



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

David Casey, RN, Chair; Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Code Enforcement

The mission of the BOH is to educate the citizens of Burlington and to promote, improve and protect their health and well-being while contributing toward building a healthy community and environment in which to live.

**AGENDA FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH
Main Conference Room, 645 Pine St**

Thursday, 10 January 2019 at 6:30 PM

1. Approvals
 - Agenda & November meeting minutes
2. Public Forum / Emerging Issues
3. Neighborhood Noise Issue
4. Update on marijuana legalization info card
 - Approval of card text
 - Update on graphics
 - Production and distribution timeline draft
5. Permit Reform Update
6. Chair's report
 - Schedule next school safety review
7. Discussion on FY19 Budget
8. Public outreach/communications
 - Language for FPF update
9. Next Meeting – currently set as 14 February 2019
10. Adjournment

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**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

Main Conference Room, 645 Pine St

THURSDAY 10 JANUARY 2010 AT 6:30 PM

Attending: *David Casey; Mary Hart; Julie Hathaway; Taylor Newton; Caroline Tassey; William Ward (leaves meeting at 7:40 PM); Steve Cormier, Board of Health Staff*

Absent: *N/A*

Meeting called to order by Chair Casey at 6:44 PM

ITEM	DISCUSSION	ACTION
1. Approvals: a) Agenda		Ms. Tassey made motion to remove Neighborhood Noise Issue , to move Permit Reform Update to before Update on marijuana legalization info card , and to accept altered agenda. Mr. Newton seconded. All in favor.

b) November meeting minutes		Ms. Tassey made motion to change all references from “Mrs. Tassey” to “Ms. Tassey” and to accept edited minutes. Mr. Newton seconded. All in favor.
2. Public Forum / Emerging Issues	No members of the public present. Director Ward discussed the recently reported training incident at the Vermont Police Academy with the Board.	
3. Permit Reform Update	Director Ward updated the Board on Permit Reform, commenting on the upcoming Town Meeting Day vote on the potential formation of a new department, the ongoing 2-day staff Value Stream Mapping training, and the upcoming 21 January public hearing.	
4. Update on marijuana legalization info card • Approval of card text • Update on graphics • Production and distribution timeline draft	Chair Casey commented on awaiting approval of the card text from City Attorney Nicholas Lopez and reaching out to Attorney Lopez to meet with Ms. Tassey about it. Dr. Hathaway commented on hearing from freelance graphic design Samantha Segalas-Shaw concerning the card graphics and possibly meeting with them. <i>**Director Ward leaves meeting**</i>	
5. Chair’s report • Schedule next school safety review	Chair Casey discussed the recently completed doodle poll for the next school inspection date and the Board settled on	

	Wednesday, 6 February 2019 from 2:00-4:00 PM.	
6. Discussion of FY 19 Budget	Mr. Newton commented on the rough-draft budget sent out prior to the holidays. The Board discussed what funding priorities they wished to use the FY 19 Budget for with the wish of keeping \$500.00 in reserve through the end of the fiscal year. Mr. Newton commented on sending out a revised budget after the meeting.	
7. Public outreach/communications • Language for FPF update	Chair Casey and Dr. Hathaway discussed writing a post concerning respiratory viruses for Front Porch Forum.	
8. Next Meeting – currently set as 14 February 2019		
9. Adjournment		Ms. Tassely made motion to adjourn. Mrs. Hart seconded. All in favor.

Meeting adjourned at 8:15 PM