



Wards 1 and 8 NPA

February 10th, 2016

7:00 – 9:00 pm

McClure Lobby Conference Room, UVM Medical Center

Agenda:

7.00: Welcome and introductions

7.05: Speak Out: Announcements only

7.10: City Councilors to help us understand possible changes to the development approval process, and a resume of the Form Based Code discussion.

7.30: North Avenue Pilot: Rich Nadworny to speak in favor of, TBA to speak in opposition.

7.50: Mayor Weinberger to address Town Meeting Day ballot items, and Mayoral Q&A

8.40: Jennifer Green, CEDO, to update us on BTV sustainability progress, especially with regard to greenhouse gas emissions.

9.00: Close

Free parking in the McClure Parking Garage



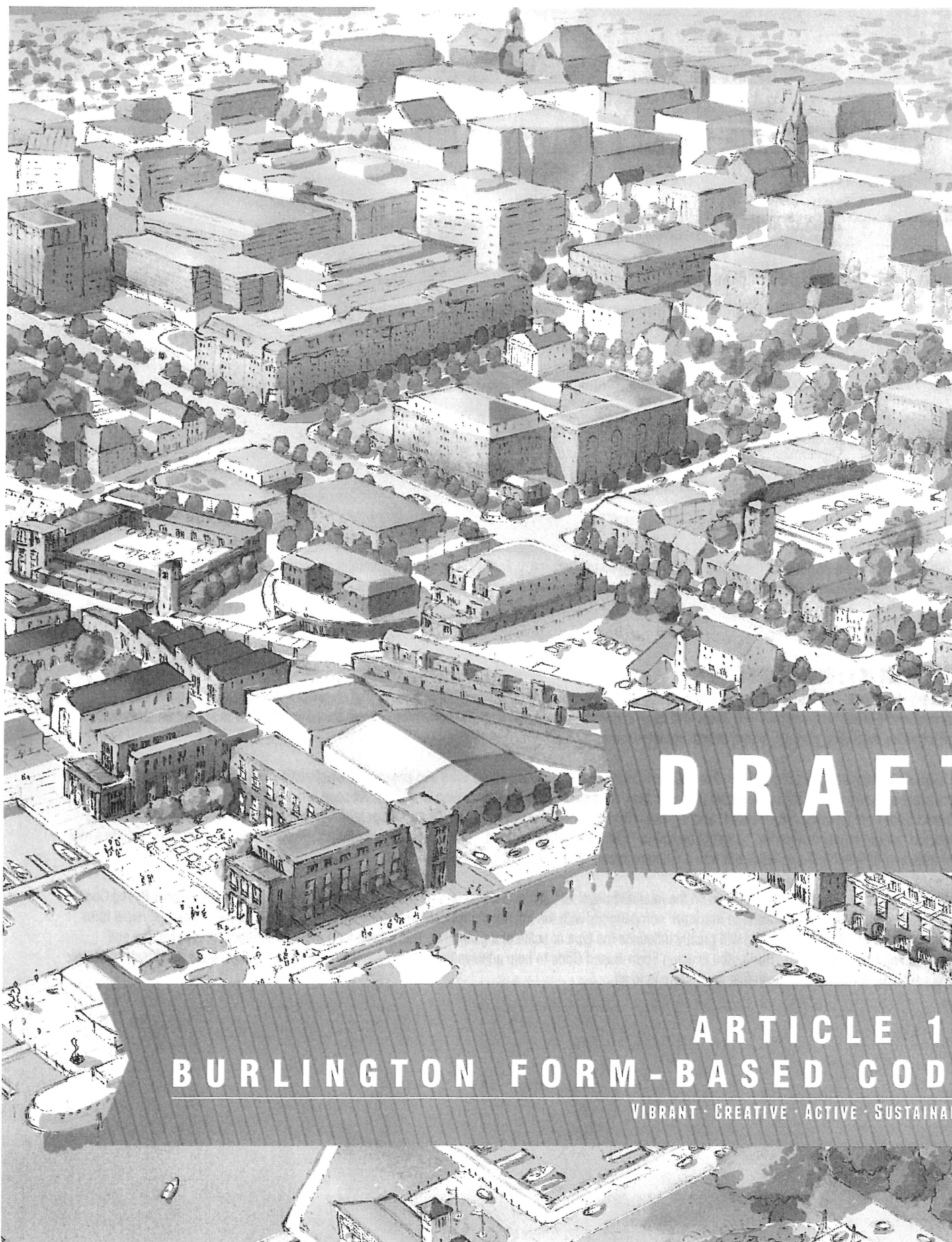
Neighborhood Planning Assembly Attendees

NPA (choose one)	☒	Wards 1 & 8	☐	Wards 2 & 3	☐	Wards 4 & 7	☐	Ward 5	☐	Ward 6	☐
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Date of Assembly : 2 / 10 / 2016 Location: UVM MC.

Please return to your convenor, _____,
or email to cedofd@burlingtonvt.gov

- | | | |
|----|-------------------------|----|
| 1 | Phet Keomanyvanh - CEDO | 21 |
| 2 | Danielle Mudd, CEDO | 22 |
| 3 | Jared Wood | 23 |
| 4 | Richard Hultgard | 24 |
| 5 | Anne Breña | 25 |
| 6 | Keith Pillsbury | 26 |
| 7 | Brennan Cross | 27 |
| 8 | Emily Hare - UVM | 28 |
| 9 | Lisa Kingbury - UVM | 29 |
| 10 | Sharon Baskin | 30 |
| 11 | Wayne Senville | 31 |
| 12 | Gail Shampini | 32 |
| 13 | John Megia | 33 |
| 14 | Jim Barr | 34 |
| 15 | Sarah + David Felson | 35 |
| 16 | Alexe Jean Mee | 36 |
| 17 | | 37 |
| 18 | | 38 |
| 19 | | 39 |
| 20 | | 40 |



DRAFT

ARTICLE 1
BURLINGTON FORM-BASED CODE

VIBRANT · CREATIVE · ACTIVE · SUSTAINABLE

PREAMBLE: A PLACE-BASED APPROACH TO ZONING

SUBSECTIONS:

P.1	What is a Form-Based Code?
P.2	The Rural-to-Urban Transect: The Framework for the Burlington Form-Based Code
P.3	Foundation for the Burlington Form-Based Code
P.4	Guiding Principles for the Burlington Form-Based Code
P.5	The Burlington Form Districts
P.6	Organization of the Burlington Form-Based Code
P.7	How to Use the Burlington Form-Based Code

This Preamble to the Burlington Form-Based Code provides an overview of Form-Based Codes generally, and the creation and organization of the Burlington Form-Based Code. This text is not regulatory and is intended only to provide an introduction and overview for users.

P.1 – WHAT IS A FORM-BASED CODE?

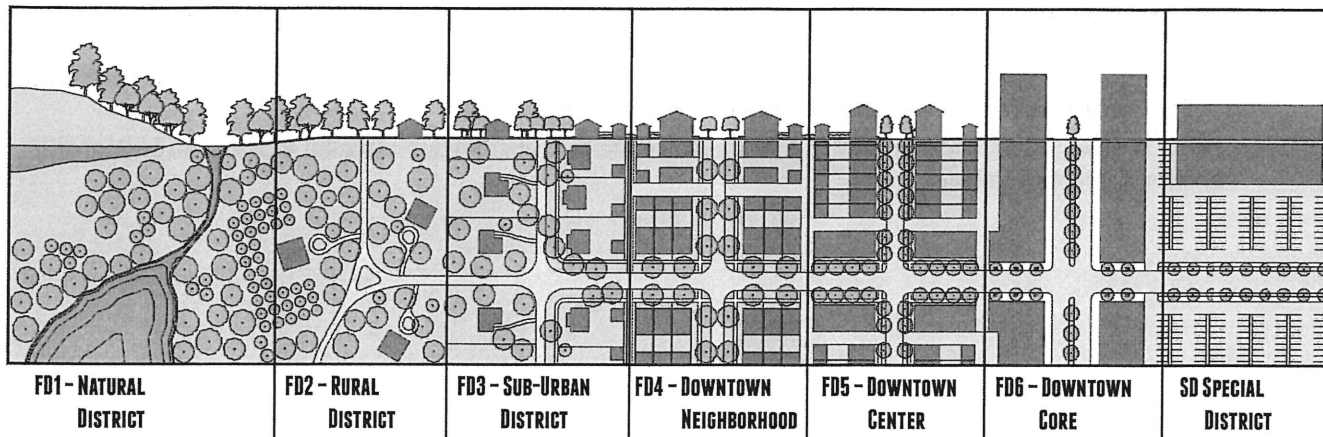
The growing use of “Form-Based” development regulations represents a paradigm shift in the way that communities regulate the growth and development of the built environment. More and more communities are realizing that conventional, use-based approaches to zoning are much less effective for regulating diverse, urban, mixed-use environments.

Unlike conventional zoning regulations, Form-Based Codes use the intended built form and physical characteristics of a place as the organizing principle or framework of the code, rather than one based on separating or concentrating land uses. As such, the naming conventions used in a Form-Based Code are typically “use-neutral” and instead reflect the intended physical form of a place or building. For example, instead of an area being labeled “single-family residential,” it might be called “traditional neighborhood.” The terms “neighborhood” and “downtown” both may include a mix of uses and different building types but with a different intended physical form, scale, and intensity of development.

While Form-Based Codes primarily focus on the intended physical form and character of a place, it is not to say they ignore uses. Form-Based Codes carefully provide for a range of uses to maximize compatibility with the intended physical form of the area. In many cases, the defined physical form and character of a place or building will greatly influence the type or scale of a given use. This allows for a more simplified list of permitted and conditionally permitted uses. Burlington is using Form-Based Code to help achieve the overarching vision of *planBTV-Downtown & Waterfront Master Plan* to create a vibrant downtown that is welcoming to all.

P.2 - THE RURAL-TO-URBAN TRANSECT: THE FRAMEWORK FOR THE BURLINGTON FORM-BASED CODE

The rural-to-urban transect is an organizing principle used by many Form-Based Codes that establishes a hierarchy of places/contexts from the most rural to the most urban, and replaces use as the organizing principle as is used in conventional or Euclidean zoning. The designation of each zone along this hierarchy is determined first by the character and form, intensity of development, and type of place and secondly by the mix of uses within the area.



The Burlington Form-Based Code uses the term “Form Districts” rather than “Transect Zones” for ease of use and understanding by the majority of users. The Burlington Form Districts currently include only the more urbanized (FD4-FD6) end of the hierarchy. The more natural, rural and suburban (generally FD1 through FD3) district types are not used at this time because they are generally not present within the downtown or waterfront area of the city.

P.3 - FOUNDATION FOR THE BURLINGTON CODE

In 2013, the City of Burlington completed a comprehensive downtown and waterfront master plan called *planBTV: Downtown and Waterfront Master Plan* (<http://www.burlingtonvt.gov/planBTV/>), which was unanimously supported and adopted by the City Council. The development of planBTV began in 2011 with a series of studies to inventory and assess existing conditions and identify primary needs, challenges and opportunities. These assessments provided critical information and perspective necessary to inform a meaningful and grounded visioning and planning process. After 18 months of intensive public engagement by Burlingtonians, the development of the master plan began. planBTV is the culmination of these efforts and includes a cohesive vision that emerged from a planning process grounded in real-world present-day context.

One of the most important implementation tools identified in planBTV was the development of a Form-Based Code for the Downtown and Waterfront area. This was understood to be a critical tool with which to facilitate infill, allow for a more diverse range of building types, and simplify the public approvals process for new and future development within the city's core.

P.4 - GUIDING PRINCIPLES FOR THE BURLINGTON FORM-BASED CODE

The Burlington Form-Based Code is designed to be applied across the planBTV study area, becoming Article 14 of the Comprehensive Development Ordinance for this part of the City, in order to help advance the following guiding principles of the *planBTV: Downtown and Waterfront Master Plan*:

- A Vibrant Economy - local food, local business, local character
- Housing Choice - choice, affordability, dignity
- Transportation Choice - walking, biking, transit, driving
- Active and Healthy Living - Access to nature, arts, people, entertainment
- Environmental & Cultural Stewardship - Access to clean water, clean air & natural spaces
- Sense of Place - Civic pride, tolerance, community, authenticity
- Creativity & Innovation - innovation, arts, creativity

P5 - THE BURLINGTON FORM DISTRICTS

As part of the creation of the *planBTV: Downtown and Waterfront Master Plan* and the Burlington Form-Based Code, City staff and their consultant team carefully documented different elements of the existing urban form in each of the different Form Districts to extract the Burlington-specific "DNA" for each sampled area. The result is the creation of four Form Districts for Burlington's downtown and waterfront area as follows:

- FD4 – Downtown Neighborhood district applies to areas that have a mix of small to medium footprint, medium-density housing types (attached and detached) and in some instances a mix of single-family homes.
- FD5 district applies to areas that have higher density of residential or commercial development often in attached or slightly detached forms providing a transition between the mixed use core and adjacent residential neighborhoods.
- FD6 – Downtown Core district applies to the core of the downtown with the highest density of residential or commercial development in attached or slightly detached forms.

LESS URBAN

MORE URBAN

FD4 – DOWNTOWN NEIGHBORHOOD

FD5 – DOWNTOWN CENTER

FD6 – DOWNTOWN CORE



PURPOSE AND APPLICABILITY OF THE BURLINGTON FORM-BASED CODE

SUBSECTIONS:

- 14.1.1 Purpose
- 14.1.2 Intent
- 14.1.3 Applicability

14.1.1 - PURPOSE

Article 14-Burlington Form-Based Code is adopted as part of the *Burlington Comprehensive Development Ordinance* (CDO) to regulate development in the Downtown and Waterfront District as defined on Map 1-Regulating Plan (Section 14.2). Article 14 emphasizes the intended physical form and character of place and compatibility of uses. The organizing principle of Article 14 is based on a hierarchy of places in Burlington that range from the most rural to the most urban. The designation of Form Districts along this hierarchy is determined by the character and form, intensity of development, type of place, the mix of uses within an area. These Form Districts reinforce existing, or enable creation of new, walkable mixed-use urban environments.

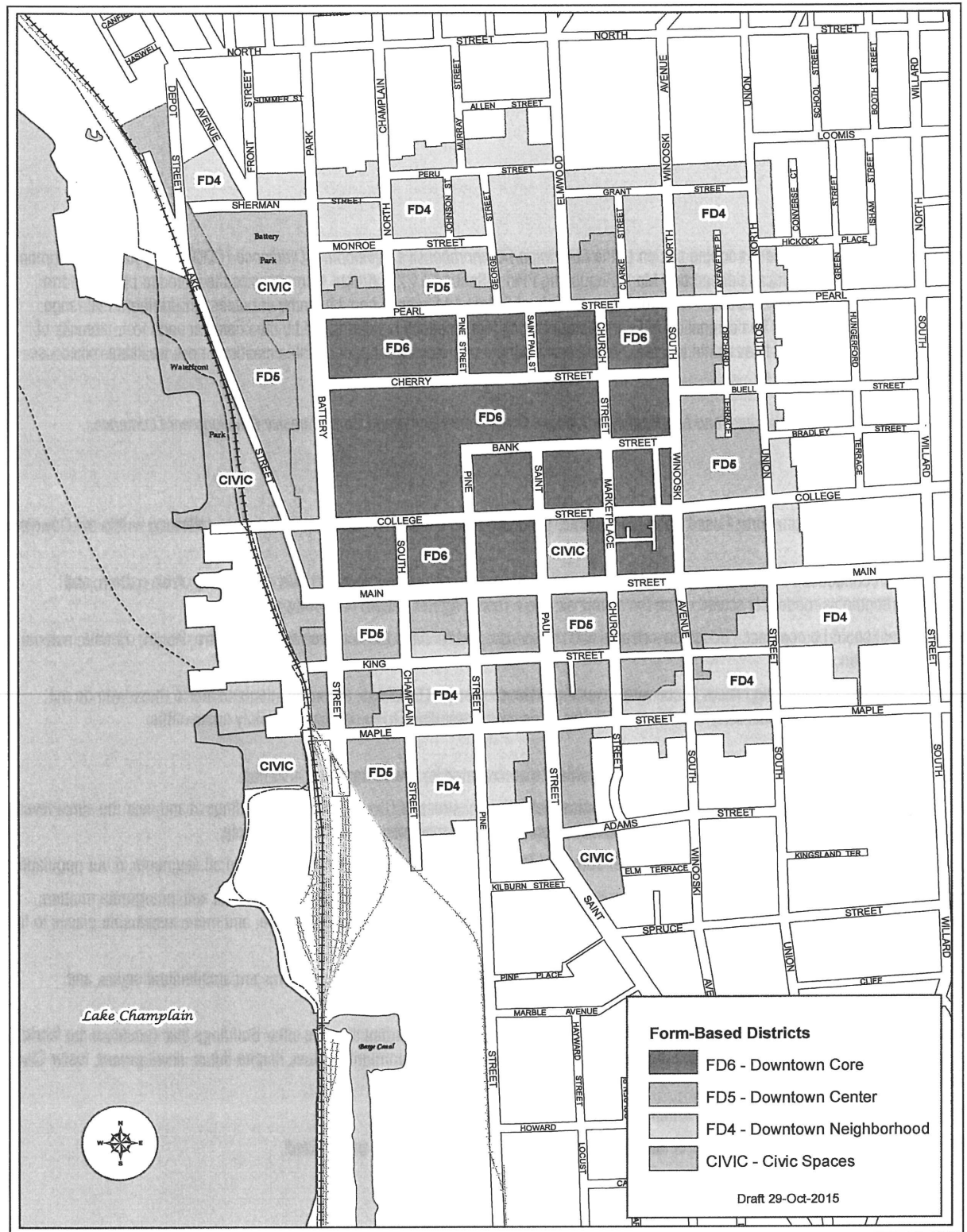
This Section 14.1 establishes the overall intent and applicability of Article 14 within the Burlington Comprehensive Development Ordinance.

14.1.2 - INTENT

The intent of this Article 14-Burlington Form-Based Code is to enable, encourage and qualify the implementation of the following within the Downtown and Waterfront District:

- a) That development contiguous to urban areas should be structured in the pattern of and be integrated with the existing urban pattern, and contribute to Burlington's moderately scaled urban form emphasizing a more efficient pattern of development.
- b) That development should be compact, pedestrian-oriented and mixed-use, and enhance the community with creative design, durable materials, and quality construction.
- c) That ordinary activities of daily living should occur within walking distance of most Dwellings, allowing independence to those who do not drive, and the promotion of personal safety and Accessibility for those with disabilities in the design of publicly accessible outdoor and indoor spaces.
- d) That a range of housing types and price levels should be provided to accommodate diverse ages and incomes.
- e) That buildings and landscaping should contribute to the physical definition of streets as Civic places, and buildings at and near the street level should be composed of human-scaled elements and details that promote pedestrian interest, comfort, and safety.
- f) That development should reinforce the implementation of Complete Streets that provide for the mobility needs of all segments of our population.
- g) That architecture and landscape design should grow from local climate, topography, history, and building practice, and incorporate modern, climate-sensitive and environmentally-conscious design considerations to create healthier, more productive, and more sustainable places to live and work.
- h) That development should enhance the City's skyline and promote visual interest with a variety of roof forms and architectural styles, and architectural elements, details, and materials of a building are all integral to the whole composition.
- i) That important Civic buildings should be distinctive and appropriate to a role more important than the other Buildings that constitute the fabric of the City, and be designed and constructed to the highest standards in order to reflect community values, inspire future development, foster Civic pride, and serve as a model to others.
- j) That the preservation and renewal of Historic Buildings should be facilitated.
- k) That the intended physical form and character of development and resulting places shall be emphasized.

MAP 1 - REGULATING PLAN



SECTION 14.3: SPECIFIC TO FORM DISTRICTS

SUBSECTIONS:

14.3.1	Purpose
14.3.2	Applicability
14.3.3	Form Districts General
14.3.4	FD4 Downtown Neighborhood (FD4)
14.3.5	FD5 Downtown Center (FD5)
14.3.6	FD6 Downtown Core (FD6)

14.3.1- PURPOSE

This Section provides regulatory standards governing Building form standards, use, parking and Sign standards for each Form District. Article 14 - Burlington Form-Based Code is a reflection of the community vision for implementing the intent of *planBTV-Downtown & Waterfront Master Plan* to create places of walkable Urbanism. These standards are intended to ensure that all proposed development is compatible with existing and future development on neighboring properties and produces a walkable, urban environment.

14.3.2-APPLICABILITY

All Development, redevelopment and Improvements to land, Structures, Buildings and Lots within Downtown and Waterfront District shall comply with all standards of Section 14.3 (Specific to Form Districts) including all Tables specific to each Form District, and shall be considered in combination with the standards of Section 14.4 (Specific to Building Types), Section 14.5 (Specific to Private Frontage Types) and Section 14.6 (Supplemental to Form Districts).

The standards and requirements applicable to a Form District shall modify and take precedence without limitation over any duplicative or conflicting provisions of Section 14.6 (Supplemental to Form Districts).

14.3.3- FORM DISTRICTS GENERAL

The following shall be applicable to all Form Districts:

- Lots being newly platted or re-platted shall be dimensioned as shown for the applicable Form District in this Section.
- Buildings shall be disposed in relation to the boundaries of their Lots according to the standards shown for the applicable Form District in this Section.
- A majority of the Facade of the building shall be built parallel to a rectilinear Principal Frontage Line or to the tangent of a curved Principal Frontage Line.
- The footprint area of an Outbuilding may not exceed the footprint area of the Principal Building.
- All utility service connections shall be underground for new construction and is recommended for existing buildings undergoing a renovation or addition.
- One or more Principal Buildings at the Frontage, and one or more Outbuildings and Backbuildings to the rear of the Principal Building, may be built on each Lot.

Table 14.3-A - The Burlington Form Districts Summary Table provides an overview of the Burlington Form Districts.

TABLE 14.3-A- THE BURLINGTON FORM DISTRICTS SUMMARY TABLE [NOT-REGULATORY]

FD4-DOWNTOWN NEIGHBORHOOD

FD5 - DOWNTOWN CENTER

FD6 - DOWNTOWN CORE



INTENT

To provide a wide variety of urban housing choices, in medium to high density building types with small-scale neighborhood supportive functions primarily at corners. This district aims to reinforce and enhance the walkable nature of the neighborhood, given its close proximity to Adjacent mixed function zones.

INTENT

To enhance the vibrant urban center with a variety of high density building types. Provide locally and regionally serving office, retail, service, hospitality, entertainment, Civic functions, as well as a wide variety of urban housing choices. This district also aims to reinforce the walkable nature of the urban core of the city.

INTENT

To enhance the vitality of the urban core with a variety of high density building types. Provide locally and regionally serving office, retail, service, hospitality, entertainment, Civic functions, as well as a wide variety of urban housing choices. This district also aims to reinforce the walkable nature of the urban core of the city.

DESIRED FORM

Attached or detached buildings

Small to medium footprint

Building at or close to frontage line

Small to no side Setback

2 to 3 stories

Outbuildings common

DESIRED FORM

Attached buildings

Small to large footprint

Building at the frontage line

No side Setback

3 to 6 stories

Outbuildings not common

DESIRED FORM

Attached buildings

Small to large footprint

Building at the frontage line

No side Setback

3 to 11 stories

Outbuildings not common

GENERAL USE

A diverse residential mix; with small to medium-sized neighborhood supportive service and retail functions primarily at corners.

GENERAL USE

Vertically Mixed Uses: retail, service, hospitality, entertainment, Civic, on the ground floor with residential and other commercial uses on upper floors.

GENERAL USE

Vertically Mixed Uses: retail, service, hospitality, entertainment, Civic, on the ground floor with residential and other commercial uses on upper floors.

14.3.4 - FD4 - DOWNTOWN NEIGHBORHOOD

FD4



14.3.4-A- INTENT

To provide a wide variety of urban housing choices, in medium to high density building types with small-scale neighborhood supportive uses primarily at corners. This district aims to reinforce and enhance the walkable nature of the neighborhood, given its close proximity to Adjacent Mixed Use zones.

Attached or detached buildings

Small to medium footprint

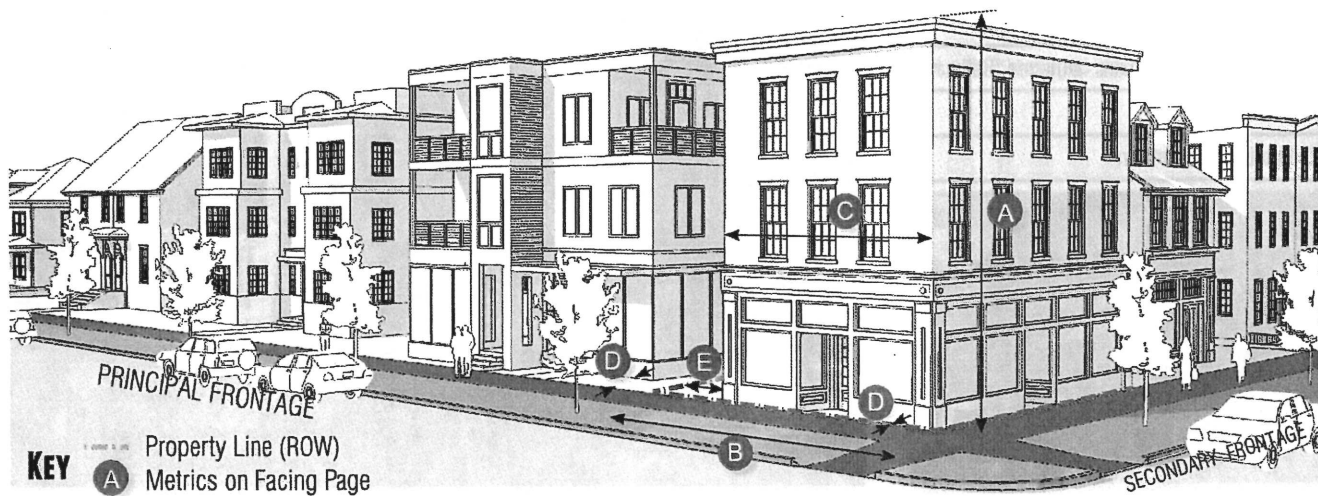
Building at or close to the frontage line

Small to no side Setback, large rear Setback

2 to 3 stories

Outbuildings common





THE DIAGRAM ABOVE IS FOR ILLUSTRATIVE PURPOSES ONLY. METRICS SHOWN THEREON SHALL HAVE REGULATORY EFFECT

14.3.4-B- ALLOWED BUILDING TYPES

BUILDING TYPE	STANDARDS
Carriage House	Section 14.4.4
Detached House	Section 14.4.5
Duplex	Section 14.4.6
Rowhouses	Section 14.4.7
Multi-Family: Small	Section 14.4.8
Multi-Family: Large	Section 14.4.9
Work/Live	Section 14.4.10
Mixed-Use ¹	Section 14.4.11
Perimeter ¹	Section 14.4.12
Civic	Section 14.4.13

¹Allowed on corner Lots only.

see Section 14.5.12

14.3.4-C- BUILDING FORM

HEIGHT	
Principal Building	<u>By Right:</u> A 2 Stories min.¹ 3 Stories max., not to exceed 38 feet. <u>Subject to DRB Review ²:</u> 4 Stories max., not to exceed 50 feet within 50 feet of an adjacent Form District boundary with a higher maximum Building height.
Outbuilding & Backbuilding	
Carriage House	2 Stories max., not to exceed 24 feet
Other Outbuilding	1 Story max., not to exceed 15 feet
Backbuilding	1 Story max., not to exceed 15 feet

¹ Applicable only to the development of new Principal Buildings.² Subject to DRB Review per Sec. 14.6.5 d)**14.3.4-D- LOT OCCUPATION & BUILDING PLACEMENT**

Block Perimeter	2,400 ft max.
Lot Width ¹	30' min. - 75' max. B
Pervious Area	35% min.
Landscaped Area	25% min.
Frontage Buildout	60% min. at Setback C
Density	40 units/ac max.

¹Minimum Lot Width for Rowhouses is 12'.

BUILDING DISPOSITION	STANDARDS
Edgeyard	Section 14.6.3
Sideyard	Section 14.6.3
Rearyard	Section 14.6.3

SETBACK (DISTANCE FROM ROW/LOT LINE/FORM DISTRICT)

<u>Front</u> D	
Principal Building	+/- 5' of the average of the 2 adjacent lots on both sides ¹
Outbuilding	In the third Lot Layer
<u>Side</u> E	
Principal Building	5' min. ²
Outbuilding	5' min.
<u>Rear</u>	
Principal Building	5' min.
Outbuilding	5' min.

¹ 0' front Setback is allowed only for Mixed Use and Perimeter Building Types on a corner lot.² 0' side Setback is allowed only for Sideyard type Houses, Duplexes sharing a party wall, and Rowhouse Building Types. NOTE: Also see building code for additional requirements and limitations related to fire separation.**MISCELLANEOUS**

Fence materials shall not include barbed or razor wire. Chain link and wire fencing shall not be used along any Frontage Line. Woven cable fencing is allowed.

14.3.4-E- PARKING, LOADING & SERVICE

REQUIRED SPACES

Except as provided below, on-site parking shall be provided per the requirements of Section 14.6.8 – Supplemental to Form Districts – Parking, Loading, Service and Driveway.

Corner Stores	No off-street parking required.
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On-site bike parking shall be provided per the requirements of Section 14.6.9 – Supplemental to Form Districts – Parking, Loading, Service and Driveway, Bicycle Parking Standards.

LOCATION ON THE LOT

All on-site parking, including Parking Areas and Garages, shall be located in the Second or Third Lot Layer.

Garages with front loading bays shall be recessed a minimum of one (1) foot from the Facade of the Principal Building and designed to form a secondary building volume.

See also Sec. 14.6.8 and Sec. 14.6.12 for additional requirements pertaining to parking and site design.

14.3.4-F- ENCROACHMENTS – REQUIRED SETBACKS

ENCROACHMENT TYPE	FRONT	SIDE	REAR
Signs	A	–	–
Frontage Type ¹	A	–	–
Steps to Building Entrance	A	–	–
Balconies and Bay Windows	50% max.	3' max.	–
Other Architectural Features	3' max.	3' max.	3' max.
Landscaping	A	A	A
Fences or freestanding walls	A ²	6' max. height	6' max. height
Parking Areas, Driveways, Walkways	3' max. ³	3' max. ⁴	3' max. ⁵
Utility Structures	–	A	A

14.3.4-F- ENCROACHMENTS – REQUIRED SETBACKS

KEY

Encroachment Allowed: A

Encroachment Not Allowed: –

¹ See Section 14.5 (Specific to Frontage Types) as applicable.

² 4' max. height, 3' max. height within the clear site triangle.

³ Driveways no wider than 10 feet and Walkways no wider than 3 feet may encroach in the First Lot Layer to provide access from a Thoroughfare.

⁴ Shared Driveways may fully encroach in the required side yard to provide access between adjoining lots.

⁵ Driveways no wider than 10 feet may encroach in the required rear setback to provide access from rear alley or lane.

14.3.4-G- SIGN TYPES

ALLOWED SIGN TYPES	STANDARDS
Maximum total number of Signs per frontage	1
Blade	14.6.10-E
Freestanding ¹	14.6.10-F
Nameplate	14.6.10-H
ALLOWED SIGN TYPES: MIXED-USE AND PERIMETER BUILDING TYPES ONLY	STANDARDS
Maximum total number of Signs per Principal Frontage	4
Maximum total number of Signs per Secondary Frontage	2
Awning & Canopy Sign	14.6.10-C
Band	14.6.10-D
Outdoor Display Case	14.6.10-I
Window	14.6.10-K

¹ 6' height max. with no illumination.

See Section 14.6.10 (Supplemental to Form Districts – Sign Standards) for specific requirements.

14.3.4-I- USE TYPE**FD4**

Uses not specifically listed in this use table, and that are not similar in nature and impact to a use that is listed, are not permitted.

RESIDENTIAL - GENERAL

Single Detached Dwelling	P
Accessory Dwelling Unit ¹ (Sec. 14.6.7.e)	P
Attached Dwellings	P

RESIDENTIAL - SPECIAL

Assisted Living	P
Boarding House ¹	P
Community House (Sec. 14.6.7.d)	CU
Convalescent /Nursing Home	P
Group Home	P

SHORT-TERM ACCOMODATIONS

Bed and Breakfast ¹	P
Historic Inn (Sec. 14.6.7.b)	P
Hotel, Motel ⁴	P
Shelter ⁴	P

RETAIL - GENERAL⁴

ATM	P
Convenience Store	P
General Merchandise/Retail	P

RETAIL - OUTDOOR

Open Air Markets ⁵	P
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OFFICE & SERVICE⁴

Beauty Salon/Barber Shop/Spa	P
Crisis Counseling Center (Sec. 14.6.7.g)	CU
Dry Cleaning Service	P
Health Club/Studio	P
Laundromat	P
Office - General	P
Office - Medical	P
Tailor Shop	P

HOSPITALITY/ ENTERTAINMENT/ RECREATION^{2,4}

Café	P
Club, Membership	P

14.3.4-I- USE TYPE**FD**

Community Center	P
Museum - Small < 10,000 sf	P
Performing Arts Studio	P
Restaurant	P
Restaurant - Take Out	P

EDUCATION & DAY CARE

Day Care - Adult	P
Daycare - Large (Over 20 children) ⁴ (Sec. 14.6.7.a)	CU
Daycare - Small (7-20 children) ⁴ (Sec. 14.6.7.a)	CU
Daycare - Home (6 children or less)	P
School - Post-Secondary & Community College	CU
School - Primary	CU
School - Secondary	CU

CIVIC

Fire Station	P
Library	P
Park	P
Police Station	P
Post Office	P
Worship, Place of	P

TRANSPORTATION & UTILITIES

Parking Structure ³	CU
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KEY

Permitted Use	P
Conditional Use	CU

END NOTES

¹Must be owner-occupied.

²No outdoor entertainment allowed.

³Parking Structures shall be located behind a Perimeter Building (see Section 14.4.13).

⁴Only permitted in a Mixed-use or Perimeter Building Type, or as may be permitted pursuant to Sec. 4.4.5 (d) 6 A of the Burlington CDO.

⁵Only permitted in a Civic Space.

14.3.5 - FD5 - DOWNTOWN CENTER

FD5



14.3.5-A- INTENT

To enhance the vibrant urban center with a variety of high density building types. Provide locally and regionally serving office, retail, service, hospitality, entertainment, Civic functions, as well as a wide variety of urban housing choices. This district also aims to reinforce the walkable nature of the urban core of the city.

Attached buildings

Small to large footprint

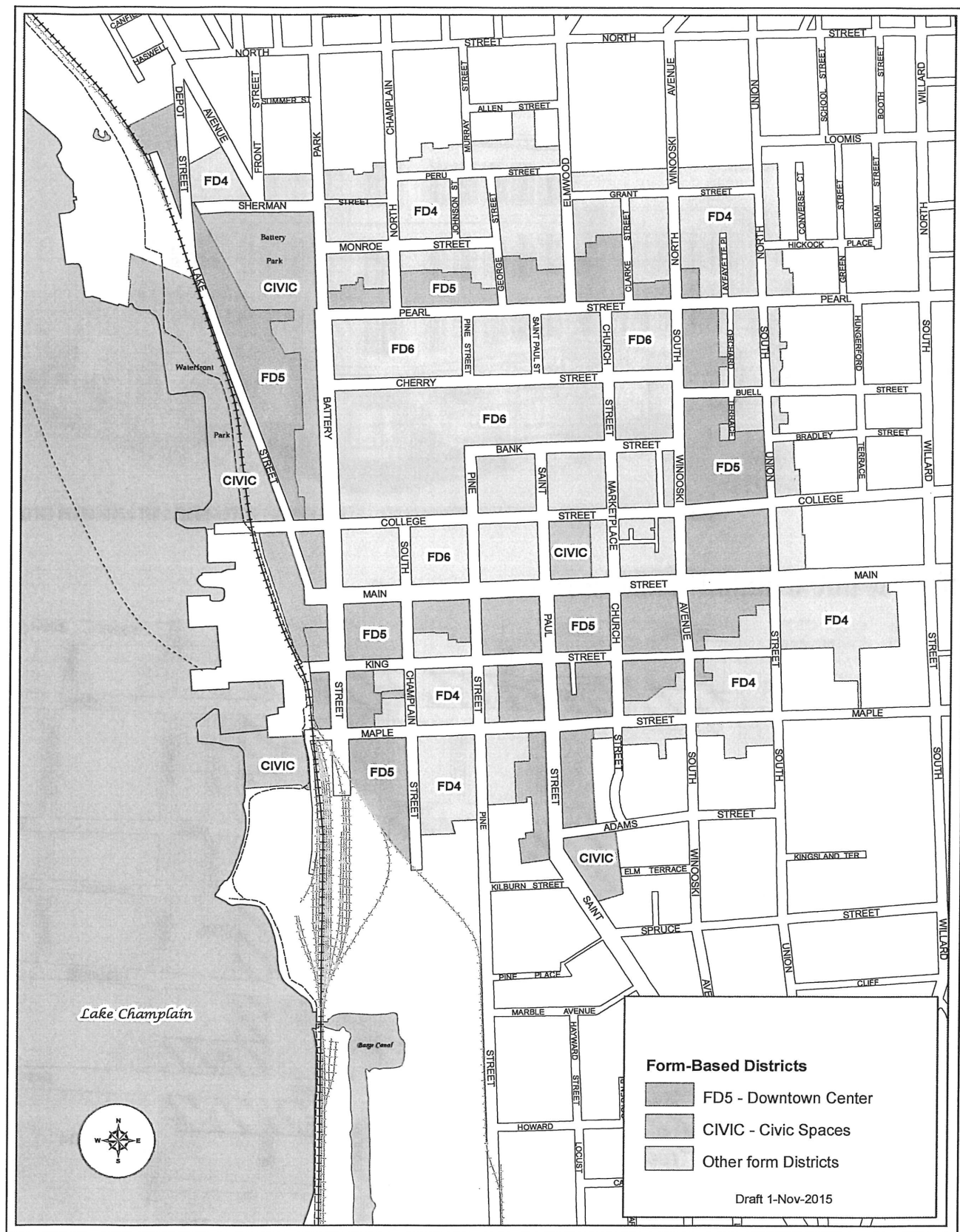
Building at the frontage line

No side Setback

3 to 6 stories

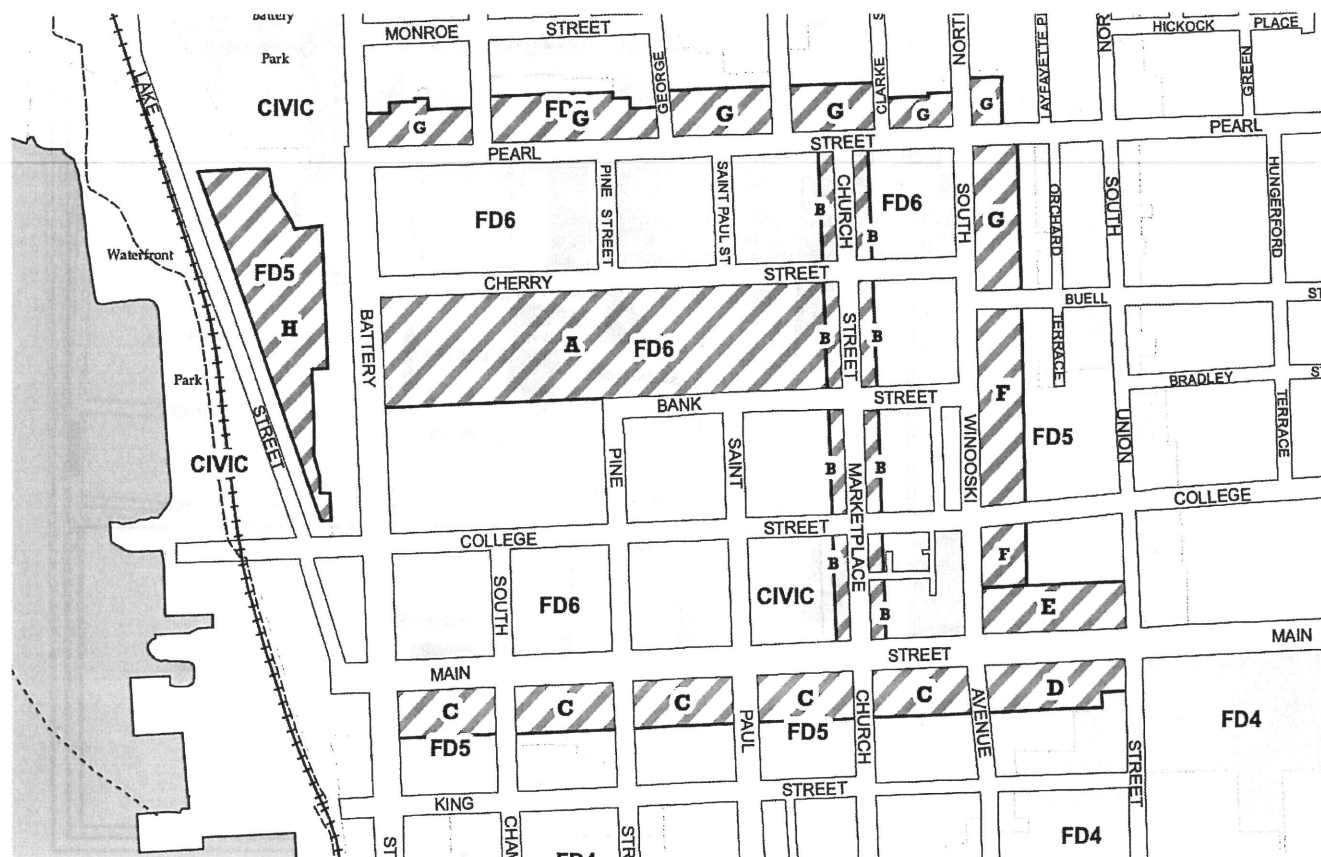
Outbuildings not common







(EXCERPT ONLY, see Section 14.2.6)



14.3.6 - FD6 - DOWNTOWN CORE

FD6



THE DIAGRAM ABOVE AND PHOTOGRAPHS BELOW ARE FOR ILLUSTRATIVE PURPOSES ONLY

14.3.6-A- INTENT

To enhance the vitality of the urban core with a variety of high density building types. Provide locally and regionally serving office, retail, service, hospitality, entertainment, Civic functions, as well as a wide variety of urban housing choices. This district also aims to reinforce the walkable nature of the urban core of the city.

Attached buildings

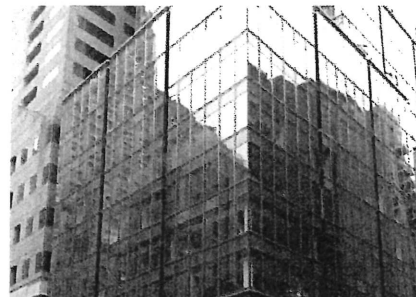
Small to large footprint

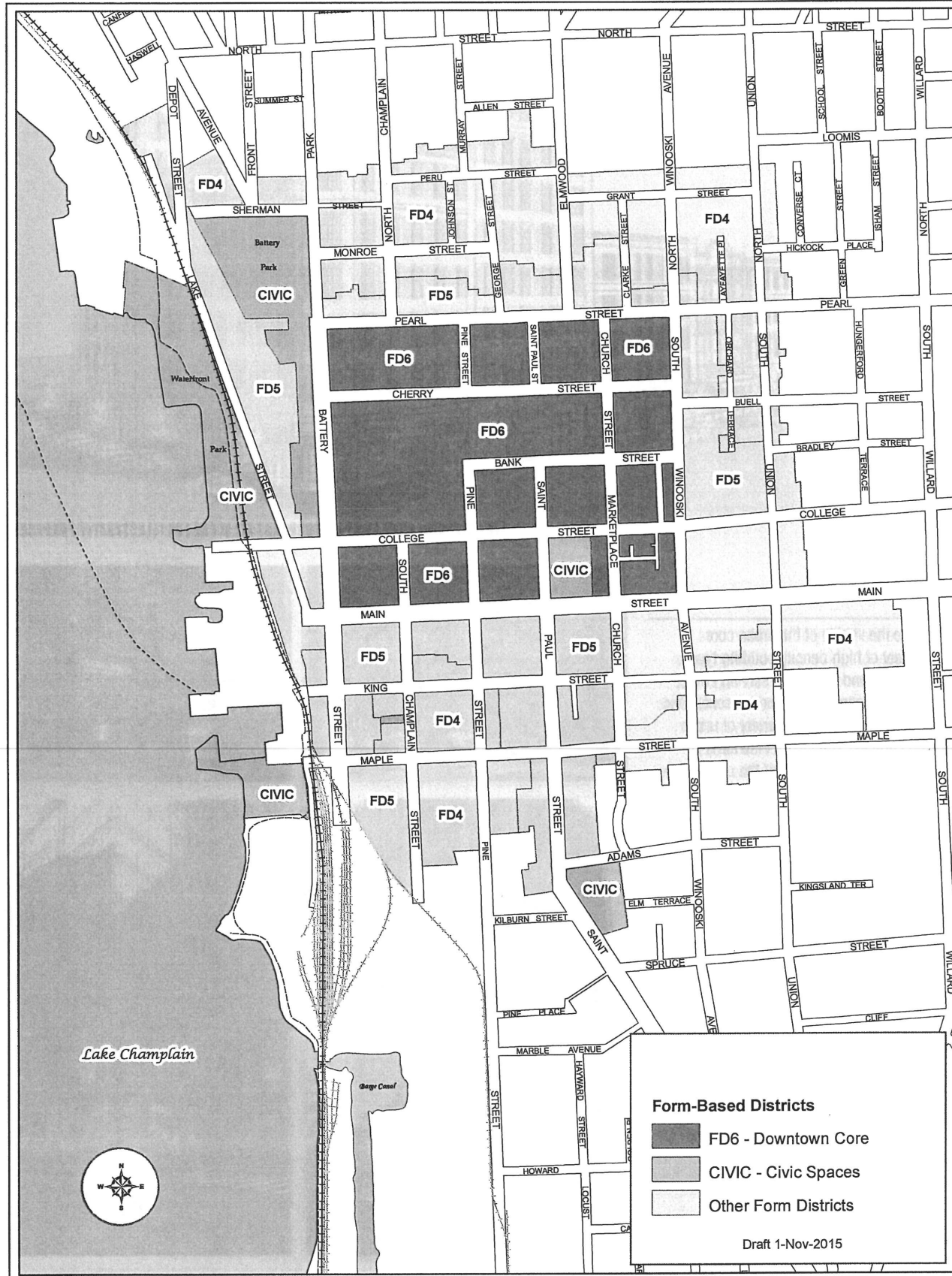
Building at the frontage line

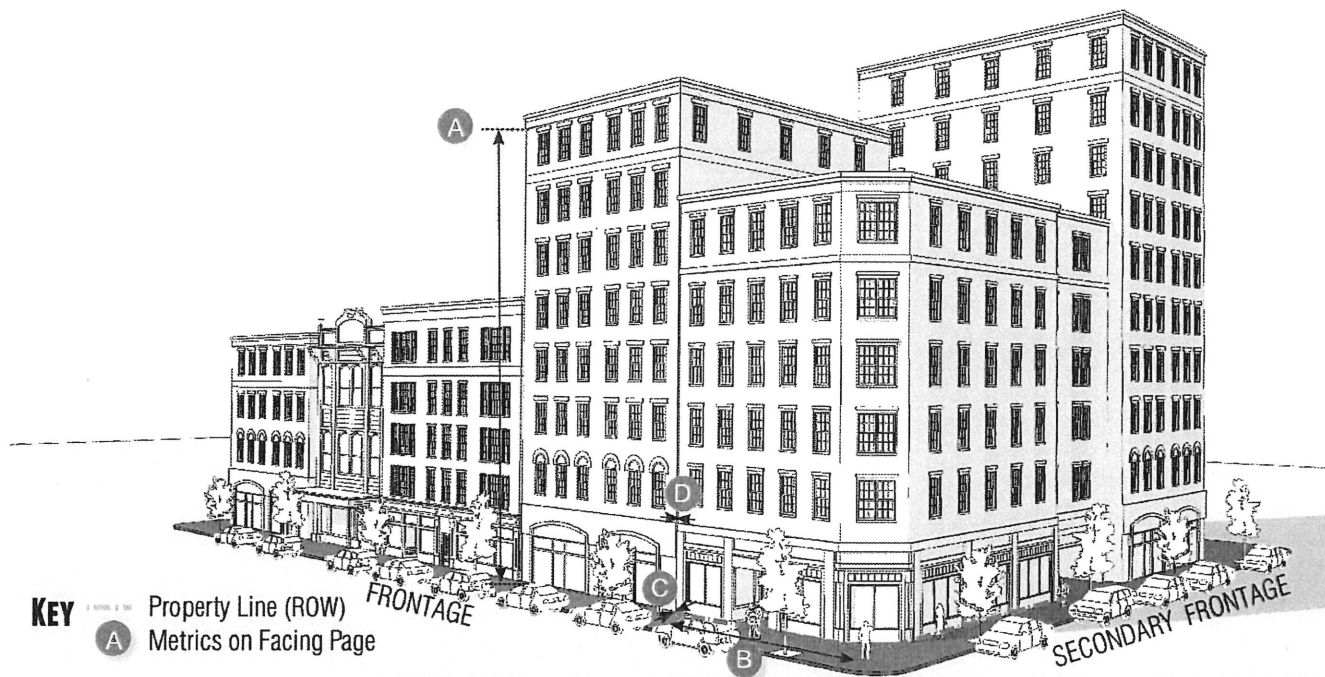
No side Setback

3 to 11 stories

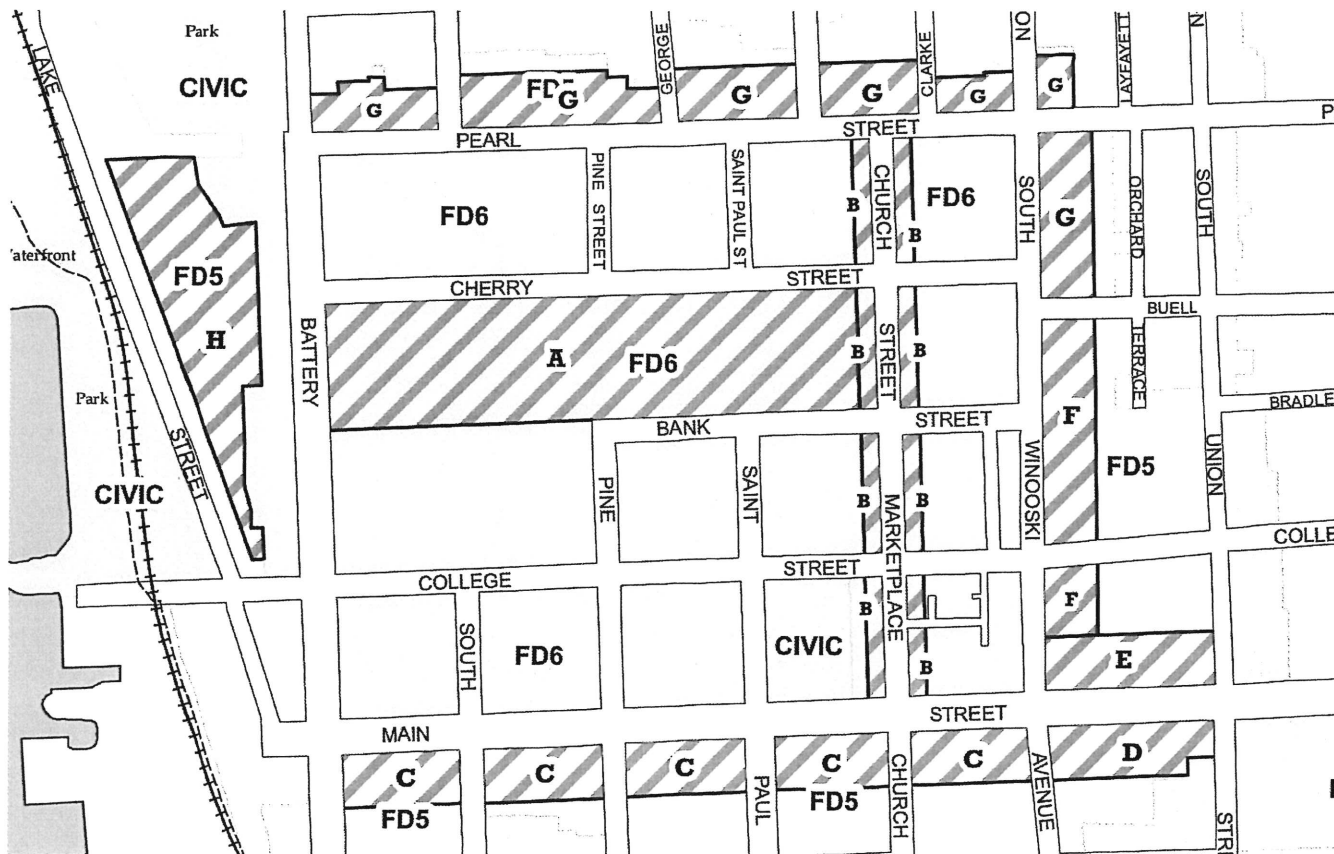
Outbuildings not common







MAP 2 - SPECIFIC HEIGHT AREAS (EXCERPT ONLY, see Section 14.2.6)



SAMPLE BALLOT

OFFICIAL BALLOT ANNUAL CITY ELECTION BURLINGTON, VERMONT MARCH 1, 2016 WARD 1

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL ☐ to the RIGHT of your choice(s) like this:
- B. To vote for a person whose name is not printed on the ballot, write his or her name on the line provided and completely fill in the OVAL.
- C. Follow directions as to the number of candidates to be marked for each office.
- D. If you wrongly mark, tear or deface the ballot, return it and obtain another.

INSPECTOR OF ELECTION

Three-Year Term
Vote for no more than ONE
JEAN A. HOPKINS ☐ ☐
11 East Village Drive INDEPENDENT
(Write-In)

QUESTIONS

INSTRUCTIONS TO VOTERS

1. TO VOTE IN FAVOR of any of the following questions, fill in the oval marked YES.
2. TO VOTE AGAINST any of the following questions, fill in the oval marked NO.
3. TO VOTE, FILL IN THE OVAL LIKE THIS: ☐
4. If you tear, deface or wrongly mark this ballot, return it and obtain another.

1. APPROVAL OF SCHOOL BUDGET FOR FISCAL YEAR 2017

"Shall the voters of the school district approve the school board to expend \$93,997,063 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,133.35 per equalized pupil. This projected spending per equalized pupil is 2.14% higher than spending for the current year. Spending at this level could produce a property tax rate increase of 1.72% (current estimate)."

YES ☐
NO ☐

2. QUESTION RE: SECTION OF NORTH AVENUE

"Shall the City Council, Public Works Commission, Department of Public Works, and Administration be advised to keep four lanes open to motor vehicles on North Avenue from the Route 127 access intersection north to the Shore Road intersection?"

YES ☐
NO ☐

3. PROPOSED CHARTER CHANGES TO INCREASE POLICE COMMISSION TO SEVEN MEMBERS

"Shall the City of Burlington Charter, Acts of 1949, No. 298, as amended, be further amended to increase the size of the Board of Police Commissioners from five to seven members, by amending sections 120 and 183?"

YES ☐
NO ☐

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT

QUESTIONS CONTINUED

4. PROPOSED CHARTER CHANGES TO INCREASE PARKS COMMISSION TO SEVEN MEMBERS

"Shall the City of Burlington Charter, Acts of 1949, No. 298, as amended, be further amended to increase the size of the Board of Parks and Recreation Commissioners from five to seven members, by amending sections 120 and 203?"

YES ☐
NO ☐

5. CHARTER CHANGES TO ADDRESS TIMING AND PUBLICATION OF AUDIT

"Shall the City of Burlington Charter, Acts of 1949, No. 298, as amended, be further amended by amending section 69 to read:

Section 69. Fiscal year, reports required.

(a) The fiscal year of the city shall begin on the first day of July in one year and end on the thirtieth day of June in the next year. A full record of the revenues and expenditures of all city departments shall be kept; and a clear statement of the affairs of the city generally, including all receipts and disbursements of city moneys shall be published online and be available for inspection upon request. [end of The name and amount of compensation salary paid to every city employee shall be published in the city's annual report, and [for services from the city of every person receiving such compensation by way of salary] the name and amount of compensation [er] paid to any other individual, to the extent [otherwise] required to be reported to the IRS by 1099 or otherwise, shall also be published online and available for inspection upon request prior to the annual meeting. The annual audit of the city's financial records shall be finalized at least thirty days before the annual meeting [to the amount of three hundred dollars or more per year shall be published under the direction of the mayor as seen as may be and the city council may determine, but not later than five months after June 30, 1963, and annually thereafter within five months after the close of each fiscal year], or as the city council may by resolution prescribe. [and any city official responsible in whole or in part for a failure to substantially comply with the provisions of this section shall be ineligible to hold office under the authority of this Charter for the year next ensuing after such failure to comply with the provisions of this section]. The annual report of the city shall include a summary of the audit and a copy of the management letter, and full copies of each annual audit shall be published online and available upon request.

(b) Each city department that has a commission shall consult with and seek the recommendation of its commission prior to submission of its annual budget to the mayor. [It shall be the duty of those who were members of any board or commission during and just before the close of any fiscal year, though the term of one or more of them as a member of such board or commission may have expired at the close of such fiscal year, to prepare, sign and present to the chief administrative officer after the close of said fiscal year and in time for publication of the same in the city report for that year in the name and on behalf of such board and commission, a full financial report including all revenues and expenses of all the matters and statistics of which a full record is required by this section to be kept by such board or commission during such fiscal year and to be published in the city report.]"

YES ☐
NO ☐

YOU HAVE NOW COMPLETED VOTING

SAMPLE BALLOT

OFFICIAL BALLOT ANNUAL CITY ELECTION BURLINGTON, VERMONT MARCH 1, 2016 WARD 8

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL ☐ to the RIGHT of your choice(s) like this: ☒
- B. To vote for a person whose name is not printed on the ballot, write his or her name on the line provided and completely fill in the OVAL.
- C. Follow directions as to the number of candidates to be marked for each office.
- D. If you wrongly mark, tear or deface the ballot, return it and obtain another.

INSPECTOR OF ELECTION	INSPECTOR OF ELECTION	INSPECTOR OF ELECTION
Three-Year Term Vote for not more than ONE	Two-Year Term Vote for not more than ONE	One-Year Term Vote for not more than ONE
☐	☐	☐
(Write-in)	(Write-in)	(Write-in)

QUESTIONS

INSTRUCTIONS TO VOTERS

1. TO VOTE IN FAVOR of any of the following questions, fill in the oval marked YES.
2. TO VOTE AGAINST any of the following questions, fill in the oval marked NO.
3. TO VOTE, FILL IN THE OVAL LIKE THIS: ☒
4. If you tear, deface or wrongly mark this ballot, return it and obtain another.

1. APPROVAL OF SCHOOL BUDGET FOR FISCAL YEAR 2017

"Shall the voters of the school district approve the school board to expend \$83,997,063 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,133.35 per equalized pupil. This projected spending per equalized pupil is 2.14% higher than spending for the current year. Spending at this level could produce a property tax rate increase of 1.72% (current estimate)."

YES ☐
NO ☐

2. QUESTION RE: SECTION OF NORTH AVENUE

"Shall the City Council, Public Works Commission, Department of Public Works, and Administration be advised to keep four lanes open to motor vehicles on North Avenue from the Route 127 access intersection north to the Shore Road intersection?"

YES ☐
NO ☐

3. PROPOSED CHARTER CHANGES TO INCREASE POLICE COMMISSION TO SEVEN MEMBERS

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YES ☐
NO ☐

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT

QUESTIONS CONTINUED

4. PROPOSED CHARTER CHANGES TO INCREASE PARKS COMMISSION TO SEVEN MEMBERS

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YES ☐
NO ☐

5. CHARTER CHANGES TO ADDRESS TIMING AND PUBLICATION OF AUDIT

"Shall the City of Burlington Charter, Acts of 1949, No. 298, as amended, be further amended by amending section 69 to read:

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(b) Each city department that has a commission shall consult with and seek the recommendation of its commission prior to submission of its annual budget to the mayor. It shall be the duty of those who were members of any board or commission during and just before the close of any fiscal year, though the term of one or more of them as a member of such board or commission may have expired at the close of such fiscal year, to prepare, sign and present to the chief administrative officer after the close of said fiscal year and in time for publication of the same in the city report for that year in the name and on behalf of such board and commission, a full financial report including all revenue and expenses of all the matters and statistics of which a full record is required by this section to be kept by such board or commission during such fiscal year and to be published in the city report."

YES ☐
NO ☐

YOU HAVE NOW COMPLETED VOTING



Wards 1 & 8

February 10, 2016

McClure Conference Room

Commenced at 7:00

City Councilors' Update

- Adam Roof Ward 8
 - See Supporting Documents
 - Form Based Code:
 - Is a zoning code focused first on the built environment, comparative to the current zoning which focuses first on use
 - Important to keep buildings in-line with the existing environment/neighborhood
 - Zoning Districts:
 - FD1: Environmental section –Natural District
 - FD2: Rural District
 - FD3: Suburban
 - FD 4: Downtown neighborhood – especially important to 1 and 8
 - Is it a downtown neighborhood or not?
 - Pearl and College should be FD3 to reduce the impact on ward 8
 - Zoned for high density residential
 - 3 downtown districts which are all part of the FD 4
 - FD 5: Higher density -- Downtown Center
 - FD6: Dense downtown core
 - Commenter: The Code allows for greater height in more dense areas and can encroach into less dense areas by 50 feet
- Sharon Bushor
 - Ward one is not impacted that much but ward 8 is on the cusp between different zones
 - Future NPA: bring in other councilors who are more versed on Form Based Code
 - Purpose is to get building blocks and having predictability
 - Protect public and private rights
 - More criteria regarding structure

- The public's right to see the project and have a say needs to be protected
 - If the community feels comfortable, it could end in streamline but should not start there
 - Not going to go the ordinance committee, just the city council
 - It is tool, but what is the process and how will the public interface with it
- Commenter: The council seems to really be flying blind without all the details of the plan. It also sounds like this plan may intrude on neighborhoods

North Avenue Pilot Discussion

- Redesign of North Avenue – Ballot question “shall the city council be advised to keep four lanes open to motor vehicles on North Ave”
- Rich Nadworny
 - Pro Pilot Project
 - Was the result of a north avenue study that went on for 18 months.
 - Identified as a street with high traffic accidents and violations
 - Safe Streets
 - The City decided to do a Pilot Program – a testing before full implementation
 - Put 5 crosswalks
 - Two lanes and one middle turn lane – reduces traffic incidents by 50%
 - Increase commute time for cars, decrease time for bikers, decrease time to cross the street
 - If you vote no on the ballot, it means yes to the Pilot and vice versa
 - The New North End needs the City's attention because it is lagging behind in infrastructure
 - Some say that the votes from 1 and 8 should count more than votes from the rest of the city
 - North Ave is a city street and is thus open to all people even if used by some more than others
 - Commenter: a similar process happened on Colchester Avenue and it was a success
 - Avenueforeveryone.com
- Written statement from 4 lane supporter, Eileen Rodgers
 - Friday on Ch 17 there will be a forum on the project
 - Phone calls from the community will be taken

Mayor Weinberger Address

- Town Meeting Day Ballot Items
 - The School Budget: Fully supportive of it, the board and administration worked very hard and it is an impressive end result

- North Avenue Pilot: Will be voting “No” (which mean yes to the Pilot), the task force worked very hard on this plan and there was a unanimous vote by the City Council to try out the Pilot some time ago
- Charter change to increase the board of commissioners for police
- Charter change to increase the Department for Parks and Rec board of commissioners from 5 to 7 (To increase the diversity on both those boards)
 - Question: This is to increase diversity but what is the safeguard that it will remain diversified?
 - Response: There is no rule per se that dictates firmly diversity but there is a protocol to share widely the applications for such positions to reach diverse communities
 - Response: It is also about retention and continuous outreach. Cultural competencies
 - Question: Are political parties part of that diversity?
 - Response: Now most commission applications no longer require people to disclose political party affiliation
 - Comment: One thing some commissions do to increase citizen participation is to implement term limits
 - Response: That has not been seriously committed at this time. Generally, people are reappointed if they express interest
 - Comment: One way to assure diversity is to hold City Councilors accountable and ask “why did you vote for this person over this person”
- Charter change to address the audit
 - A more realistic process
 - Instead of a full report of the audit, a summary of the audit will be published and the full wording can still be found online
- Question: What is going on with the mall?
 - Includes a significant amount of new infrastructure built
 - Request change in zoning to go higher than the current zoning allows
 - Request to use TIF money
 - The plan would reopen St. Paul and Pine (to a lesser degree)
 - The height level now is 110 feet, project proposal is 150
 - Need more information before making a decision on this
 - It would be the tallest building in VT
 - It should at least be considered
 - Would include a public observatory
- Have reached the point where we really need to work on Memorial Auditorium
 - Have not been having many events there because of structural issues
 - Retained a consultant
- Still in discussions with new Moran team

- The team made a major submission last June but the feasibility was questionable
- Getting towards the end of the process to see if a feasible plan comes forward
- Sidewalks
 - We have done a comprehensive analysis – 25% are in poor or worse condition
 - Have increased budget to address issues
 - Data about the condition as well as the use of the sidewalks
 - Committed to putting a comprehensive plan in front of the Council – Five-year plan
- Should build a substantial amount of student beds
 - Better housing for students
 - Bring down housing costs
- Comment: The state has a very aggressive recycling goal but Burlington is overrun with litter. There needs to be a better system to curb this

Jennifer Green, CEDO

- BTV Sustainability – Greenhouse gas emissions
 - It was in 2000 that the first plan was written to look at greenhouse gases
 - Ratified in 2014
 - Plan was to level off emissions by 2016 and we are getting there
 - By 2025, see a reduction in gas emissions
 - Three sections: Community, Government, Airport
 - Plan of 39 strategies in 8 key sectors
 - Burlingtonvt.gov/public/capprogress
 - Biggest issue are emissions from transportation
 - Energy Champ Challenge – Collaborative effort between Burlington electric and VT gas

Announcement

- Teachers are asking 7.6% raise, only offering 1.6% across the board
 - Are at an impasse currently
 - Next step is a mediator and fact finding

Adjourned at 9:08

Minutes submitted by Danielle Mund, Interim Community Engagement Specialist