



January 25, 2021

Board of Finance Meeting, Monday, January 25, 2021, 5:30 pm ****VIRTUAL MEETING****

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1. Agenda

1.01

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note updated Attachment "H" for agenda item 3.03 (per Norm Baldwin) and note draft License Agreement, Attachment "I" and draft Easement Agreement, Attachment "J" for agenda item 3.03 (per Assistant City Attorney St. James)

2. Public Forum (Verbal)

2.01

Type: Action, Procedural

3. For Approval and Recommendation to City Council

3.01 Request for Authorization of a Budget Neutral Amendment to the FY2021 Burlington International Airport AIP-118 Project Budget in the Amount of \$5,600,000 - Airport

Type: Action

Recommended Action: to authorize and recommend that the City Council authorize a budget neutral amendment to the FY21 Burlington International Airport budget to increase Federal Grant Revenue by \$5,040,000 and Interfund Transfer Proceeds by \$560,000, and to increase Capital Expenditures by \$5,600,000, for a total increase of overall expenditures by \$5,600,000

 1 - 01252021- BOF.CC - Memo Airport Budget Amendment AIP-118.docx

 1 - Checklist - Airport - BOF CC -Airport Budget Amendment AIP-118.docx

3.02 Approval Of Public Safety Continuity Plan - Police. This item was removed from the Agenda.

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

 Police - Approval of Public Safety Continuity Plan.rvi(2).pdf

 Police Staffing Impact on Fire Department Service Delivery.pdf

 20210122 Public Safety Continuity Plan memo for City Council.pdf



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3.03 Seeking authorization to execute a number of Agreements with the Vermont Agency of Transportation, Vermont Rail System, Lake Champlain Transportation Company, and ECHO Leahy Center for Lake Champlain in support of the Bike Path Relocation and Passenger Rail Project REQUEST - DPW

Type: Action

Recommended Action: 1. To approve and recommend that the City Council authorize the Mayor to execute an agreement in substantial conformity with the attached Lease Agreement Amendment between the City of Burlington, Vermont Rail System, and the Vermont Agency of Transportation for the City to relocate and redevelop the bike path to the west side of the rail right of way between College and King Street to bring passenger rail service to Burlington, subject to final review and approval by the City Attorney's Office. 2. To approve and recommend that the City Council authorize the Director of Public Works to execute an agreement in substantial conformity with the attached finance and maintenance agreement with the Vermont Agency of Transportation for the Bike Path Relocation/Passenger Rail Project within the rail right of way corridor between College Street and the north side of King Street, subject to final review and approval by the City Attorney's Office. 3. To approve and recommend that the City Council authorize the Director of Public Works to execute an agreement in substantial conformity with the attached finance and maintenance agreement with the Vermont Agency of Transportation for the Bike Path Relocation/Passenger Rail Project improvement within the rail right of way corridor between the north side of King Street south to Maple Street, subject to final review and approval by the City Attorney's Office. 4. To approve and recommend that the City Council adopt the attached resolution relating to granting an easement to the Vermont Agency of Transportation over the Waterfront Park Parcel near the intersection of College Street and Rail Road Right of Way to install and maintain a railroad signal control cabinet. 5. To approve and recommend that the City Council adopt the attached resolution relating to granting an easement to the Vermont Agency of Transportation over the Pease Grain Parking Lot Parcel at the base of College Street to install and maintain an underdrain. 6. To approve and recommend that the City Council authorize the Mayor to execute an amendment in substantial conformity with the attached Lease Agreement Amendment with Leahy Center for Lake Champlain d/b/a/ ECHO to provide for the installation of a transformer and electrical services connections on leased premises at 1-3 College Street Parcel and an expansion of the ECHO plaza into College Street intersection. 7. To approve and recommend that the City Council authorize the Mayor to execute an agreement in substantial conformity with the attached Licensing Agreement with Lake Champlain Transportation Company. 8. To approve and recommend that the City Council accept an easement in substantial conformity with the attached easement from Lake Champlain Transportation Company.

note updated Attachment H per Norm Baldwin and note 'drafts' of License Agreement and Easement Agreement per Assistant City St. James, posted on Monday, January 25, 2021, at 4:33 pm, LO

Attachment A- VTR - City of Burlington-
Amendment _4 to Bike Path final- 1.21.21
3.23pm.pdf

Draft License Agreement LCTC. COB.
01252021.pdf

Attachment C-FM0406 - Burl STP 2035(27)
(28) VTRY(50) - For City Signature 1_19_21
11_29_am.pdf

Attachment E-202100108_Easement Parcel
#1_FINAL - 1.20.2020.pdf

Attachment G-202100108_Easement Parcel
#2_FINAL - 1.20.2020.pdf

Attachment H-Fifth Amendment to ECHO-City
of Burlington Lease Agreement_v3 - 1.22.pdf

Draft Grant of Easement and Maintenance
Agreement LCTC. COB. 01252021.pdf

Attachment B-FM0405 - Burlington STP
2035(15) C2 PLAT(3) - For City Signature
1_19_21 11_29_am.pdf

Attachment D-Resolution-DPW - Easement to
Vt#1_FINAL.pdf

Attachment F-Resolution-DPW - Easement to
Vt#2_FINAL.pdf

Attachment H-Fifth Amendment to ECHO-City
of Burlington Lease Agreement_v4_Update -
1.25.21.pdf



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3.04 Granting An Easement To State Of Vermont Agency Of Transportation Over The Pease Grain Lot, Parcel #1, To Install And Maintain An Underdrain - DPW

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

DPW - Easement to Vt. Agency of
Transportation - Pease Grain Lot Parcel #1, 10
College St., to Install & Maintain an Underdrain
1.22.2020.docx.pdf

3.05 Granting An Easement To State Of Vermont Agency Of Transportation Over The Waterfront Park, Parcel #2, To Install And Maintain A Railroad Signal Control Cabinet - DPW

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

DPW - Easement to Vt. Agency of
Transportation - Waterfront Park Parcel #2, 2-4
College St. for Railroad Signal Control Cabinet
v3 1.21.2020 5.08PM.docx.pdf

4. Board of Finance Approval Only

4.01 Retitling and Reclassification of Code Compliance Officer III - P&I/HR

Type: Action

Recommended Action: to approve the retitling and reclassification of the Regular, Full-Time, Exempt, Non-Union, Grade 17, Code Compliance Officer III position to a Regular, Full Time, Exempt, Union, Grade 17, Code Compliance Officer position

Final Memo- BOF Code Compliance Officer
III.docx

Final Packet -Code Compliance Officer III.pdf

5. Adjournment

5.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn