



March 07, 2022

Regular City Council Meeting - Monday, March 7, 2022, 7:00 pm, Contois Auditorium OR REMOTELY via ZOOM

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: add to the consent agenda item 4.27 Communication: COS Redell, re: Short Term Rental Ordinance with the motion to "waive the reading, accept the communication and place it on file" (per COS Redell)

2. Public Forum: time certain: 7:30 pm - 9:30 pm **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Information, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. Climate Emergency Reports

3.01 Climate Emergency Reports

Type: Information

4. Consent Agenda

4.01 Motion to adopt the consent agenda (as amended) and take the actions indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions indicated

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 030722, cc
mtg LO.xlsx



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4.03 Communication: C/T Office, re: December 13, 2021 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, December 13, 2021, 6:15 pm **In-Person in Contois Auditorium, 2nd Floor, City Hall **

4.04 Communication: C/T Office, re: December 20, 2021 Local Control Commission Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, December 20, 2021, **In-Person in Contois Auditorium, 2nd Floor, City Hall **

4.05 Communication: C/T Office, re: December 20, 2021 Board of Civil Authority Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Board of Civil Authority Meeting - Monday, December 20, 2021, **In-Person in Contois Auditorium, 2nd Floor, City Hall **

4.06 Communication: C/T Office, re: December 20, 2021 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, December 20, 2021, 7:00 pm **In-Person in Contois Auditorium, 2nd Floor, City Hall **

4.07 Communication: C/T Office, re: January 10, 2022 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, January 10, 2022, 7:00 pm, Bushor Conference Room **Members of the public are strongly encouraged to join remotely**



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4.08 Communication: C/T Office, re: January 18, 2022 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Tuesday, January 18, 2022, 5:30 pm, Contois Auditorium

****Members of the public are strongly encouraged to join remotely****

4.09 Communication: C/T Office, re: January 24, 2022 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, January 24, 2022, 7:00 pm, Contois Auditorium

****Members of the public are strongly encouraged to join remotely****

4.10 Communication: C/T Office, re: January 28, 2022 Special Board of Civil Authority Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Special Board of Civil Authority Meeting, Friday, January 28, 2022, 12:00 pm ****Remotely via ZOOM****

4.11 Communication: C/T Office, re: January 31, 2022 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, January 31, 2022, 6:30 pm, REMOTELY via ZOOM

4.12 Communication: C/T Office, re: February 7, 2022 Full Board of Abatement of Taxes Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Full Board Of Abatement Of Taxes Meeting - Monday, February 7, 2022, REMOTELY via ZOOM



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4.13 Communication: C/T Office, re: February 7, 2022 Board of Civil Authority Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Board Of Civil Authority Meeting - Monday, February 7, 2022, REMOTELY via ZOOM

4.14 Communication: C/T Office, re: February 7, 2022 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

4.15 Communication: C/T Office, re: February 22, 2022 Local Control Commission Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Tuesday, February 22, 2022, REMOTELY via ZOOM

4.16 Communication: C/T Office, re: February 22, 2022 City Council With Mayor Presiding Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from City Council With Mayor Presiding Meeting - Tuesday, February 22, 2022, REMOTELY via ZOOM

4.17 Communication: C/T Office, re: February 22, 2022 Board of Civil Authority Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

View Minutes from Board Of Civil Authority Meeting - Tuesday, February 22, 2022, REMOTELY via ZOOM



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4.18 Communication: C/T Office, re: February 22, 2022 Regular City Council Meeting Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Tuesday, February 22, 2022, 7:00 pm, REMOTELY via ZOOM

4.19 Communication: C/T Office, re: February 23, 2022 Public Information Hearing on the Public Questions re March 1, 2022 Annual City Election Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the March 21, 2022 Regular City Council Meeting

 View Minutes from Public Information Hearing on the Public Questions re March 1, 2022 Annual City Election- Wednesday, February 23, 2022, 5:00 pm, REMOTELY via ZOOM

4.20 Communication: Bob Maneely, Member, Board of Tax Appeals, re: Resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy in Seven Days and send Bob Maneely a letter of appreciation thanking him for his time served as a Member of the Board of Tax Appeals

 Communication Bob Maneely Member re BOTTA Resignation.pdf

4.21 Communication: Andrea Todd, Member, Parks and Recreation Commission, re: Resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy in Seven Days and send a letter of appreciation to Andrea Todd thanking her for her time served as a Member of the Parks and Recreation Commission

 Communication Andrea Todd Member, Parks and Recreation Commission re Resignation.pdf

4.22 Communication: Cindi Wight, Director, Department of Parks, Recreation & Waterfront and Alec Keading, Waterfront & Parks Operation Manager, re: Lease of Vendor Space for stand up paddleboard and kayak rentals at Oakledge Park

Type: Action (Consent), Communication

 20220207 BOFCC Memo - Watercraft rental for Oakledge Park.pdf

 Memorandum of Lease paddlesurf champlain.pdf

 BOF CC Checklist.docx

 Oakledge Watercraft Lease 2022-2025.pdf



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4.23 Communication: Burlington International Airport, Acting Director of Aviation, Nicolas Longo, re: Request to Execute a Contract with Engineers Construction Inc. (ECI) for Maintenance Yard Repairs and the Approval of a Budget Neutral Amendment to the Fiscal Year 2022 Budget in the Amount of \$109,950

Type: Action (Consent), Communication

Recommended Action: 1. ☐ To authorize the Acting Director of Aviation to execute a contract with Engineers Construction Inc. for maintenance yard repairs in the amount of \$116,000.00, with a 20% contingency, totaling up to \$139,200.00, subject to review and approval of the City Attorney's Office. ☐ 2. ☐ To approve a budget neutral amendment to the Fiscal Year 2022 Burlington International Airport budget by adjusting the accounts as described in the affiliated memorandum. ☐

 2 - 20220307 Maint. Yard Rehabilitation
AC-BOF-CC Memo.DOCX

 2 - Checklist - Airport - Maint. Yard
Rehab.docx

4.24 Communication: Burlington International Airport, Acting Director of Aviation, Nicolas Longo, re: Request to Execute a Contract for Maintenance Garage Roof Replacements with Vaillancourt Property Management and to approve a Budget Neutral Amendment

Type: Action (Consent), Communication

Recommended Action: 1. ☐ To authorize the Acting Director of Aviation to execute a contract with Vaillancourt Property Management for maintenance garages roof replacements in the amount of \$194,765.00, with a 20% contingency, totaling up to \$233,715.00, subject to review and approval of the City Attorney's Office. ☐ 2. ☐ To approve a budget neutral amendment to the Fiscal Year 2022 Burlington International Airport budget by adjusting the accounts as described in the affiliated memorandum. ☐

 3 - 20220307 Roof Replacement AC-BOF-CC
Memo.docx

 3 - Checklist - Airport - Roof
Replacement.docx

4.25 Communication: Burlington International Airport, Acting Director of Aviation, Nicolas Longo, re: Request to Execute Rental Vehicle Concessions at Airport with ELRAC, LLC (d/b/a Enterprise Rent-A-Car, National Car Rental, and Alamo Rent A Car), Avis Budget Car Rental, LLC (d/b/a Avis/Budget); DTG Operations Inc. (d/b/a Dollar), and The Hertz Corporation (d/b/a Hertz) for Non-Exclusive On-Airport Rental Vehicle Concessions

Type: Action (Consent), Communication

Recommended Action: to authorize the Acting Director of Aviation to execute Non-Exclusive On-Airport Rental Vehicle Concessions with the following three (3) rental car companies to operate at the Airport, subject to review and approval of the City Attorney's Office: ELRAC, LLC (d/b/a Enterprise Rent-A-Car, National Car Rental, and Alamo Rent A Car); Avis/Budget Car Rental, LLC (d/b/a Avis/Budget); and The Hertz Corporation and DTG Operations, Inc. (d/b/a Hertz and Dollar)

 1 - 20220307 RAC Concession Agreement
AC-BOF-CC Memo.docx

 1 - Checklist - Airport - RAC Concession.docx

4.26 FIO Document

Type: Action (Consent), Communication, Information

Recommended Action: for information only

 FIO Document.pdf



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4.27 Communication: COS Redell, re: Short Term Rental Ordinance

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication COS Redell re Short Term Rental Ordinance.docx

5. Deliberative Agenda

5.01 Communication: Dan Richardson, City Attorney & Meagan Tuttle, Director, Office of City Planning, re: Update on Council process for Burlington Redistricting Plan

Type: Action, Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Council Memo RE Schedule Updated 03022022.pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates

8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural



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10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational and Non-Discrimination Statements

11.01 This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142). Persons with disabilities, who require assistance or special arrangements to participate are encouraged to contact 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Type: Information