



February 27, 2017

Board of Finance - Monday, February 27, 2017 at 6:15 p.m. Conference Room 12, City Hall

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1. Agenda

1.01 Adopt/Amend Agenda

Type: Action

Recommended Action: Motion to adopt the agenda

 BOF 2 27 17.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The Public is invited to speak on . . .

3. Minutes

3.01 February 6, 2017

Type: Action, Minutes

Recommended Action: Approve and Recommend for City Council Approval

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4. For Approval and Recommendation to City Council

4.01 Authorization to Execute an Ambulance Billing Services Contract with ECP Services, LLC - BFD

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 Ambulance Billing Contract BoF and CC
Memo Final.pdf

 BoF & CC Checklist Ambulance Billing
Contract.pdf

 Ambulance Billing Contract 2017-2020
Final.pdf



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4.02 Authorization to Submit Renewal Application for the State of Vermont Designated Downtown District - CEDO

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

REVISED Resolution per Attorney's Office Posted on February 27, 2017 at 2:47 pm

REVISÉ - CEDO - Designated Downtown - Renewal Application, Community Reinvestment Agreement & MOA with Burlington Business Assoc.pdf

BoF_City Council_Checklist Downtown Renewal.fillable pdf.pdf

CEDO - Designated Downtown - Renewal Application, Community Reinvestment Agreement & MOA with Burlington Business Assoc.pdf

Downtown Designation Renewal revised Memo and attachments for Feb 27 2017 BOF & CC.pdf

4.03 Calahan Park Easement to Champlain Housing Trust for Community Garden Improvements - BPRW

Type: Action

Recommended Action: Recommend to City Council approval for the Director of Parks, Recreation & Waterfront to execute an easement to support garden parking and accessibility improvements.

Parks - Calahan Park Easement to Champlain Housing Trust (CHT) for Garden Parking Improvements.pdf

20170125 CHT Parks easement request.pdf

20170213 BPRW Calahan Park_CHT Easement Memo.pdf

20170207 CHT Site Plan.pdf

20170213 BPRW Calahan Park_CHT Easement Fillable Checklist.pdf

4.04 Authorization to Execute a Contract with Engineers Construction, Inc. - DPW

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

3 - FTA CNG Grant Agreement.pdf

1 - BOF CC Memo - Authorization to Award Contract - CNG Upgrade 2-27-17 (004).pdf

2 - Draft Agreement with ECI.3.pdf

5 - MOA_City-UVM 2004 and 2015.pdf

4 - DRAFT (2) MOA_City-UVM Amendment #1 to CNG Facilities 2015.pdf

CNG Project BOF CC Checklist for 2-27-17.pdf



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4.05 Authorization to Approve Encumbrance License with ICV for the Right-of-Way along College Street and Pine Street - DPW

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

License Agreement for Encumbrance - ICV 94 College St. (One Burlington Square; Construction Project; Parking Meters) 2017.pdf

20170207 Stone House Interim Use BoF_CC_Checklist.fillable pdf.pdf

ICV Encumbrance DPW Approval Form.pdf

Site Plan Including Encumbrance sq ft.pdf

BoF_CC_Checklist.94College St.pdf

License Agreement for Encumbrance - ICV 94 College St. (One Burlington Square) (Attachments).pdf

License Agreement for Encumbrance - Investors Corporation of Vt. on College & Pine Streets (Construction; parking spaces) 2017.pdf

License Committe Memo 94 College Street Encumbrance (002).pdf

obs-traffic control.pdf

4.06 Authorization for the Reclassification and Retitling of Administrative Assistant Position to Planning Technician Position - HR/P&Z

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

REVISED Resolution per Attorney's Office Posted on February 27, 2017 at 2:47 pm

REVISED - HR – P&Z – Reclassify Administrative Assistant Position to Planning Technician.pdf

02 21 17 Bof CC packet - Planning and Zoning.pdf

HR – P&Z – Reclassify Administrative Assistant Position to Planning Technician.pdf

4.07 Authorization to Create a One Full Time and One Part Time Library Computer Assistant Positions - HR/FFL

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

HR - Library - Creation of One Full-Time & One Part-Time Library Computer Assistant.pdf

BOFCC Checklist Creation Library Computer Assistant 021717.pdf

Packet BOFCC Creation Library Computer Assistant 02 27 17.pdf



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4.08 Authorization to Approve a Contract with Taser International, Inc. to Purchase 110 Body Worn Camera Units - BPD

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

AXON 2017 Quote and packet.pdf

4.09 January Financial Report

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

Per C/T Office REVISED January Financials added 11:26 am on February 27, 2017

022317_January Financial.xlsx

REVISED - 022717_January Financial.xlsx

4.10 January Sweep Account Report

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

013117_ Sweep Report For BOF.xlsx

5. Communication

5.01 Mayor's Memo

Type: Communication

2-21-17 Mayor's BOF memo - final.pdf

6. Adjournment

6.01 Adjournment

Type: Action, Procedural

Recommended Action: Adjourn the meeting