Permit Management Services, and to authorize Burlington International Airport Director of Aviation, Gene Richards, to execute the contract amendment to provide continued and additional services through June 30, 2020, and to execute any related documents needed to complete the project, subject to the review of the City Attorney's Office.

3.1 - 1.6.20 - AC-BOF-CC Memo UIC Permit Management Services SAL Review.V2_TPD_Redline_12.31.2019.pdf

3.2 - 1.6.20 - BTV UIC Engineering Services Proposal 2019-2020_signed.pdf

3.3 - 1.6.20 - 20181121StantecUIC Permit Mgt Contract - Executed.pdf

3.4 - 1.6.20 - BOF CC Checklist_AirportStantecUICContract.pdf

4.03 Authorization to approve Council Initiative Funds in Support of Burlington Wildways - Councilor Joan Shannon

Type: Action

Recommended Action: To recommend to the City Council that it approve the expenditure of up to \$10,000 from City Council Initiative Funds to support the next stage of development of Burlington Wildways and to authorize the Chief Administrative Officer to pay said sum to the Winooski Valley Park District as the fiscal sponsor for Burlington Wildways.

Wildways City Council Funding Request.pdf

5. Communication



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5.01 Proposed Uses of BT Proceeds - Mayor's Office

Type: Communication, Discussion, Information

1-3-20 Proposed uses of BT Proceeds.pdf

11-1-19 Discussion of Recommended Uses of the BT Closing Proceeds.pdf

5.02 Authorization to approve Public Safety Tax Increase - C/T

Type: Action

FY21 estimate of needs 1-6 BoF.pdf

1-3-19 Memo BoF Public Safety Tax Increase.pdf

New or Recent Investments in Public Safety.pdf

Draft Resolution - Public Safety Tax Rate (2).pdf

5.03 Outcome of Bond Financing - C/T

Type: Communication, Information

010620+Memo Results of Bonding +jsj.pdf

010620_BOF& CC Checklist.pdf

5.04 November Sweep Report - C/T

Type: Communication, Information

05 - 11302019_ Sweep Report.xlsx

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting