



January 19, 2021

Regular City Council Meeting - Tuesday, January 19, 2021, 7:00 pm **VIRTUAL MEETING**

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: remove from the consent agenda item 4.11 Communication: Katherine Schad, Chief Administrative Officer and Rich Goodwin, Director Financial Operations, re: Updated Debt Load Projections (per CAO Schad, BOF only); add to the consent agenda item 4.14 Communication: Robert Bristow-Johnson, re: Recommended change to Charter Amendment regarding Ranked-Choice Voting with the motion to "waive the reading, accept the communication and place it on file"; note "draft" CAFR for agenda item 5.05 Resolution: Finalization And Availability Of Annual City Audit For FY20 (Board of Finance)(per DFO Goodwin); note proposed amendments for agenda item 5.06 Resolution: Ballot Question Authorizing Retail Cannabis Sales While Addressing Systemic Racism & Other Equity Concerns (Revised)(Councilors Hanson, Stromberg, Pine, Tracy, Carpenter)(per Councilor Hanson); note revised version of agenda item 5.07 Resolution: March 2, 2021 Annual City Meeting - Ballot Question Advising Decrease In Authorized Number Of Police Officerse Only To 84 (Councilor Dieng)(per Councilor Dieng; note added material titled "BPD Staffing Recommendations BPC" for this agenda item (per City Council President Tracy per BPC); note proposed amendment for this agenda item (per Councilors Hightower and Hanson); remove this agenda item from the agenda and place it on the January 25, 2021 City Council Deliberative Agenda (per Councilor Dieng)

2. Public Forum: time certain: 7:30 pm - 9:30 pm

2.01 Verbal Comments

Type: Action, Information, Procedural

3. Climate Emergency Reports

3.01 Climate Emergency Reports

Type: Information

4. Consent Agenda

4.01 Motion to adopt the consent agenda and take the actions indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda (as amended) and take the actions indicated



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4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List 011921 cc
mtg LO.xlsx

4.03 Communication: C/T Office, Draft Minutes for November 23, 2020 Regular City Council Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 4, 2021 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, November 23, 2020, 7:00 pm. **VIRTUAL MEETING**

4.04 Communication: C/T Office, Draft Minutes for December 7, 2020 Regular City Council Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 4, 2021 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, December 7, 2020, 7:00 pm **VIRTUAL MEETING**

4.05 Communication: C/T Office, re: Draft Minutes for December 14, 2020 City Council With Mayor Presiding Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 4, 2021 Regular City Council Meeting

View Minutes from City Council With Mayor Presiding Meeting, Monday, December 14, 2020 **VIRTUAL MEETING**

4.06 Communication: C/T Office, re: Draft Minutes for Recessed Regular City Council Meeting of December 7, 2020 that occurred on December 14, 2020

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 4, 2021 Regular City Council Meeting

View Minutes from Recessed Regular City Council Meeting of December 7, 2020 - Monday, December 14, 2020, 5:30 pm **VIRTUAL MEETING**



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4.07 Communication: C/T Office, re: Draft Minutes for December 21, 2020 Regular City Council Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 4, 2021 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, December 21, 2020, 5:30 pm **VIRTUAL MEETING**

4.08 Communication: C/T Office, re: Draft Minutes for December 21, 2020 Full Board of Abatement of Taxes Meeting

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 4, 2021 Regular City Council Meeting

 View Minutes from Full Board of Abatement of Taxes Meeting - Monday, December 21, 2020. **VIRTUAL MEETING**

4.09 Communication: Burlington International Airport, re: Authorization to Approve an Engineering Design, Bidding, Coordination and Construction Contract for the Airfield Hot Spot Mitigation Project

Type: Action (Consent), Communication

Recommended Action: 1. ☐ To authorize the Director of Aviation to execute a contract with CHA for up to \$317,761.16, plus an additional contingency amount of \$47,664.17 (15%) totaling up to \$365,425.33 for the preparation of design and construction bidding documents related services for the Hot Spot Mitigation Project, subject to final review and approval by the City Attorney's Office. ☐ 2. ☐ To approve a budget amendment to the Fiscal Year 2021 Burlington International Airport budget for the Hot Spot Mitigation Project, by increasing the accounts as set forth above. ☐

 1 - 20210119 Hot Spot Engineering
AC-BOF-CC Memo.docx

 1 - Checklist - Airport - BOF CC - Hot Spot
Engineering.pdf

4.10 Communication: John Vickery, City Assessor, re: Final Grand List summary, Tax Book Report, TIF Reports, and Error and Omissions List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Burlington VT Final GL 411 Form, 427 Form,
Errors Omissions FY2021.pdf

 BOF CC Checklist. FY2021 Final GL, E and O.
TIF.docx



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4.11 Communication: Katherine Schad, Chief Administrative Officer and Rich Goodwin, Director Financial Operations, re: Updated Debt Load Projections **AGENDA ITEM REMOVED, FOR BOF ONLY**

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

1_ Memo _Debt Load Projection Jan 19 2021
v3.docx

1_Checklist_Debt Load Projection.docx

01192021_Debt Summary v2.xlsx

4.12 FIO Documents

Type: Action (Consent), Communication, Information

Recommended Action: for information only

FIO Documents.pdf

4.13 Resolution: Burlington International Airport Supplemental Resolution No. 6 (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

BIA – Supplemental Bond Resolution #6 .pdf

BIA – Supplemental Bond Resolution #6
Exhibits.pdf

Signed CC Resolution Burlington International
Airport Supplemental Resolution No. 6.pdf

