BURLINGTON
PARKS
RECREATION
WATERFRONT

PARKS & RECREATION AND HARBOR COMMISSION
January 7, 2020
645 Pine Street, FRONT CONFERENCE ROOM
5:30PM

I. Approval of Agenda

II. Consent Agenda
   A. Action Item: Approval of Minutes of December 3, 2019 Meeting (attachment)
   *waive the reading, approve the minutes and place them on file

III. Information Item: (20 min.) Bike Path Update, Jon Adams-Kollitz, Project Coordinator, BPRW

IV. Public Forum: (Time Certain 6:00PM)

V. Information Item: (30 min.) Waterfront Division update with BTV Stat presentation, Erin Moreau, Waterfront Superintendent and Harbor Master, BPRW (attachment)

VI. Discussion Item: 2020 Meeting Schedule, Joanne Putzier (attached)

VII. Discussion Item: Volunteer Appreciation date, Joanne Putzier

VIII. STANDING ITEMS:
   A. Report from Commission on Volunteer Hours (verbal)

IX. Director's Items

X. Commissioner's Items

XI. Adjournment

Agenda available in alternative media forms for people with disabilities. For disability access

information, call (802) 864-0123.

BURLINGTON PARKS RECREATION WATERFRONT

PARKS & RECREATION COMMISSION
Minutes
December 3, 2019

Commission Present: Farrell, Barlow, Hurley, Traverse, Healy, Harris, Todd

Staff Present: Wight and O'Daniel

The meeting was convened at 5:41p.m. by Traverse

Approval of Agenda
Motion to approve the agenda by Todd, second by Barlow, motion carried.

Approval of Consent Agenda
Waived the reading aloud of the consent agenda, motion was made to approve the consent agenda without reading aloud with the included motions by Healy, second by Todd, motion carried.

Penny for Parks Project Scoring and Requests
Wight: Asked if any questions about the handout. No questions.

Our ranking along the top are all of the scoring criteria, talks about which each area means. Went through (planning team, parks team and Cindi) went through projects and ranked them. Some were small requests that they were able to just turn around – example Pickle Ball court lines at Appletree. Waterline at the Medical Center Garden. Bike parking expansion.

Calahan Park – Tennis Courts: fixing all of the cracks and re-sealing the tennis courts. This ranked high because of Health/Safety/Accessibility etc. Fits in our Master Plan for keeping up with court maintenance.

Battery Park – Chief Grey Lock repair: ranked high because there are unsafe aspects to it. The repair is not likely, the replacement could be a different art installment. There is a group interested in working on this. Potential fundraising and ideas from them.

Calahan Park – SD Ireland Lighting: Being ranked even though it is an expensive project. Could be a long term project, breaking it up into smaller projects year to year.

Waterfront Dog Park – Water Fountain: Getting water to the site is the most expensive piece.

Calahan Park – Pollinator Meadow: Scored lower because of the level of commitment from the public.

Questions:
Hurley asked how we get the word out. Seems like there are a lot of South End projects – what about the Old and New North Ends?

Wight responded that there isn't much pointed outreach at this time. Could be increased.

Barlow asked how the ranking system is determined. Wight responded that it is a choice by the individuals on the committee. Could be tightened up with a rubric of sorts potentially.

Todd asked if there was a timeline for submitting. Wight responded no, but they are reviewed in October/November. Some smaller ones that come in earlier with a time limit can be approved ahead of time.

Traverse asked if all of the money needed to be spend annually or if some could be rolled over and put towards more expensive projects.

Traverse what Wight would recommend the Commission do in regards to her presentation. What is the role of the Commission in this? To support your recommendation?

First time Commission has been asked for their vote of approval for Penny for Parks. Wight would recommend that for FY2020 we rehab the Calahan Tennis Courts and set aside the remainder towards the Chief Grey Lock repair/replacement project – potentially assessments.

Todd stated she feels that the Commission shouldn't micromanage the choices, but show support for the recommendations that the Staff brings.

Traverse moves to support the department's recommendation of $25,000 to tennis court rehab at Calahan Park and to also support $15,000 for the Chief Grey Lock assessments contingent to what information is brought back as more information is learned. Hurley seconds, motion approved.

Public Forum (Time Certain 6:00PM)
Public forum opened at 6:00 p.m. by Traverse.

Dave Hartnett: Wants a pavilion at Leddy Park behind the rink in the Picnic Grove. Weather always seems to be an issue, nice to have a covered space. Also nice to have bathrooms available to the public. Believes it would be rented every weekend and a welcomed addition to the park. It would be well served here in the New North End.

Dave Hartnett: Speaking to Penny for Parks also – used to take trips to all the parks as Commissioners to see the conditions. Helped advocate for all parks in the City and meeting all of their needs.

Pat Kearney: Would also like to see a pavilion at Leddy. Wants to see one similar to the ones at Oakledge Park. Would be a lot of money but would be well used and would pay for itself quickly.

Pat Kearney: Leddy Garage: Was told that the garage was going to be torn down. Told shingles would fall off and doors were too narrow. Will the arborists and the whole crew be able to move there?

Pat Kearney: We need some salt for the Leddy walkway!

Public forum closed at 6:06 p.m.

BTV Stat Recreation Presentation
Wight explained that all City departments have to present – Parks goes 3 times a year: November, February and July. Really starting to narrow in on what they want us to present on. This was the 2nd time we presented on this information so we were able to compare from last year.

Program Offerings and Participants – Increase in programs offered. Used the data to see where there were gaps and offered more where those gaps were.

Program Capacity by Season – Decreased a lot of the summer openings. Fall/winter stayed similar.

Program Cancellation Comparison – Where are there a lot of cancellations? Adults has the highest amount. This is when they tried a program and they were cancelled because of low attendance. Looking for thoughtful ways to create new programs.

Participant Survey Results – Are people happy with what we're doing? Increase with satisfaction overall.

Summer Youth Programs – 4 Year Funding Comparison – State aid decreased from 2018 to 2019, has to do with childcare resources. Financial Assistance awarded – Having more scholarships available. Daily Youth Participants By Race – looking at demographics by perception, a scan of the kids who are there. Daily Youth Participants by Race – Fee Based Programs vs Summer Meals Programs: less diversity in fee based, more diversity in summer meal programs.

P.A.L Camp – partnership with Parks, the Library, and ….. Realized there was a gap in the last 2 weeks of August. We committed to doing a licensed camp for those 2 weeks.

Department Events revenue

Report from Commission on Volunteer Hours
Traverse asked the Commission if they had any additional hours for the month of November in addition to the commission meeting.

Todd, Barlow and Traverse attended the Barge Canal revetment tour with Kolitz and Wight. It was a 1 hour tour.

Pierce met with Wight individually for 1 hour.

Director's Items
Wight explained updates.

Have selected someone to do a Commission retreat. Got 3 proposals from an RFP. Starting to think about dates in January, maybe a Friday. Tentatively 1/24/20. About 4 hours long. Discuss open meeting laws and what the authority of the Commission is. People wanting to know how to serve in this role.

Bike Path Update – assisting with Maple to College St. alignment for Amtrak. The 2nd track has been in discussion since 2016. In order for Amtrak to be accommodated and all other users to be able to access the tracks, there needs to be a 2nd track. We want to be on the other side of the track. CEDO is taking the lead on this project. DPW and Parks are involved. Open to concept.

Had name tags made for all of the commissioners.

Todd inquired about the Farmers' Market. Is it staying in the South End?

Wight responded yes for 2020. Not sure for 2021 yet. They need a certain amount of linear feet, which we are putting together for them now.

Harris asked for an update on the bike park.

Wight responded that it is currently with the City Attorney's office. Working on the MOU for doing the fundraising.

Commissioner's Items
None

Adjournment
Motion to adjourn at 7:30p.m. by Farrell, second by Todd, motion carried.

DR

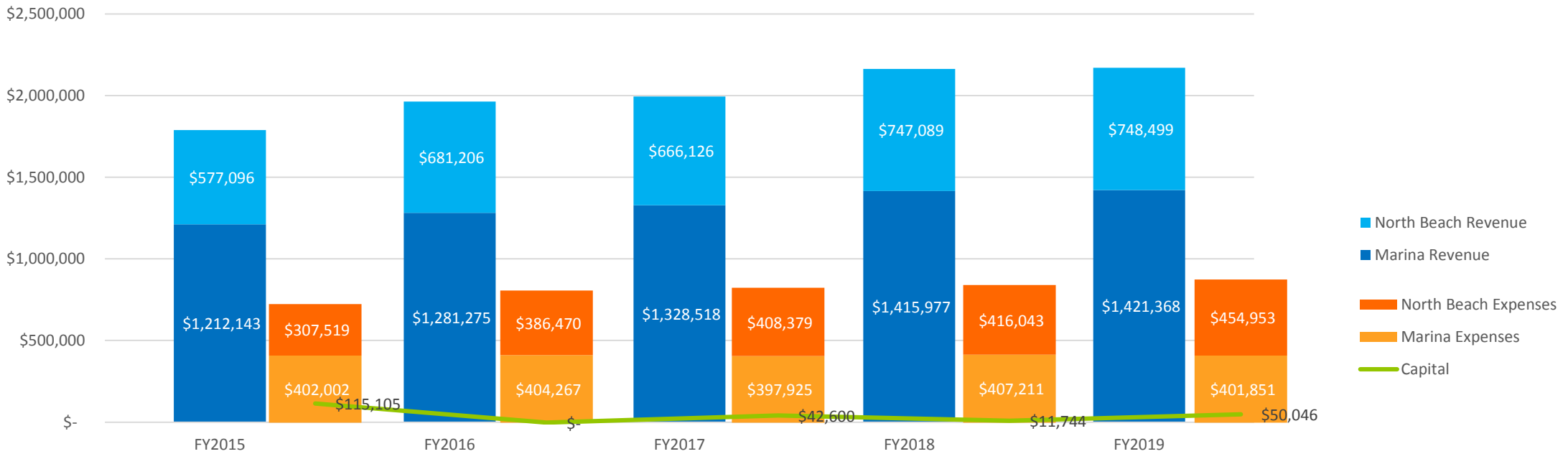
BTVStat

November 2019

Burlington Parks, Recreation & Waterfront

WATERFRONT DIVISION

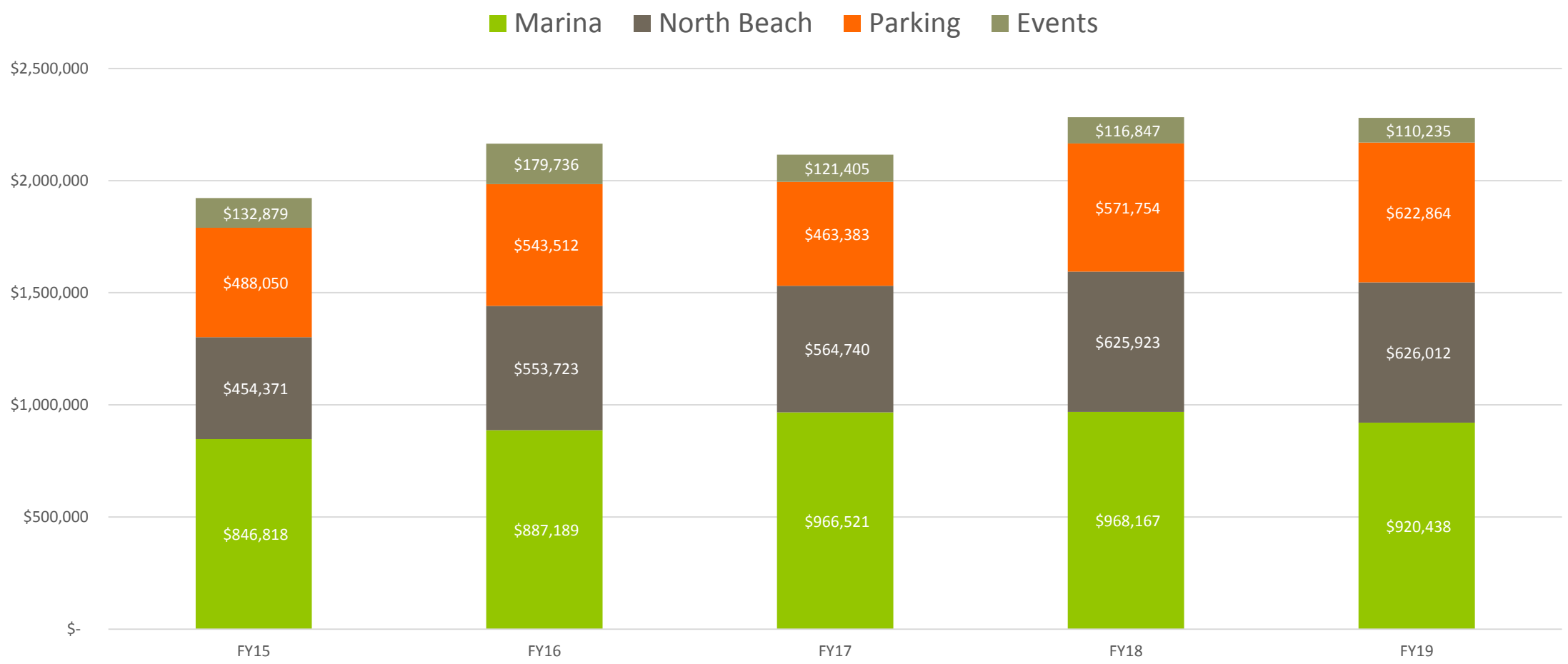
Five Year Profitability at the Waterfront



