



January 19, 2021

Board of Finance Meeting, Tuesday, January 19, 2021, 5:30 pm ****VIRTUAL MEETING****

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1. Agenda

1.01 The meeting Started at 5:37 PM. Board of Finance Members: Miro Weinberger, Max Tracy, Karen Paul, Brian Pine, Ali Dieng **Others:** Katherine Schad, Rich Goodwin, Marie Friedman, Shelby Losier, Nicholas Longo, Eileen Blackwood, Jordan Redell, Gene Richards, Sarah Carpenter, Larry Lackey, Zoraya Hightower, Joan Shannon, Cindi Wight, Kara Alnasrawi, Emer Feney, Mary Danko

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda

2. Public Forum (Verbal)

2.01 No Public Speakers

Type: Action, Procedural

3. Consent Agenda

3.01 motion to adopt the consent agenda and take the actions indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions indicated

3.02 Draft Minutes of December 21, 2020 Board of Finance Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 [View Minutes from Board of Finance Meeting, Monday, December 21, 2020, 4:30 pm ****VIRTUAL MEETING****](#)

3.03 Draft Minutes of January 4, 2021 Board of Finance Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 [View Minutes from Board of Finance Meeting, Monday, January 4, 2021, 5:00 pm ****VIRTUAL MEETING****](#)

4. Presentation Regarding FY22 Budget Update



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4.01 Presentation: CAO Schad, re: FY22 Budget Update

Type: Discussion, Information, Presentation

 Ballpark FY22 PPT for BOF v2.pdf

5. For Approval and Recommendation to City Council

5.01 Authorization to Approve an Engineering Design, Bidding, Coordination and Construction Contract for the Airfield Hot Spot Mitigation Project - Airport

Type: Action, Communication

Recommended Action: 1. ☐ To approve and recommend that the City Council authorize the Director of Aviation to execute a contract with CHA for up to \$317,761.16, plus an additional contingency amount of \$47,664.17 (15%), totaling up to \$365,425.33 for the preparation of design and construction bidding documents related services for the Hot Spot Mitigation Project, subject to final review and approval by the City Attorney's Office. 2. ☐ To approve and recommend that the City Council approve a budget amendment to the Fiscal Year 2021 Burlington International Airport budget for the Hot Spot Mitigation Project, by increasing the accounts as set forth above.

 1 - 20210119 Hot Spot Engineering
AC-BOF-CC Memo.docx

 1 - Checklist - Airport - BOF CC - Hot Spot
Engineering.pdf

5.02 Request to Approve Acceptance of a Grant with the FAA and Design/Inspection/Construction Related Contracts for the Terminal Integration Project (TIP) - Airport

Type: Action, Communication

Recommended Action: 1. ☐ To approve and recommend that the City Council authorize the Director of Aviation to execute an Airport Improvement Program grant with the Federal Aviation Administration and accept up to \$14,498,480.70, plus an additional contingency amount of \$2,147,772.11 (15%), totaling up to \$16,646,252.81, which could be issued in multiple grants, for the Terminal Integration Project, subject to the final review and approval by the City Attorney's Office. 2. ☐ To approve and recommend that the City Council authorize the Director of Aviation to execute a contract with Jacobs Engineering Group for up to \$1,375,622.00, plus an additional contingency amount of \$206,343.30 (15%), totaling up to \$1,581,965.30, for design assistance and construction inspection related services for the Terminal Integration Project, subject to final review and approval by the City Attorney's Office. 3. ☐ To approve and recommend that the City Council authorize the Director of Aviation to execute a contract with Engelberth Construction Inc. for up to \$14,091,303.00, plus an additional contingency amount of \$2,113,695.45 (15%), totaling up to \$16,204,998.45 for design and construction services for the Terminal Integration Project, subject to final review and approval by the City Attorney's Office.

 2 - 20210119 TIP AC-BOF-CC Memo.docx

 2 - Checklist - Airport - 20210119 TIP
AC-BOF-CC.pdf

6. Communication



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6.01 Updated Debt Load Projections - CT

Type: Communication, Information

 1_ Memo _Debt Load Projection Jan 19 2021
v3.docx

 1_Checklist _Debt Load Projection.docx

 01192021 _Debt Summary v2.xlsx

7. Adjournment

7.01 Motion to adjourn by the Mayor w/o objection at 6:52 PM.

Type: Action, Procedural

Recommended Action: motion to adjourn