



January 17, 2023

Board of Finance Meeting, Tuesday, January 17, 2023, 5:00 pm **Contois Auditorium, 2nd Floor, City Hall OR remotely via ZOOM

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1. Agenda

1.01 Motion to amend/adopt the agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt the agenda as follows: remove from the agenda item 3.04. Reclassifications and Retitling Requests - Police (per CAO Schad)

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. For Approval and Recommendation to the City Council

3.01 Authorization to Amend Contracts with On-Call Water Resources Excavation Contractors - DPW/Water Resources Division

Type: Action

Recommended Action: to recommend that the City Council authorize the Director of Public Works to execute an on-call contract amendment with five qualified water resources excavation contractors (Courtland Construction Company, Dirt Tech Company, Engineers Construction, Parker Excavation, and SD Ireland Companies) for emergency repair services with a maximum limiting amount of \$400,000.00 for each on-call contract, and amend the cumulative maximum limiting amount to \$750,000.00 for all five contracts in total, resulting in a total authorized expenditure not to exceed \$750,000.00, subject to review and approval by the Chief Administrative Officer and City Attorney

 1 - BOF CC Memo - Amend Construction Contractor On Call Services 1-17-23.docx

 BOF CC Checklist_Amend Construction Contractor On Call Services.docx

3.02 Waterfront TIF - Application for Substantial Change - CEDO

Type: Communication, Discussion, Information

note final revised version of this agenda item per CEDO Director Brian Pine, posted on Tuesday, January 17, 2023, at 4:28 pm, LO

 WTF TIF Board of Finance memo 01-17-23 - Final.pdf

 Board of Finance memo 01-13-23.pdf



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3.03 Review Of The FY 2022 Audit - C/T

Type: Communication, Information

Recommended Action: to recommend that the City Council approve the attached resolution

1_The Checklist_Audit Fiscal Year 2022_01232023 (003).docx

BOF presentation 1-17-23 Final.pdf

5_ Burlington, VT ML22 - Draft.pdf

General Fund Unaudited Financials and FB Classification for BOF 011723.xlsx

3.04 Reclassifications and Retitling Requests - Police **AGENDA ITEM REMOVED**

Type: Action

Recommended Action: To approve and recommend that the City Council approve the following: □ The elimination of one vacant Community Service Officer, a Regular, Full-time, NonExempt, AFSCME, Grade 15 position, and the creation of one Community Service Manager, a Regular, Full-time, Exempt, Non-Union, Grade 18, position. Page 5 of 5 □ The reclassification of the Criminal Identification Technician, a Regular, Full-time, NonExempt, AFSCME, Grade 15 position to Criminal Identification Technician, a Regular, Full-time, Non- Exempt, AFSCME, Grade 18 position. □ The reclassification of the Fire/Police Accountant, a Regular, Full-time, Non-Exempt, AFSCME, Grade 17 position to a Regular, Full-time, Non- Exempt, AFSCME, Grade 18 position. □ The reclassification and retitling of the Executive Assistant to the Officer in Charge, a Regular, Full-time, Exempt, Non-union, Grade 15 position to Uniform Bureau Support & Administrative Coordinator, a Regular, Full-time, Exempt, Non-Union, Grade 16, position.

note additional written material per Acting Chief Murad, posted on Friday, January 13, 2023, at 4:38 pm, LO

20230113 consolidated memo FINAL.pdf

Reclass packet 01.17.23.pdf

20230113 BoF Checklist from BPD.pdf

4. Adjournment

4.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn