



February 07, 2022

Board of Finance Meeting, Monday, February 7, 2022, 5:00 pm **Remotely via ZOOM**

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1. Agenda

1.01 Motion to adopt agenda

Type: Action, Procedural

Recommended Action: motion to adopt agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Information, Procedural

To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum>

3. Consent Agenda

3.01 Motion to adopt the consent agenda and take the actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions as indicated

3.02 January 31, 2022 Board of Finance Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 [View Minutes from Board of Finance Meeting, Monday, January 31, 2022, 6:00 pm **Remotely via ZOOM**](#)

4. Summary of General Fund Audit Results

4.01 Summary of General Fund Audit Results

Type: Communication, Information

 02072022_General Fund Unaudited Financials and FB Classification FY21.xlsx

 FY21 Draft Audt Management Letter.docx

 02072022_Summary Audit Results FY21-BOF.pptx

 Parking Memo.docx.pdf



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5. For Approval and Recommendation to City Council

5.01 2022 VTRANS Highway Mileage Certificate Acceptance - DPW

Type: Action

Recommended Action: to approve and recommend that the City Council accept the recorded mileage for the City of Burlington with the Vermont Agency of Transportation in the 2022 Highway Mileage Certificate, and authorize Chapin Spencer, Director of Public Works, to execute the certificate on behalf of City Council

2022 VTRANS Highway Mileage Cert
Packet.pdf

BOF CC Checklist_Jan2022.docx

5.02 Authorization to Pay Transaction Fees--ParkMobile Parking Payment System - DPW

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the Director of the Department of PublicWorks to execute an amendment to the previously approved and executed contract with ParkMobile for digital parking permit and payment services, for up to \$25,000 in per-year transaction fees related to managing parking digital credentials for hotel guests that park in the Lakeview/College Street Garage Complex and up to \$66,000 per year to utilize the ParkMobile Reservation system to manage monthly parkers; for a total not to exceed \$233,000 through January 30, 2025, subject to review and approval by the City Attorney's Office

BOF CC Request Letter - ParkMobile Fee
Changes - 2022 0207 final.pdf

BoF CC Checklist - ParkMobile Fee Changes -
2022 0107.pdf

5.03 Amendment Request for the Previously Approved Authorization to execute a construction contract for a Continuous Monitoring Adaptive Control (CMAC) Valve System with OptiRTC, Inc. - DPW Water Resources

Type: Action

Recommended Action: to approve and recommend that the City Council ratify the expenditure of an additional \$7,425 for the installation of a valve at Englesby Brook Pond and authorize the Director of Public Works to execute a construction contract amendment with OptiRTC, Inc. for the same, resulting in a total project cost of up to \$105,425, adjusted from the original total project cost of \$98,000, subject to the prior review and approval of the City Attorney's Office

BOF-CC Memo_Opti Amendment
02.07.2022_w Attachment.pdf

BOF CC Checklist_Opti
Amendment_2.7.22.pdf

5.04 Request for \$2.975M In American Rescue Plan Funds To Address And Ameliorate Homelessness In The City Of Burlington And To Create The Position Of Special Assistant To End Homelessness - CEDO

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

Resolution - CEDO - ARPA Funds to Address
Homelessness and Create Position of Special
Assistant to End Homelessness (FINAL).pdf

2022.02.07 Memo ARPA and CEDO Position
Creation Final.docx

BoF_City
Council_Checklist_ARPA_Funding_Request.pdf



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6. Discussion of Uses of ARPA Funding

6.01 Discussion of Uses of ARPA Funding - CSM/Mayor

Type: Discussion, Information

Memo posted by Jordan Redell at 4:02 pm on February 6.

 2-6-22 ARPA Council Work Session - FINAL.pdf

7. Adjournment

7.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn