



Draft Agenda

Ward 5 NPA

January 18, 2018

6:45pm to 9:00 pm

DPW Conference Room, 645 Pine Street

[7:00 pm](#) - Open Forum,

[7:10](#) - Supt. Obeng - BSD Update

[7:30](#) - City Market - South End Update

[7:50](#) - Community Development Block Grant Ward 5nRep Election

[8:10](#) - NPA Affairs Discussion: Move to City Market?

[8:30](#) - All Wards Resolution Discussion and Vote

[8:50](#) – Closing

The Steering Committee Members for Ward 5 are:

Bill Keogh, bkeoghsr@yahoo.com

Alec Bauer, awbauer@gmail.com

Nate Orshan, natosongs@gmail.com

Elisa Nelson, nelsmith@burlingtontelecom.net

Ben Traverse, bentraverse@gmail.com

Joanna Grossman, joeyinvermont@gmail.com

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Neighborhood Planning Assembly Attendees

NPA (choose one)	Wards 1 & 8	Wards 2 & 3	Wards 4 & 7	Ward 5	Ward 6
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Date of Assembly : 1-18-18 Location: DPW

Please return to your convenor, Phet J.
or email to cedofd@burlingtonvt.gov

1	Nate Orshan	21
2	Bryce Healey	22
3	Nicole Thoring	23
4	SAM BEALL	24
5	Alec Bowe	25
6	ANDY SIMON	26
7	Alex Lavin W8	27
8	Will Prender	28
9	Tom Garris	29
10	Marek Gustafson	30
11	Mike Fisher	31
12	Ben Trunse	32
13		33
14		34
15		35
16		36
17		37
18		38
19		39
20		40



Neighborhood Planning Assembly Minutes – Full Notes

Date of Assembly: 1/18/2018

Start Time: (Commence): 7:00 PM

Finish Time: (Adjourn): 9:00PM

Location: DPW Building, Pine St.

Notetaker: Nate Orshan

Steering Committee Members in Attendance:

Alec Bauer
Joanna Grossman
Bill Keogh
Elisa Nelson
Nate Orshan
Ben Traverse

(1) Open Forum

Summary:

Andy Simon offered forms and encouraged people to register to vote and get others to do the same. Counselor Chip Mason provided an update re the recently-purchased Blodgett Building on Lakeside Ave. Ward Clerk Elisa Nelson encouraged additional volunteers for Town Meeting Day, Tuesday, March 6, 2018. Three candidates for office announced or offered reminders of their candidacy: Nicole Twohig and Mike Fisher, competing against incumbent Susanmarie Harrington for School Board in Ward 5; and Jesse Warren, competing against incumbent Chip Mason for City Council in Ward 5.

Andy Simon: I want to remind people that, in the last mayoral election, 75% of eligible voters didn't show up. You probably know people who haven't voted. I brought registration forms, absentee ballot forms, and change-of-address forms. The registration forms are a little opaque, but I can give a tutorial. Also, online voter registration's possible. Also, you can early vote.

Chip Mason, City Councilor for Ward 5: I just came from the Lakeside meeting with Russ Scully unveiling plans for Blodgett Building. He's launched Burlington Surf Club to do water sports. Blodgett's not leaving till 2019, so he has pretty good ideas re improving access down Lakeside. It might make sense to get him in to this NPA sooner than later.

I also received the Democratic nomination.

Jesse Warren: I'm running for City Council for Ward 5.

Nicole Twohig: I'm running for School Board for Ward 5. I've worked at the UVM medical school in research, also working in marketing communications for 10 years. I've been working in school and campus safety, Title IX, for the past few years, so I have much experience working with federal and state government.

I'm looking to push the envelope and make the case to bring together the whole community, pull in more stakeholders. Part of selling Burlington is selling a strong school district, so we have to make the case for supporting a strong budget. We also need fiscal responsibility and transparency from the Board. See <http://www.nicoletwohig.com/>.

Elisa Nelson: I'm also Ward Clerk for Ward 5. We have a great team of people, but we're always looking for new faces. Talk to me if you're interested!

Mike Fisher: I'm also running for School Board. I got involved as a leader of the Champlain School Parent-Teacher Organization (PTO). I decided I have a duty to step up. The board's done a good job, but we need to:

- Treat teachers as partners, not adversaries
- Treat parents
- Provide more oversight of district, not get all information from one source, i.e., the Superintendent

I want to listen to all the stakeholders and to the data. I'll question what I'm being told, and I'll advocate. I'm on Facebook (<https://www.facebook.com/mike4btvschools/>).

**(2) Burlington School District Update
- Yao Obeng, Superintendent**

Summary:

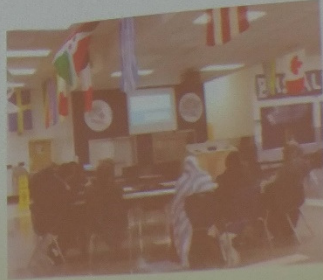
Presented key slides from a longer Budget Development presentation. In spite of saving \$150,000 via central office reductions, the School District is anticipating a 7.81% to 9.72% tax increase, depending on whether we allocate a surplus toward it. Burlington residents are advised to advocate strongly at the state level to address the state formulations that have an outsized impact on our unique district.



Superintendent Yao Obeng

Input Process

- 4 Community forums have been held
 - One forum focused on new American families
 - Two forums focused on families of students with special needs
- Public comment at Board meetings
- Staff strategic planning priorities
- Principal recommendations
- Director recommendations
- Student board member input
- Online input



Slide: Input Process

Consultation Themes

Energy efficiency	Supports for all tiers of learners
Better use of technology	EL supports
Reduce "play" opportunities	Programs for high academic achievers
Reduce central office staff	New foreign languages
Promote dual enrollment	Add staff (such as K paras)
Partner with UVM, other institutions	Full BHS schedules
Public/private partnerships	Improve accessibility
Review Advisory and YES program	Online classes
Reduce mailings	Social work supports
Improve communications	Classroom supplies
Bilingual schools	Professional development

Slide: Consultation Themes

Budget Requests (~\$6 million)

Proficiency coordinator	Early Ed classrooms	Middle school UA staff
PLP coordinator	Early Ed support staff	Design-Tech equipment
Flexible Pathways position	Elementary school supplies	Grant-loss contingency
BHS push-in EL teachers	Middle school supplies	Records tech investment
BHS Spec. Ed lead	High school supplies	Diverse hiring investment
Shift MLL to general fund	Trauma training	EMS Makerspace
EL teaching staff	Achievement gap PD	HMS guidance staff
Restorative practices	New phonics curriculum	HMS locker replacement
Inclusive Strategies conf.	Tech integration supplies	District substitute staff
Parent University	First call crisis resource	Transportation contracts
Data systems staff	Unified sports	Bus staff

Slide: Budget Requests (~\$6 million)

Other Budget Pressures

Capital Infrastructure: High school renovation/rebuild under development

Salaries & Benefits: Collective bargaining salary settlements in the 2% to 2.75% range. 10% health insurance cost increase.

Health Reimbursement Arrangements: New HRA benefit cost will depend on use. No previous experience basis for estimate.

Legislative Environment: \$50m Education Fund deficit and and Year 2 of health insurance reduction.

Slide: Other Budget Pressures (1 of 2)

Other Budget Pressures

Retirement: City & teacher pension plans likely to require an increased contribution.

Universal Preschool: 2.8% increase in state-mandated payment rate.

Student Support Services: Increasing need for a variety of social & emotional supports, as well as special education services.

Elementary Supervision: New restrictions on use of teacher time for student supervision may require additional supervision staff.

Slide: Other Budget Pressures (2 of 2)

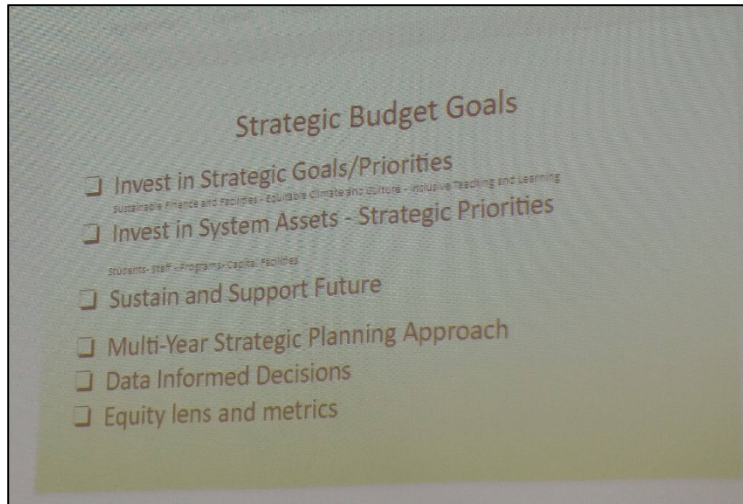
Example of State Formula that Hurts BSD

Special Education Block Grant: State allocates special education block grant based on the average wage for special education teachers in the state. Because Burlington pays almost \$10,000 more per teacher for these positions, the grant fails to cover over \$300,000 of our projected spending.

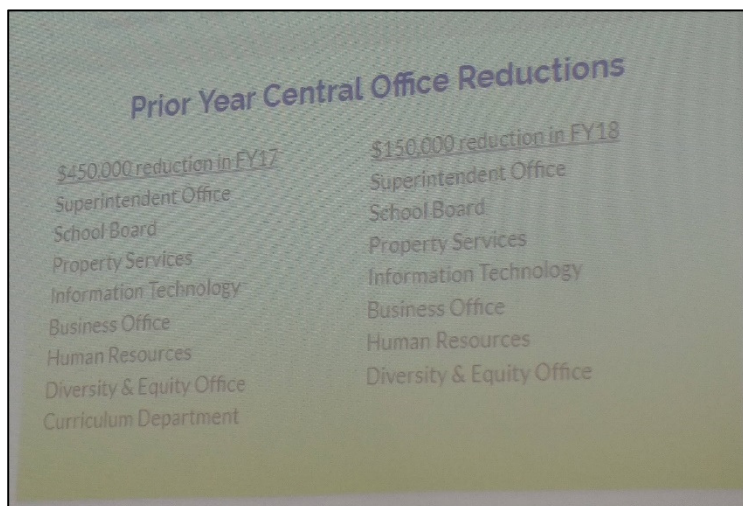
	Eligible FTE	Wage	Grant Amount
Avg BSD Wage	34.57	\$ 72,500	\$ 2,506,325
Avg State Wage	34.57	\$ 63,016	\$ 2,178,463
Difference		\$ 9,484	\$ 327,862

FY17 Amounts for illustration

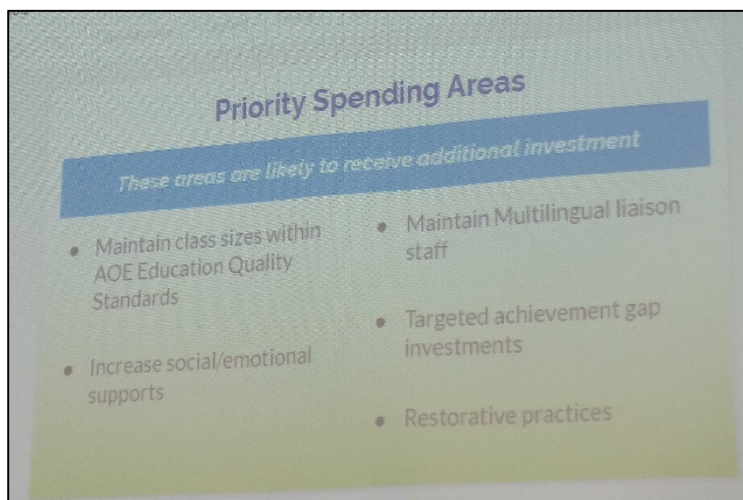
Slide: Example of State Formula that Hurts BSD



Slide: Strategic Budget Goals



Slide: Prior Year Central Office Reductions



Slide: Priority Spending Areas

Tax Variables	
Key Variables	Status
Education spending	Under development
Equalized pupil count	4,099.67 (negligible decline)
Homestead dollar yield	\$9,842 (3.13% decline)*
Common level of appraisal	79.42% (3.6% decline)

*When the dollar yield declines, it puts upward pressure on the tax rate.

Slide: Tax Variables

Baseline Budget with Surplus		
	Before Use of Surplus	After Use of Surplus
Total Budget	\$84,120,971	\$84,120,971
General Fund Budget	\$74,038,378	\$74,038,378
Education Spending Increase	\$1,462,263	\$369,236
Tax Impact	9.72%	7.81%

Baseline Assumptions	
Funds all contractually required increases	Includes state health insurance recapture (\$173,010)
Funds new debt service for capital improvements (\$350,000)	Various non-instructional reductions

Slide: Baseline Budget with Surplus

Superintendent Obeng: I'm going to power through some slides that are usually part of a 90-minute presentation.

Re Budget Development Update: We've had good feedback re what should be embedded into the budget. This year we had specific outreach to Special Education and English as Second Language (ESL) parents.

Everyone wants more or less the same things in the consultation themes.

Re Budget Requests: People share a lot of ideas. We're not going to be able to add \$6 Million in investments.

Re Budget Pressures: There are seven other groups at the same time as the teachers' groups that are needing negotiation. There's a \$50 Million deficit. There's a need to help kids with mental health & trauma-induced issues.

Our BSD average wage is \$9.484 lower than the average state wage, so the grants fail to cover that.

Re Strategic Budget Goals: The funding structure in Vermont is *not* a multi-year approach, which is an issue for our multi-year strategic planning.

We apply an equity lens to resource allocation.

Re Prior Year Central Office Reductions: We were able to save \$150,000 for FY18.

Re Priority Spending Areas: The State Education Secretary's student/teacher ratio sometimes included office assistants and custodians as "teachers". Our teacher ratio is more like 11-15 students/teacher.

Re Common Level of Appraisal (CLA): There's legislation that, once it hits 80%, the city has to take special action. South Burlington's school district is 95%; Winooski is 93%. So the 70.42% has a huge tax impact to us.

Re Baseline Budget with Surplus: We shaved down the tax impact (i.e., the raise in school taxes) from a 9.72% increase to a 7.81% increase via using a surplus. If we did nothing at all, our tax impact would be 7.17%. So we're in a really poor situation.

The board's been working hard, and we do legislative advocacy, but change is slow.

Go to our site (<http://www.bsdt.org/district/budget/>) to see the latest information. Monday, January 22, the School Board's meeting, and we need to have an approval by Tuesday to send to the City.

The sad thing is that the current timeline leads to tax changes in June, i.e., the tax change will be different from what people voted on.

Q: I think you're doing a good job. A few years ago we were doing 10% increases every year. Act 60 & 68 tried to equalize taxes across the state. You can't just blame it. It has this impact every year because we've opened the checkbook to all the districts. As a result, we're leading the nation in the cost of education per pupil. Let's support the district and support the budget, but understand that somebody gets screwed every year under this formula. We can't keep young people in this state if we don't support college. Vermont's going to suffer if we don't start supporting higher education.

Nicole Twohig: From what I've heard re the state level, we'll probably still have the same issue next year. True?

Obeng: Yes, but the legislators are looking at changes. There seems to be a domino effect.

Nicole: Formula funding for Act 60 for Burlington and Winooski. Our demographic is at 65% white/Caucasian; the average for Vermont is more like 90%. We're almost in the "low to mid" in how we weight these kids.

Obeng: You're right.

Chip Mason: We hear, "We need a legislative Fix", but Senator Michael Sirotkin said, "The rest of the state doesn't want to help Burlington."

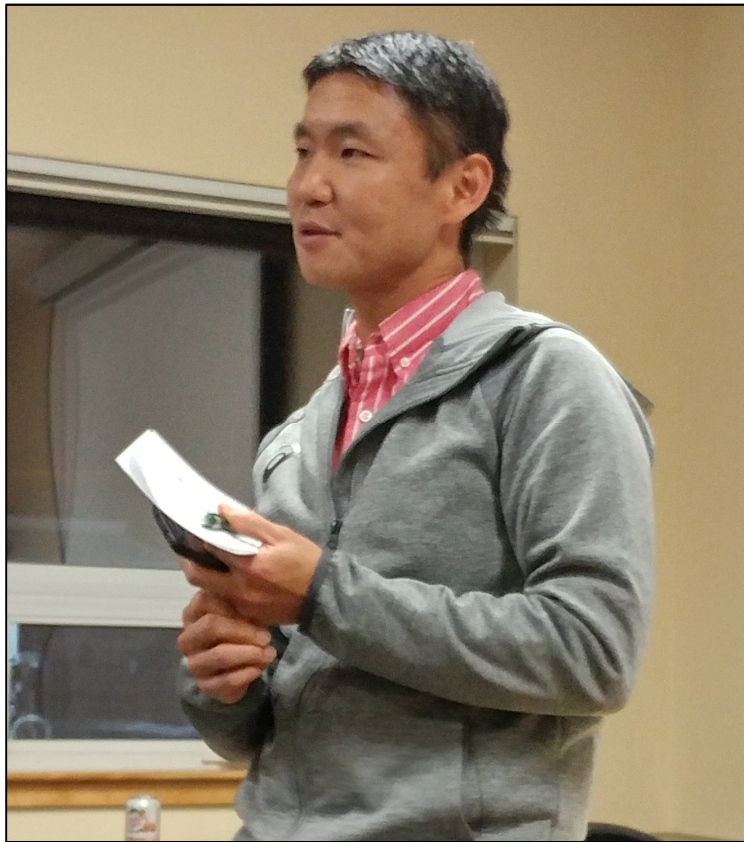
Obeng: How to help? We had a legislative meeting recently, and we have a legislative liaison on the board. One strategy is to galvanize our community; we need to provide YOU with the right information. One thing that brought me to Burlington

was the level of engagement and the opportunity to elevate the district to the same level.

(3) City Market South End Update
- John Tashiro, General Manager, with Allison Hope, Director of Community Engagement

Summary:

Shared updates re store performance, the status of an upcoming traffic study, the need for customers to use the parking lot if possible instead of Briggs St, plans for store beautification, and issues re extending the bus line down Flynn Ave and re paving Briggs St.



John Tashiro

John: When we opened on November 16, 2017, we anticipated a soft opening. Grand opening to come in spring.

Some questions re how's the store's performance: It's doing well and outperforming our forecasts! We'd thought the sales "migration" from downtown would be gradual, but it was actually instantaneous.

Some of you may have noticed we were a bit understaffed. It was challenging, but we've made a lot of progress, and now we're close to being up to full strength.

A post-opening traffic study starts in February. We delayed it to get a sense of what's more "normal".

We received some comments re how Brigg St's looking crowded. Our staff isn't parking there, but we do have a number of customers who park there. We continue to try to monitor that. Our parking lot can fit 115 cars and hasn't been full yet!

Re the southern part of the parcel: The Request for Proposal (RFP) process is still ongoing. We've vetted applicants through pretty comprehensive criteria. We feel we're close to making an announcement.

Matt Butterly is the new store manager, heading up the operations.

We're still doing a member loan program, targeting end-of-January to see how close we can get to raising \$1.5 Million. We still have a ways to go. That's something we'll continue to see how close we can get to.

Alison: We have a community space. It has a nice computer screen, and now there's an on-line form to request it. Community Teaching Kitchen is now in, too!

Some comments: "Store's a little bit sterile." Correct! We're going to have our muralist do some work on the inside, and member art wall will be going up over the café.

And they're putting a stop sign at the end of Ferguson Ave. For a while it didn't need one.

Q: Any discussion with Green Mountain Transit re extending the bus route down Flynn Ave?

Alison: Bus funding in Chittenden County is a mileage formula. For any City that does regular service, the more miles, the more the city has to pay. The City can't quite make it work out yet. So: route changes are slow, for a variety of reasons (including dealing with the Champlain Parkway).

Q: Re unpaved Briggs St, what are the plans for paving it?

John: When we designed the store, there was a concern around neighborhood cut-throughs and traffic. City Market looked at ways to address this. In light of the fact that the Parkway coming in, for the time being, the City's going to hold off on the paving. I've had conversations with Chapin Spencer.

Alison: The City doesn't have an appetite for paving before the Parkway comes in. And it turned out that dead-ending Briggs would jeopardize the Parkway's Act 250 permit!

Q: Congratulations. And yes, people: Use the parking lot, not Briggs St!

(4) Community Development Block Grant Ward 5 Representative Election

Summary:

Introduced the only candidate running, architect Sam Beal, who has experience with grant applications and has done projects for organizations such as the Chittenden Emergency Food Shelf.



Sam Beal

Alec: Re the Community Development Block Grant (CDBG): the department of Housing and Urban Development (HUD) and other agencies provide money distributed in municipalities. We have a CDBG Advisory Committee, which includes representatives from each Ward plus a few social-justice reps. Kathy Lindsey's been our representative for the past three years. It's basically free money ranging from \$5,00-\$50,000, for, for example, projects such as better signage, wayfinding.

We had a number of interested candidates, but the only one still running is Sam Beal, so this is more like a selection than an election.

Sam: I'm a practicing architect. I've worked on grant applications. I've worked on projects for, e.g., the Chittenden Emergency Food Shelf.

One issue will be needing to recuse myself from potential projects. But the truth is that in Burlington there'll always be these kinds of conflicts.

We'll be starting process in February.

(5) School Board Update
- Ward 5 Commissioner Susanmarie Harrington and South District Commissioner Jeff Wick

Summary:

Followed up after Superintendent Obeng's presentation to answer any questions about the state of the budget. Acknowledged the seeming irony of a smaller, year-over-year budget leading to increased taxes, but reiterated that this is a result of the state's own formula and that the budget was indeed created in a fiscally responsible manner.



Susanmarie Harrington and Jeff Wick

Susanmarie: Give us your thoughts re how you'd like to see the budgets moving.

Q: Chip: Foreign language curriculum's been pulled from middle schools. I find it hard to believe that if my daughter was in Shelburne, she'd only get one semester of Spanish. For me, that's a huge deficiency. Is this even on the discussion at the board level?

Jeff: It's been a big issue for me. It's not acceptable to me. It's a priority. I've been getting myself up to speed. I believe it does rise to the level of a board-level discussion.

Susanmarie: The way school systems everywhere teach language is abysmal. To your point: No. Labor negotiations sucked a lot of air out of time to discuss these matters. We *should* talk about these issues.

Alec: At Champlain, we have some parents that got a Parent-Teacher Organization (PTO) grant for a 16-week program for 4th or 5th graders. So..there's a demand for it.

Q: Alec: Re the budget the board's putting forth in a few days, have you gotten enough info from the community to make these decisions?

Jeff: We had a special board meeting. The Superintendent got back to the board with other options. One new thing was they figured out where we could make cuts if we, for example, wanted to have below a 7% tax raise. The commissioners had some questions, so there's two more meetings: Hunt Middle School at 6pm Monday night (which will include revisions of the budget) and then...Tuesday it's pretty much over. Monday will be the more impactful meeting.

Mike Fisher: It's not the board, it's the state. There's general acknowledgement that it's terrible. Board doesn't have control over it.

Susanmarie: The Superintendent actually recently found an additional \$500,000 in cuts in the central office. But if the budget doesn't pass 3 times, the default budget will be an even HIGHER tax raise!

Q: Ben: This will be the first vote post-strike. The timing of it feels rushed, and the message has been negative. What's going to be the message to voters to instill them with confidence that this is the budget that they should be voting for?

Jeff: This year we're spending \$85 Million. The new budget is \$84.1 Million, a decrease...ironically, with a tax increase. That's due to the state formula. That's what makes multi-year planning so difficult. Bottom line re what we are selling. As of a few nights ago, we were going to be cutting teachers and interventionists. It's not a pleasant circumstance.

Susanmarie: Look at the principles behind the budget. We've seen the Board and the administration build the budget as one way of representing the district. We sell by saying, "This is the principled representation...which we're doing in a financially responsible manner."

Jeff: We have financial control in place now so we spend the money wisely.

(6) NPA Affairs Discussion: Move meetings to City Market South End?

Summary:

Discussed pros and cons of holding future NPA meetings at City Market South End's new store. Although a necessarily earlier start time of 6:30 might be less convenient for parents of small children, the broad consensus seemed to be that it would be worth a try, as the cost of switching back to the DPW would be low if it didn't work out.

Joanna: We've had problems using this space at the Department of Public Works (DPW). We've been locked out a few times, and it's not really set up to do night and weekend meetings. Coincidentally, City Market has a new community room. Something for us to consider.

Alison: There's a 55" screen you can plug your laptop into. two 8' conference tables with up to 52 chairs. It can accommodate 40-50 people with no problem. Nighttime's not a big deal for parking. You just need to be out by 9:00.

Joanna: We'd have to wrap our meetings earlier. The technical set-up's a little bit different.

Alex: I'm a Ward 8 resident. A couple of threads I've picked up tonight: Andy said we have a 25% voter turnout. The DPW is a fine place, and it isn't a place that people can bump into the meetings. We cannot claim to be a leader in any way until we get the political participation off the ground.

Q: Any negatives to moving to City Market?

Joanna: Ending earlier and a different tech setup.

Sam: An earlier time makes it harder for parents with young kids.

Joanna: That's one of my concerns as well.

Magdalena Van Dusen of Brio Coffeeworks: I don't see why it should be a problem.

Q: We should be ruthless about our time schedule.

Andy: Ultimately, will we get more people? The parent question is always an issue, but fact of having food close by could offer some options.

John Tashiro: Right now, the 9:00pm closing is a hard close. It's hard to predict in the future.

Bill: What would it cost to keep City Market to keep open after 9?

Susanmarie: We don't need to stress out about it. We can just give it a try.

(7) Memorial Auditorium, All Wards Resolutions Discussion and Vote

Summary:

Discussed the merits of two resolutions forwarded by the All-Wards in its September 2016 special forum re the future of Memorial Auditorium. There seemed to be general agreement with Resolution 1 that the Memorial Auditorium should serve the public, but there were concerns about the need to define costs and whether the NPA was the best means of communicating these wishes to the Council. The discussion was tabled until the next NPA on March 15.

Ben: The All-Wards has been circulating the following resolutions:

Resolution 1:

"We move to advise the Mayor and City Council of Burlington, Vermont to maintain Memorial Auditorium in perpetuity as a publicly-owned, community commons."

Resolution 2:

"We move to empower and honor an NPA-led public process to determine and ensure that the future uses of Memorial Auditorium reflect citizen priorities."

The All-Wards body as arisen out of the NPAs but doesn't have a codified role the way ward NPAs do.

Andy: What would be the impact of passing them?

Alec: They'll be forwarded as a formal resolution. We then would expect a response. It has no statutory teeth, just an advisory resolution. It speaks to what the assembled believe on the issue. There's no requirement that the Council follow along.

Joan Shannon, Councilor for South District: I agree that Memorial Auditorium should be maintained as a publicly-owned space if not a commons. What isn't acknowledged is that, to do that, we'd need a plan that would come before the voters and which would need to be funded by the voters. If you want to move the vote forward, change it to say, "We'd like to define what the costs are and support bringing a plan to renovate (not maintain) it and then to have the City bring forward a plan to the voters for a city vote". Even the City Council and Mayor don't get to decide this: we need voter approval.

Nate van Dusen of Brio Coffeeworks: Is there another ongoing process ongoing for input on what happens? This presumes that the NPA is the right place to do this. And re Resolution #1, I feel that the "in perpetuity" is strong and presumes that there aren't useful public-private partnerships. But re Resolution 2, do we know about the process?

Alec: There's a public process being led by the City but smaller than PlanBTV. Whether the community aligns with it, I don't know.

Joan: The administration's still developing the Memorial Auditorium plan. CEDO has skills to do this kind of process.

Chip: We have consultants. I view these resolutions in part as frustration with the lack of progress with Memorial Auditorium.

Alec: We've heard divergent opinions re proposals.

Bill Keogh: Can we amend this? How about this:

Proposed Resolution:

Ward 5 NPA strongly encourages the Mayor to include the NPAs' input prior to any public vote to the disposition of Memorial Auditorium.

Alec: The minutes should reflect that the room seems to agree with Resolution 1 that the Memorial Auditorium should serve the public.

Ben: We can share the text and have people comment. What role can the NPA play?

Andy: Move to table this to the March Meeting.

Several people: Seconded!

Motion to adjourn adopted at 9:00 PM.

<END>



Neighborhood Planning Assembly Minutes

NPA:
(choose one)

Wards	Wards	Wards	Ward	Ward
1 & 8	2 & 3	4 & 7	5	6

Date of Assembly : **1 / 18 / 2018**

Start Time: (Commence): **7:00 PM**

Location: **DPW Building, Pine St.**

Finish Time: (Adjourn): **9:00 PM**

Notetaker: **Nate Orshan**

Steering Committee Members in Attendance:

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Elisa Nelson
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Ben Traverse

Discussion Topics and Action Items:

(1) Open Forum

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VERMONT VOTER REGISTRATION INFORMATION

(HOW TO FILL OUT THE Vermont APPLICATION FOR ADDITION TO THE CHECKLIST)

To be eligible to vote in Vermont you must:

(Eligibility requirements are in 17 V.S.A. § 2121,

1. be a citizen of the United States;
2. be a resident of Vermont and a resident of the town in which you apply to be added to the checklist; (Or military or overseas voter qualified under the federal Uniformed and Overseas Citizens Absentee Voting Act)
3. take, or have previously taken, the Voter's Oath; and
4. be 18 years of age or older or will be 18 on or before the day of election.

APPLICANTS MUST REGISTER TO VOTE IN THE TOWN OR CITY WHERE THEY CURRENTLY RESIDE.

If you are registering to vote for the 1st time in Vermont, and you are mailing this application to your town clerk individually, you must also submit a photocopy of one of the following forms of identification: a driver's license, a valid photo identification or bank statement, utility bill, or government document that contains your name/current address. NO photocopy of ID is required when a person registers through a state agency.

You must include your Vermont DMV-issued Driver's License Number or Personal I.D. Number (VT PID#) on your voter application. If you do not have a Driver's License or VT PID# issued by DMV, then you must include the last four digits of your Social Security Number. (SSN). **If you do not have either, please contact the Office of the Secretary of State.**

Providing your e-mail address is optional, but provides the easiest way for the Clerk to contact you.

Where to File: Keep the pink copy, and submit the top two sheets (the white and canary copies) of the form to the Town or City Clerk in the town or city in which you reside. Clerk addresses can be found on the Secretary of State's website at <http://www.sec.state.vt.us>, or call your town clerk, or call the Elections Division at (802) 828-2363 or (800) 439-8683. **MUST REGISTER TO VOTE IN THE TOWN OR CITY WHERE YOU CURRENTLY RESIDE.**

When to File: The application must be received by 5:00 PM on the Wednesday immediately prior to the day of an election in order to vote in that election. If you apply through a state agency, your application must be postmarked or accepted before the Wednesday preceding the election. **Please note: as of January 1, 2017 you may register to vote on any day of the year and including the day of the election.**

Getting on the Voter Checklist: You are not automatically registered to vote by filing this application. If the Town or City Board of Civil Authority finds that you meet the eligibility requirements you will be added to the checklist and be a registered voter. You will be notified in writing whether or not your application has been approved. If you have not received notification, call your town clerk. If you are not eligible, the Board must state the reason in writing and give you a chance to be reconsidered. If you are still denied, you can appeal in writing to a superior or district judge in your county. (No fee or lawyer is required.)

Voter's Oath: If you have previously voted in Vermont, do not take the voter's oath again. If not, the oath can be administered by yourself, by any person over the age of 18, by the Town Clerk, a Justice of the Peace, a Notary Public, or a Commissioned Military Officer. If you do not take oaths you may take it as an affirmation.

SERIOUS PENALTIES FOR FALSE INFORMATION ON AN APPLICATION TO THE CHECKLIST

It is unlawful to give false information concerning your qualifications to be a registered voter of a town or city in Vermont. The penalties are serious, including penalties of up to a \$10,000 fine or imprisonment for no more than fifteen years, or both.

Note to Town and City Clerks: The applicant retains the pink copy when the application is completed. After the Town Clerk or BCA takes action, complete the bottom of the application form and mail a copy to the applicant.

The laws relating to voter registration are in 17 V. S. A. §§2121-2150. If you have questions, call your town clerk or call the Elections Division, Office of the Secretary of State at (802) 828-2363, or (in Vermont) (800) 439-8683.

Note: If you were provided with this application form by a voter registration agency, you may decline to register. If you decline to register, your failure to register will remain confidential and will be used for voter registration purposes. If you are submitting this application to a voter registration agency, the office through which you submitted this application will remain confidential and will be used only for voter registration purposes.

VERMONT Application for Addition to the Checklist (VOTER REGISTRATION FORM)

17 V.S.A. § 2145

(Please print clearly, use ballpoint pen, and bear down hard.)

I, _____ apply to have my
(Last Name) (First Name) (Middle Initial)

added to the checklist of the Town/City of _____.

By checking the boxes below, I swear or affirm that these are true statements:

- ☐ Yes ☐ No Are you a citizen of the United States?
☐ Yes ☐ No Will you be eighteen years of age or older on or before the day of election?
☐ Yes ☐ No Are you a resident of Vermont?

If you checked "No" in response to any of the three questions above, DO NOT complete this form. You are not qualified to vote in Vermont. Contact the Office of the Secretary of State, Elections Division, for more information at (800) 439-

I was born on _____ at _____,
(Date) (Town or City) (State)

My principal dwelling is located at: _____
(E911 street address including number or exact physical location, if no E911 address)

Mailing Address: _____ **Tel. #:** _____

Email: _____ (optional - for contact purposes only).

By registering to vote in the above named town in Vermont, I authorize my name to be removed from the list of registered voters in previous place where I was registered to vote.

The last address I was registered to vote at: _____
(Physical location – include number, street, town, state and zip code)

I was previously registered with a **different last name of:** _____.

My VT Driver's License or Personal I.D. # (PID#) issued by VT DMV is _____ **This # is REQUIRED**

If you do not have a VT Driver's License or PID# issued by VT DMV enter the last 4 digits of your Social Security Number: _____. If you do not have a VT PID#, or SSN, please contact the Office of the Secretary of State, Elections Division, (800)439-8683.

First time Registrants in VT must take the voter's oath. The oath may be self-administered. You must be 18 to take the oath
VOTER'S OATH (Vermont Constitution, Chapter II, Section 42): "You solemnly swear or affirm that whenever you give your vote, suffrage, touching any matter that concerns the State of Vermont, you will do it so as in your conscience you shall judge most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person."

By checking this box I swear or affirm that: ☐ **I have taken the Voter's Oath**

I meet all of the eligibility requirements to vote in this municipality. I hereby swear, or affirm, under penalty of perjury and other potential federal or state criminal penalties of up to a \$10,000 fine, or imprisonment for not more than fifteen years, both, that the statements made by me in this application are true. (17 V.S.A. § 2145(f); 17 V.S.A. § 2011; 42 U.S.C. § 1973gg-10).

Today's Date

Applicant's Signature

ONLY if you are registering to vote for the 1st time in Vermont, AND you are mailing this application to your town clerk individually, you must submit a photocopy of one of the following: current & valid photo identification OR bank statement, utility or government document with your name and current address. (Do not submit I.D. if you have been previously registered in VT, this form is submitted as part of a voter registration drive, or if you return this form to the clerk's office in person.)

FOR OFFICIAL USE: ☐ The Town Clerk OR ☐ the BCA has reviewed the application AND the applicant ☐ was added to the checklist. The applicant's usual polling place is: _____. OR the applicant ☐ was rejected and NOT added to the checklist. The reason(s) for rejection are: _____.

Signature of town clerk: _____

Date Entered on Checklist: _____ Date Notification Sent to Voter: _____ Date Approved: _____

KEEP THE PINK COPY OF THIS APPLICATION FORM. Contact your Town Clerk to make sure your application has been received. **Bring pink copy to the polls when you go to vote.** This is proof you have submitted an application before the deadline for registration.



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802)

Fax (802)

TTY (802)

REQUEST FOR AN EARLY VOTER BALLOT

DEADLINE: 5:00 P.M., MONDAY, MARCH 5, 2018

ANNUAL CITY EL

MARCH

For Office Use Only

ID# _____ WARD/DIST _____ COUNTER _____
Date / Time / Initials _____

PLEASE PRINT CLEARLY! Annual City Election Ballot _____

Voter's Name: _____ Date Requested: _____

Voter's Residence: _____

Telephone Number: _____ Date Leaving: _____

I hereby request for the above-named voter an early voter ballot for the Annual City Election, March 6, 2018. I would like the ballot delivered as indicated below:

CHECK ONE: (M) ☒ Mailed to voter; (C) ☐ Voted at Counter; (F)* ☐ Faxed; (E)* ☐ E-Mailed *military of country; living/studying/working abroad; (H) ☐ Delivered by Justice of the Peace; (P) ☐ Picked up by Voter

Fax Number: _____ E-Mail Address: _____

Address to be Mailed/Delivered to: _____
(if different from above)

SIGNATURE of Person Requesting Ballot: _____

FILL OUT BELOW ONLY IF YOU ARE REQUESTING A BALLOT FOR SOMEONE OTHER THAN YOU

Name of Person Requesting Ballot: _____

Address of Person Requesting Ballot: _____

Relation to Early Voter: _____

NOTE: Early ballots may be requested by telephone, in person or in writing (a) by the voter, or (b), with authorization of the voter's health care provider, spouse (applies to Civil Union partners), children, brothers, sisters, parents, grandparents, and spouse's grandparents. Any other authorized person may request in writing or in person (Vermont Election Law, 17 V.S.A. 2532(a)(1)).



BOARD for REGISTRATION of VOTERS

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-713

Fax (802) 865-701

CHECKLIST REVISION FORM

NOTE: This form is for **CORRECTIONS ONLY** not for new registrations.

Voter's Name: _____ Date: _____

Present/New Address _____

Date of Birth: _____ Place of Birth _____

CHANGE(S) TO THE CHECKLIST:

Former name, _____

Former Address _____

Source/Remarks _____

DELETION from CHECKLIST:

Reason: Moved from City (New Address below) _____(X)

DEATH _____(X)

OTHER (please explain below) _____(X)

Signature of Person requesting this revision _____

Relationship to Voter _____

Change complete _____

RESOLUTION 1:

"We move to advise the Mayor and City Council of Burlington, Vermont to maintain Memorial Auditorium in perpetuity as a publicly-owned, community commons."

RESOLUTION 2:

"We move to empower and honor an NPA-led public process to determine and ensure that the future uses of Memorial Auditorium reflect citizen priorities."