



January 07, 2019

Regular City Council Meeting - Monday, January 7, 2019, 6:00 pm, Contois Auditorium, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note presentation slides for agenda item 3.01 (per Meagan Tuttle); note final version of consent agenda item 5.06 Investment Policy Statement (per CAO Anderson); note written material for consent agenda item 5.07 (per DFO Goodwin and City Attorney's Office); note revised version of consent agenda item 5.11 Resolution: Authorization Re Reimbursement Of Waterfront TIF District And Downtown TIF District FY 2018 Related Costs (Board of Finance)(per City Attorney's Office); add to the consent agenda item 5.12 Communication: Stephanie Reid, Acting Human Resources Director and Beth Anderson, Chief Administrative Officer, re: Recommendation - Step placement Olivia Darisse, Public Works Engineer, Department of Public Works with the motion to "waive the reading, accept the communication and place it on file;" note updated presentation slides for agenda item 6.01 (per Nathan Lavery); note final version of agenda item 6.03 Resolution: Non-Union Salary Increases And Adjustments To Health And Retirement Benefit Contributions For FY 19 (Board of Finance); note Mayor's communication regarding agenda item 6.03 (per CAO Anderson); note written material for agenda item 6.05 Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And The Burlington Police Officers' Association (July 1, 2018 to June 30, 2022) (Board of Finance)(per City Attorney's Office)

2. Communication: Eileen Blackwood, City Attorney, re: Update on Burlington Telecom (verbal)(expected executive session)**6:00 pm - 7:00 pm**

2.01 Communication: Eileen Blackwood, City Attorney, re: Update on Burlington Telecom (verbal) (expected executive session)**6:00 pm - 7:00 pm**

Type: Action, Communication, Information

Recommended Action: go in executive sessioncome out of executive session

3. Presentation: Meagan Tuttle, AICP, Comprehensive Planner, Planning and Zoning, re: Draft planBTV Comprehensive Plan (verbal)**7:00 pm - 7:30 pm**

3.01 Presentation: Meagan Tuttle, AICP, Comprehensive Planner, Planning and Zoning, re: Draft planBTV Comprehensive Plan (verbal)**7:00 pm - 7:30 pm**

Type: Action, Information

Recommended Action: schedule a public hearing to take place at the February 11, 2019 Regular City Council Meeting

****note presentation slides for this agenda item per Meagan Tuttle, posted on Monday, January 7, 2019, at 6:51 pm, LO****

 Council Draft Plan Delivery
Presentation_01072019.pdf

4. Public Forum: time certain: 7:30 pm



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4.01 Verbal Comments

Type: Information, Procedural

5. Consent Agenda

5.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated: note final version of agenda item 5.06 Investment Policy Statement (per CAO Anderson); note written materials and title change for agenda item 5.07 Resolution: Authorization To Open Accounts And Conduct Banking Transactions (Board of Finance)(per DFO Goodwin and City Attorney's Office); note revised version of agenda item 5.11 Resolution: Authorization Re Reimbursement Of Waterfront TIF District And Downtown TIF District FY 2018 Related Costs (Board of Finance)(per City Attorney's Office); add to the agenda item 5.12 Communication: Stephanie Reid, Acting Human Resources Director and Beth Anderson, Chief Administrative Officer, re: Recommendation - Step placement Olivia Darisse, Public Works Engineer, Department of Public Works with the action to "waive the reading, accept the communication and place it on file"

5.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List 010719 cc
mtg LO.xlsx

5.03 Communication: Jill Remick, Director, Property Valuation and Review, State of Vermont, Department of Taxes, re: 2018 Equalization Study Results

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication State of Vermont re 2018
Equalization Study Results.pdf

5.04 Communication: Kerry Alley, Mileage Certificate Specialist, State of Vermont, Division of Policy, Planning and Intermodal Development - Mapping Section, re: 2019 Certificate of Highway Mileage

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and send to DPW Director Spencer for completion

Communication State of Vermont 2019
Certificate of Mileage.pdf



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5.05 Communication: Brian Lowe, Interim Chief Innovation Officer, re: City - Burlington Telecom Services Agreement

Type: Action (Consent)

Recommended Action: to accept the Proposal for Ongoing Services from Burlington Telecom and authorize the Interim Chief Innovation Officer to execute the Burlington Telecom Service Agreement, to become effective at the closing of the sale of Burlington Telecom to Champlain Broadband, LLC

12-12-18 - City - BT Services Agreement Overview Memo.pdf

BoF-CC Checklist (City-BT Services Agreement) v2.pdf

Exhibit A (3150275_1).pdf

Asset Purchase Agreement 12 22 17 (3148593_1).pdf

City - BT Service Agreement .pdf

Proposal for Services (BT - City).pdf

5.06 Communication: Beth Anderson, CAO and Richard Goodwin, DFO, re: Investment Policy Statement

Type: Action (Consent)

Recommended Action: to approve the updated Investment Policy Statement as attached
FINAL document posted 1/3 at 4:50PM

Memo to CC_IPS_ 01 07 2019.pdf

City Council_Checklist_IPS.pdf

01 07 2019_COB_Investment Policy Statement_FINAL.pdf

01 07
2019_City_of_Burlington_VT_Investment_Policy.pdf

5.07 Communication: Beth Anderson, CAO, re: Extension of Key Bank contract for banking services

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

**note written materials and title change for this agenda item to:

Resolution: Authorization To Open Accounts And Conduct Banking Transactions (Board of Finance), posted on Friday, January 4, 2019, at 12:08 pm, LO**

Treasurer - Authorization to Open Accounts and Conduct Banking Transactions.pdf

010719_Banking Services Renewed.docx

010419CheckList pdf.pdf



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5.08 FIO Documents

Type: Action (Consent), Information

Recommended Action: for information only

 FIO Documents.pdf

5.09 Resolution: Selection Of Newspapers For Publication Of 2019 Election Warnings And Notices (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 Clerk – Selection of Newspaper for Publication of 2019 Election Warnings and Notices.pdf

5.10 Resolution: Appointment Of Dr. Jennifer Huldin To The City Of Burlington's Board Of Medical Examiners (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 CC Checklist Appointment of ME FY19pdf.pdf

 CC Packet ME Appointment 12 20 2018.pdf

 HR - Appointment of Dr. Jennifer Huldin to the Board of Medical Examiners.pdf

5.11 Resolution: Authorization Re Reimbursement Of Waterfront TIF District And Downtown TIF District FY 2018 Related Costs (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

****Note revised version of this agenda item per City Attorney's office, posted on Monday, January 7, 2019, at 3:26 pm, LO****

 CEDO - Authorization re Reimbursement of TIF Districts Related Costs - Revised - 010719.doc

 Memo - TIF Related Costs Reimbursements - 010219.pdf

 Treasurer, CEDO – Waterfront TIF District & Downtown TIF District - Reimbursement of FY 2018 Related Costs.pdf

 TIF Related Costs BoF_City Council_Checklist_010319.pdf



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5.12 Communication: Stephanie Reid, Acting Human Resources Director and Beth Anderson, Chief Administrative Officer, re: Recommendation - Step placement Olivia Darisse, Public Works Engineer, Department of Public Works

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 step placement Olivia Darisse December 2018
- CC.pdf

6. Deliberative Agenda

6.01 Presentation: Yaw Obeng, Superintendent, Clare Wool, School Board Chair and Nathan Lavery, Finance Director, Burlington School District, re: FY20 School Budget Presentation (verbal)

Type: Information, Presentation

<https://www.bsdt.org/district/budget/>, for additional materials

****Note updated presentation slides per Nathan Lavery, posted on Monday, January 7, 2019, at 12:34 pm, LO****

 20190107 City Council Presentation.pdf

 20181218 Budget Development Update.pdf

6.02 Resolution: Champlain Parkway Compensation Hearing: Order (Councilor Mason)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 CC_Checklist Champlain Parkway 1-7-19.pdf

 2018-12-24 Compensation Order.docx

 2018-12-24 DPW Memo City Council
Champlain Parkway -Compensation
Determi...doc

 DPW - Champlain Parkway - Compensation
Hearing - ORDER.pdf



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6.03 Resolution: Non-Union Salary Increases And Adjustments To Health And Retirement Benefit Contributions For FY19 (Mayor Weinberger, Councilor Knodell)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note final version of this resolution, specifically BOF is the sponsor, posted on Friday, January 4, 2019, at 12:39 pm, LO

note Mayor Miro Weinberger's communication regarding this agenda item, posted on Friday, January 4, 2019, at 1:49 pm, LO

HR - Non-Union Employees Salary Increases & Adjustments to Health & Retirement Benefit Contributions for FY19FINAL.pdf

1-3-19 Memo regarding COLAs for non-union employees.pdf

HR - Non-Union Employees Salary Increases & Adjustments to Health & Retirement Benefit Contributions for FY19.pdf

6.04 Resolution: March 5, 2019 Annual City Meeting - Advisory Ballot Question Re Single Use Plastic Reduction Policy (Councilors Shannon, Roof, Paul, Mason)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Advisory Ballot Question re Single Use Plastic Reduction Policy (3-5-19 Annual City Meeting).pdf

6.05 Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And The Burlington Police Officers' Association (July 1, 2018 to June 30, 2022 (Board of Finance)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note written material for this agenda item per City Attorney's Office, posted on Friday, January 4, 2019, at 12:06 pm, LO

Police – Ratification & Authorization to Execute BPOA Collective Bargaining Agreement 7-1-18 to 6-30-22.pdf

7. Committee Reports

7.01 Verbal Reports

Type: Information, Procedural

8. City Council - General Affairs



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8.01 Verbal Reports

Type: Information, Procedural

9. City Council President - Council Updates

9.01 Verbal Reports

Type: Information, Procedural

10. Mayor - General Affairs

10.01 Verbal Reports

Type: Information, Procedural

11. Adjournment

11.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

12. Informational Statement

12.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information