Totals	$1,789,239 | $709,521	$1,962,481 | $790,737	$1,994,644 | $806,304	$2,163,066 | $823,254	$2,169,867 | $856,804

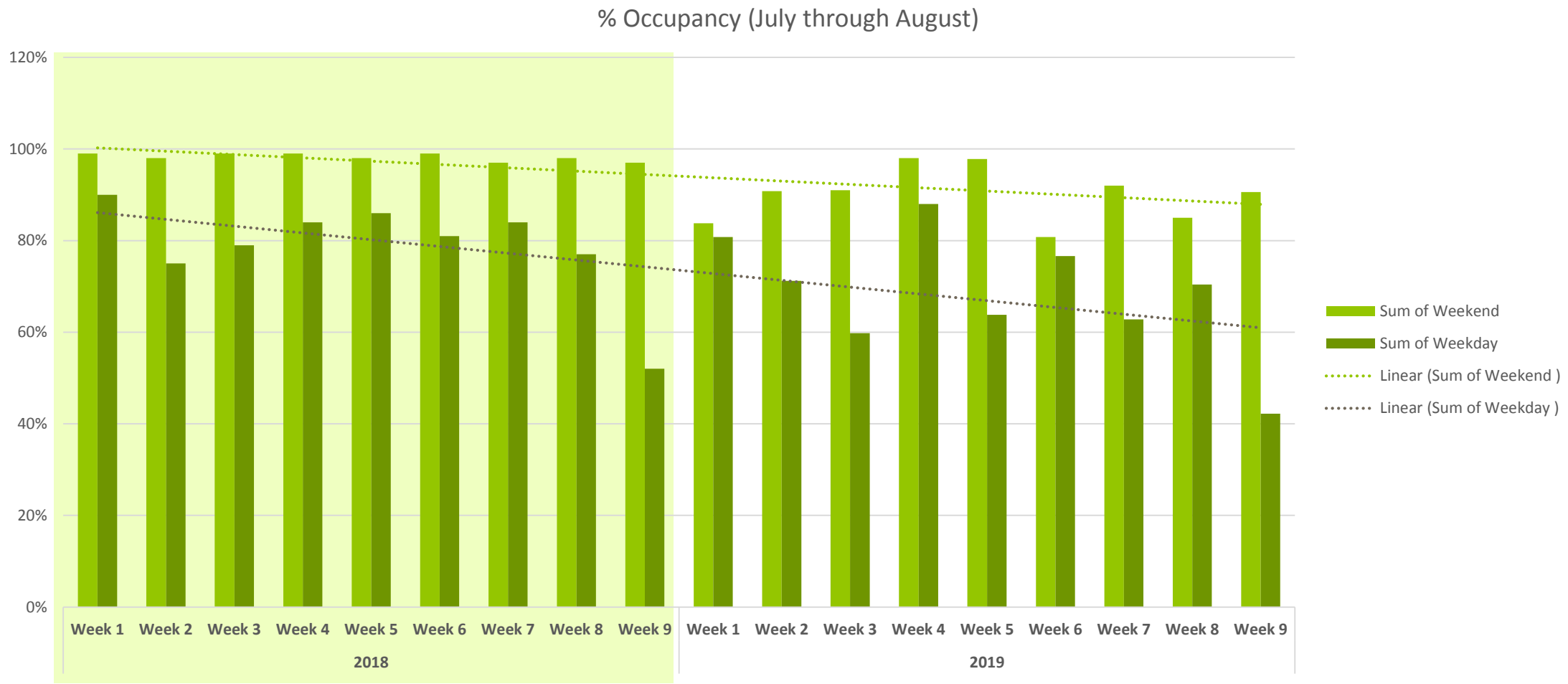
Source: Capital Project Budget, New World

Revenue Sources



Source: Hercules, New World

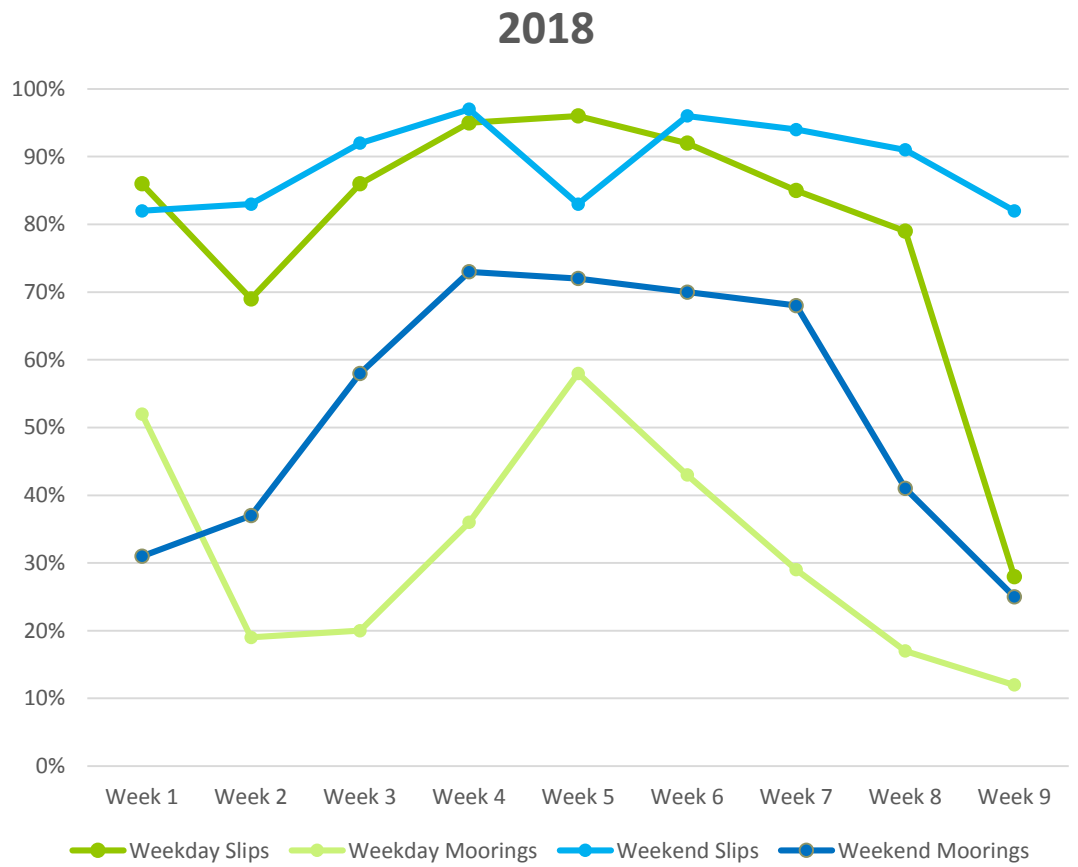
Campground Occupancy

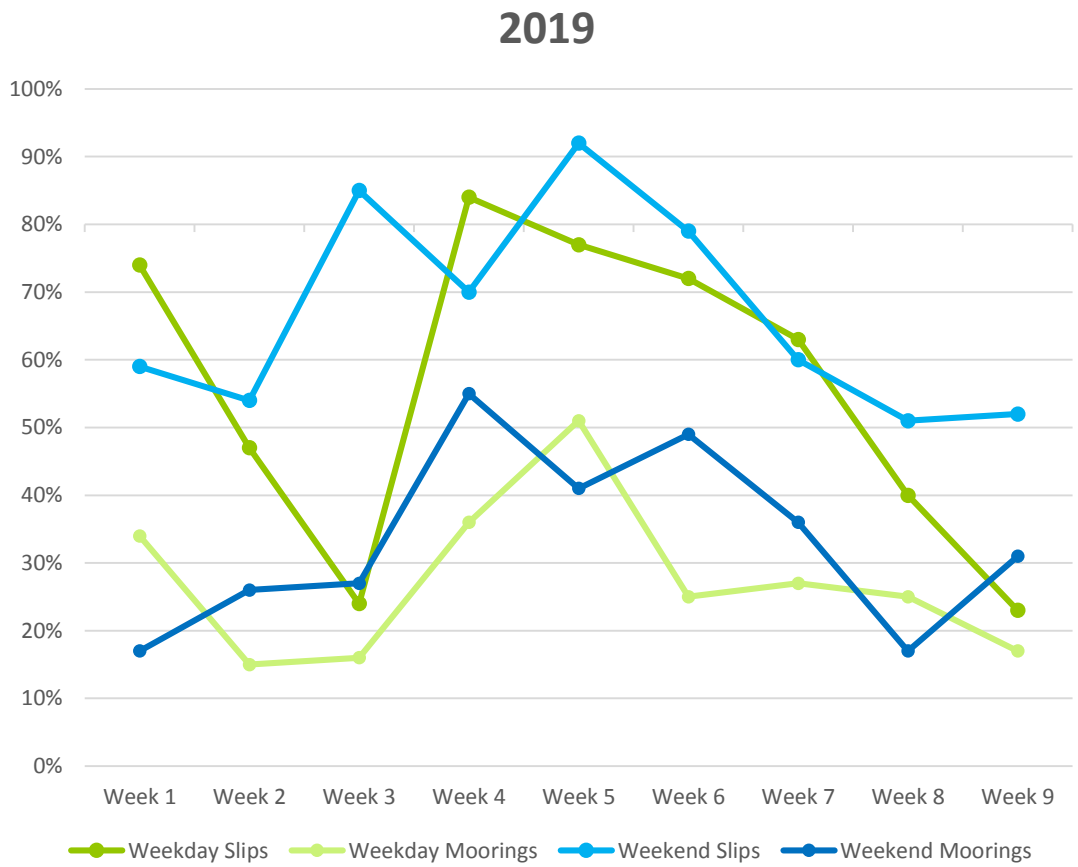


Source: Hercules

Transient Marina Occupancy

% Occupancy (July through August)





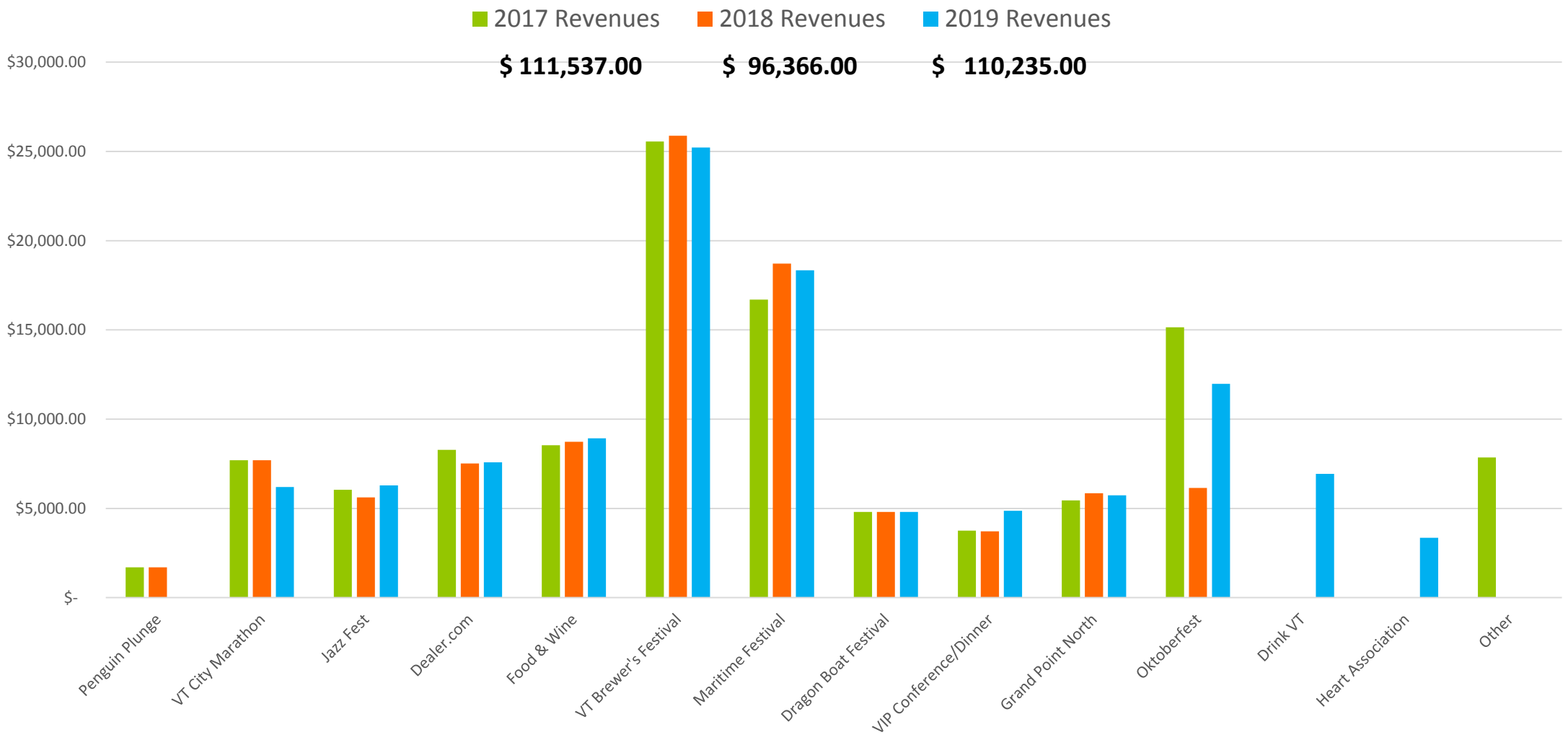
Source: Hercules

Future Waterfront Plans

- Kickoff the Waterfront & Harbor Master Plan
  - Beginning January 2020
  - Led by the City Planning Department
  - Early Focus on Perkins Pier
- Next Steps on the North Beach Master Plan
  - Removal of Maintenance Barn, opening up Campground land
  - Site improvements to restrooms and office

