



Board of Finance Meeting, Monday, February 27, 2023, 5:30 pm
****Bushor Conference Room, 1st Floor, City Hall OR remotely via**
ZOOM
2/27/2023

Board of Finance Meeting, Monday, February 27, 2023, 5:30 pm **Bushor Conference Room, 1st Floor, City Hall OR remotely via ZOOM (Monday, February 27, 2023)

Generated by Lori Olberg on Wednesday, March 1, 2023

DRAFT Minutes

Meeting

Recording: https://zoom.us/rec/share/MblzNTYZy1JeFfQ7JwRxEZSNSFbgBvktCDD6pwj_uwy2ciA279i5lgK8Firn1ceo.EtkE6RY6yg70D4-O

Passcode: %tE49@8p

Members present

Ali Dieng (Zoom), Zoraya Hightower (Zoom; arrived at 5:56 pm), Karen Paul (Zoom), Joe Magee, Miro Weinberger (arrived at 5:37 pm), Lori Olberg, Jared Pellerin, Larry Lackey, Nic Longo, Brian Pine, samantha Dunn, Kara Alnasrawi (Zoom), Marie Friedman

Meeting called to order at 5:34 PM

1. Agenda

Action, Procedural: 1.01 Motion to amend/adopt the agenda
motion to adopt the agenda

Motion by Joe Magee, second by Karen Paul.

Final Resolution: Motion Passes

Aye: Ali Dieng, Karen Paul, Joe Magee

Not Present at Vote: Zoraya Hightower, Miro Weinberger



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2. Public Forum **See item for signup instructions**

Action, Procedural: 2.01 Verbal Comments

Sharon Bushor spoke re: 5.03-wondered where the location is, was there a map

3. Consent Agenda

Action (Consent), Information, Minutes: 3.01 Board of Finance Meeting Minutes, February 13, 2023, Draft

Resolution: approve the minutes

approve the minutes

Motion by Joe Magee, second by Karen Paul.

Action (Consent): 3.02 Authorization to accept grant funds for the operation of the Extreme Cold Weather Shelter - CEDO

Resolution: to approve and recommend that the City Council approve the acceptance of grant funds in the amount of \$12,000 from the State of Vermont Housing and Opportunities Program for the operations of the Extreme Cold Weather Shelter and authorize the Director of the Community and Economic Development Office to execute all documents necessary to accept the funding for the period through June 30, 2023, including retroactive approval for the period from February 2, 2023 to present, subject to the final review and approval of the City Attorney's Office

approve the minutes

Motion by Joe Magee, second by Karen Paul.

Action (Consent): 3.03 2023 VTRANS Highway Mileage Certificate Acceptance - DPW

Resolution: to approve and recommend that the City Council accept the recorded mileage for the City of Burlington with the Vermont Agency of Transportation in the 2023 Highway Mileage Certificate, and authorize Chapin Spencer, Director of Public Works, to execute the certificate on behalf of City Council

approve the minutes

Motion by Joe Magee, second by Karen Paul.



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4. Communication

Communication, Information: 4.01 \$1 Million ARPA Targeted Non-Profit Grants - Business and Workforce Development
Motion was made to waive the reading, accept the communication and place it on file: made by Councilor Magee,
seconded by Councilor Dieng.

5. For Approval and Recommendation to the City Council

Action: 5.01 ARPA Funds for Addressing Acute Homelessness Crisis Budget Amendment - CEDO
to approve and recommend that the City Council approve and authorize the City's Chief
Administrative Officer or their designee, to execute a budget neutral amendment to the ARPA
funds allocated for addressing the acute homelessness crisis so as to increase the Shelter
Community Capital budget by \$509,787.00 to a total of \$1,618,787.00; reduce the Shelter
Community Operating Budget by \$253,787.00 to a total of \$326,213.00 and decrease the Community Resource Center
Operating Budget by \$256,000.00 for a total of \$220,000.00

Motion by Ali Dieng, second by Karen Paul.

Final Resolution: Motion Passes

Aye: Ali Dieng, Zoraya Hightower, Karen Paul, Joe Magee, Miro Weinberger

Action: 5.02 Authorization to Update Contracts for the Elmwood Emergency Shelter Community - CEDO
To approve and recommend that the City Council approve and authorize the Director of the
Community and Economic Development Office to execute all necessary change orders with
KBS Builders and 2nd Gen Builders for development of the Elmwood Emergency Shelter
Community, pursuant to previously earmarked ARPA funds and in accordance with the
following chart, having also received final review and approval by the City Attorney's Office:

Summary of Contract Changes

Previously
Approved
Maximum
Limiting
Amounts
Updated
Maximum



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Limiting
Amounts Delta
CM 2nd Gen Builders

522,533

567,885

45,352
Modular KBS Builders

408,048

363,111

(45,352)
Total 930,996 930,996 0

Motion by Joe Magee, second by Ali Dieng.
Final Resolution: Motion Passes
Aye: Ali Dieng, Zoraya Hightower, Karen Paul, Joe Magee, Miro Weinberger

Action: 5.03 Queen City Park Road Sidepath VTrans Grant Cooperative Agreement (CA0727) - DPW

1. To approve and recommend that the City Council authorize the Director of Public Works to execute the Cooperative Agreement from the Vermont Agency of Transportation to accept a grant amount of \$828,000, with project costs to be paid upfront by the City of Burlington and then reimbursed by the Vermont Agency of Transportation, with a local match of \$207,000 in City funds (20%), for a total project budget of \$1,035,000; subject to approval by the City Attorney's Office and Chief Administrative Officer.
2. To approve and recommend that the City Council accept the recommendation of the Capital Committee and approve the creation of the QCPR Sidepath Project Budget for Fiscal year 2023 for use of Capital funds, as described in the affiliated memorandum and attachments, and subject to the review and approval of the Chief Administrative Officer.
3. To approve and recommend that the City Council approve the use of the VTrans At-the-Ready process for Professional Design Consultant Procurement and thereby waive any conflicting requirements of the City's Procurement Policy, subject to review and approval of the City Attorney's Office and Chief Administrative Officer.

Motion by Ali Dieng, second by Karen Paul.
Final Resolution: Motion Passes
Aye: Ali Dieng, Zoraya Hightower, Karen Paul, Joe Magee, Miro Weinberger



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Action: 5.04 Authorization to Execute Lease Amendment No. 2 to the General Services Administration (GSA) Lease - Airport to approve and recommend to the City Council that the Mayor of Burlington, Miro Weinberger, be authorized to execute amendment No. 2 to the Lease Agreement with GSA, subject to the final review and approval by the Office of the City Attorney

Motion by Karen Paul, second by Zoraya Hightower.

Final Resolution: Motion Passes

Aye: Ali Dieng, Zoraya Hightower, Karen Paul, Joe Magee, Miro Weinberger

Action: 5.05 Request to accept a Federal Aviation Administration Grant for Construction of Taxiway A Mill and Overlay - Additive Alternate and Execute Increased Contracts for Construction with SD Ireland Construction and Related Engineering and Inspection Services with McFarland-Johnson Consulting, Inc. - Airport

1. "To approve and recommend that the City Council authorize the Director of Aviation to execute a grant from the Federal Aviation Administration to accept an amount up to \$1,265,076.00, with a 15% contingency, totaling up to \$1,454,837.40. As allowed under the grant, for the construction of Taxiway A's Mill and Overlay and Additive Alternate, subject to review and approval of the City Attorney's Office."

2. "To approve and recommend that the City Council authorize the Director of Aviation execute contracts with SD Ireland Construction in a cumulative amount of up to up to \$3,984,562.00 with a 15% contingency totaling up to \$4,582,246.00. As allowed by the grant, for the construction of Taxiway A's Mill and Overlay with the Additive Alternate, subject to review and approval of the City Attorney's Office."

3. "To approve and recommend that the City Council authorize the Director of Aviation to execute contracts with McFarland-Johnson Consulting, Inc. in a cumulative amount of up to \$573,168.85 with a 15% contingency totaling up to \$659,144.18, for construction oversight of the Taxiway A Rehabilitation. As allowed by the grant for construction oversight of the for the construction of Taxiway A's Mill and Overlay, subject to review and approval of the City Attorney's Office."

Motion by Karen Paul, second by Joe Magee.

Final Resolution: Motion Passes

Aye: Ali Dieng, Zoraya Hightower, Karen Paul, Joe Magee, Miro Weinberger





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6. Board of Finance Approval Only

Action: 6.01 Authorization to Execute Contract with Nelson\Nygaard Consulting Associates, Inc. for Citywide Transportation Options Study - Planning
move to approve and authorize the Director of Planning to execute the contract with
Nelson\Nygaard for the Citywide Transportation Options Study with an expenditure of up to \$94,885 from the
Department's Professional & Consulting Services line, subject to review and approval of the City Attorney's Office

Motion by Karen Paul, second by Ali Dieng.

Final Resolution: Motion Passes

Aye: Ali Dieng, Zoraya Hightower, Karen Paul, Joe Magee, Miro Weinberger

7. Adjournment

Action, Procedural: 7.01 Motion to adjourn at 6:26 pm without objection.