



CITY OF BURLINGTON, VERMONT
**CITY COUNCIL TRANSPORTATION, ENERGY &
UTILITIES COMMITTEE**

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Councilor Maxwell Tracy, Chair, WARD 2
Councilor, Tom Ayres, WARD 7
Councilor William “Chip” Mason, WARD 5

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Transportation, Energy and Utilities Committee

DRAFT MEETING MINUTES:

Wednesday, February 18th - 2015 at 4:30 PM

**Burlington Public Works Department – Front Conference Room
645 Pine Street – Burlington, VT**

Members present: Chair, Maxwell Tracy (TEUC)
Tom Ayres (TEUC)
Chip Mason (TEUC)

Others present: Chapin Spencer, DPW
Norm Baldwin, DPW
Nicole Losch, DPW
Damian Roy, DPW
Kelly Devine, BBA

Chair Tracy called the meeting to order at 4:45 pm.

1. Agenda

Chair Tracy moved to approve the agenda.

All in favor

2. Public Forum

3. Minutes of 01/13/15

Motion to approve the minutes from the 01/13/15 TEUC Meeting.

All in favor

4. Residential Parking Management Study – Nicole Losch, DPW

Ms. Losch began by introducing the RPMS by defining its methods of study by area, by demographics, neighborhood characteristics, and comparisons with similar cities to help identify new strategies in evaluating residential parking and to best understand the changing dynamics that may impact residential parking. Three areas were specified representing a variety of characteristics. These characteristics range from land use, on-street and off-street available parking, rental properties vs. owner-occupied, etc. Various public outreach were conducted to obtain residents perspectives on the existing residential parking program. More public outreaches are planned for March to help structure the RPMSs strategies based on how to balance the different parking needs, how to consider the limited land resources, to balance the different needs in different neighborhoods, applying data to help inform those decisions, develop a program that's fair and transparent and a program that can be responsive to the changing environment.

5. Downtown Parking Study – Chapin Spencer, DPW; Kelly Devine, BBA

Mr. Spencer and Ms. Devine addresses Task 5 to recommend a parking management plan and lists it's objectives. States that Desmond has recommended the addition of a new entity called "GO! Burlington". Mr. Spencer lists its goals as improving public and private participation with a focus on mobility and parking in the downtown. The data found thus far shows the greatest vacancies in the downtown area are in privately owned lots and garages. Desmond suggests looking at ways to structure bringing in outside expertise to help study and broker ways to tap into the private parking resources. Desmond also suggests looking into increased automation in city garages. Next steps: getting initial input on the parking district concept, going to city council in March to give an update and request more time, second round of public input to form recommendations. CEDO has received a grant to bring in parking experts around the country to help open up private lots.

6. Champlain Parkway Safety Enhancements Memo – Chapin Spencer, DPW

Spencer: First official update on the Champlain Parkway since November city council. The design for the Pine Street portion has been largely a repaving project with the addition of a parallel shared-use path. In 2013 DPW was able to install the RRFB, crosswalks and sidewalks. The project received it's Act 250 permit in August 2014. Mayor Weinberger would like to look at the Pine Street section as more than a repaving project and would like to start the process of looking at design improvements with regards to increasing biking and walking. VTrans stated it was open to design enhancements if they were safety related. Mr. Spencer stresses that design enhancements must be feasible within the permit conditions. Recommendations for these design enhancements are listed as: bump outs, speed tables, on-road bike lanes,

reducing curb radii, making crosswalks shorter, lighting for the shared-use path. Most of the improvements from the Lakeside to Kilburn are pedestrian oriented by nature.

7. Bike/Pedestrian Master Plan – Nicole Losch, DPW

Max Tracy to Nicole Losch: What entities have been engaged?

NL: I have not received the final resolution so no outreach has been done yet. The RFP has not been sent out, awaiting one insurance related question to be answered. Once answered then the RFP will be released and outreach to the identified stakeholders.

8. Toter Ordinance – Max Tracy, TEUC

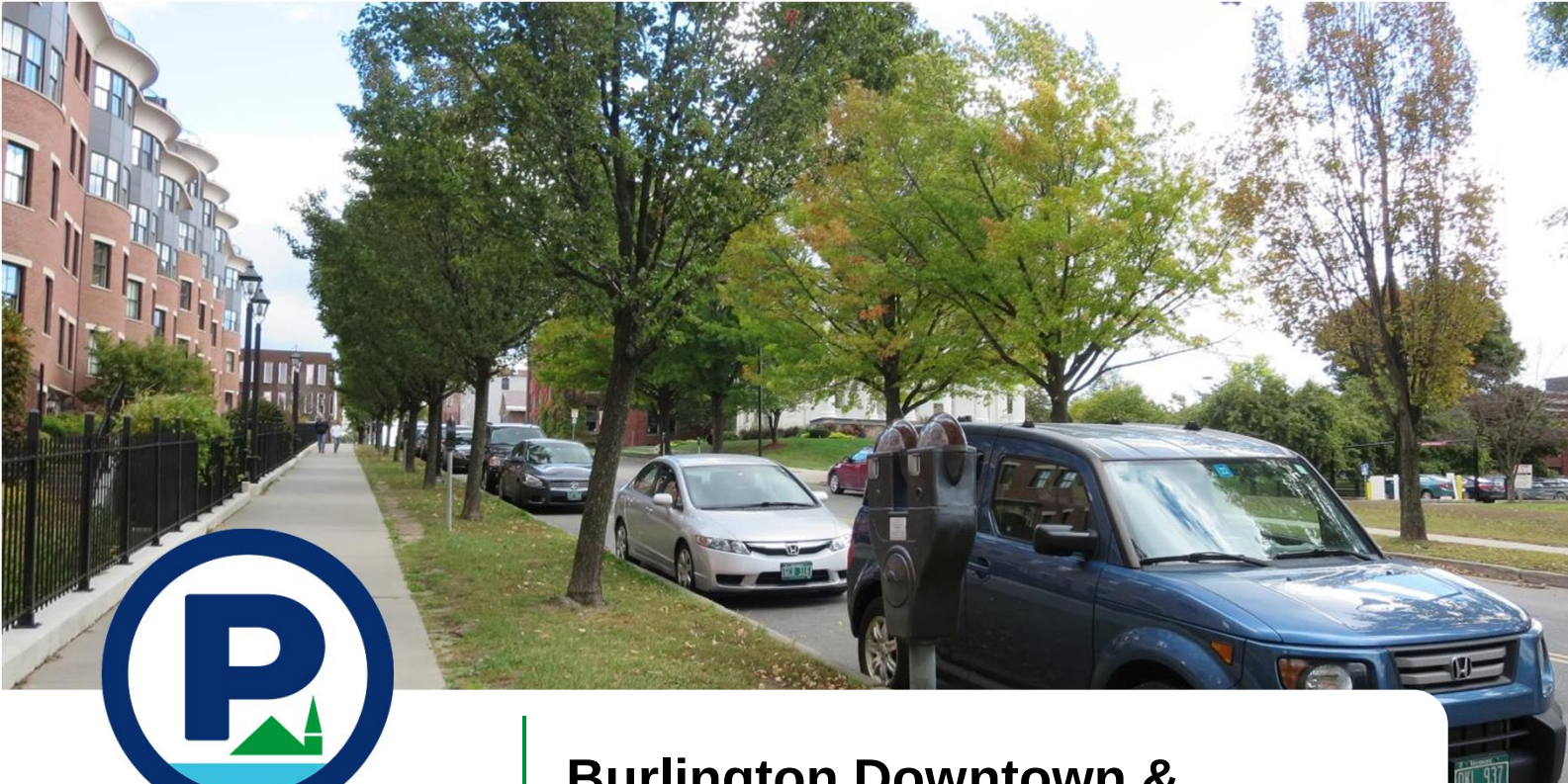
Max Tracy: Would like to drop the threshold expand the program to include a greater number of households. The program has received positive feedback from the public.

9. Councilor's Updates

None given.

10. Adjourn

Meeting was adjourned at 6:05 PM



BURLINGTON

Burlington Downtown & Residential Parking Initiatives





Residential Parking

Burlington Residential Parking Study

Objective & Outcomes:

Identify an optimal parking management strategy that best utilizes the limited parking and land resources.



Balance:



Resident

+

Non-Resident

(Students, Shoppers, Workers, Household Help, Baseball Player, etc.)

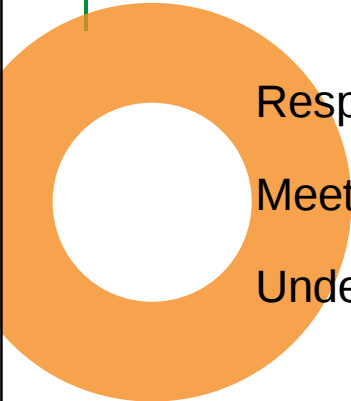


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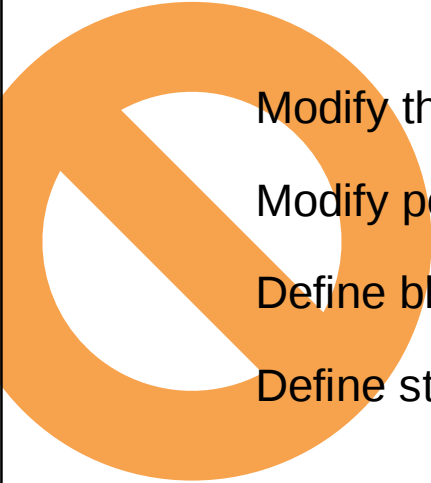
Burlington Residential Parking Study



Respond to Downtown Program changes

Meet current needs of residents, staff, & Commissioners

Understand current resident parking trends to inform zoning



Modify the existing residential parking designations

Modify permit hours and rates

Define block-by-block strategies

Define strategies for TDM, other modes of transportation



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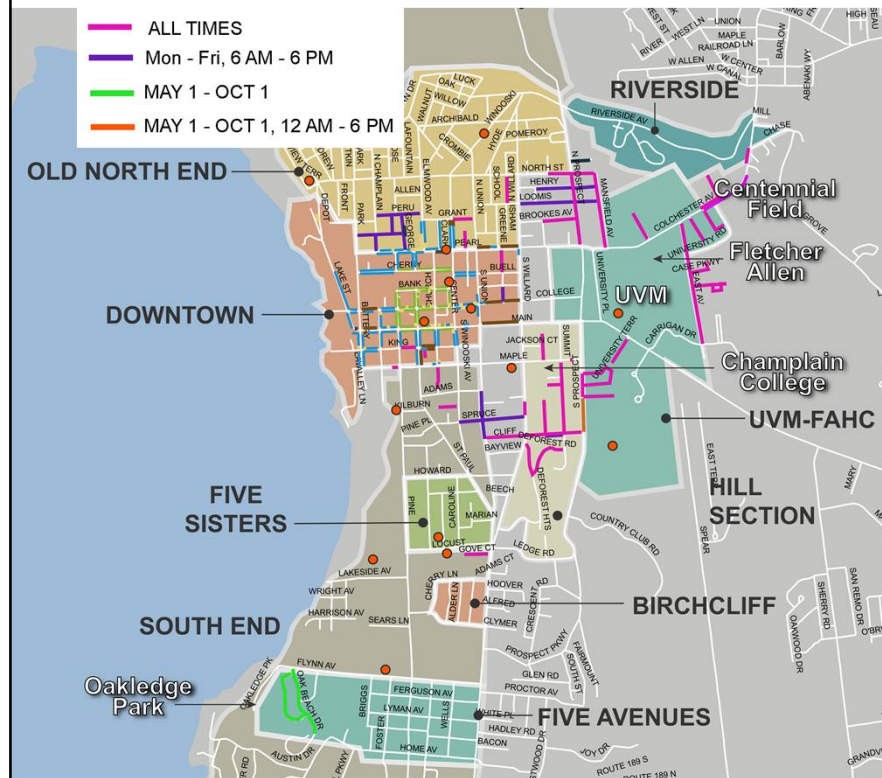
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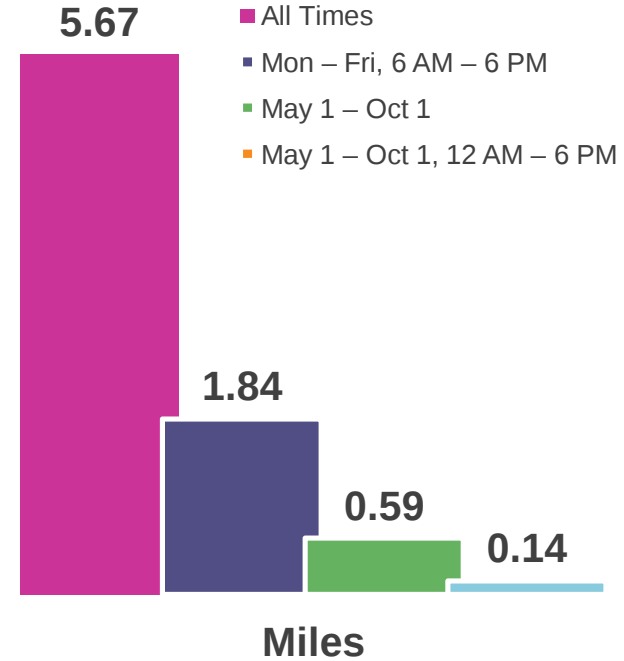


Residential Parking: Trends

Current Residential Parking Restrictions



Residential Parking Restrictions, by length (miles)



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Burlington Residential Permits



X 2 per dwelling unit*

1 year (Students) or **2 years** (Renters/Homeowners)

2013: 1,471 permits issued



X 2 per dwelling unit*

1 year (Students) or **2 years** (Renters/Homeowners)

2013: 1,762 guest passes issued



*** no charge for permits**

enforced through **\$75 fines**, no towing



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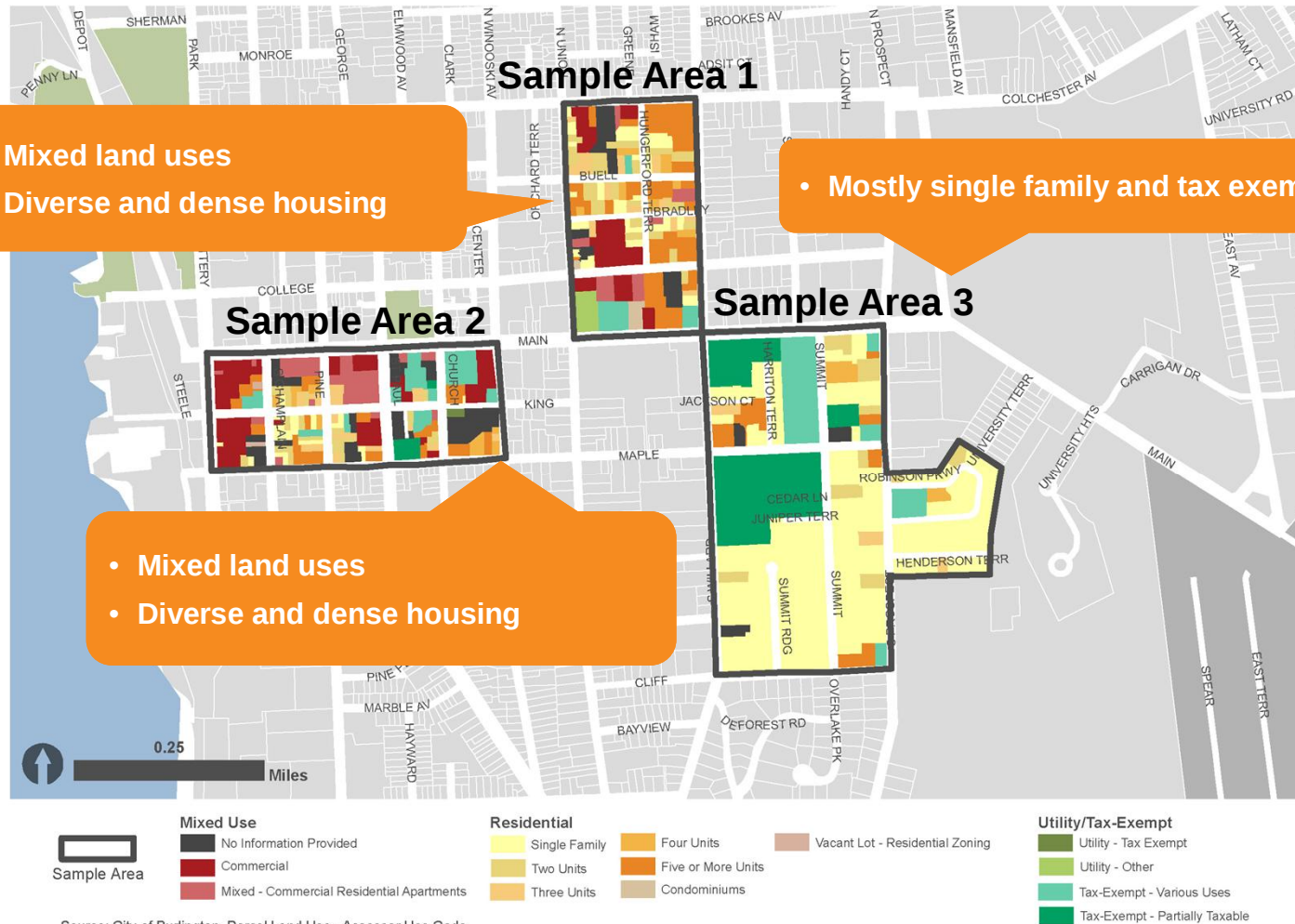
Residential Parking: Data

Data Collection: 3 Sample Areas

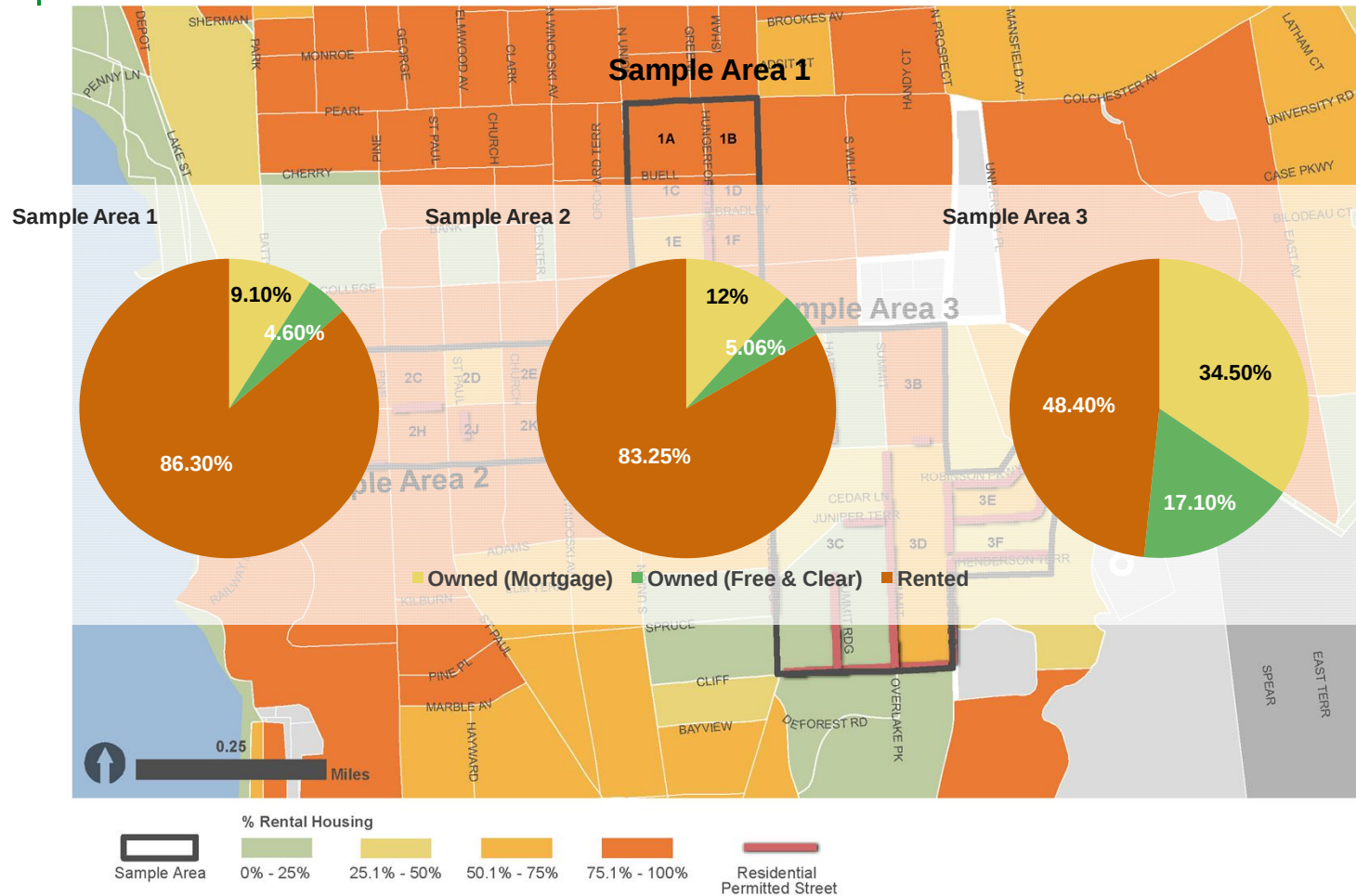




Sample Areas: Land Use

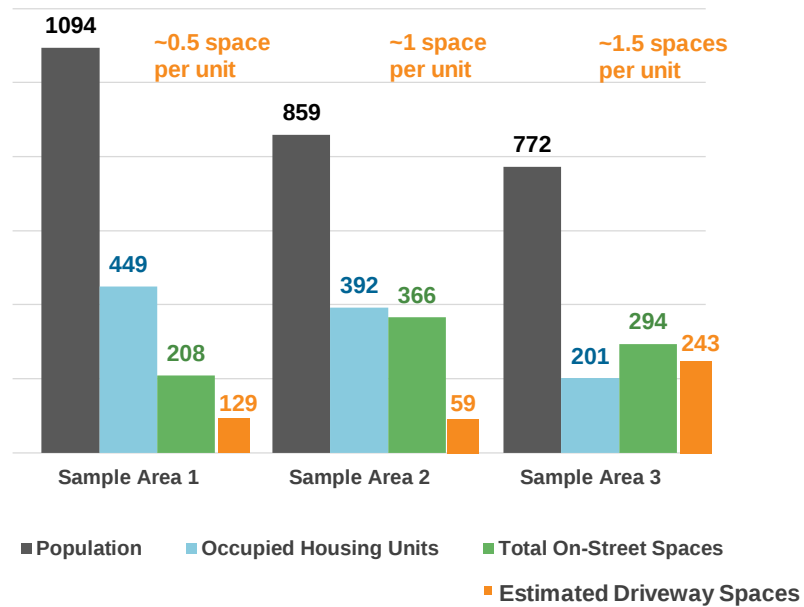


Sample Areas: Housing Tenure

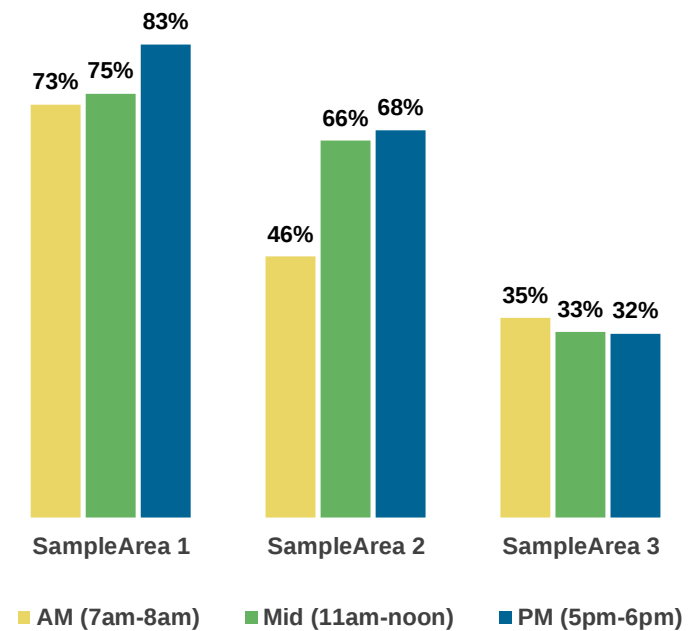


Parking Utilization + Supply / Demand

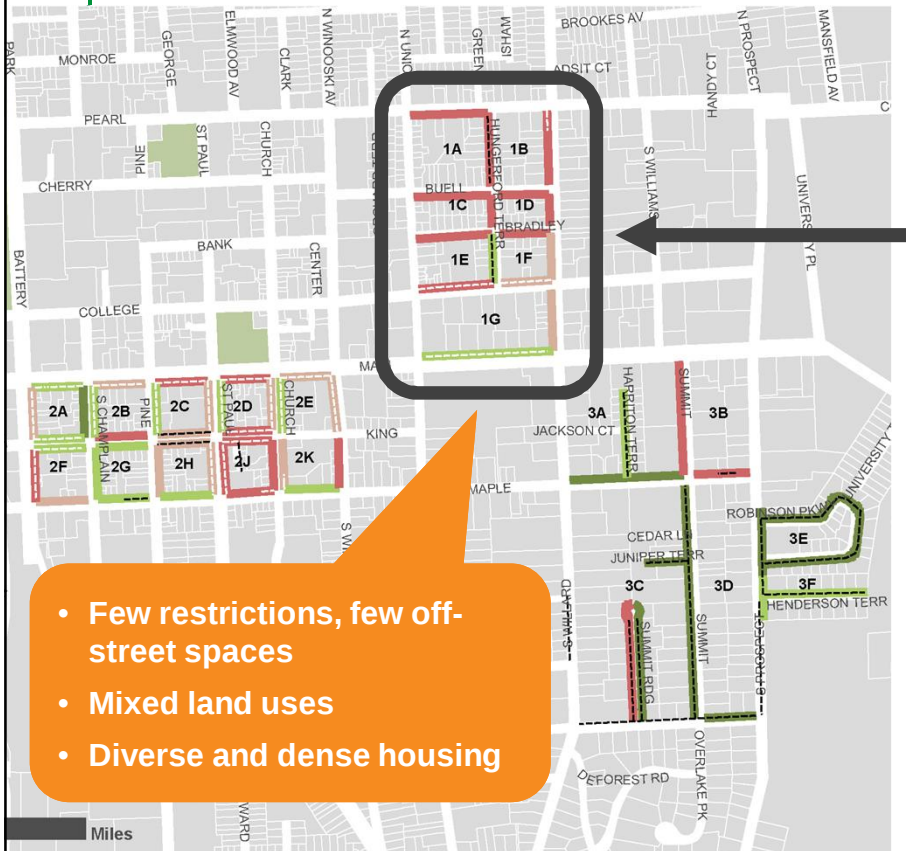
Population, Housing Units,
+ Total On-Street Spaces



% On-Street Parking Utilized



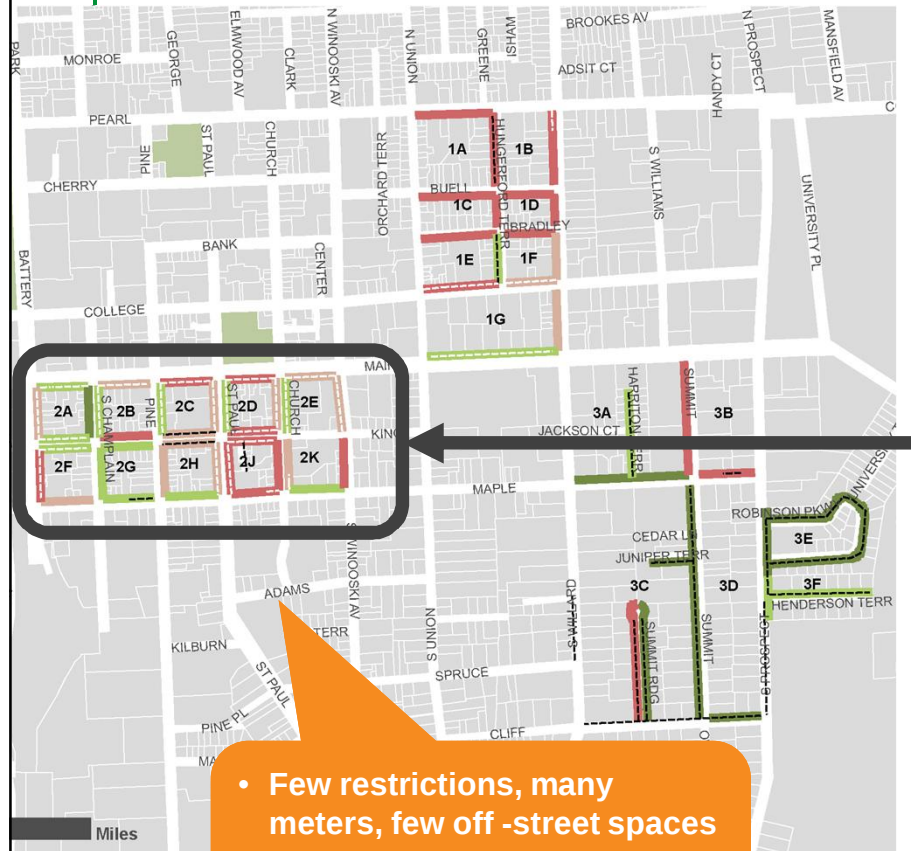
Residential Parking Findings: Sample Area 1



Over-utilized Parking

- High demand for on-street parking
- Student Renters
 - Avoid lengthy residential permit process
 - Not commuting by car
→ more likely to park for long periods

Residential Parking Findings: Sample Area 2

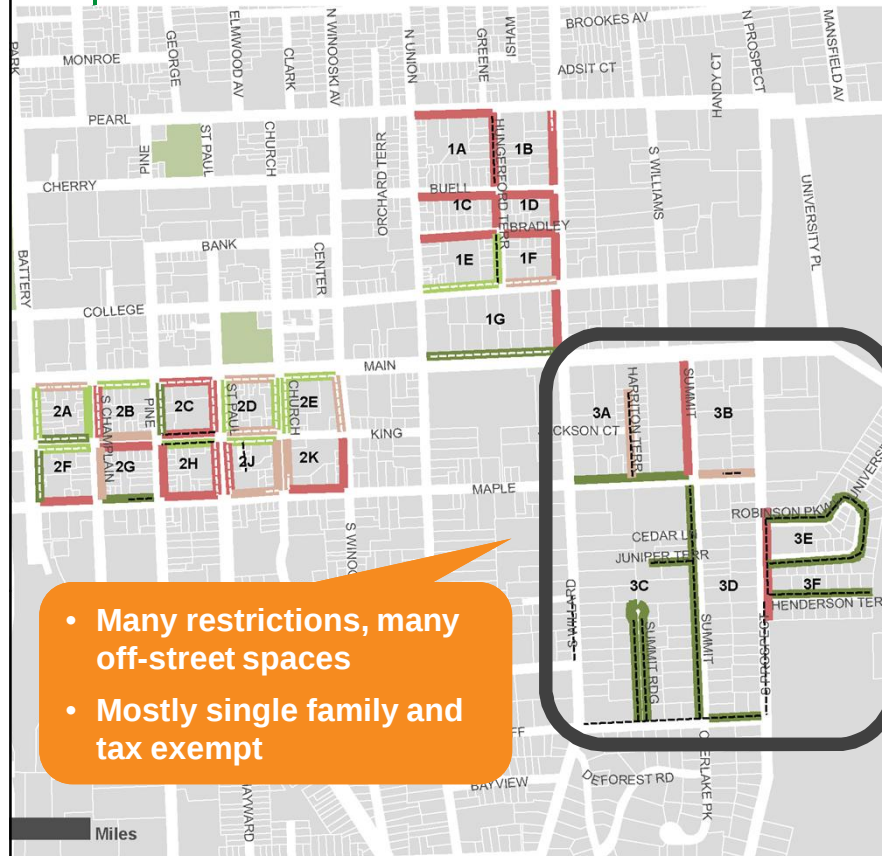


Meters + Mixed Demand

- **Meters** help create turnover and limit overall occupancy.
- **On commercial blocks:** Preference to park directly in front of destinations
- **On residential blocks:** Few or no parking restrictions → higher demand

- Few restrictions, many meters, few off-street spaces
- Mixed land uses
- Diverse and dense housing

Residential Parking Findings: Sample Area 3



- Many restrictions, many off-street spaces
- Mostly single family and tax exempt

Under-utilized Parking

- Plenty of curbside availability
- A high number of residential parking violations suggests a real desire for non-resident parking



Residential Parking: Feedback

Public Outreach Tools



WEDNESDAY
NOVEMBER 19

7:00PM - 9:30PM



<http://btvparking.maptool.rsginc.com>
(11/19 to 12/14)

Neighborhood Planning Assemblies
Ward 5, Ward 1/8, Ward 6, tried Ward 2/3

What We Heard

Permits...

overcrowds non-permitted areas

make it difficult for visitors & repairs

should apply to an area, not a street

not enough spaces for the number of permits

Our neighborhood...

is unique

cars sit for weeks at a time

quality of life will change without permit parking

children play in our street

everyone parks in our neighborhood

The program...

is inconsistently applied and enforced

parking is only overnight
Why?

should discourage driving & parking, encourage transit riding

charge for permits to help offset city administration costs

Generally...

Move parking off-street to improve the streetscape & making cycling safer

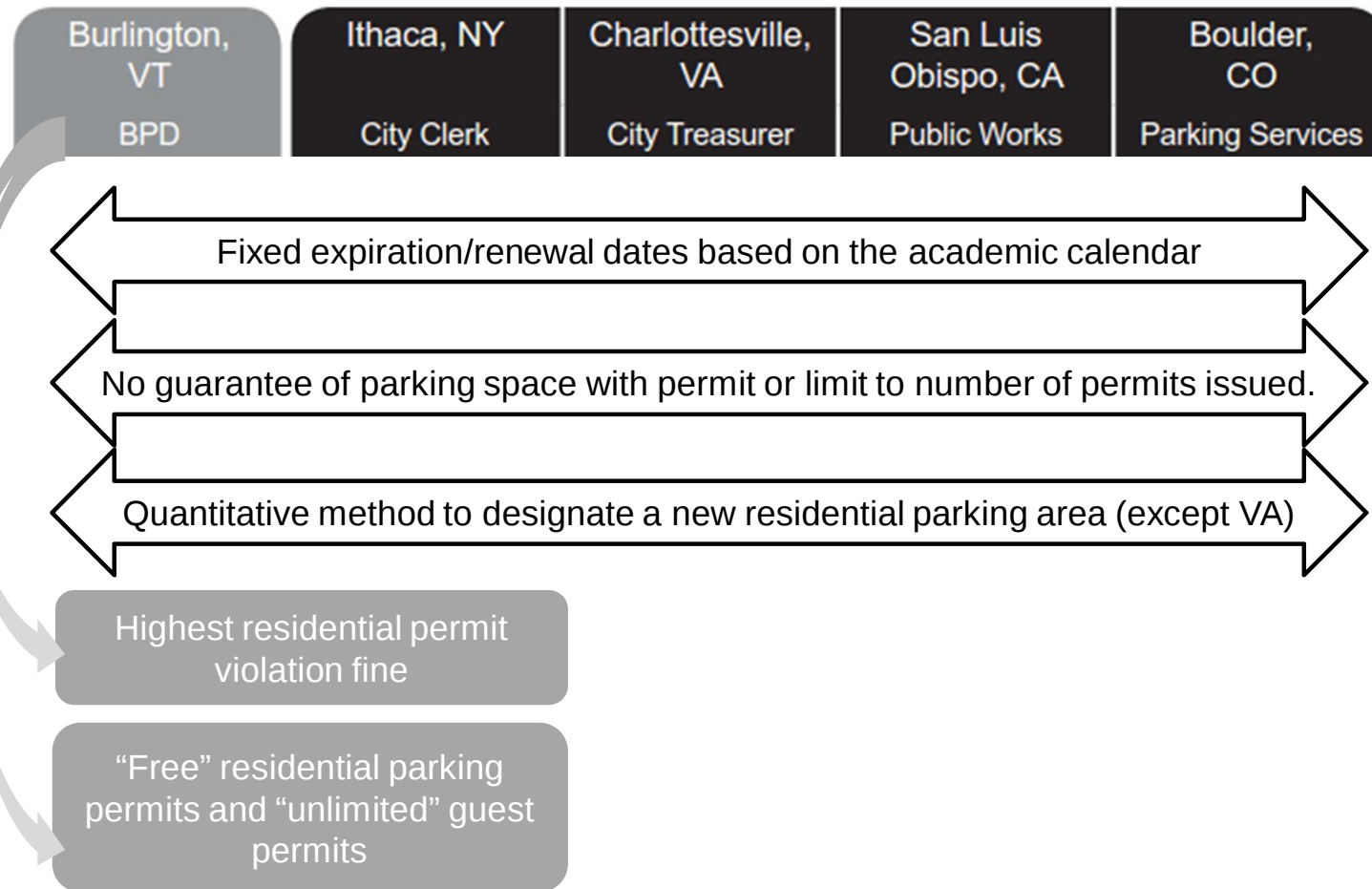
I already pay enough in property taxes

Streets are public space and should be open to all

Intergenerational families have multiple cars

What We Learned

Best Practices





Residential Parking: Next Steps

Which Strategies fit Burlington?

**March
2015**

6 neighborhood meetings

Public forum

Online input tool

Project Goals



Balance parking needs



Consider limited land resources



Account for neighborhood need



Apply a data driven approach

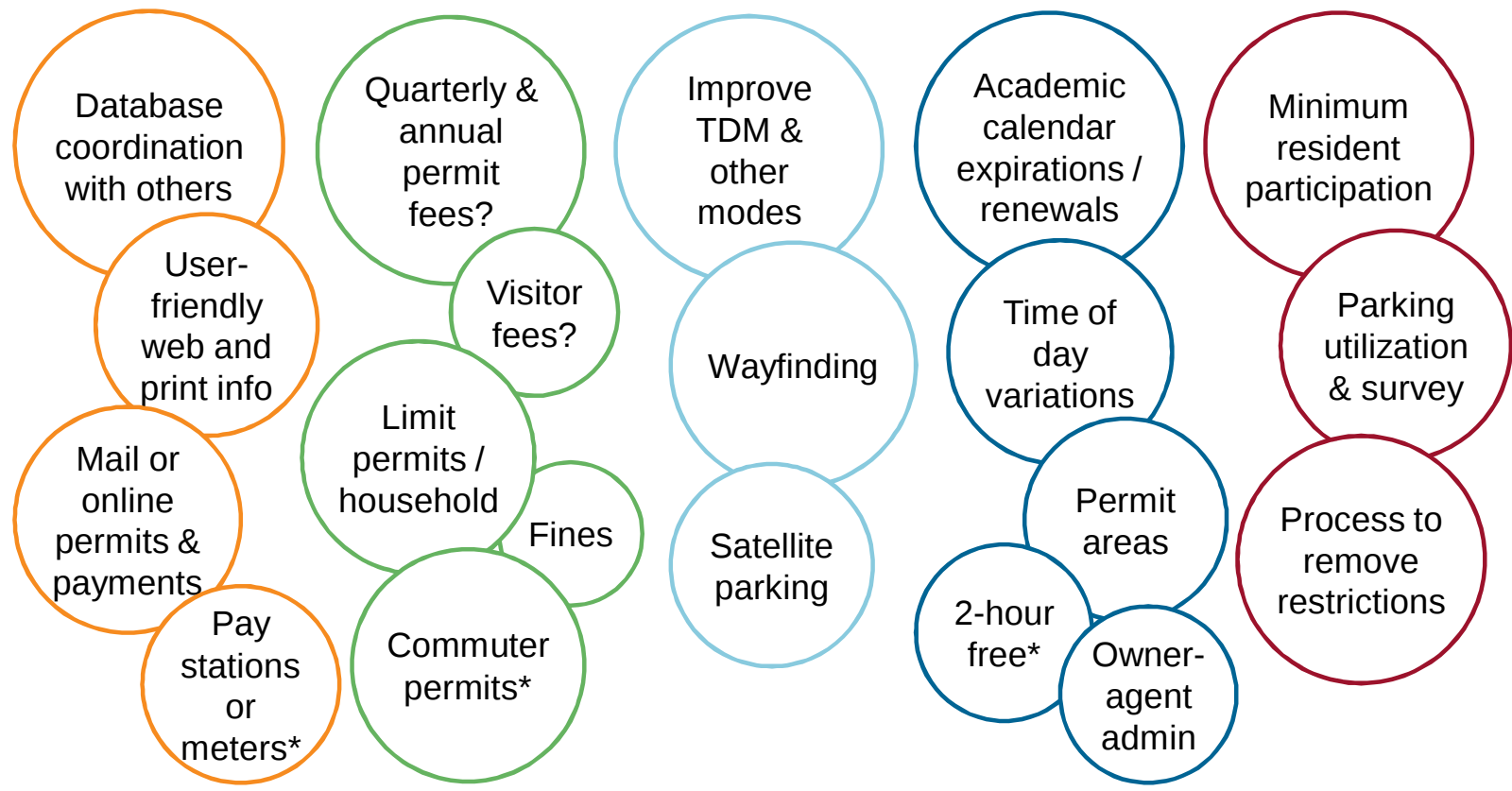


Is fair and transparent



Is market-responsive

Potential DRAFT Strategies



Next Steps

Finalize Recommendations

- Advisory Committee – April 2015
- City Council & Public Works Commission – May 2015

Contact Us

- Nicole Losch, DPW: nlosch@burlingtonvt.gov
- Peter Keating, CCRPC: pkeating@ccrpcvt.org

www.parkburlington.com



Downtown Parking

Downtown Burlington Parking Plan

- Launched May 2014
- Consultants: Desman Associates, Stantec
- Contract through CCRPC
- Working Group
 - DPW
 - BBA
 - CEDO



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Downtown Parking Advisory Cmte

- Dan Bradley, Resident, Chair
- Max Tracy, City Councilor
- Kathy Ryan, Resident
- Phil Merrick, CSM Commission, August First
- Jeff Nick, CSM Commission,
- Asa Hopkins, DPW Commission Chair
- Jim Barr, DPW Commission, UVM
- John Killacky, Flynn Center
- Chuck DesLauriers, Hotel Vermont
- Charlie Baker, CCRPC
- Kevin Owens, Select Design



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Parking Management Plan

Desman Associates has been tasked with creating a list of recommendations for consideration based on our research on the Burlington parking system and its uses; and the following goals and objectives.



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Plan Objectives

- Collect data on system usage and use that data to inform policy decisions.
- Respond to constituent's and the communities changing needs and concerns.
- Focus on parking and transportation as a **community** development tool.
- Provide high quality, customer-oriented parking services
- Promote the use of multiple transportation modes
- Support new development in downtown Burlington and existing businesses.
- Maintain a strong balance sheet and fiscal self-sufficiency.
- Facilitate services, programs and initiatives which are environmentally responsible.



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Parking Management Plan

Desman Associates is recommending the creation of a Parking Management District by taking the following steps. This draft concept for a Parking Management District is open to discussion and input from the community and key stakeholders.



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Step 1: Create an Entity (Go! Burlington)

- Public/private collaboration in a non-profit entity
- Sole focus on downtown parking & transportation
- Oversight by governing body with public and private representatives
- A single point of contact for all information
- City, DPW and City Council retains most authority
 - Rate setting, hours of operation, etc.



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Step 2: Create Lease Agreements

- Public garages & lots via pilot 'lease' agreements
- Private garages via negotiated lease and/or management agreement
- Private garages & lots via concession agreement
- Shared parking agreements for development and/or special events
- Explore future phases of parking operation
 - On-street Parking, Enforcement



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Step 3: Acquire Industry Expertise

- Professional parking system managers bring immediate expertise, promotional tools and outside experience to the table
- Can be engaged on a short-term management agreement structure (30 days notice)



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Step 4: Improve the System

- Garage restoration and maintenance
 - In collaboration with DPW
- Parking system automation
 - Both garage and on-street
- Unified signage and branding program
- Website development
- Range of ways to pay
 - Pay-by-phone, wider credit/debit acceptance, etc.



Step 5: Promote Collaboration

- Go! Chittenden County
- CATMA
- CCTA
- Local Motion
- CarShare Vermont



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Next Steps

- February: Get initial input on parking district concept
- March 23: Provide progress report to City Council
- March – April: Get public input on entire range of Downtown Parking Study recommendations (in conjunction with Residential Parking Study)
- May: Finalize report
- May: Parking Convening 2.0: Focus on how to get private parking facilities to provide public parking
- May – June: Present final report to City Council



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Thoughts, Questions, Issues

- We want to hear from you.
- Kelly Devine, BBA, director@bbavt.org
- Chapin Spencer, DPW,
cspencer@burlingtonvt.gov
- Nate Wildfire, CEDO,
nwildfire@burlingtonvt.gov

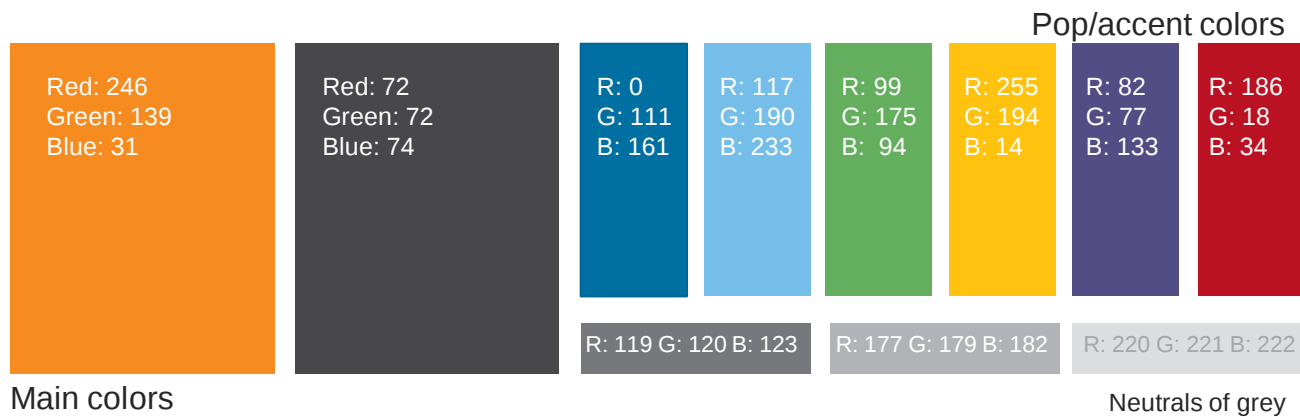


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Color Palette



Text → R: 38 G: 38 B: 38



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