4.14 Communication: Robert Bristow-Johnson, re: Recommended change to Charter Amendment regarding Ranked-Choice Voting

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Charter change revision recommended from
Robert Bristow-Johnson.pdf

5. Deliberative Agenda



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5.01 First Public Hearing Regarding Charter Changes for March 2, 2021 Annual City Election

Type: Action, Public Hearing

Recommended Action: open the Public Hearing close the Public Hearing

 WARNING 2021 - Notice of 1st & 2nd Public Hearings on Proposed Charter Changes (3-02-21).EMB REVISED.pdf

5.02 Communication: Meghan O'Rourke, Channel Director, Town Meeting TV, re: Town Meeting TV FY21 Update and Budget Request

Type: Action, Communication, Information

 Town Meeting TV Municipal Update FY21_City of Burlington - December 2020 (1).pdf

5.03 Communication: Burlington International Airport, re: Request to Approve Acceptance of a Grant with the FAA and Design/Inspection/Construction Related Contracts for the Terminal Integration Project (TIP)

Type: Action, Communication

Recommended Action: 1. ☐ To authorize the Director of Aviation the Director of Aviation to execute an Airport Improvement Program grant with the Federal Aviation Administration and accept up to \$14,498,480.70, plus an additional contingency amount of \$2,147,772.11 (15%), totaling up to \$16,646,252.81, which could be issued in multiple grants, for the Terminal Integration Project, subject to the final review and approval by the City Attorney's Office. ☐ 2. ☐ To authorize the Director of Aviation to execute a contract with Jacobs Engineering Group for up to \$1,375,622.00, plus an additional contingency amount of \$206,343.30 (15%), totaling up to \$1,581,965.30 for design assistance and construction inspection related services for the Terminal Integration Project, subject to final review and approval by the City Attorney's Office. ☐ 3. ☐ To authorize the Director of Aviation to execute a contract with Engelberth Construction Inc. for up to \$14,091,303.00, plus an additional contingency amount of \$2,113,695.45 (15%), totaling up to \$16,204,998.45 for design and construction services for the Terminal Integration Project, subject to final review and approval by the City Attorney's Office.

 2 - 20210119 TIP AC-BOF-CC Memo.docx

 2 - Checklist - Airport - 20210119 TIP AC-BOF-CC.pdf

5.04 Memorandum Of Understanding Among The City of Burlington, City Of South Burlington, And City of Winooski

Type: Action

Recommended Action: waive the reading and authorize the Mayor to execute the MOU

MOU added by COS Redell on 1/15/20 at 4:50 pm.

 Winooski-BTV-SBTv mou.pdf



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5.05 Resolution: Finalization And Availability Of Annual City Audit For FY20 (Board of Finance)

Type: Action, Presentation, Resolution

Recommended Action: waive the reading and adopt the resolution

note "draft" CAFR for this agenda item per DFO Goodwin, posted on Friday, January 15, 2021, at 2:40 pm, LO

Treasurer - Annual City Audit for FY20 - Finalization and Availability.pdf

1__General Fund Unaudited Financials and FB Classification FY20.xlsx

1__Summary Audit Results FY20.pptx

Signed CC Resolution Finalization And Availability Of Annual City Audit For FY20.pdf

1__Assigned Fund Balance.xlsx

1__Memo _ Management Letter Responses.docx

Burlington, VT CAFR20 - Draft.pdf

5.06 Resolution: Ballot Question Authorizing Retail Cannabis Sales While Addressing Systemic Racism & Other Equity Concerns (Revised)(Councilors Hanson, Stromberg, Pine, Tracy, Carpenter)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note proposed amendments for this agenda item per Councilor Hanson, posted on Tuesday, January 19, 2021, at 7:35 am, LO

City Council - Ballot Question Authorizing Retail Cannabis Sales (3-2-21 Annual City Meeting) REVISED.pdf

Signed CC Resolution Ballot Question Authorizing Retail Cannabis Sales While Addressing Systemic Racism & Other Equity Concerns (Revised).pdf

Proposed Amendments for Agenda Item 5.06 per Councilor Hanson.docx



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5.07 Resolution: March 2, 2021 Annual City Meeting - Ballot Question Advising Decrease In Authorized Number Of Police Officers Only To 84 (Councilor Dieng) **AGENDA ITEM REMOVED**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Per Councilor Dieng this agenda item has been removed from the agenda and will be part of the January 25, 2021 City Council Deliberative Agenda

note revised version of this agenda item per Councilor Dieng, posted on Tuesday, January 19, 2021, at 1:07 pm, LO

note added material for this agenda item titled "BPD Staffing Recommendations" per CC President Tracy per BPC, posted on Tuesday, January 19, 2021, at 7:37 am, LO

note proposed amendment for this agenda item per Councilors Hightower and Hanson, posted on Tuesday, January 19, 2021, at 12:02 pm, LO

City Council - Ballot Question re Advising Decrease in Authorized Number of Police Officers Only to 84 (REVISED) (3-2-21 Annual City Meeting).pdf

BPD Staffing Recommendation BPC.pdf

City Council - Ballot Question re Advising Decrease in Authorized Number of Police Officers Only to 84 (3-2-21 Annual City Meeting).pdf

Proposed Amendment for Agenda Item 5.07 per Councilors Hightower and Hanson.pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates

8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs



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9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational and Non-Discrimination Statements

11.01 This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142). Persons with disabilities, who require assistance or special arrangements to participate are encouraged to contact 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Type: Information