WATERFRONT EVENTS

Waterfront Event Revenue: 2017-2019



Data Source: Staff invoice tracking

Waterfront Division

We oversee the management of the City's public waterfront assets:

- Two Public Marinas (245 berths between Perkins Pier & Community Boathouse)
- Burlington Harbor, inclusive of public moorings
- Four Municipal Beaches (Oakledge, Blanchard, North & Leddy)
- A 144 site public Campground at North Beach
- Waterfront Public Parking
- Waterfront Events

Parks & Recreation Commission meeting schedule, 2020

Start time 5:30 p.m. unless noted

January 7	Pine Street	
January 24	Pine Street (Park Commission retreat) – 8:00 a.m. – 12:00 p.m.	
February 4	Pine Street	
March 10	Miller Center	
April 7	Pine Street	
May 5	**Cemetery**	
	Harbor Commission	Erin Moreau
June 2	**Boathouse**	
August 4	Pine Street	
September 1	Pine Street	
October 6	**O.N.E. Center**	
November 10	Pine Street	
	Harbor Commission	Erin Moreau
December 1	**Leddy Arena**	

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BURLINGTON PARKS RECREATION WATERFRONT

PARKS & RECREATION COMMISSION
Minutes
January 7, 2020

Commission Present: Barlow, Hurley, Todd, Pierce and Harris

Staff Present: Moreau, Adams-Kollitz and Putzier

The meeting was convened at 5:33 p.m. by Pierce

Approval of Agenda
Motion to approve the agenda by Todd, second by Barlow, motion carried.

Approval of Consent Agenda
Barlow read aloud the consent agenda into the record, motion was made to approve the consent agenda with the included motions, Todd added to the Minutes under the Penny for Parks conversation, "the schools would be a good place to do outreach for more engagement into the PFP process", by Todd second by Hurley, motion carried.

Bike Path Update
Adams-Kollitz updated on Phase 3 which is divided into several portions. Phase 3a kicked off at the beginning of segment zero, converted Proctor Avenue, recently been working at Perkins Pier, will be master planned in the next year, repairing dangerous pathways and limiting pavement, weather conditions stopped at barge canal and will remain closed for next season, started construction in mid-October and then after full six weeks later had to stop due to flooding. Explained revetment with rougher rocks will eliminate amount of splash on the bike path. Likely not be able to get back to the area work until late August. At 50 percent drawings on phase 3b up to the barge canal. Trying to get access through private property without having to go through barge canal. Will finish design work through winter and start spring work will not have to cause disturbance in the entire park.

Todd asked about the spring work and where it would happen and was told contingent on the ability to acquire access from 2-3 private property owners. Todd was excited about working with Pine Street and keeping active and vibrant and looks forward to working with CEDO on the project as well.

Barlow asked if the raise in the water level delaying the construction also increased the cost of the project as well and was told yes inevitably. Will be doing best to negotiate and make a best compromise.

Todd asked what the anticipated time the path would be open and Adams-Kollitz said Perkins would open by the end of May and from Perkins South would remain closed until water goes down, would reopen after the end of construction season, typically end of December, can't say for certain. If low snow and level of lake keeps going down will get out and working on as soon as possible and will ask for permission to do as early as possible.

Public Forum (Time Certain 6:00PM)
Public forum opened at 6:00 p.m. by Pierce.

Seeing nobody from the public the forum was closed.

Public forum closed at 6:00 p.m.

Waterfront Division Update with BTV Stat Presentation
Moreau explained she had done a presentation that gives all revenue sources and began slide show, stated second year of keeping a comparison and discussion in a broader form. Showing what reinvestment fees are. Only four staff in the division, have one opening, Marina Manager, small division. Marina brings in the most revenue, Perkins Pier is 100 percent seasonal and would like to invest in brings just under $1 mil. Year, North Beach is all campground revenue, parking is a huge amount of revenue, events are the number one thing the community wanted to have more of, specifically more events at Waterfront park.

Todd asked about charging more and how to maneuver that and Moreau explained the balance of local producers and does not make lots of profit, covers turf and employees fees.

Barlow asked what the City provided for ticketed events and Moreau said anything hired out is an expense of the producer, City provides, water, electricity, monitor sound, directing setup and does fencing, not for tenting, does onsite supervision, sound during event and help breakdown.

Campground occupancy, included group site and lean to sites skewed the numbers a bit as they just came on line this year. All sites have had almost full occupancy all season. Looking how to move forward with capital plan and would like more money for master plan on the design.

Transient marina occupancy was very up and down, July through August and attributed to the new marina and expansion of LCF, private marina was part way open and definitely saw a drop.

Pierce asked how the prices compare to the private Marina and Moreau said the City dictated that the private marina had to be 15 percent higher, LCT tends to be closer to the City fees, within .25 cents. Both facilities have much better amenities. The Boathouse is still a barge and is good but is definitely rotting and very constrained in size, not much to do with that other than what have, can't host any more boaters.

Adams-Kollitz explained all the possibilities and the PIAP process and the funds that were given from the City and one of the proposals was a new facility for Perkins Pier that did not get funded. Still have some materials available to view if anyone is interested.

Hurley asked if still talking to Vermont Adaptive and Moreau stated absolutely and would like to be the stewards of public access of an accessible and equitable waterfront. Wants to have community discussions on spaces and look at changing waterfront and look at opportunities moving forward.

Future waterfront plans to kick off the Waterfront and Harbor master plan to begin January led by City Planning department, focus on Perkins Pier and the next steps on the North Beach master plan . Gave some statistics on events and the impacts of each event individually.

Todd asked about ongoing pollution of State water and also asked about solutions to beach closures to have a backup plan and the broader question of in long term is water health a part of plan to remediate and stay open. Asked if there a conversation for the broader Lake and Moreau said it is a much bigger question. Moreau said never used to close the beach, about 5 years ago it began and often feels powerless. Topic is huge, beyond municipality, left to deal with effects. Follows Legislators, Representatives and Congressman to do cleanups, have a partnership with UVM, have them test as much as possible and very open to, having UVM here helps, they have hung inhibitors to see if it would help, rely on scientific institutes and State Legislators, if any questions regarding safety, we close the beach and err on the side of safety. Systems are better, learned more and seeing the negative effects, if any question at all close and then when tested and sure will reopen. Safety is priority. Need robust funding, beyond wastewater treatment plants.

Hurley asked if went to State House and Moreau said no, information is combined with others and the power is in that for overall are active participants. Harris asked what NY does and was told that they are completely different in what they are practicing.

Todd feels that Burlington can be an innovator, and as a citizen likes hearing the picture of and explanation of the waterfront. Moreau said raises awareness to have the closures and not necessarily good but helps to tell the story. Helps to get the information out more.

Barlow said recently bonded water department to help avoid beach closures and was curious if it was due to more issues with natural reasons rather than sewage dumping. Moreau said closed for two reasons; E.coli that is from raw sewage but also seeing a rise in bacteria which is the other reason now having to close. Todd would like to see more of the ecological air flow restorers in place on Lake Champlain, her uncle developed a system and also worked at UVM several years ago.

Moreau does want to see investment in waterfront but does not want to see at the detriment of other areas of the department or other projects.

Adams-Kollitz, explained that City projects are not at that level of John Todd innovation, however he has worked on better ecological impacts on all projects and roadways that he personally worked on and gave numerous projects that have crucial ecological conscious savings and processes that have been incorporated. From innovation standpoint playing catch up but in a few years have really pushed forward.

2020 Meeting Schedule
Putzier asked the Commission if anyone had any issues with the proposed schedule and all were fine with the proposed schedule.

Volunteer Appreciation Date
Putzier explained that at a previous meeting Wight had proposed the Commission host a volunteer appreciation day. Wight would like to suggest the date be Sunday, August 2nd or 9th from 12-2 at North Beach and the Commission could scoop ice cream to the volunteers and could also award the Volunteer of the Year award at the celebration as well as the Coach of the Year award.

The commission was in favor of either date and Putzier said she would get back to the commission with the finalized information.

Report from Commission on Volunteer Hours
Putzier asked the Commission if they had any additional hours for the month of December in addition to the commission meeting. Pierce and Todd had an additional hour each.

Director's Items
Moreau explained the updates were sent via email attachment to the commission.

Commissioner's Items
The commissioner's had nothing additional to add.

Adjournment
Motion to adjourn at 7:02 p.m. by Hurley, second by Todd, motion carried.

DR