



January 09, 2023

Board of Finance Meeting, Monday, January 9, 2023, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall OR remotely via ZOOM

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1. Agenda

1.01 Motion to amend/adopt the agenda 5:03 PM

Type: Action, Procedural

Recommended Action: motion to amend/adopt the agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. Consent Agenda

3.01 Board of Finance Minutes, December 12, 2022, Draft

Type: Action (Consent), Information, Minutes

Recommended Action: approve the minutes

 View Minutes from Board of Finance Meeting, Monday, December 12, 2022, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall

4. For Approval and Recommendation to the City Council

4.01 Authorization to accept grant funds for the operation of the Elmwood Emergency Shelter - CEDO

Type: Action

Recommended Action: to approve and recommend that the City Council approve the acceptance of grant funds in the amount of \$638,147 from the State of Vermont Housing and Opportunities Program for the operations of the Elmwood Emergency Shelter Community and authorize the Director of the Community and Economic Development Office to execute all documents necessary to accept the funding for the period through June 30, 2023, including retroactive approval for the period from October 1, 2022 to present, subject to the final review and approval of the City Attorney's Office

 HOP Grant Memo (BoF and CC)
12-27-2022.pdf

 BoF and CC Checklist - CEDO AHS HOP
01-03-2023.pdf



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4.02 Request to Execute a Contract with Motorola Solutions for Public Safety Communications System and Services - Fire

Type: Action

Recommended Action: to retroactively approve and recommend that the City Council authorize the Chief Administrative Officer to execute a contract with Motorola Solutions for public safety communication system upgrades , with a maximum limiting amount of up to \$3,832,290.00, which is the contract cost and a ten percent (10%) contingency, subject to the review and approval of the City Attorney's Office

 BOF-CC Memo - Motorola Contract Authorization 01.09.23.pdf

 City of Burlington 3-Site UHF Conventional Simulcast System.pdf

 Public safety comm recommendation final.pdf

 BOF-CC Checklist.pdf

4.03 Roosevelt Park Tennis Courts Reconstruction, Contractor Contract - BPRW

Type: Action

Recommended Action: to approve and recommend that the City Council approve and authorize the execution of a contract with Vermont Recreational Surfacing & Fencing Inc., for a price not to exceed \$125,411.00 for the Roosevelt Park Tennis Courts Reconstruction project, plus a project contingency of \$14,589.00, for a total authorized expenditure in the amount of \$140,000.00, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office

 20221220 BOFCC Memo - Roosevelt Tennis Courts.docx

 20221220 Contract Roosevelt Tennis Courts DRAFT.pdf

 Roosevelt Park Tennis Courts - BOFCC Checklist.docx

4.04 Human Resources Director Market Factor Adjustment ☐ Mayor's Office

Type: Action

Recommended Action: recommend that the City Council authorize and approve the reclassification of the position of HR Director consistent with the market factor compensation range of \$119,531 to \$147,233

 1-4-23 HR Director Market Factor Adjustment_.pdf

 City of Burlington Compensation Review for Director of HR 2022.pdf

4.05 Authorization For Reimbursement Of Waterfront TIF District And Downtown TIF District Related Costs For FY2022 - Capital

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

 FINAL_Authorization re Reimbursement of TIF Districts Related Costs_1-9-2023.pdf

 FINAL_Memo_WTF-DWTN_TIFDistricts_Related Cost_Reimbursement_FY22_1-9-2023.pdf

 BOF-CC Checklist.pdf



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5. Board of Finance Approval Only

5.01 Authorization to Execute Contract with Economic Planning Systems Inc for Impact Fee Study - Planning

Type: Action

Recommended Action: move to approve and authorize the Director Planning to execute the contract with EPS for the Impact Fee Study with an expenditure of up to \$99,176 (\$90,160 + 10% contingency) from the Department's Professional & Consulting Services line, subject to review and approval of the City Attorney's Office

 EPS_BOF Contract Memo_01092023.pdf

6. Adjournment

6.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn