



January 24, 2022

Board of Finance Meeting, Monday, January 24, 2022, 5:00 pm **Remotely via ZOOM**

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to adopt agenda at 5.04 PM

Type: Action, Procedural

Recommended Action: motion to adopt agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Information, Procedural

To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum>

3. Consent Agenda

3.01 Motion to adopt the consent agenda and take the actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions as indicated

3.02 January 10, 2022 Board of Finance Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 View Minutes from Board of Finance Meeting, Monday, January 10, 2021, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall **Members of the public are strongly encouraged to join remotely**

4. For Approval and Recommendation to City Council

4.01 Approval of Marina Slip and Mooring Fees - BPRW

Type: Action

Recommended Action: To approve and recommend that the City Council approve the 2022 marina fees as set forth in the above table.

 Marina fees_Final.pdf

 BOF CC Checklist_Marina Fees.pdf



January 24, 2022

Board of Finance Meeting, Monday, January 24, 2022, 5:00 pm **Remotely via ZOOM**

4.02 Amendment to Contract with OpenGov - CAO

Type: Action

Recommended Action: To approve and recommend that City Council authorize the Interim Chief Innovations Officer to sign the amendment to the OpenGov contract in the amount of \$73,350 subject to the final review and approval by the City Attorney.

 BoF-CC Amendment to OpenGov contract
011422.pdf

4.03 Creation of three (3) Clerk/Treasurer positions - HR/CT

Type: Action

Recommended Action: To recommend that City Council approve the: ☐ Creation of the Commission & Licensing Assistant, a Regular, Full-Time, Non-Exempt, AFSCME, Grade 13, role in the Clerk/Treasurer Office. ☐ Creation of the Grants Associate, a Limited Service, Full-Time, Non-Exempt, Non-Union, Grade 15, role in the Clerk/Treasurer Office. ☐ Creation of the Senior Grants Manager, a Limited Service, Full-Time, Exempt, Non-Union, Grade 20, role in the Clerk/Treasurer Office.

 2022.01.24 CT Final Memo.pdf

 2022.01.24 CT BOF CC Checklist.pdf

4.04 Reclassification of One (1) position in Innovation & Technology - HR/I&T

Type: Action

Recommended Action: To recommend that City Council approve the: ☐ Reclassification of the Project Manager, a Regular, Full-Time, Exempt, Non-Union, 25% Market Factored Grade role to Project Manager, a Regular, Full-Time, Exempt, Non-Union, 100% Market Factored Grade role in Innovation & Technology.

 2022.01.24 IT Final Memo.pdf

 2022.01.24 IT BOF CC Checklist.pdf

4.05 Creation of one (1) new position, Digital Media Redaction Specialist, within Police Department - HR/Police

Type: Action

Recommended Action: To approve and recommend that the City Council approve the: ☐ Creation of a Digital Media Redaction Specialist within the BPD, a Regular, Full-time, non-exempt, AFSCME, Grade 14, position

 BOF CC Final Packet Digital Media Redaction
Specialist.pdf

4.06 Retroactive award of community credits to the Lake Champlain Community Sailing Center for the lease payment due for 2020-21 - CEDO

Type: Action

Recommended Action: To approve and recommend that the City Council approve and authorize, the awarding of \$40,000 in Community Credits for the year 2020, to be applied to the annual base rent of \$50,000 due to the City of Burlington from the Lake Champlain Community Sailing Center and authorizing the Community Sailing Center to pay a base rent of \$10,000 to the City for 2021.

 Memo to BoF - CSC - 2021 Rent Waiver.docx



January 24, 2022

Board of Finance Meeting, Monday, January 24, 2022, 5:00 pm **Remotely via ZOOM**

4.07 Authorization Re Reimbursement Of Waterfront TIF District And Downtown TIF District Related Costs FY2021 - CEDO

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

Resolution - CEDO - Authorization re Reimbursement of TIF Districts (FINAL).pdf

Memo re Waterfront Downtown TIF Districts Related Cost Reimbursement for FY 2021.doc

4.08 March 1, 2022 Annual City Meeting - Pledging The Credit Of The City To Secure Indebtedness For Public Improvements Within The Downtown TIF District - CEDO

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

Resolution - CEDO - Downtown TIF Ballot Item (FINAL).pdf

CC Public Hearing Notice re Downtown TIF District Ballot Item 011022.doc

Downtown TIF District Bond Vote Final CC memo_Jan_24_2022.docx

Downtown TIF District Bond Vote memo to City Council.V3 (1).docx

4.09 March 1, 2022 Town Meeting Day Proposed Increase to General Fund Tax Rate - CAO

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

FY23 Budget Memo to BOFCC 012422 FINAL.pdf

4.10 March 1, 2022 Town Meeting Day Authorization to Issue General Obligation Bonds for Capital Projects - CAO

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

note final version of this agenda item per City Attorney's Office posted on Monday, January 24, 2022, at 3:57 pm, LO

Resolution - General Obligation Bonds for Capital Projects (FINAL).pdf

March 2022 Capital Bond Final 012422.pdf

Homeowner Impact 26M Bond March 2022 updated 24M.pdf

5. Adjournment

5.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn



January 24, 2022

**Board of Finance Meeting, Monday, January 24, 2022, 5:00 pm **Remotely via
ZOOM****
