



**January 25, 2016**

**Board of Finance - Monday, January 25, 2016 at 5:00 p.m. Conference Room 12, City Hall**

 [Click here to view the minutes for this meeting](#)

## 1. Agenda

### 1.01 Adopt/Amend Agenda

**Type:** Action, Procedural

**Recommended Action:** Motion to Adopt the Agenda

 BOF 1-25-16.WMA

## 2. Public Forum

### 2.01 Public Forum

**Type:** Discussion, Information

The Public is invited to speak on . . .

## 3. Approval of the Board of Finance Minutes

### 3.01 January 11, 2016

**Type:** Action, Minutes

**Recommended Action:** Approve the Minutes

 [View Minutes from Board of Finance - Monday, January 11, 2016 at 5:30 p.m. Conference Room 12, City Hall](#)

## 4. For Approval and Recommendation to City Council

### 4.01 Authorization to Purchase Equipment from Ossipee Mountain Electronics, Inc. - BFD

**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

 2015 VCOMM Grant Package BoF and CC.pdf

 Fire – UPDATED Authorize Expenditure of Vt. Dept. of Public Safety (VCOMM) Communication Equipment Grant.pdf



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**4.02 Authorization for the Ninth Amendment for the Contract with Dennis Demers/Shelburne  
Limestone Corporation- BED**

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**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

BED – Approval of Ninth Amendment to 1983  
Agreement with Shelburne Limestone Corporation  
& Dennis Demers.pdf

Memo to BOF 1-15-16.pdf

Ninth Amendment to Agreement 12-14-15.pdf

**4.03 Authorization to Eliminate the Engineering Designer Position, Create a Senior Operations  
Engineer and Change Structure for the Environmental Compliance Office Position - BED**

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**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

BoF\_CC\_Checklist\_BED012516.pdf

BOF CC Packet Creation of Sr Ops Eng  
012516\_UPDATE.pdf

**4.04 Authorization to Amend an Existing Contract with CHA for Engineering Design Services for  
the Champlain Parkway - DPW**

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**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

Champlain Parkway - CHA Amendment No 8 -  
Draft Resolution.pdf

Champlain Parkway - BOF - CC Packet - CHA  
Amendment No. 8 - 01-20-2016.pdf

**4.05 Authorization for VNA Family Room Funding from Contingency Fund - Motion to recommend  
that the City Council approve the transfer of \$10,000 from the City's contingency fund to a new  
budget line in the Regional Programs budget for the VNA Family Room - Mayor's Office**

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**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

01-20-16 VNA Family Room - BOF CC  
memo.pdf



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### 4.06 Authorization of Contract to Stantac Consulting Service, Inc. for Improvements of the Rental Car Quick-Turn-Around Facility - Airport

**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

 1 - Stantec QTA BofF-CC Checklist.pdf

 2 - Finance Board-City Council QTA Design Memo.pdf

 3 - Resolution Stantec QTA (002).pdf

 4 - PSA\_Scope-Staff Hrs\_Concept Plan-signed.pdf

 5 - BTV QTA - OPTION A - BUILDING.PDF

### 4.07 Draft Fiscal Year 15 Audit and Management Letter - Melanson Heath and Co.

**Type:** Action

**Recommended Action:** Approve and Recommend to City Council Approval

 Burlington VT ML15 Draft 1-21-16.pdf

 Burlington VT FS15 Draft.pdf

 To BoF and Council re FY 15 management Letter final.pdf

## 5. Board of Finance Decision

### 5.01 Hickok and Boardman 2016 Contract - HR

**Type:** Discussion

 BOF HBinsurance Packet 01 25 16.pdf

### 5.02 Educational Presentation on Financing Tools - PFM

**Type:** Discussion

 Burlington\_City\_of\_VT\_Bonds\_101\_1-21-16.pdf

## 6. Adjournment

### 6.01 Adjournment

**Type:** Action, Procedural

**Recommended Action:** Adjourn the meeting



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