



January 10, 2022

**Board of Finance Meeting, Monday, January 10, 2021, 5:00 pm **Bushor
Conference Room, Room 102, 1st Floor, City Hall OR remotely via
ZOOM**Members of the public are strongly encouraged to join remotely****

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to adopt agenda

Type: Action, Procedural

Recommended Action: motion to adopt agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Information, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here:
<https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. Consent Agenda

3.01 Motion to adopt the consent agenda and take the actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions as indicated

3.02 December 13, 2021 Board of Finance Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 View Minutes from Board of Finance Meeting, Monday, December 13, 2021, 5:00 pm **In-Person at Bushor
Conference Room, Room 102, 1st Floor, City Hall **

3.03 December 20, 2021 Board of Finance Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

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4. For Approval and Recommendation to City Council



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4.01 Lease of Vendor Space at North Beach for three seasons, 2022-2024 - BPRW

Type: Action

Recommended Action: to approve and recommend that the City Council approve and authorize the execution of a lease agreement with AS Concessions, LLC, to perform food and beverage sales at North Beach for the 2022 - 2024 seasons, and to authorize Mayor Miro Weinberger, to execute the lease and any related documents, subject to the review of the City Attorney's Office

BOFCC Memo - Lease of North Beach
Concession Final.pdf

North Beach Concession Lease 2022-2024
Final.pdf

BOF CC Checklist.docx

**4.02 Engineering Amendment #2 for the Flynn-Fletcher Pump Station Improvements Project - DPW
- Water Resources**

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the Director of the Department of Public Works to execute a second amendment to the Engineering Service Agreement with Hoyle, Tanner & Associates, Inc., increasing the maximum limiting amount of \$178,483 by \$35,000 to a new total of \$213,483, for additional construction administration and resident project representative work on the Fletcher Place pump station project, subject to the final review and approval of the City Attorney's Office

1 - BOF CC Memo 1-10-2022 Flynn-Fletcher
PS ESA Amendment.pdf

2-BOF CC Checklist_1-10-2022
Flynn-Fletcher 2nd Amendment.pdf

**4.03 FM0421 VTrans Finance and Maintenance Agreement Burlington NH PC22(1) Resurfacing
along U.S. 7, U.S. 2 and Alt U.S. 7 - DPW**

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the Director of Public Works to execute the Finance and Maintenance Agreement between the State of Vermont and City of Burlington for Burlington NH PC 22(1) Contract Number: FM0421

BOF_CC Memo FM0421-BURLINGTON NH
PC22(1).pdf

Attachement_FM0421-BURLINGTON NH
PC22(1).pdf

BOF CC Checklist_FM0421.pdf

5. Board of Finance Approval Only

5.01 Contract Extension Ratification for Wastewater Testing Program - Planning

Type: Action

Recommended Action: to authorize an extension to the GoAigua contract through June 30th, 2022, including an increase to the maximum limiting amount of the contract by \$83,723 to be paid using ARPA funds as approved on September 7, 2021 by the Board of Finance and City Council

WBE Contract Extension for BOF.pdf

BOF CC Checklist_WW Extension.docx



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5.02 Leddy Park Comprehensive Plan Contract - BPRW

Type: Action

Recommended Action: to approve and authorize the execution of a contract with SE Group for a price not to exceed \$55,000 for the Leddy Park Comprehensive Plan project, plus a project contingency of \$8,250, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office

20220105 Leddy Park Comp Plan BOF Memo
- FINAL.docx

20220105 Leddy Park Comp
Plan_CHECKLIST.docx

**6. Communication Regarding Downtown Tax Increment Financing (TIF) District -
Public Hearing for Bond Authorization Ballot Item**

**6.01 Downtown Tax Increment Financing (TIF) District - Public Hearing for Bond Authorization
Ballot Item - CEDO/DPW**

Type: Communication, Discussion, Information

Downtown TIF District Bond Vote memo to
City Council.V3.docx

Draft - Downtown TIF Ballot Question
Resolution - 010622.docx

Downtown TIF Ballot Public Notice - 01-06-22
draft V3.docx

CC Public Hearing Notice re Downtown TIF
District Ballot Item 011022.doc

7. Communication Regarding Upcoming Capital Bond

7.01 Communication Regarding Upcoming Capital Bond - Capital Committee

Type: Communication, Discussion, Information

note additional written material for this agenda item per CAO Schad, posted on Monday, January 10, 2022, at 9:57 am, LO

note presentation slides for this agenda item DPW Director Spencer, posted on Monday, January 10, 2022, at 6:07 pm, LO

March 2022 Capital Bond Investments.pdf

Homeowner Impact 26M Bond March 2022.pdf

Microsoft PowerPoint - General Fund Capital
Bond 1-10-22 Presentation Final.pdf

8. Communication Regarding FY23 Budget



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8.01 Communication Regarding FY23 Budget - Mayor and CAO

Type: Communication, Discussion, Information

**note written material for this agenda item per CAO Schad, posted on Monday, January 10, 2022, at 5:34 pm, LO

 BOF FY23 Budget 01.10.22.pdf

9. Adjournment

9.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn