



BURLINGTON POLICE DEPARTMENT

Antonio B. Pomerleau Building
1 North Avenue
Burlington, Vermont 05401

Sarah Kenney, Chair
Board of Police Commissioners

Telephone (802) 658-2704
Fax (802) 865-7579
TTY/TDD (802) 658-2700

MEETING OF THE BOARD OF POLICE COMMISSIONERS
4TH TUESDAY OF EVERY MONTH, 6:00 P.M.
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, 1 NORTH AVENUE
Schedule for 2015 is as follows:

January 27 th	February 24 th	March 24 th
April 28 th	May 26 th	June 23 rd
July 28 th	August 25 th	September 22 nd
October 27 th	November 24 th	December 22 nd

AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
4. 150th anniversary planning
5. City Council Charter Change Committee proposal for size of commission
6. Diversity and Equity Strategic Plan Recommendations
7. Review of Any Incoming Correspondence *{as needed}*
8. Commissioners' Updates/Comments
9. Review Updated Directives *{as needed}*
10. Consent Agenda – Minutes of Previous Commission Meeting
11. Next Meeting's Agenda Items and Date
12. Executive Session *{as needed}*
13. Adjournment

This material is available in alternative formats for persons with disabilities. To request an accommodation, please call: (802) 540-2107 (voice) or e-mail: kcaron@bpdvt.org
The latest approved Police Commission Meeting Minutes and Upcoming Meeting Agendas are posted on our website: www.bpdvt.org

BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, January 27, 2015**. Chair Kenney called the meeting to order at 6:05 p.m.

The following Commissioners were present: Chair Sarah Kenney, Commissioner Paul Hochanadel, and Commissioner Nyree Miles. Also present were Chief Michael Schirling and Deputy Chief Jan Wright acting as Police Commission Clerk.

Additions or Modifications to Agenda:

There were no additions or Modifications to the Agenda.

Public Forum:

No one addressed the Commission for public forum.

Chief's Report:

~Body worn cameras are fully deployed. All Sergeants are now equipped with cameras as well as all officers. Budget for Fiscal Year 15 (FY15) for cameras is \$36,000.00. The initial plan for the cameras was \$30,000.00.

~Budget is projected at a small deficit for FY15 at the moment. The City didn't allocate the \$30,000.00 for the cameras due to a small accounting miscue. The homicide investigation is currently projected to cost as much as \$20,000.00. We do not budget for catastrophic events or major cases. The Department is currently working with the City to attempt to stay within the FY 15 budget.

~Staffing – Dispatch is fully staffed at 12. Sworn staff is at 97, including two new officers who started on Monday, January 26th. They will be attending the Academy next week.

~The next Coffee with the Chief gathering will occur on February 10th at 12:00 p.m. at the South End Kitchen to discuss history, current issues and the future of community policing.

~The next Community Engagement Barbecue will occur on May 7th from 4-7 p.m. in Battery Park.

~The QCPF/Rotary award ceremony luncheon will occur on March 23rd at 12:00 p.m. at the Hilton.

~150th Anniversary planning continues. An update about events and plans was discussed and is available on the Department website.

~ The Community Academy is in progress. The Junior Community Academy will have their graduation tomorrow. The Year End Studies (YES) program academy has been accepted by BHS and is in planning to start in May or June. This will be a two-week academy program for high school students.

~A monthly historical broadcast throughout the different media channels has started for the 150th Anniversary. January's broadcast was regarding the history of the BPD badge.

~The Chief mentioned several 2015 operational projects and initiatives that are in the works.

Discussion of City Council Charter for Commission Size changes:

~The City Council Charter Change Committee has been reviewing the City's commission sizes. Chair Kenney shared an email from Councilor Seigel, Chair of the City Council Charter Change Committee, regarding standardization of Commission sizes and terms. This email also detailed recommendations for Diversity and Equity Strategic Planning. Discussion followed. Chair Kenney motioned that the Police Commission agrees that a larger commission could be more representative of the community and provide more benefit to the City and to the Police Department. The Police Commission requests the City Council

consult with the Police Commission and the Police Department to review the charter language relative to the role of the police commission as they want to ensure it stays in line with 21st century policing and the evolving importance of citizen oversight. Commissioner Kenney moved to correspond with the City Council regarding the size/term of the Police Commission and discuss the recommendation on Diversity and Equity Strategic Planning. Commissioner Miles seconded; all in favor, so passed.

Incoming Correspondence:

~City Council President Joan Shannon wrote to Chair Kenney regarding the Police Commission Attendance and asked if Commissioner Smith still wanted to serve on the Commission. His work schedule as a small business owner can conflict with meeting schedules. Discussion followed. Chair Kenney suggested that President Shannon should reach out to Commissioner Smith to see if he was still interested in serving on the Commission.

Commissioners' Updates/Comments:

There were no Commissioner updates or comments.

Review Updated Directives – DD04, Operation of Police Vehicles and DD05, Response to Resistance, Use of Force:

~ Changes to DD04, Operation of Police Vehicles were discussed. Chair Kenney moved to adopt the changes made to the Directive. Commissioner Hochanadel seconded; all in favor, so passed.

~ Changes to DD05, Response to Resistance – Use of Force were discussed. Commissioner Hochanadel moved to adopt the changes made to the Directive. Commissioner Miles seconded; all in favor, so passed.

Consent Agenda – Minutes of the 11/25/2014 Meeting:

~Chair Kenney moved to approve the 11/25/2014 minutes. Commissioner Hochanadel seconded; all in favor, so passed.

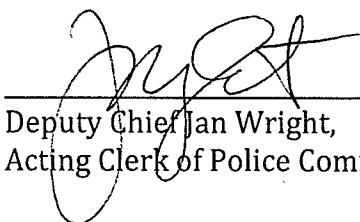
Next Meeting's Agenda Items and Date: There were no additions to next month's agenda at this time. The next meeting date was set for Tuesday, February 24, 2015 at 6:00 p.m.

Executive Session:

~Chair Kenney moved to enter Executive Session at 7:10 p. m. to discuss litigation and a personnel disciplinary action. Commissioner Hochanadel seconded; all in favor, so passed. Executive Session ended at 7:36 p.m.

Adjournment: Chair Kenney moved to adjourn the meeting at 7:37 p.m. Commissioner Hochanadel seconded; all in favor, so passed.

Respectfully Submitted,



Deputy Chief Jan Wright,
Acting Clerk of Police Commission

2/25/2015
Date