

Citizen Advisory Committee
1.8.15
8:00 am
CJC (179 S. Winooski Ave.)
Agenda

1. Review Agenda
2. Review and approve notes from 12.18.14
3. Confidential discussion of offender reentry cases: Discuss and make action steps if necessary.
 - a. Discuss communication protocol
 - b. Plan for continued case consideration during transition.
4. Discussion of the director's transition to a new position:
 - a. Budget
 - b. Interim Director
5. Act 195 – Pretrial services: Update on Grant Acceptance and next steps for Chittenden County
6. Additional Items/Confirm Next Meeting: TBD

Citizen Advisory Committee

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Notes

In attendance: Debbie Thibault, Eileen Blackwood, Marija Valencak, Jan Wright

Staff: Karen Vastine and Jocelyn Dubuque

1. The CAC reviewed and then approved the agenda with two additional items.
2. The CAC reviewed and approved notes from 12.18.14.
3. Confidential discussion of offender reentry cases: Discuss and make action steps if necessary. *The CAC had no new cases to review but did briefly discuss the current caseload.*
 - a. Discuss communication protocol: *The CAC discussed the Communication Protocol and recommended the following next steps:*
 - i. *Jan Wright and Debbie Thibault work to tweak some of the specific language about how and what to communicate regarding offenders being released to Chittenden County.*
 - ii. *Once they reach an agreement, Jan will bring this to Chief Schirling for him to weigh in. Once he approves, Jan and Debbie will bring back to the CAC for further consideration if substantive changes are made*
 - iii. *Karen will contact the chair of the Public Safety Committee to see about being on the next agenda to present the information regarding community notification.*
 - iv. *Once everyone has agreed and weighed in then it will be ready to be signed!*
 - b. Plan for continued case consideration during transition: *The CAC is holding a meeting time on 1.29.15 in the event that there is a need for an additional CAC meeting. Reasons could include a case to be considered for the COSA program.*
 - c. (Added item) – Memo to the Mayor regarding the COSA program: *The CAC reviewed the memo and per the Mayor's request, will consider the CJC director's recommendation that the caseload be expanded from 4 to 6 in the event that additional funding is available. This conversation will be scheduled for a future CAC meeting.*
4. Discussion of the director's transition to a new position:
 - a. Budget – *Jocelyn will bring the FY16 budget to the meeting scheduled for 2.19.15.*

- b. Interim Director – *Jocelyn Dubuque will serve as the interim CJC director.*
- 5. Act 195 – Pretrial services: Update on Grant Acceptance and next steps for Chittenden County – *The CAC discussed the possibility of a court diversion employee having desk space at the CJC and that Anneke Hohl will provide supervision to both of Chittenden County's Pre-trial Services Monitors. The CJC will receive additional compensation for the supervision.*
- 6. Additional Items/Confirm Next Meeting: 1.29.15 – 8-9:00 if needed, 2.19.15 – 8-9:00