



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A
Post Office Box 849
Burlington, VT 05402-0849
802.863.9094 VOICE
802.863.0466 FAX
802.863.0450 TTY
www.burlingtonvt.gov/dpw

Chapin Spencer
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

To: Tenzin Chokden, Clerks Office
From: Chapin Spencer, Director
Date: March 15, 2018
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **March 21, 2018**
Time: 6:30 – 9:00 p.m.
Place: **645 Pine St – Main Conference Room**

A G E N D A

ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 5 Min Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 5 Min Consent Agenda
 - A Traffic Status Report
 - B Taxicab Stand/Loading Zone Dual Use & Proposed Parking Meter Zones

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 20 Min Lower Downtown Capital Project
A Communication, R. Goulding & C. Spencer
B Commissioner Discussion
C Public Comment
D Action Requested –None
- 6 20 Min Parking Zones on South Champlain St & Pine St
A Communication, N. Losch
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 7 15 Min Water Revenue Bonds - Series
A Communication, M. Moir, T. Melloni
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 8 30 Min Parking & Traffic Division Overview
A Presentation, P. Mulligan
B Commissioner Discussion
C Public Comment
D Action Requested –None
- 9 5 Min Approval of Draft Minutes of 2-21-18
- 10 10 Min Director's Report
- 11 10 Min Commissioner Communications
- 12 **Adjournment & Next Meeting Date – April 18, 2018**



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Date: March 15, 2018
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Time: 6:30 – 9:00 p.m.
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- 12 **Adjournment & Next Meeting Date – April 18, 2018**



MEMORANDUM

March 09, 2018

TO: Public Works Commission

FROM: Phillip Peterson, DPW Engineering Technician *PWP 3/9/18*

CC: Nicole Losch PTP, Senior Transportation Planner *ul 3/9/18*

RE: Traffic Request Status Report

Number of Requests 02/12/18 =	54
New Requests since 02/12/18 =	6
Requests closed since 02/12/18=	9
Number of Requests 03/06/18 =	51

RFS BREAKDOWN BY TYPE*

		Last Month	Change
Accessible Space:	3		
Resident Only Parking:	4		
Crosswalks:	20	22	-2
Driveway Encroachments:	2		
Signage:	10		
Loading Zone:	2	3	-1
Area/Intersection Study:	3	4	-1
Parking Prohibition:	3	5	-2
Bus Stop:	0	1	-1
Geometric Issues:	1	3	-2
Parking Meters:	3	0	+3
Other:	0		
TOTAL:	51		



March 13, 2018

TO: Public Works Commission

FROM: Phillip Peterson, DPW Engineer Technician

CC: Nicole Losch PTP, Senior Transportation Planner

RE: Consent Agenda Item: Taxicab Stand / Loading Zone Dual Use & Proposed Parking Meter Zones

Recommendation:

Staff recommends that the Commission adopt

(25) The following locations are designated as taxicab stands:

2. On the west side of St. Paul Street in the first two (2) parking spaces north of Main Street, from 10:00 p.m. and 6:00 a.m.
3. On the south side of Main Street seventy (70) feet west of Church Street extending 50 feet west from 12:00 a.m. to 6:00 a.m.
4. On the north side of Main Street in the first 2 spaces east of Church Street from 10:00 p.m. to 6:00 a.m.
5. In the first space west of South Winooski Avenue on the south side of Main Street extending for twenty (20) feet from 10:00 p.m. to 6:00 a.m.
6. On the south side of College Street immediately east of Church Street extending 20 feet east from 10:00 p.m. to 6:00 a.m.
7. On the north side of Bank Street eighty-five (85) feet east of Church Street extending forty (40) feet east from 10:00 p.m. to 6:00 a.m.
8. On the south side of Cherry Street immediately east of Church Street extending thirty (30) feet east from 10:00 p.m. to 6:00 a.m.
9. On the north side of Cherry Street immediately east of Church Street extending thirty (30) feet east from 10:00 p.m. to 6:00 a.m.
11. On the north side of Pearl Street ninety-five (95) feet east of George Street extending twenty (20) feet east from 8:30 p.m. to 6:00 a.m.

Staff recommends that the Commission remove

(25) The following locations are designated as taxicab stands:

2. On the south side of College Street, in the three (3) spaces next westerly of St. Paul Street.
4. On the east side of South Winooski Avenue, in the two (2) spaces next southerly of Main Street, between 8:00 p.m. and 6:00 a.m.
8. On the north side of Cherry Street, in the second space just west of Church Street.
9. On the south side of Bank Street, in the second space west of Church Street.
10. On the east side of Church Street beginning fifty (50) feet south of Main Street and extending south for a distance of one hundred thirty (130) feet between the hours of midnight and 6:00 a.m.

Purpose & Need:

The purpose of this request is to balance parking needs in the downtown core. The need was identified by the Vehicle for Hire Board, the Flynn Theater, and the City's Downtown Parking & Transportation Management Plan: increase public safety of late night taxicab passengers, increase taxicab usage opportunities, improve the locations of taxicab stands, provide access to designated tour bus parking and charging stations, and designate unused parking areas for public use by downtown visitors.

Project Checklist:

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?	X			
Aligns with City plans?		X		
Followed Public Engagement Plan?		X		This project falls under INVOLVE on the Spectrum of Engagement and the minimum engagement strategies were met.

Summary and Conclusion:

Staff received a request in January 2017 from the Vehicle for Hire Board (VHB), asking the existing truck and vehicle loading zones located in the downtown core be designated as taxicab stands during non-loading zone hours. The intent is to increase taxicab usage opportunities for downtown visitors. The VHB believe adding taxicab stands to the downtown core will also increase safety, as most of the late night taxicab passengers will be patrons from downtown bars. DPW Staff attended a meeting in June which included leadership from VHB, staff from the City of Burlington Attorney's Office, and Parking Enforcement. The City Attorney's Office and Parking Enforcement are agreeable with the proposed dual use of loading zones and taxicab stands. As a result of the meeting and information collected and analyzed, DPW Staff recommend existing taxicab stands be removed and replaced with new taxicab stands that are shared with existing loading zones. In addition, DPW Staff recommend metered parking be installed in place of existing taxicab stands, with the exception of South Winooski Avenue (where meters already exist) and Church Street (which may be evaluated after hearing feedback about these parking changes in this area).

Attachments:

1. Initial request
2. Site map
3. Public input correspondence



CITY OF BURLINGTON

SERVICE REQUEST

Name and Address

Name: Gregg Meyer

Request Date: 01/30/2017

11:47 AM

Due Date: 2/6/2017

Address:

Phone Number:

Email Address:

Request

Location: 152 Saint Paul Street

Request Description: For Paul Bohne - Loading zone allocation - Us of loading zones as taxi stands in the downtown core as per previous discussions.

Assign History

Date	Assigned To	Description
1/30/2017 12:11:28 PM	Phillip Peterson	,
1/30/2017 11:47:23 AM	Billy Burns	Request Assigned

Work History

Date	Staff Person	Description
05/15/2017	Valerie Ducharme	Per Phillip (Entered on 5/15/2017 11:25:50 AM by Valerie Ducharme)
05/12/2017	Phillip Peterson	Request Status Changed from New to Work Completed (Entered on 5/12/2017 2:59:51 PM by Phillip Peterson)
05/12/2017	Phillip Peterson	Parking spaces that mix uses have transitional overlap issues. A loading zone switching to a taxicab stand based on time could create confusion, consequently this could promote violations. (Entered on 5/12/2017 2:59:48 PM by Phillip Peterson)

Customer Service

Status: Investigation

Request created by: Holly Lane

Print Date: 3/5/2018 1:29:00 PM

PUBLIC INPUT

From: Juniors Downtown [mailto:juniorsdowntown@gmail.com]

Sent: Friday, March 09, 2018 2:22 PM

Hi Phillip,

Thank you for stopping by and explaining what it is the City is proposing. After talking with my business partner we have concluded that allowing for a designated taxi stand in front of our store would cause JDT serious financial repercussions.

Nearly 50% of our business is based on delivery. On busy nights we have up to 3 drivers coming and going with orders plus we do extensive catering business with UVM and the hospital. Losing that parking space located right in front of our store would mean longer delivery wait times and colder food - two damaging factors in our business. Our competitors would crush us.

It only takes one time to disappoint/upset a customer and you lose them for good - not to mention the social media backlash and negative reviews.

In light of these major factors we would like to submit that the City find another location, perhaps across the street, that would not directly and adversely affect our small business.

Thank you.

Sincerely,

Sani Pasagic & Amir Jusfagic

--

Juniors Downtown

(802) 862-1234

From: Juniors Downtown [mailto:juniorsdowntown@gmail.com]

Sent: Tuesday, March 13, 2018 9:05 AM

Did you talk to BPD and Church Street Mmarketplace? We are not concerned having Taxi in the front of our store during the day. Every weekend night in this two blocks are minimum 2000 people. Having taxi stands on the northeast corner will be just add to the safety concerns at this time of the day. People Jay walking, running over the street without any concern being hit by a car. How much I know BPD policy is not to have people close to intersection.

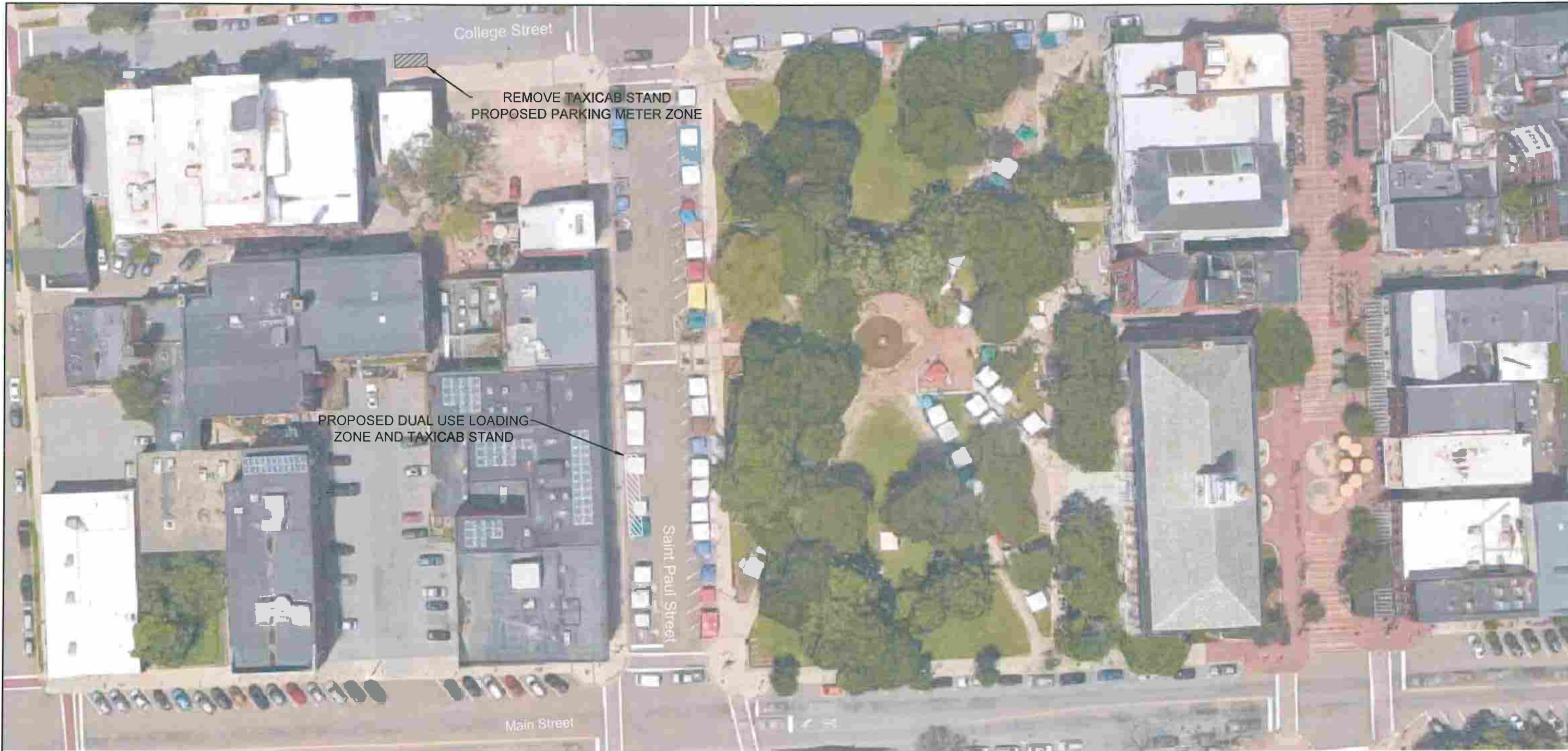
This idea is totally not acceptable. I am just wondering who's brilliant idea is.

People who don't know anything about late night situation deciding to add oil on the fire and move taxi stands closer to the Church Street.

I will make sure that Mayor Weinberger is informed about those brilliant idea and of course attend Commission meeting.

Amir Jusufagic

Juniors Downtown



NOTES:

Staff recommends the Commission adopt:
(25) Taxicab stands. The following locations are designated as taxicab stands:

2. First two (2) parking spaces north of Main Street, on the west side of St. Paul Street, between the hours of 10:00 p.m. and 6:00 a.m.

NOTES:

Staff recommends the Commission remove:
(25) Taxicab stands. The following locations are designated as taxicab stands:

2. On the south side of College Street, in the three (3) spaces next southerly of Main Street, between 8:00 p.m. and 6:00 a.m.

NOTES:

The proposed College Street parking meter is already designated as a parking meter zone within the no time limit metered pay zone.



SCALE: 1" = 60'



PROPOSED DUAL USE
LOADING ZONE/TAXICAB STANDS



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

845 PINE STREET
BURLINGTON, VT 05401
(802) 863-0094
(802) 863-0488 (Fax)

DESIGNED PMP	RFS NO. 14149
DRAWN PMP	SCALE 1"=60'
CHECKED NL	DRAWING NO.
DATE 03/13/18	SHEET 1 OF 8



NOTES:

Staff recommends the Commission adopt:
(25) Taxicab stands. The following locations are designated as taxicab stands:

3. On the south side of Main Street seventy (70) feet west of Church Street extending 50 feet west from midnight to 6:00 a.m.

4. In the first space east of Church Street on the north side of Main Street from 10:00 p.m. to 6:00 a.m.

5. In the first space west of South Winooski Avenue on the south side of Main Street extending for twenty (20) feet from 10:00 p.m. to 6:00 a.m.

NOTES:

Staff recommends the Commission remove:

(25) Taxicab stands. The following locations are designated as taxicab stands:

4. On the east side of South Winooski Avenue, in the two (2) spaces next southerly of Main Street, between 8:00 p.m. and 6:00 a.m.

10. On the east side of Church Street beginning fifty (50) feet south of Main Street and extending south for a distance of one hundred thirty (130) feet between the hours of midnight and 6:00 a.m.



SCALE: 1" = 40'



PROPOSED DUAL USE
LOADING ZONE/TAXICAB STANDS



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

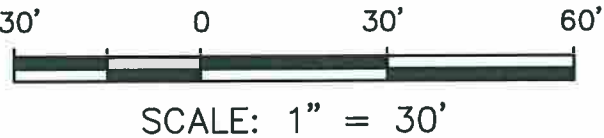
645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED PMP	RFS NO. 14149
DRAWN PMP	SCALE 1"=40'
CHECKED NL	DRAWING NO.
DATE 03/13/18	SHEET 2 OF 4



NOTES:

Staff recommends the Commission adopt:
 (25) Taxicab stands. The following locations are designated as taxicab stands:
 6. On the south side of College Street immediately east of Church Street extending 20 feet east from 10:00 p.m. to 6:00 a.m.



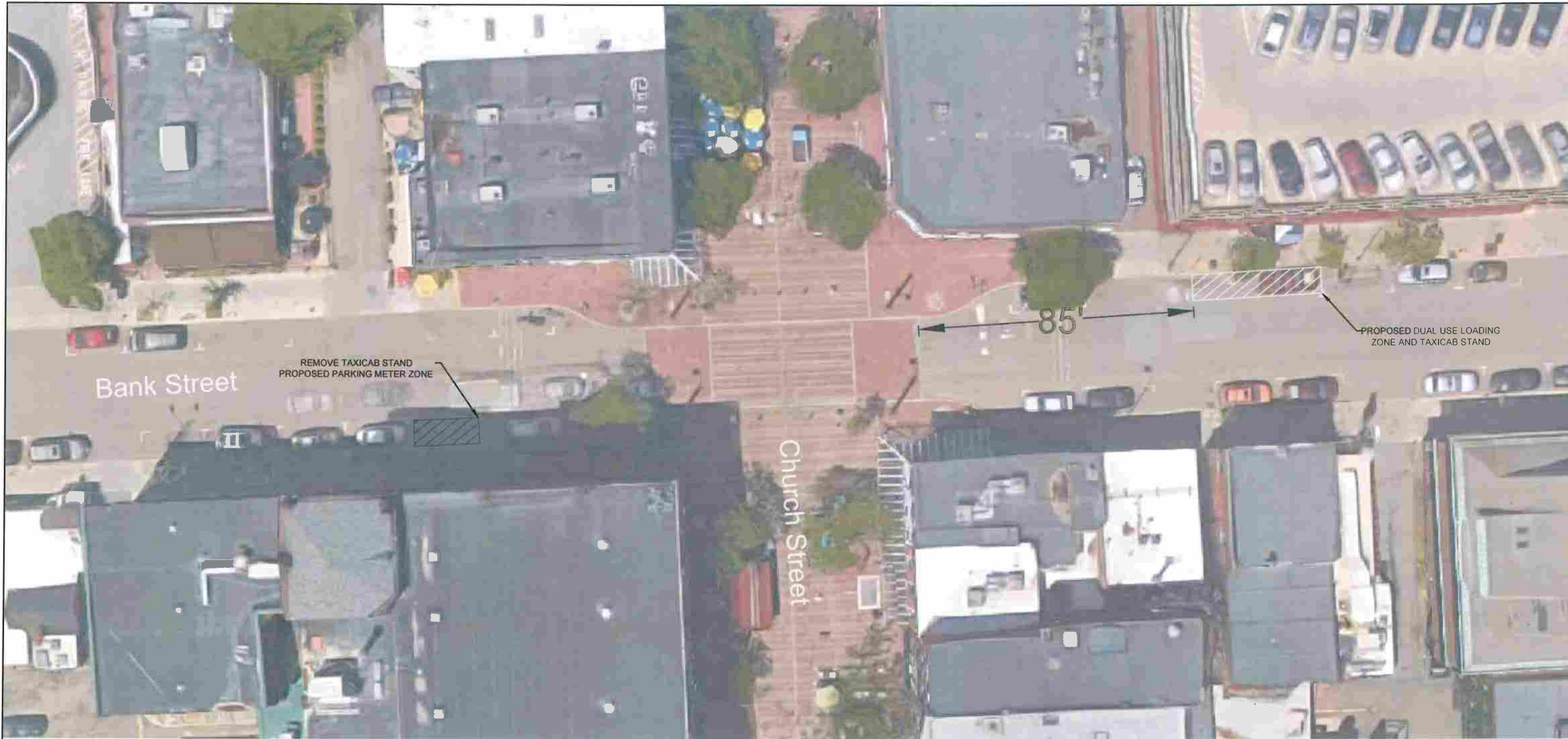
**PROPOSED DUAL USE
LOADING ZONE/TAXICAB STANDS**



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

845 PINE STREET
 BURLINGTON, VT 05401
 (802) 863-9094
 (802) 863-0468 (Fax)

DESIGNED PMP	RFS NO. 14149
DRAWN PMP	SCALE 1"=30'
CHECKED NL	DRAWING NO.
DATE 03/13/18	SHEET 3 OF 6



NOTES:

Staff recommends the Commission adopt:
(25) Taxicab stands. The following locations are designated as taxicab stands:

7. On the north side of Bank Street eighty-five (85) feet east of Church Street extending forty (40) feet east from 10:00 p.m. to 6:00 a.m.

NOTES:

Staff recommends the Commission remove:
(25) Taxicab stands. The following locations are designated as taxicab stands:

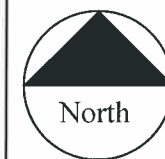
9. On the south side of Bank Street, in the second space west of Church Street.

NOTES:

The proposed College Street parking meter is already designated as a parking meter zone within the no time limit metered pay zone.



SCALE: 1" = 30'



**PROPOSED DUAL USE
LOADING ZONE/TAXICAB STANDS**



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED PMP	RFS NO. 14149
DRAWN PMP	SCALE 1"=30'
CHECKED NL	DRAWING NO.
DATE 03/13/18	SHEET 4 OF 6



NOTES:

Staff recommends the Commission adopt:
(25) Taxicab stands. The following locations are designated as taxicab stands:

8. On the south side of Cherry Street immediately east of Church Street extending thirty (30) feet east from 10:00 p.m. to 6:00 a.m.

9. On the north side of Cherry Street immediately east of Church Street extending thirty (30) feet east from 10:00 p.m. to 6:00 a.m.

NOTES:

Staff recommends the Commission remove:
(25) Taxicab stands. The following locations are designated as taxicab stands:

8. On the north side of Cherry Street, in the second space just west of Church Street.

NOTES:

The proposed College Street parking meter is already designated as a parking meter zone within the no time limit metered pay zone.



SCALE: 1" = 30'



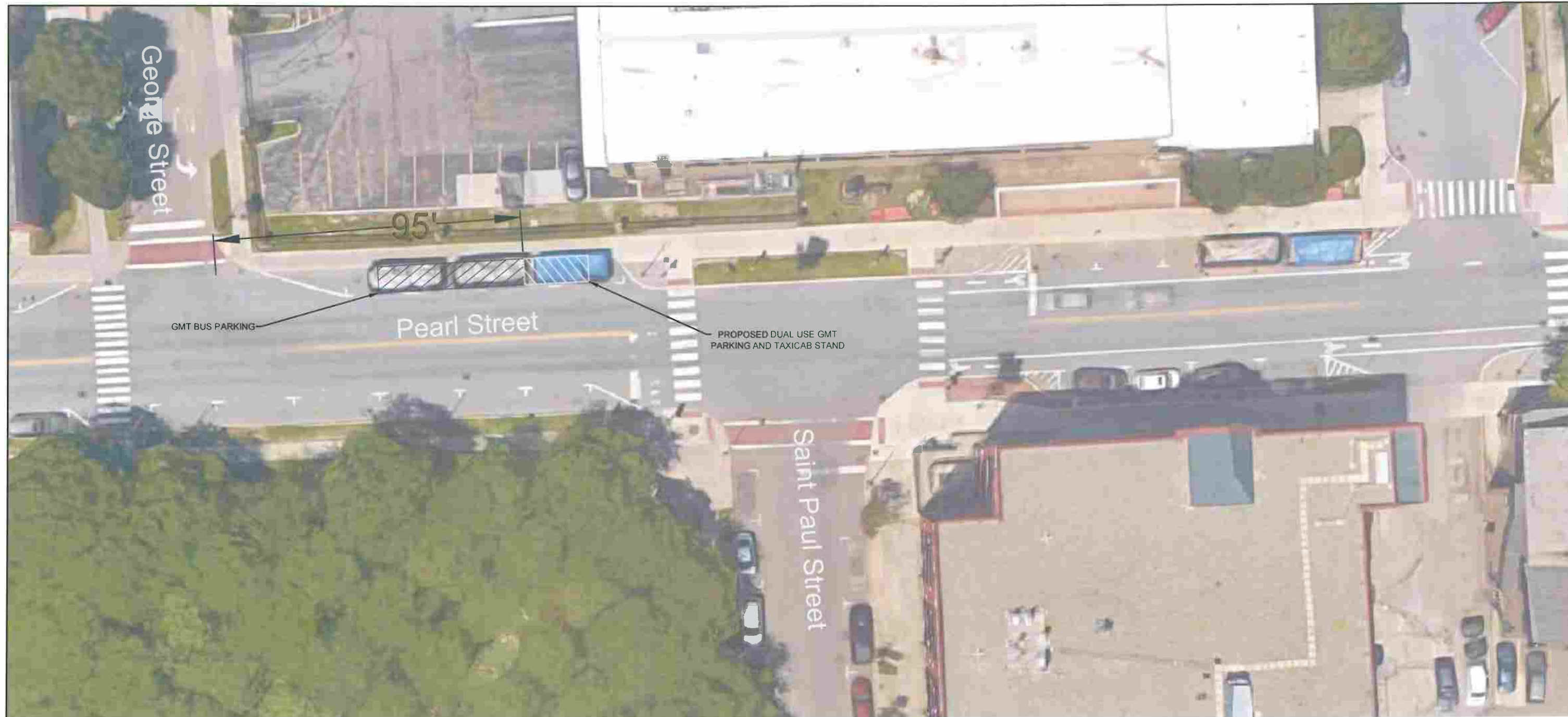
**PROPOSED DUAL USE
LOADING ZONE/TAXICAB STANDS**



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

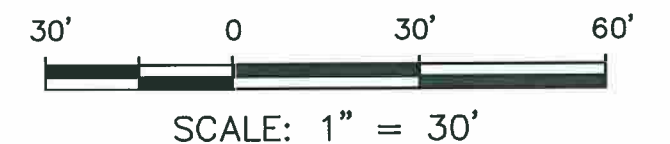
645 PINE STREET
BURLINGTON, VT 05401
(802) 863-0094
(802) 863-0466 (Fax)

DESIGNED PMP	RFS NO. 14149
DRAWN PMP	SCALE 1"=30'
CHECKED NL	DRAWING NO.
DATE 03/13/18	SHEET 5 OF 6



NOTES:

Staff recommends the Commission adopt:
 (25) Taxicab stands. The following locations are designated as taxicab stands:
 11. On the north side of Pearl Street ninety-five (95) feet east of George Street extending twenty (20) feet east from 10:00 p.m. to 6:00 a.m.



**PROPOSED DUAL USE
LOADING ZONE/TAXICAB STANDS**



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

645 PINE STREET
 BURLINGTON, VT 05401
 (802) 883-0094
 (802) 883-0466 (Fax)

DESIGNED PMP	RFS NO. 14149
DRAWN PMP	SCALE 1"=30'
CHECKED NL	DRAWING NO.
DATE 03/13/18	SHEET 6 OF 6

Infrastructure Project Notice + Neighborhood Meeting

Customer Service, dpw-pinecustomerservice@burlingtonvt.gov, Dept. of Public Works, Burlington

Announcement

As we enter Year 2 of the Sustainable Infrastructure Plan to reinvest in Burlington's infrastructure, one of our goals is to keep you informed.

We are writing to let you know that DPW is undertaking a series of significant, coordinated projects to upgrade and invest in aging municipal infrastructure along Maple St (between Battery and St. Paul) and Pine St (between Main and Maple) beginning in April and lasting through much of summer. We will be hosting a public meeting (please RSVP to DPW Public Information Manager at rgoulding@burlingtonvt.gov, or 802-540-0846) to discuss these projects and their impacts and address any questions you may have. This will be held on March 14 at 5:30pm at the Bobbin Mill Community Room at 245 Pine St. These projects will lead to renewed and revitalized infrastructure that will serve Burlington residents and visitors for a long time. We thank you for your patience during the construction season.

We have set up a website to help keep everyone informed: <https://www.burlingtonvt.gov/DPW/Reinvestment/Lower-Downtown>

Overview

The projects consist of 3 water main upgrades (one on Pine between Main and Maple; and two on Maple between Battery and St. Paul), a new traffic signal and pedestrian signals (at Battery and Maple) and paving work on Maple (between Battery & St. Paul). We do expect construction zones to transition to local traffic only on and adjacent to the projects with some temporary parking loss, and are proposing some temporary parking additions to help mitigate these impacts. More information is below.

Public Meetings

- We are hosting a neighborhood meeting to discuss these projects and the impacts and answer any questions on March 14 at 5:30pm at the Bobbin Mill Community Room at 245 Pine St. Please RSVP to DPW Public Information Manager at rgoulding@burlingtonvt.gov or 802-540-0846
- To help address some temporary parking loss during construction, we are also proposing to the DPW Commission at the March Public Works Commission meeting on March 21 at 6:30pm at the Public Works building to add temporary parking on South Champlain (between Maple and King) and Pine St (just south of Maple).

Information Resources

We have created a webpage for these projects and you can find the address below. On it you will find a map, a tentative schedule and tentative traffic map, a fact sheet for most of the projects on and adjacent to that corridor, as well as the brochure we mailed to property owners and distributed to local businesses and residents. Other resources include:

- BTV Construction Portal (for a map and table of all projects): burlingtonvt.gov/construction
- Sustainable Infrastructure Plan website: burlingtonvt.gov/DPW/Reinvestment
- Maple/Pine specific page: burlingtonvt.gov/DPW/Reinvestment/Lower-Downtown

- Report maintenance concerns: seeclixfix.com

Thank you, and we look forward to working with you during the upcoming construction season.

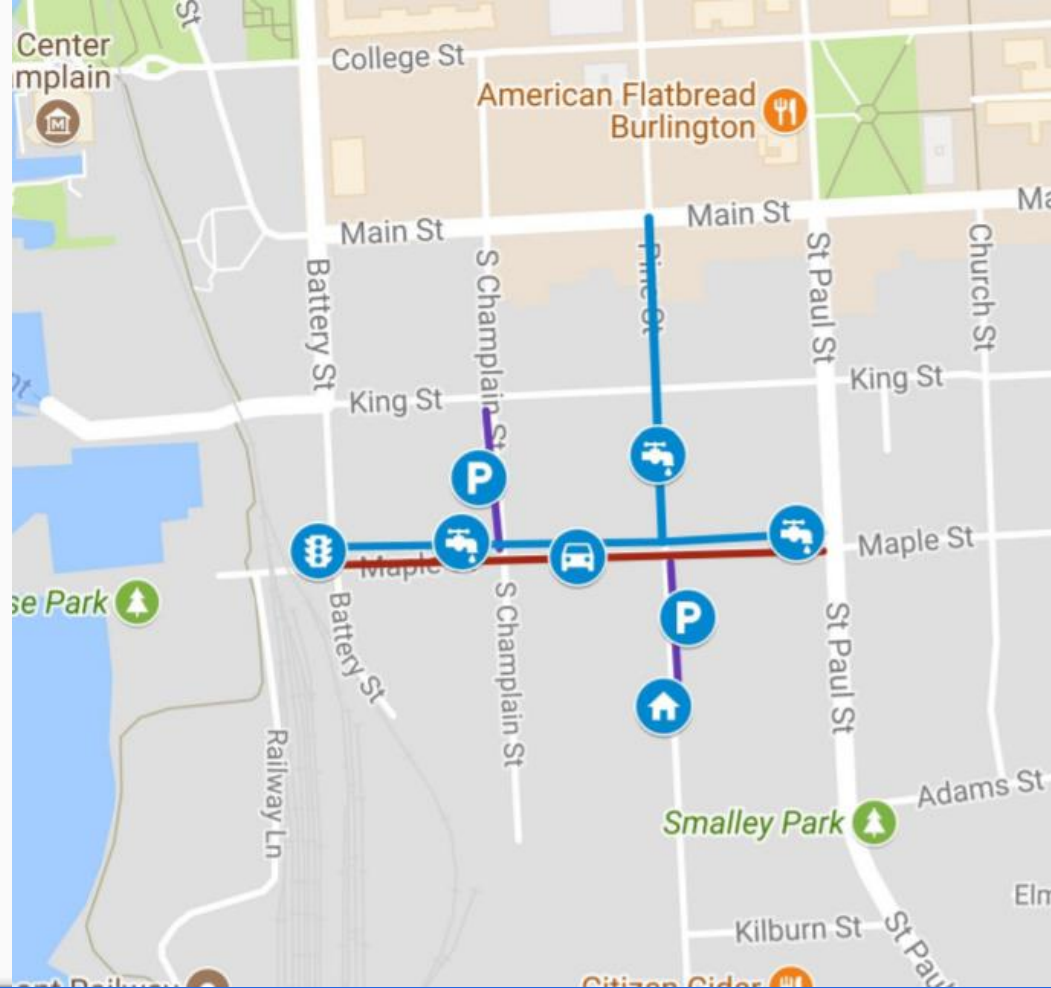
[Email Author](#) [Reply to Forum](#)

Lower Downtown Sustainable Infrastructure

14 March 2018



- 3 Water Mains
 - Pine: Main -> Maple
 - Maple: Battery -> Pine
 - Maple: Pine -> St. Paul
- Paving
 - Maple: Battery -> St. Paul
- Traffic Intersection
 - Battery & Maple



OVERVIEW

Sustainable Infrastructure

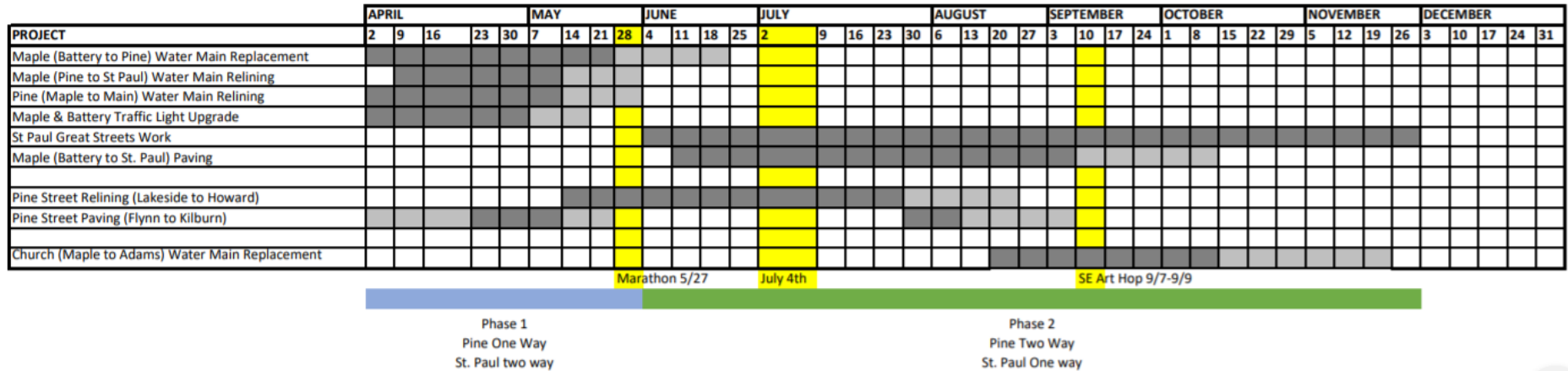
- Previous Under-Investment
 - 42% of water mains older than 75 years; 25% older than 100 years
- 2016: Infrastructure Bonds
 - Water Infrastructure
 - Capital Infrastructure
- Sustainable Infrastructure Plan
 - Coordinated Investments
 - Sustainable Schedule for Asset Replacement
 - Preventative Maintenance

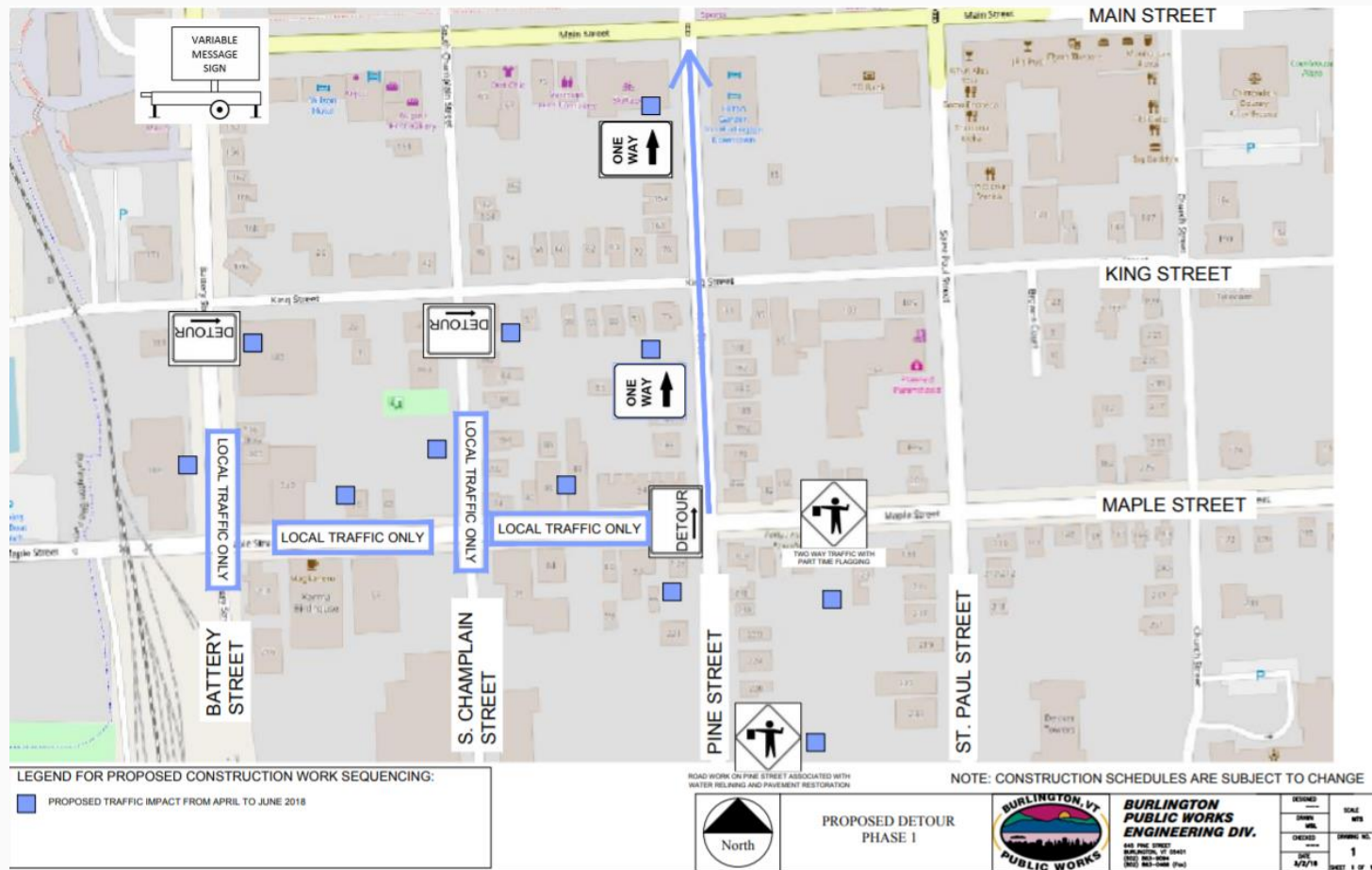
YEAR 1	CAPITAL REINVESTMENT	Past Annual Investment	2017
	Paving	~ 3 miles	5.13 miles
	Sidewalk Reconstruction	~ 1 mile	3.0 miles total
	Water Main Relining	As needed	1.78 miles
	Water Main Replacement	As needed	0.44 miles
	Curb	As needed	0.62 mile
	College St Parking Garage	---	\$2.5m
	PREVENTATIVE MAINTENANCE	Past Annual Investment	2017
	Crack Sealing	0	5.46 miles
	Sidewalk Cutting	0	\$50k

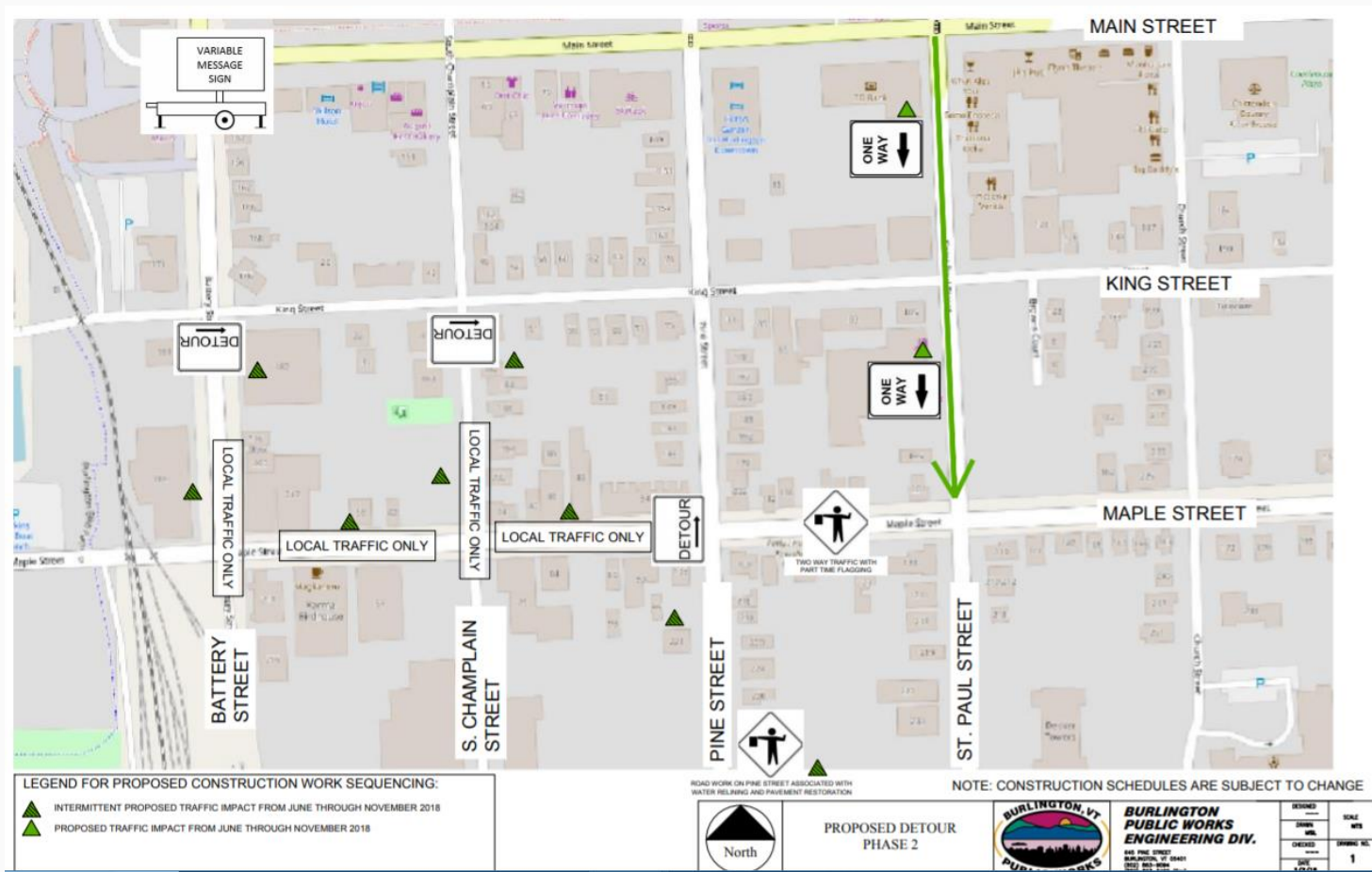
DRAFT SCHEDULE

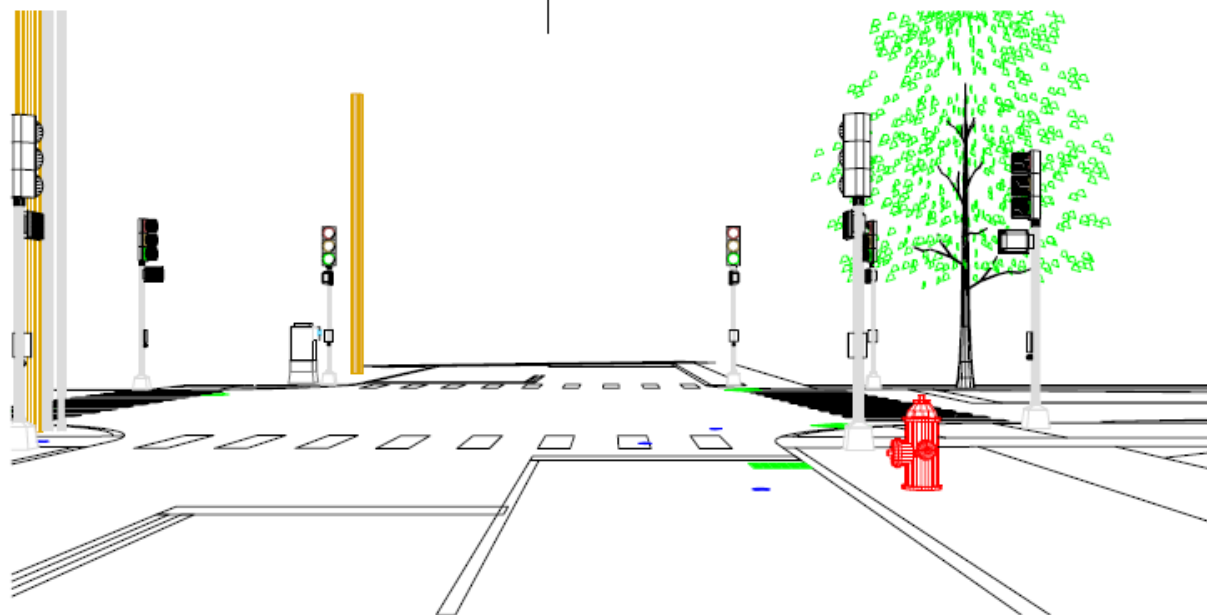
SUBJECT TO REVISION

 =planned construction work
 =unplanned extra construction work window







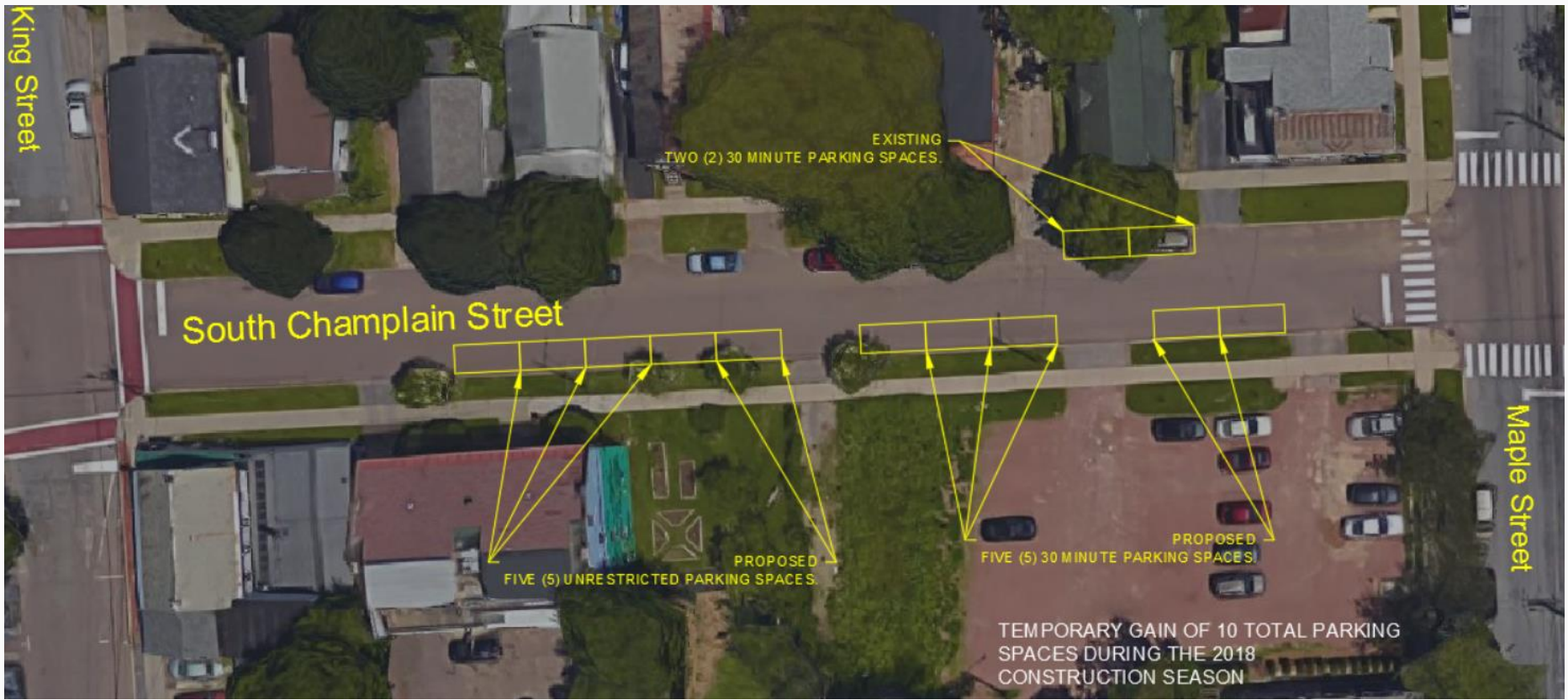


Battery & Maple
Perspective view westbound



BURLINGTON PUBLIC WORKS DEPARTMENT
645 PINE STREET
BURLINGTON, VERMONT 05401

SIZE	DESCRIPTION:	REV
A	Battery & Maple	1.00
SCALE	no scale	FILE batter~1.dwg
	SHEET	8 of 10



TEMPORARY PARKING: S. CHAMPLAIN



TEMPORARY PARKING: PINE ST

RESOURCES

- **Citywide Portal:** burlingtonvt.gov/construction
- **Lower Downtown:** burlingtonvt.gov/DPW/Reinvestment/Lower-Downtown
- **See-Click Fix:** seeclickfix.com
- **Water Service Inquiries:** 802-863-4501
- **General Customer Service:** 802-863-9094
- **Pressing Project Questions:** DPW Public Information Manager, Robert Goulding, 802-540-0846; RGoulding@burlingtonvt.gov



March 14, 2018

TO: Public Works Commission

FROM: Phillip Peterson, DPW Engineer Technician

CC: Nicole Losch PTP, Senior Transportation Planner

RE: Parking Zones on South Champlain Street and Pine Street

Recommendation:

Staff recommends the Commission remove:

(7) No parking areas. No person shall park any vehicle at any time in the following locations:

- (136) On the west side of South Champlain Street within 10 feet of the driveway leading to the rear of 53 Main Street.
- (399) On the east side of Pine Street, from 226 Pine Street to 266 Pine Street.
- (400) On the east side of Pine Street, from Maple Street to 226 Pine Street, between the hours of 6:00 a.m. to 6:00 p.m., Mondays through Fridays.

Staff recommends the Commission approve:

(7) No parking areas. No person shall park any vehicle at any time in the following locations:

- (136) On the west side of South Champlain Street from Main Street to King Street.
- (399) On the east side of Pine Street, from 240 Pine Street to 266 Pine Street.
- (400) On the east side of Pine Street, beginning immediately north of the driveway to 226 Pine Street and extending north for 20 feet.

Staff recommends the Commission approve:

(11-1) Thirty-minute parking. No person shall park any vehicle at any time, longer than thirty (30) minutes at the following locations:

- (15) First five (5) spaces on the west side of South Champlain Street, just north of Maple Street. The restriction is in effect Monday through Friday 8:00 a.m. to 5:00 p.m.

Purpose & Need:

The purpose of this request is to temporarily increase parking during the 2018 construction season. The need is to offset parking loss for local residents and businesses.

Project Checklist:

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?	X			
Aligns with City plans?		X		
Followed Public Engagement Plan?		X		This project falls under INVOLVE on the Spectrum of Engagement and the minimum engagement strategies were met.

Summary and Conclusion:

During the planning phase for the 2018 construction projects, a need to temporarily increase parking opportunities for local residents and business was established by staff due to the temporary loss of parking along Maple Street during construction. Staff collected data on several streets in the local area and believe adding temporary parking on South Champlain Street and Pine Street will relieve pressure from the construction in the affected neighborhoods.

If the parking spaces are authorized during construction on South Champlain Street from King Street to Maple Street, the travel width along this block of South Champlain Street will be 15 feet wide. The existing conditions along Pine Street prohibit daytime parking on the east side of Pine Street from Maple Street to the driveway at 226 Pine Street and also prohibits parking to 266 Pine Street (ReSource). Due to the narrow travel width along South Champlain Street and existing traffic regulations on Pine Street, once 2018 construction operations are complete all traffic regulations will revert back to what existed prior to construction.

Attachments:

1. Site map



NOTES:

Staff recommends the Commission temporarily amend: (7) No parking areas. No person shall park any vehicle at any time in the following locations:
(136) On the west side of South Champlain Street from Main Street to King Street.

NOTES:

Staff recommends the Commission temporarily amend: (11-1) Thirty-minute parking. No person shall park any vehicle at any time, longer than thirty (30) minutes at the following locations:
(15) First five (5) spaces on the west side of South Champlain Street, just north of Maple Street. The restriction is in effect Monday through Friday 8:00 a.m. to 5:00 p.m.



SCALE: 1" = 40'



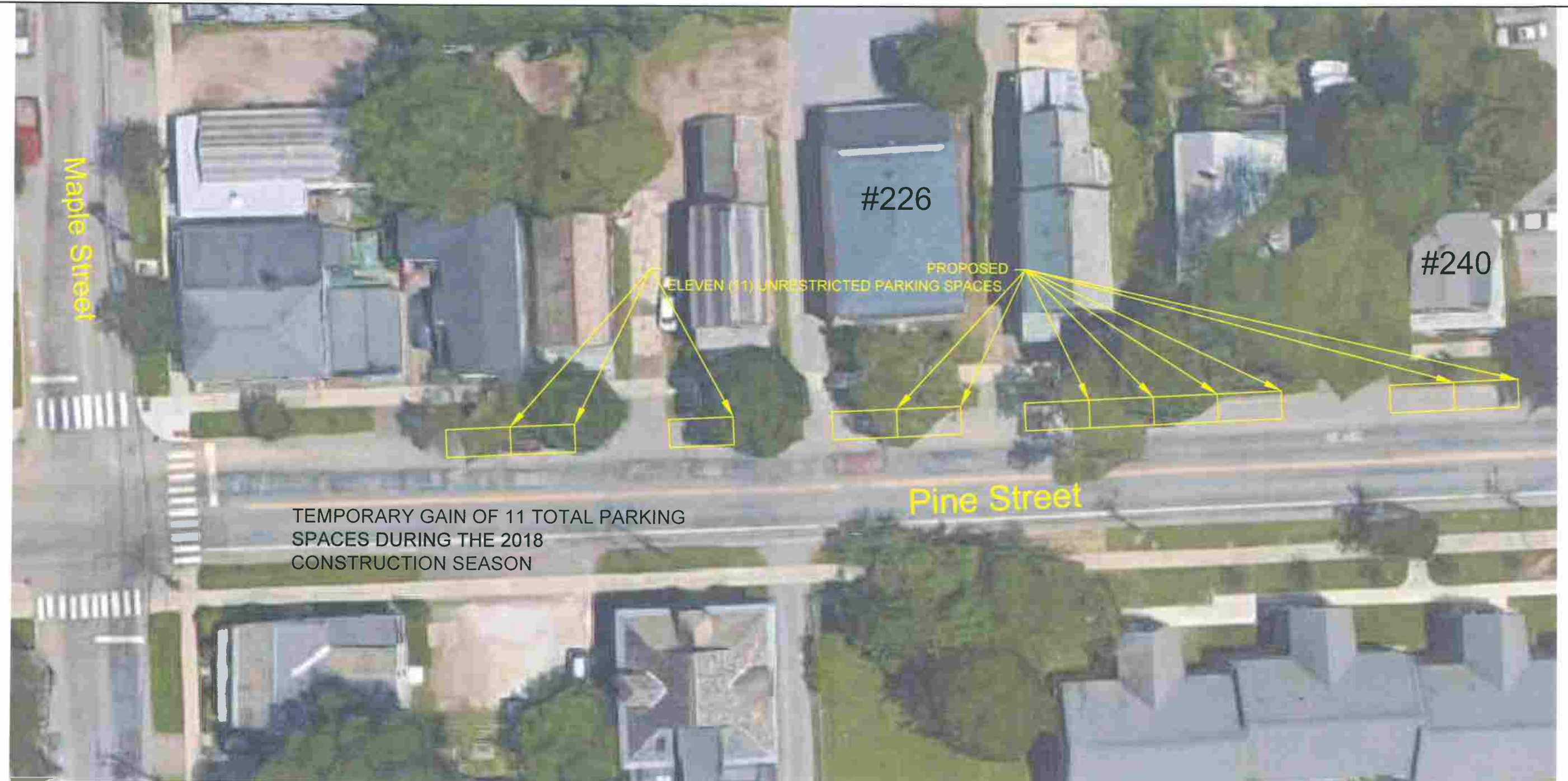
SOUTH CHAMPLAIN STREET
TEMPORARY REMOVAL OF A
"NO Parking" ZONE



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9084
(802) 863-0488 (Fax)

DESIGNED PMP	RFS NO. NA
DRAWN PMP	SCALE 1"=40'
CHECKED NL	DRAWING NO.
DATE 03/09/18	SHEET 1 OF



NOTES:

Staff recommends the Commission temporarily amend: (7) No parking areas. No person shall park any vehicle at any time in the following locations:

(400) On the east side of Pine Street, beginning immediately north of the driveway to 226 Pine Street and extending north for 20 feet.



PINE STREET
TEMPORARY REMOVAL OF A
"NO Parking" ZONE



**BURLINGTON
PUBLIC WORKS
ENGINEERING DIV.**

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-8084
(802) 863-0468 (Fax)

DESIGNED PMP	RFS NO. NA
DRAWN PMP	SCALE 1"=30'
CHECKED NL	DRAWING NO.
DATE 03/09/18	SHEET 1 OF 1

MEMORANDUM

Confidential

To: City of Burlington Public Works Commission

From: Thomas Melloni

Re: Authorization and approval of Series 2018 Water System Revenue Bonds

Date: March 14, 2018

The City of Burlington (the “City”) plans to issue its Water System Revenue Bonds, Series 2018 (the “Bonds”) in the principal amount of not to exceed \$2,000,000 secured by a pledge on the revenue of the City’s Waterworks System. The Bonds constitutes a portion of the \$8,344,000 of revenue bonds approved by the voters of the City at a special meeting held in November, 2016. The Bonds would be issued under a supplemental resolution to be adopted by the City Council and would be the second series of bonds under the City’s Water System Revenue General Bond Resolution adopted May 1, 2017 (the “General Bond Resolution”). The General Bond resolution was adopted in connection with the issuance by the City in June 2017 of the \$3,250,000 Water System Revenue Bonds Series 2017.

Paul Frank + Collins P.C. is Bond Counsel for the transaction, and is providing this memorandum to address (i) what authorization and approval the Public Works Commission (the “Commission”) is considering with respect to the issuance of the Bonds and (ii) the provisions of the City’s Charter that provide the authority to the Commission to take such actions. We look forward to the opportunity to discuss the authorization and approval and any questions you may have at the Commission’s March 21, 2018 meeting.

I. Authorization and Approval of the Bonds.

The Commission has been provided a resolution (the “Commission Resolution”) for its consideration for the authorization of not to exceed \$2,000,000 of Revenue Bonds under the General Bond Resolution. The Commission and the City Council previously approved and authorized the General Bond Resolution in 2017.

The Commission Resolution takes the following actions: (i) approves the issuance of the Bonds under the General Bond Resolution, (ii) finds such issuance to be in furtherance of the public interest, and (iii) identifies that the proceeds of the Bonds will be used to finance the capital improvements authorized by the voters at the November 2016 special meeting.

II. Authority for Authorization and Approval of the Bonds.

The authority for the Commission to approve the issuance of the Bond is §507 of the City's Charter, which provides that:

The [waterworks or wastewater revenue] bonds may be authorized by resolutions of the Board of Public Works Commissioners. Notwithstanding the foregoing sentence, no bonds other than refunding bonds shall be authorized or issued under this article unless and until more than 50 percent of the legal voters of the City present and voting thereon at any annual or special City meeting duly warned for that purpose shall have first voted to authorize the project or improvement for which the bonds are to be issued.

The authority for the Commission to approve the creation of the reserve funds created under the General Bond Resolution and any Supplemental Resolution is §65(a)(2) of the City's Charter, which provides that:

The City Council, with the prior approval of the Board of Light Commissioners or the Board of Public Works Commissioners, as applicable, shall have authority to create and establish, maintain, build up, and increase from year to year from the earnings of such Department and Divisions, special reserve funds for such Department and Divisions, to be kept by the City Treasurer in a separate bank deposit and in a separate account for each Department and Division and to be used only to pay for such expenses as the Electric Light or Public Works Departments may recommend and the City Council may approve and authorize.

The Debt Service Reserve Fund and the Renewal and Replacement Fund created and funded under the General Bond Resolution and any supplemental bond resolution could be considered special reserve funds under §65(a)(2), and therefore require the prior approval of the Commission before the City Council may create the same.

Debt service reserve funds are customarily established for revenue bond financing. A debt service reserve provides a back-up source of funding to make debt service payments in the event that revenues are not sufficient to make timely payment of principal and interest due.

For the City's Water Revenue Bonds, the Debt Service Reserve Fund may be funded in part with the proceeds of the Bonds. The minimum balance of the Debt Service Reserve Fund is an amount to be determined prior to issuance of the Bonds. It will not exceed 10% of the bonds or maximum annual debt service on the Bonds or 125% of the average annual debt service on the Bonds.

The Renewal and Replacement Fund is a separate fund established to provide a source of funding for unplanned or extraordinary costs or to replace facilities or equipment. It was authorized and initially funded at the time of issuance of the Series 2017 Bonds.

The authority for the Commission to approve the issuance of the Bonds is a combination of Charter provisions §507 and §65(a)(2). The City Council will need to act to approve a Supplemental Resolution under the General Bond Resolution for authorization of the Bonds.

The final terms of the Bonds, such as the dates, maturities, principal amounts, interest rates, interest payment dates, principal payment dates, redemption provisions, the amounts of proceeds of the Series 2018 Bonds (not to exceed \$2,000,000) and Revenues to be deposited in the Debt Service Reserve Fund, inclusion of provisions for bond insurance, if beneficial to the City, will be approved by Ms. Beth Anderson, as Interim Chief Administrative Officer, or Mr. Rich Goodwin, as Director of Financial Operations. If the average true interest cost of the Bonds is greater than 5.0%, the City's Board of Finance will be required to approve the terms of the Bonds.

CITY OF BURLINGTON, VERMONT

Public Works Commission

RESOLUTION

Be it Resolved, as of March 21, 2018, by the Board of Public Works Commissioners of the City of Burlington, Vermont (the “City”) as follows:

Section 1
Authorization

The Board of Public Works Commissioners (the “Board”) hereby authorizes the issuance of revenue bonds in a principal amount not to exceed **\$2,000,000** to provide for the financing of capital additions and improvements to the waterworks system (the “Water System”), including (i) capital improvements to the City’s underground pipe and water distribution system, water mains, services, valves and hydrants, (ii) to fund a debt service reserve fund, and (iii) pay costs of issuance of such revenue bonds. The Board deems the issuance of revenue bonds as hereby authorized to be in the public interest.

At the Special City Meeting of the City, held November 8, 2016, the voters of the City authorized the issuance of Revenue Bonds in one or more series in a combined aggregate amount not to exceed \$8,344,000 to finance and carry out such capital improvements to the Water System (collectively, the “Project”).

Pursuant to such vote, and the City Charter, and upon the recommendation of the Board, the City adopted a General Bond Resolution dated May 1, 2017 (as amended and supplemented, the “General Bond Resolution”).

The City has issued \$3,250,000 Water System Revenue Bonds, Series 2017 pursuant to the General Bond Resolution. The City has not issued any other revenue bonds under the General Bond Resolution to date.

The Series 2018 Bonds (the “Series 2018 Bonds”) are to be issued pursuant to a Supplemental Resolution, to be adopted by the City Council. It is estimated that the Series 2018 Bonds will be payable, by serial maturities, sinking fund installments, term bonds or a combination thereof, in the years 2019-2039, both dates being approximate, as may be approved by the City Council.

Section 2
Authorization of Series 2018 Bonds

The Board hereby approves to be issued a Series of Bonds designated “Waterworks System Revenue Bonds, Series 2018” in the total principal amount not to exceed **\$2,000,000**. The Series 2018 Bonds shall be issued for the financing of capital additions and improvements to the waterworks system, including (i) capital improvements to the City’s underground pipe and water distribution system, water mains, services, valves and hydrants, (ii) to fund a debt service reserve fund, and (iii) pay costs of issuance of such revenue bonds. The Series 2018 Bonds shall

bear interest at the rates per annum and shall mature on such dates as specified in the Supplemental Resolution adopted by the City Council.

The Board hereby further approves the issuance of the Series 2018 Bonds and the funding of the Renewal and Replacement Fund as determined in connection with the issuance of the Series 2018 Bonds.

Section 3

Certain Findings and Determinations

The Commissioners of the Department of Public Works hereby finds and determines as follows:

(a) The City issued \$3,250,000 Water System Revenue Bonds, Series 2017 pursuant to the General Bond Resolution on June 6, 2017. No other bonds have heretofore been issued under the General Bond Resolution.

(b) There are no outstanding bonds, notes or other evidence of indebtedness payable from and secured by a lien or charge upon the Net Revenues pledged under the Resolution other than (i) the Water System Revenue Bonds, Series 2017, and (ii) the prior obligations consisting of a note issued by the City to the Vermont Department of Environmental Conservation Clean Water State Revolving Fund in the original principal amount of \$228,006, which is payable from the Net Revenues pledged under the Resolution.

Section 4

Award of Bonds; Official Statement; Further Action

The City's Chief Administrative Officer (including Interim Chief Administrative Officer), the City's Director of Financial Operations, and the Director of Public Works are, and each of them hereby is, authorized either singly or together:

(a) to execute and deliver an underwriting agreement, bond purchase agreement, or contract of purchase negotiated with a financial institution engaged to underwrite, market and sell the Series 2018 Bonds (the "Underwriter") with respect to the Series 2018 Bonds, in such form as the signing officer shall approve;

(b) to prepare, make public, execute and deliver to and authorize distribution by the Underwriter to prospective purchasers and investors of a Preliminary Official Statement with respect to the Series 2018 Bonds;

(c) to prepare, make public, execute and deliver to and authorize distribution by the Underwriter to prospective purchasers and investors of an Official Statement substantially in the form of the Preliminary Official Statement after the same has been completed by the insertion of the interest rate and other data with respect to the Series 2018 Bonds and by making such other changes or corrections as the signing officer or officers may approve, such officer's or officers' execution to be conclusive evidence of such approval;

(d) to execute and deliver a Continuing Disclosure Undertaking substantially in the form attached to the Official Statement, with such changes or corrections as the signing officer or officers may approve, such officer's or officers' execution to be conclusive evidence of such approval;

(e) execute a Series Certificate evidencing determinations or other actions taken pursuant to the authority granted hereby, and such Certificate shall be conclusive evidence of the action or determination of the Chief Administrative Officer (including Interim Chief Administrative Officer), or Director of Financial Operations of the City and the Director of the Department of Public Works as stated therein, which Series Certificate shall specify the following, which are to be determined in the discretion of the Chief Administrative Officer (including Interim Chief Administrative Officer), or Director of Financial Operations of the City and the Director of the Department of Public Works, subject to the authorization and restrictions contained in this Resolution:

- i. To determine the aggregate principal amount of the Series 2018 Bonds, in an amount not to exceed the amount authorized under the section captioned, "Authorization" hereof, and to determine that the proceeds to be derived from the issuance of such Bonds;
- ii. To determine the maturities and maturity amounts of each of the Series 2018 Bonds;
- iii. To determine which Series 2018 Bonds are to be designated as Serial Bonds and which Series 2018 Bonds are to be designated as Term Bonds, and to determine the sinking fund requirements for any such term Bonds;
- iv. To determine the interest rate or rates for the Series 2018 Bonds; provided, however, that if the average true interest cost rate on the Series 2018 Bonds is to exceed 5.00% as determined by the City's Chief Administrative Officer (including Interim Chief Administrative Officer), the issuance and sale of the Series 2018 Bonds shall be subject to the approval of the City's Board of Finance;
- v. To determine the redemption provisions of the Series 2018 Bonds in accordance with the provisions of Section 4 and Section 5 hereof,
- vi. To determine the dated date of the Series 2018 Bonds;
- vii. To determine the date or dates of sale and issuance of the Series 2018 Bonds;
- viii. To determine whether the Series 2018 Bonds, or any portion thereof, shall benefit from the issuance of a insurance policy or other form of credit enhancement; provided, however, that in making such determination, Chief Administrative Officer or Director of Financial Operations of the City and the Director of the Department of Public Works shall be entitled to rely upon a certificate or certificates of the Underwriter to the effect that the present value of the premium paid to obtain the such credit enhancement is less than the present value of the interest reasonably expected to be saved as a result of having such enhancement, using the yield on the Series 2018 Bonds (determined with regard to the premium paid for the such enhancement) as the discount rate for this purpose; and

- ix. If a form of credit enhancement supports the payment of the principal of and interest on all or a portion of the Series 2018 Bonds, to accept provisions which are a condition precedent to the issuance of the form of credit enhancement to the extent such provisions are not inconsistent with the Bond Resolution.
- (f) to execute such other documents, enter into such covenants and take such other actions as are necessary or advisable to effect the issuance and delivery of the Series 2018 Bonds and the application of the proceeds thereof in accordance with the provisions of this Resolution.

Burlington Department of Public Works Commission Meeting
Draft Minutes, 21 February 2018
645 Pine Street

Commissioners Present: Tiki Archambeau (Chair); Jim Barr; Solveig Overby; Jeff Padgett; Justine Sears (Vice Chair). **Commissioners Absent:** Robert Alberry, Chris Gillman (Clerk).

Item 1 – Call to Order – Welcome – Chair Comments

Chair Archambeau calls meeting to order at 6:32pm and makes opening comments.

Item 2 – Agenda

DPW Director Chapin Spencer suggests revising the “Action Requested – Vote” language on Agenda Item 6 to “Action Requests – None” as a vote is not required at this time. Commissioner Barr makes motion, with friendly suggestion, to accept agenda and is seconded by Vice Chair Sears.

Action taken: motion approved;

“Ayes” are unanimous.

Item 3 – Public Forum (3 minute per person time limit)

Marianne Ward, Ward 7, speaks on Summit Street parking.

Richard Watts, Ward 1 employee, speaks on Agenda Item 5.

Matthew Vaughan, Ward 2, speaks on Agenda Item 5.

RJ Lalumiere, Ward 7, speaks on Agenda Item 5.

Jon Adams-Kollitz, Ward 5, speaks on Consent Agenda Item B and Agenda Item 5.

Lauren Wentz, Ward 7, speaks on Consent Agenda Item C.

Sarah Goodrich, Ward 7, speaks on Agenda Item 5.

Max Tracy, Ward 2, speaks on Agenda Item 5.

Gabriel Arnold, Ward 5, speaks on Agenda Item 5.

Joseph Fiacco, Ward 8 business owner, speaks on Agenda Item 5.

Paul Averill, Ward 8 business owner, speaks on Agenda Item 5.

Bruce Baker, Ward 6, speaks on Agenda Item 5.

Item 4 – Consent Agenda

A. Traffic Status Report

B. Vehicle Loading Zone on Allen Street

C. No Parking Zone on Flynn Ave

D. Pine St. Two Hour Parking Zone

Commissioner Barr makes motion to accept Consent Agenda and is seconded by Commissioner Padgett.

Action taken: motion approved.

“Ayes” are unanimous.

Item 5 – Parking Revisions on Pearl St, Pine St & Austin Dr for PlanBTV Walk Bike

A) Communication by Senior Transportation Planner Nicole Losch and Associate Planner Elizabeth Gohringer who speak on proposed parking revisions within the PlanBTV Walk Bike.

B) Commission Questions

The entire Commission asks questions on Item 5 with Senior Planner Losch and Associate Planner Gohringer answering.

Commissioner Barr makes motion to amend Agenda Item 5: create C1), D1), and E1) for Parking Revisions on Austin Dr; create C2), D2), and E2) for Parking Revisions on Pearl St; create C3), D3), and E3) for Parking Revisions on Pine St and is seconded by Commissioner Padgett. Action taken: motion approved. “Ayes” are unanimous

C1) Public Comment

Phil Hammerslough, Ward 2, speaks on Item 5.

Jason Van Driesche, Ward 5, speaks on Parking Revisions on Austin Dr.

Eric Coke, Ward 5 landlord, speaks on Parking Revisions on Austin Dr.

D1) Commissioner Discussion

E1) Motion made by Commissioner Padgett to accept staff's recommendation: no parking on the south side of Austin Drive, from Ledgewood Circle to Industrial Parkway.

Seconded by Commissioner Barr.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

-

C2) Public Comment

Paul Averill, Ward 8 business owner, speaks on Parking Revisions on Pearl St.

Joseph Fiacco, Ward 8 business owner, speaks on Parking Revisions on Pearl St.

Jason Van Driesche, Ward 5, speaks on Parking Revisions on Pearl St.

Brendan Hogan speaks on Parking Revisions on Pearl St.

D2) Commissioner Discussion

Vice Chair Sears and Commissioners Barr, Overby, and Padgett engaged in a discussion over Parking Revisions on Pearl St.

E2) Motion made by Vice Chair Sears to accept staff's recommendation: no parking on the south side of Pearl Street between South Union Street and Hungerford Terrace; repeal "No Parking" on the north side of Pearl Street between South Union Street and the first driveway east of South Union Street; designate then (10) hour parking meter zones on the north side of Pearl Street between South Union Street and the first driveway east of South Union Street.

Seconded by Commission Padgett.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

-

C3) Public Comment

Gabriel Arnold, Ward 5, speaks on Parking Revisions on Pine St.

Jason Van Driesche, Ward 5, speaks on Parking Revisions on Pine St.

D3) Commissioner Discussion

The entire Commission and Senior Planner Losch engaged in a discussion over Parking Revisions on Pine St.

E3) Motion made by Commissioner Barr to accept staff's recommendation: no parking on either side of Pine Street, from Ferguson Avenue to Home Avenue.

Seconded by Vice Chair Sears.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

Item 6 – 2018 Paving Program Expansion

A) Written Communication by Director Spencer by City Engineer and DPW Assistant Director for Technical Services Norm Baldwin who speak on the expansion to the 2018 Paving Program.

B) Commission Questions

The entire Commission asks questions on Item 6 with City Engineer Baldwin answering.

C) Public Comment

D) Commissioner Discussion

Commissioner Overby engaged in a discussion over Item 6.
E) Action Requested – None.

Item 7 – Winooski Ave – Howard St – St Paul St Intersection Scoping Study

A) Communication by DPW Engineer Susan Molzon and Resource Systems Group (RSG) Associate Engineer Corey Mack who speak on the scoping study at the Howard Corners intersection.

B) Commission Questions

The entire Commission asks questions on Item 7 with Associate Engineer Mack answering.

C) Public Comment

Jason Van Driesche, Ward 5, speaks on Item 7.

D) Commissioner Discussion

E) Action Requested – None.

Item 8 – Proposed Consolidated Collection Study

A) Communication by DPW Assistant Director for Right of Way Rob Green who speaks on studying consolidated solid waste and recycling collection.

B) Commission Questions

Chair Archambeau, Vice Chair Sears, and Commissioners Overby and Padgett ask questions on Item 8 with Director Spencer and Assistant Director Green answering.

C) Public Comment

Serrill Flash, Ward 1, speaks on Item 8.

D) Commissioner Discussion

E) Motion made by Commissioner Barr to accept staff's recommendation: to recommend the City work with CSWD and any interested adjacent cities to advance a feasibility study on residential consolidated collection of trash, recycling and organics.

Seconded by Commissioner Padgett.

Discussion

Action taken: motion approved;

“Ayes” are unanimous.

Item 9 – Approval of Draft Minutes of 12-20-17 & 1-17-18

Commissioner Barr makes motion to approve draft minutes of 12-20-17 and is seconded by Commissioner Padgett.

Action take: motion approved;

“Ayes” are unanimous.

Commissioner Bar makes motion to approve draft minutes of 1-17-18 and is seconded by Commissioner Padgett.

Action take: motion approved;

Chair Archambeau: aye

Commissioner Barr: aye

Commissioner Overby: aye

Commissioner Padgett: aye

Vice Chair Sears: *abstains*

Item 10 – Director's Report

Director Spencer reports on updating the Commission on the UVM Water Billing anomaly at the next Commission Meeting and the updated paving program.

Item 11 – Commissioner Communications

Commissioner Overby comments on attending the Winooski Bridge scoping project meeting and sending photos to the department concerning water ponding damage on Elmwood Ave with City Engineer Baldwin responding. Commissioner Padgett comments on purpose and need sections being incorporated into the traffic request materials in the Commission packet. Chair Archambeau comments on the most recent permit reform committee meeting.

Item 12 – Adjournment & Next Meeting Date – March 21, 2018

Motion to adjourn made by Commission Barr and seconded by Commissioner Padgett.

Action taken: motion approved;

“Ayes” are unanimous.

Meeting adjourned at 10:10pm.



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A
Burlington, VT 05401
802.863.9094 VOICE
802.863.0466 FAX
802.863.0450 TTY
www.burlingtonvt.gov/dpw

To: DPW Commissioners
Fr: Chapin Spencer, Director
Re: **Director's Report**
Date: March 14, 2018

LOWER DOWNTOWN CAPITAL PROJECTS:

We are gearing up for a number of coordinated capital projects in the southern portion of our downtown. Projects include:

-) Signal upgrades at Battery St & Maple St
-) Water main upgrades on Maple St (Battery to St Paul)
-) Water main upgrades on Pine St
-) Streetscape reinvestment on St Paul St (Main to Maple)
-) Repaving Maple St and Pine St

Given all this work, we've developed a coordinated communications effort. You can see some of it on our project webpage: <https://www.burlingtonvt.gov/DPW/Reinvestment/Lower-Downtown>. To mitigate impacts, we're proposing a number of temporary parking measures that are on this month's agenda. We've also been hosting multiple meetings in the neighborhood.

2018 CONSTRUCTION SEASON:

We're gearing up for another big season of infrastructure reinvestment. We've asked each NPA for the opportunity to present the season's projects at their March or April meetings. We're updating the construction portal for the year's work: <https://www.burlingtonvt.gov/construction>.

DESIGNING DOWNTOWN STREETSCAPE IMPROVEMENTS:

Using the Great Streets Standards that the DPW Commission recently approved, we are preparing to upgrade key downtown corridors. St Paul Street from Main to Maple will be upgraded this season. Utilities will be buried. Sidewalks will be widened. Rain gardens and engineered tree pits will ensure robust vegetation. We are also beginning the design work for the blocks of Bank Street and Cherry Street that are west of Church Street. We expect to bring initial concept plans to the April Commission in addition to other public meetings that month to get feedback on the designs.

WATER BILLING UPDATE:

We have completed the DPW / KPMG compound meter in-field assessment. We are compiling our findings, double-checking our calculations and preparing our comprehensive memo for the Commission and City Council. It is vitally important to us that we have a complete, thorough and accurate report to present, so we appreciate the Commission's patience as we prepare for a full presentation at the April Commission meeting.

PERMIT REFORM:

We've launched an on-line trades inspection scheduling service. We are exploring categories of trades work where we could not require permits or allow a level of self-certification due to the limited life safety risk presented by those activities. Thank you to Chair Archambeau for his ongoing service on the Permit Reform Advisory Committee.

Feel free to reach out with any questions prior to Wednesday's Commission meeting. Thank you.

****PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF
THE ROAD FOR SWEEPING****

STREET SWEEPING ZONE A



CLEAN SWEEP

**is coming to North Avenue
East Side Only! *Is that your
neighborhood?***

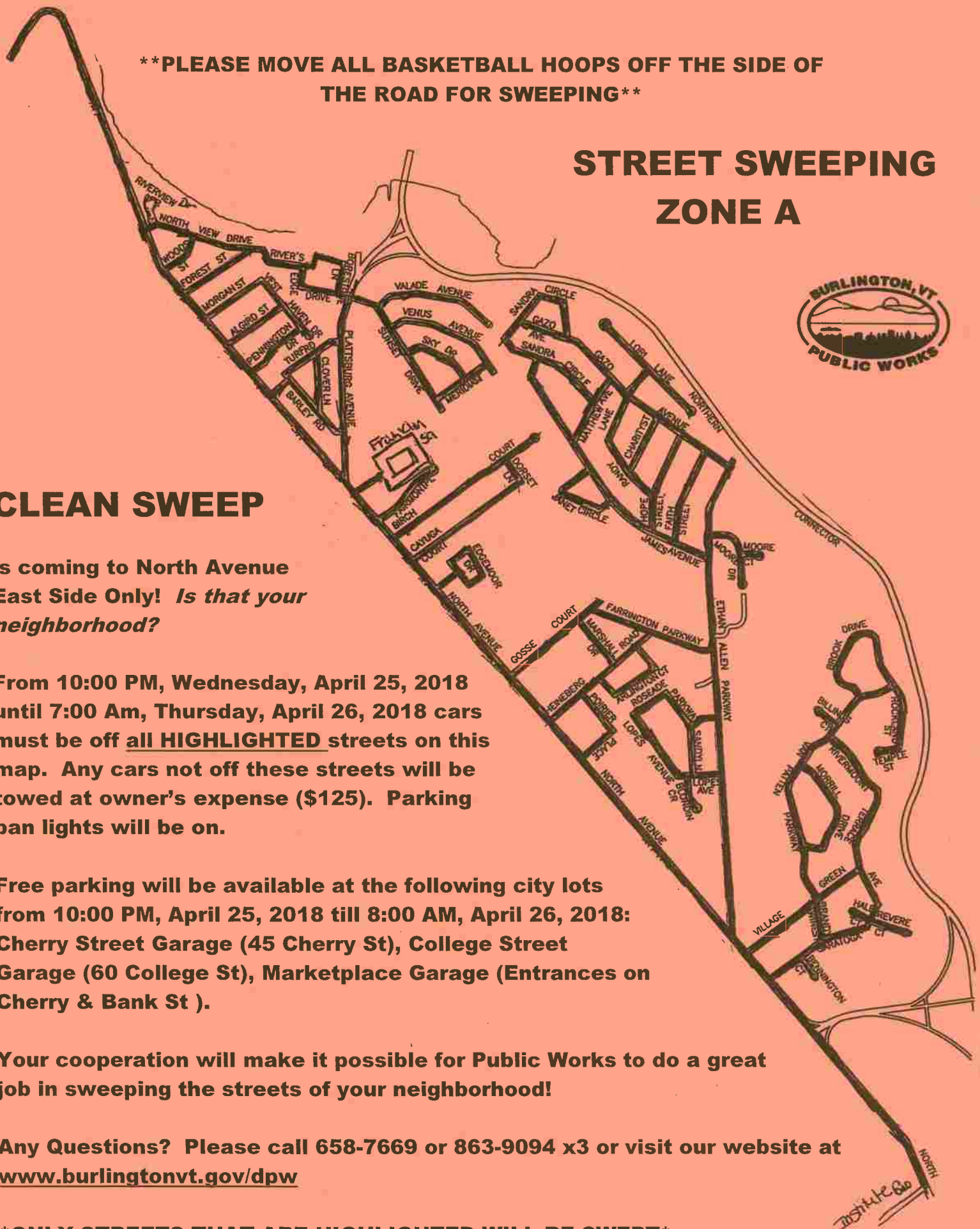
**From 10:00 PM, Wednesday, April 25, 2018
until 7:00 AM, Thursday, April 26, 2018 cars
must be off all HIGHLIGHTED streets on this
map. Any cars not off these streets will be
towed at owner's expense (\$125). Parking
ban lights will be on.**

**Free parking will be available at the following city lots
from 10:00 PM, April 25, 2018 till 8:00 AM, April 26, 2018:
Cherry Street Garage (45 Cherry St), College Street
Garage (60 College St), Marketplace Garage (Entrances on
Cherry & Bank St).**

**Your cooperation will make it possible for Public Works to do a great
job in sweeping the streets of your neighborhood!**

**Any Questions? Please call 658-7669 or 863-9094 x3 or visit our website at
www.burlingtonvt.gov/dpw**

***ONLY STREETS THAT ARE HIGHLIGHTED WILL BE SWEEP*
EAST SIDE ONLY OF NORTH AVE ONLY – NOT BOTH SIDES**



The logo for Burlington, VT Public Works is a circular emblem. The top arc of the circle contains the text "BURLINGTON, VT" and the bottom arc contains "PUBLIC WORKS". The center of the emblem depicts a landscape with a sun or moon rising over a body of water, with a silhouette of a city skyline in the foreground.

is coming to North Avenue - West Side Only!
Is that your neighborhood?

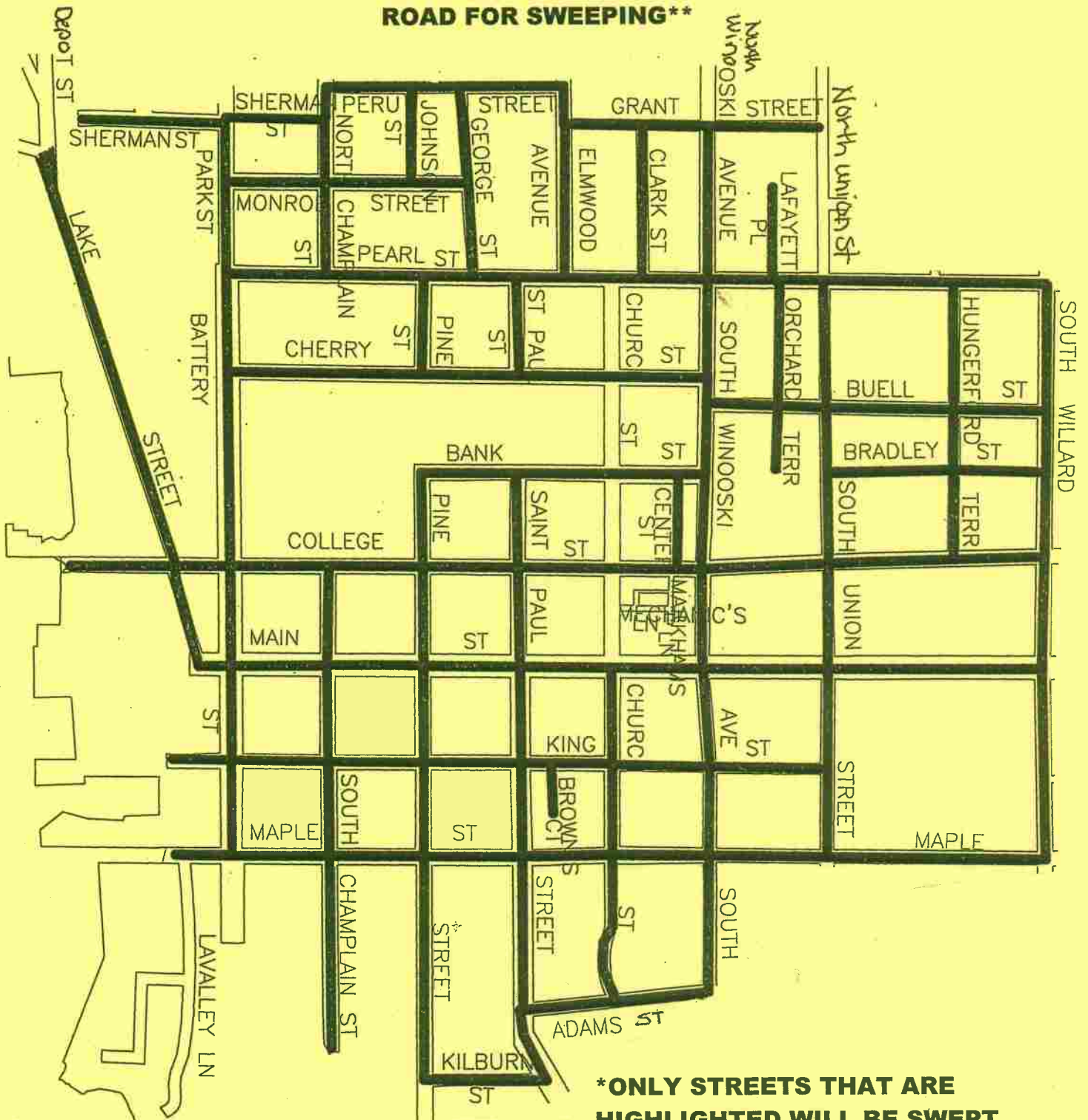
Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

WEST SIDE OF NORTH AVE – NOT BOTH SIDES



STREET SWEEPING ZONE F

****PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE
ROAD FOR SWEEPING****



***ONLY STREETS THAT ARE
HIGHLIGHTED WILL BE SWEEP
(SEE BACK FOR STREET LISTING)**

CLEAN SWEEP

is coming to The Downtown area! *Is that your neighborhood?*

From 12:00 AM, Monday, April 30, 2018 until 7:00 AM, Monday, April 30, 2018 cars must be off All HIGHLIGHTED streets on this map. Any car not off these streets will be towed at owner's expense (\$125). Parking ban lights will be on.

Free parking will be available at the following city lots from 10:00 PM, April 29, 2018 till 8:00 AM, April 30, 2018: Cherry Street Garage (45 Cherry St), College Street Garage (60 College St), Marketplace Garage (Entrances on Cherry & Bank St).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 x3 or visit our website at www.burlingtonvt.gov/dpw (See Reverse side for street listings)

Streets	From	To
Adams Street	St Paul Street	South Winooski Ave.
Bank Street	Pine Street	South Winooski Ave
Battery Street	Pearl Street	Maple Street
Bradley Street	South Union	South Willard Street
Browns Court	King Street	End of Street
Buell Street	South Winooski Ave	South Willard Street
Center Street	College Street	Bank Street
Cherry Street	Battery Street	South Winooski Ave
Church Street	Main Street	Adams Street
Clark Street	Pearl Street	Grant Street
College Street	Lake Street	South Willard Street
Elmwood Ave	Pearl Street	Peru Street
George Street	Pearl Street	Peru Street
Grant Street	Elmwood Ave	North Union Street
Hungerford Terr	Pearl Street	College Street
Johnson Street	Monroe Street	Peru Street
Kilburn Street	Pine Street	St Paul St
King Street	King Street Dock	South Union Street
Lafayette Place	Pearl Street	End of Street
Lake Street	Main Street	Depot Street
Maple Street	Lavalley Lane	South Willard Street
Main Street	Battery Street	South Willard Street
Monroe Street	Battery/Park Street	George Street
North Champlain Street	Pearl Street	Peru Street
North Winooski Ave	Grant Street	Pearl Street
Orchard Terr	Pearl Street	End of Street (co-op)
Park Street	Sherman Street	Pearl Street
Pearl Street	Battery Street	South Willard Street
Peru Street	Elmwood Ave	North Champlain Street
Pine Street	Pearl Street	Cherry Street
Pine Street	Bank Street	Kilburn Street
Sherman Street	North Champlain Street	End of Street
South Champlain Street	College Street	End of Street
South Union Street	Pearl Street	Maple Street
South Willard St (both sides)	Pearl Street	Maple Street
South Winooski Ave	Pearl Street	Adams Street
St Paul Street	Pearl Street	Cherry Street
St Paul Street	Bank Street	Adams Street

Zone-F

STREET SWEEPING ZONE G

CLEAN SWEEP

is coming to The Old North End!

Is that your neighborhood?

From 10:00 PM, Monday, April 30, 2018 until 7:00 AM, Tuesday, May 1, 2018 cars must be off all HIGHLIGHTED streets on this map:

****PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD FOR SWEEPING****



***ONLY STREETS THAT ARE
HIGHLIGHTED WILL BE SWEEP*
(SEE BACK FOR STREET LISTING)**

Any car not off these streets will be towed at owner's expense (\$125). Parking ban lights will be on.

Free parking will be available at the following city lots from 10:00 PM, April 30, 2018 till 8:00 AM, May 1, 2018: Cherry Street Garage (45 Cherry St), College Street Garage (60 College St), Marketplace Garage (Entrances on Cherry & Bank St).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 x 3 or visit our website at www.burlingtonvt.gov/dpw (See reverse side for a list of streets to be swept)

Street	From	To
Allen Street	Elmwood Ave	Murray Street
Archibald Street	North Willard Street	Spring Street
Berry Street	North Ave	Lakeview Terr
Blodgett Street	Ward Street	North Street
Booth Street	North Street	Loomis Street
Bright Street	Riverside Ave	Archibald Street
Canfield Street	North Ave	Lakeview Terr
Cedar Street	Elmwood Ave	North Champlain Street
Charles Street	North Willard Street	Russell Street
Cloarec Court	Intervale Ave	End of Street
Convent Sq.	North Ave	Washington Street
Converse Court	Hickok Place	End of Street
Crombie Street	North Winooski Ave	Intervale Ave
Crowley Street	North Ave	End of Street
Decatur Street	North Winooski Ave	Intervale Ave
Depot Street	Parking Lot	Lake Street
Drew Street	Ward Street	North Street
Elmwood Ave	Spring Street	Grant Street
Front Street	North Street	End of Street
Green Street	Loomis Street	Pearl Street
Haswell Street	North Ave	Lakeview Terr
Hickok Place	North Union Street	Isham Street
Hyde St	North Street	North Willard Street
Intervale Ave	North Street	Manhattan Drive
Isham Street	Loomis Street	Hickok Place
Lafountain Street	Manhattan Drive	North Street
Lake Street	Depot Street	To Stop Sign
Lakeview Terr	Berry Street	Burlington College Parking Lot
Loomis Street	North Union Street	North Willard Street
Luck Street	Intervale Ave	St Louis Street
Manhattan Drive	Washington Street	Intervale Ave
Murray Street	North Street	Peru Street
Myrtle Street	North Champlain Street	Park Street
North Ave	Sherman Street	Convent Sq
North Champlain Street	Manhattan Drive	Peru Street
North Street	North Willard Street	North Ave
North Union Street	Pearl Street	North Winooski Ave
North Winooski Ave	Riverside Ave	Grant Street
Oak Street	Manhattan Drive	Intervale Ave
Park Street	Manhattan Drive	Sherman Street
Pitkin Street	Manhattan Drive	North Street
Pomeroy Street	North Willard Street	Hyde Street
Poplar Street	North Champlain Street	Park Street
Riverside Ave	Hyde Street	Intervale Ave
Rose Street	Manhattan Drive	North Street
Russell Street	Charles Street	North Street
School Street	Loomis Street	Hyde Street
Spring Street	Intervale Ave	Manhattan Drive
St Louis Street	Manhattan Drive	Oak Street
St Louis Street	Willow Street	Archibald Street
St Mary Street	Willow Street	Manhattan Drive
Strong Street	Pitkin Street	North Ave
Summer Street	Front Street	Park Street
Sunset Court	North Ave	End of Street
Voltz Street	Manhattan Drive	End of Street
Walnut Street	Manhattan Drive	Spring Street
Ward Street	Manhattan Drive	North Ave
Washington Street	Manhattan Drive	North Ave
Willow Street	Walnut Street	Intervale Ave

Zone- G



STREET SWEEPING ZONE D

***ONLY STREETS THAT ARE
HIGHLIGHTED WILL BE SWEPT
(SEE BACK FOR STREET LISTING)**

****PLEASE MOVE ALL BASKETBALL
HOOPS OFF THE SIDE OF THE
ROAD FOR SWEEPING****

CLEAN SWEEP

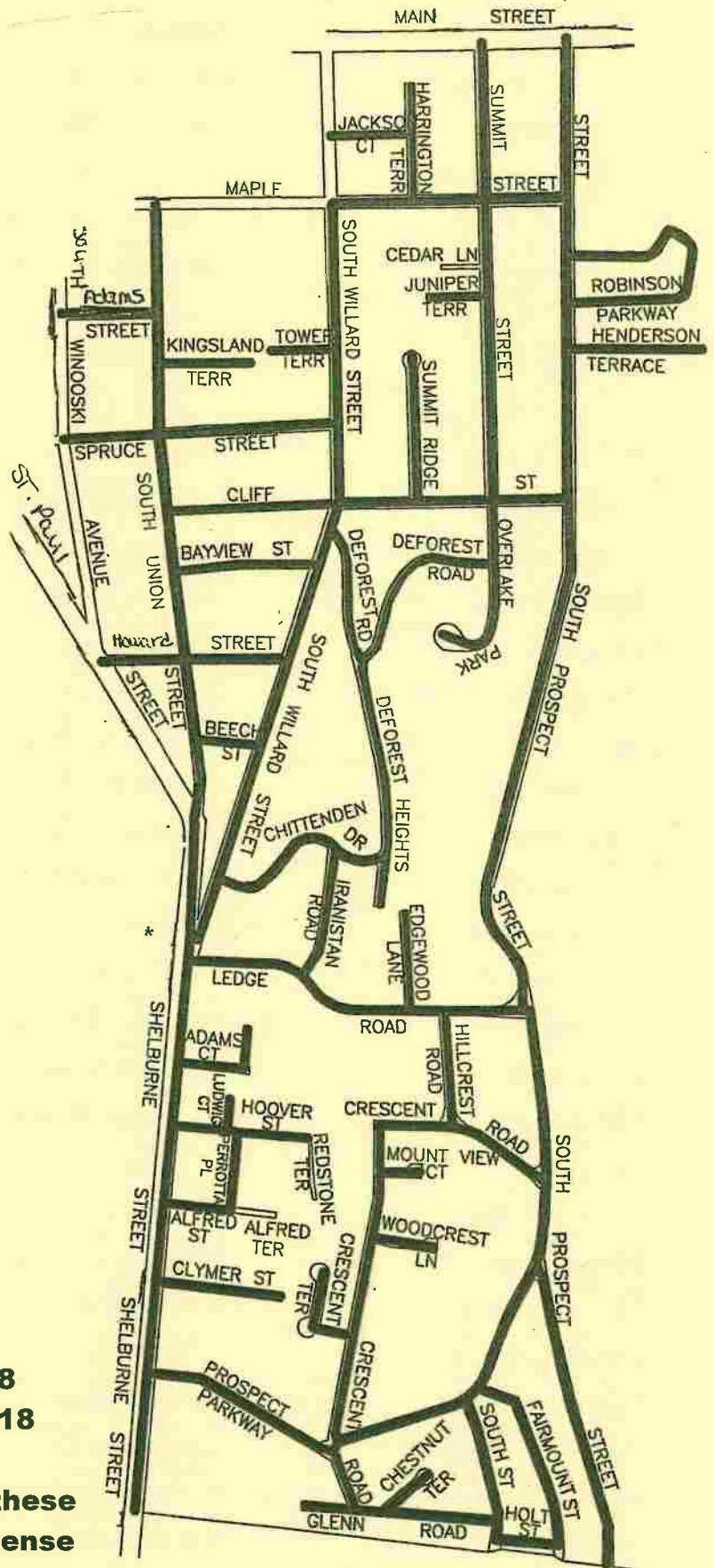
**is coming to The Hill Section!
*Is that your neighborhood?***

**From 10:00 PM, Tuesday, May 1, 2018
until 7:00 AM, Wednesday, May 2, 2018
cars must be off all HIGHLIGHTED
streets on this map. Any car not off these
streets will be towed At owner's expense
(\$125). Parking ban lights will be on.**

**Free parking will be available at the following city lots from 10:00 PM, May 1,
2018 till 8:00AM, May 2, 2018: Cherry Street Garage (45 Cherry St), College
Street Garage (60 College St), Marketplace Garage (Entrances on Cherry &
Bank St).**

**Your cooperation will make it possible for Public Works to do a great job in
sweeping the streets of your neighborhood!**

**Any Questions? Please call 658-7669 or 863-9094 x3 or visit our website at
www.burlingtonvt.gov/dpw (See reverse side for a list of streets to be swept)**



Street	From	To
Adams Court	Shelburne St	End of Street
Adams St	South Winooski Ave	South Union St
Alfred Street	Shelburne St	Perotta Place
Bayview Street	South Union Street	South Willard Street
Beech Street	South Union Street	South Willard Street
Chestnut Terrace	Glenn Rd	End of Street
Chittenden Dr	South Willard Street	Deforest Heights
Cliff Street	South Union Street	South Prospect Street
Clymer Street	Shelburne St	End of Street
Crescent Rd	Glenn Rd	South Prospect Street
Crescent Terrace	Crescent Rd	End of Street
Deforest Heights	Deforest Rd	End of Street
Deforest Road	South Willard Street	Overlake Pkwy
Edgewood Lane	Ledge Rd	End of Street
Fairmount Street	Prospect Pkwy	Rice High School
Glenn Rd	South Street	End of Street
Harrington Terrace	Maple Street	End of Street
Henderson Terrace	South Prospect Street	End of Street
Hillcrest Rd	Crescent Rd	Ledge Rd
Holt Street	Fairmount Street	South Street
Hoover Street	Shelburne Rd	Redstone Terr
Howard Street	South Winooski Ave	South Willard Street
Iranistan Rd	Ledge Rd	Chittenden Dr
Jackson Court	South Willard Street	Harrington Terr
Juniper Terr	Summit Street	End of Street
Kingsland Terr	South Union Street	End of Street
Ledge Rd	Shelburne St	South Prospect Street
Ludwig Court	Hoover Street	End of Street
Maple Street	South Willard Street	South Prospect Street
Mount View Court	Crescent Rd	End of Street
Overlake Park	Cliff Street	End of Street
Perrotta Place	Hoover Street	Alfred Street
Prospect Parkway	Shelburne St	South Prospect Street
Robinson Parkway	South Prospect Street	South Prospect Street
Shelburne St	East Side Only	
South Prospect Street	Main Street	End of Street by Rice
South Street	Prospects Pkwy	Holt Street
South Union Street	Shelburne St	Maple Street
South Willard Street	Shelburne St	Maple Street
Spruce Street	South Winooski Ave	South Willard St.
Summit Ridge	Cliff Street	End of Street
Summit Street	Main Street	Overlake Park
Tower Terrace	South Willard St	End of Street
Woodcrest Lane	Crescent Rd	End of Street

Zone- D

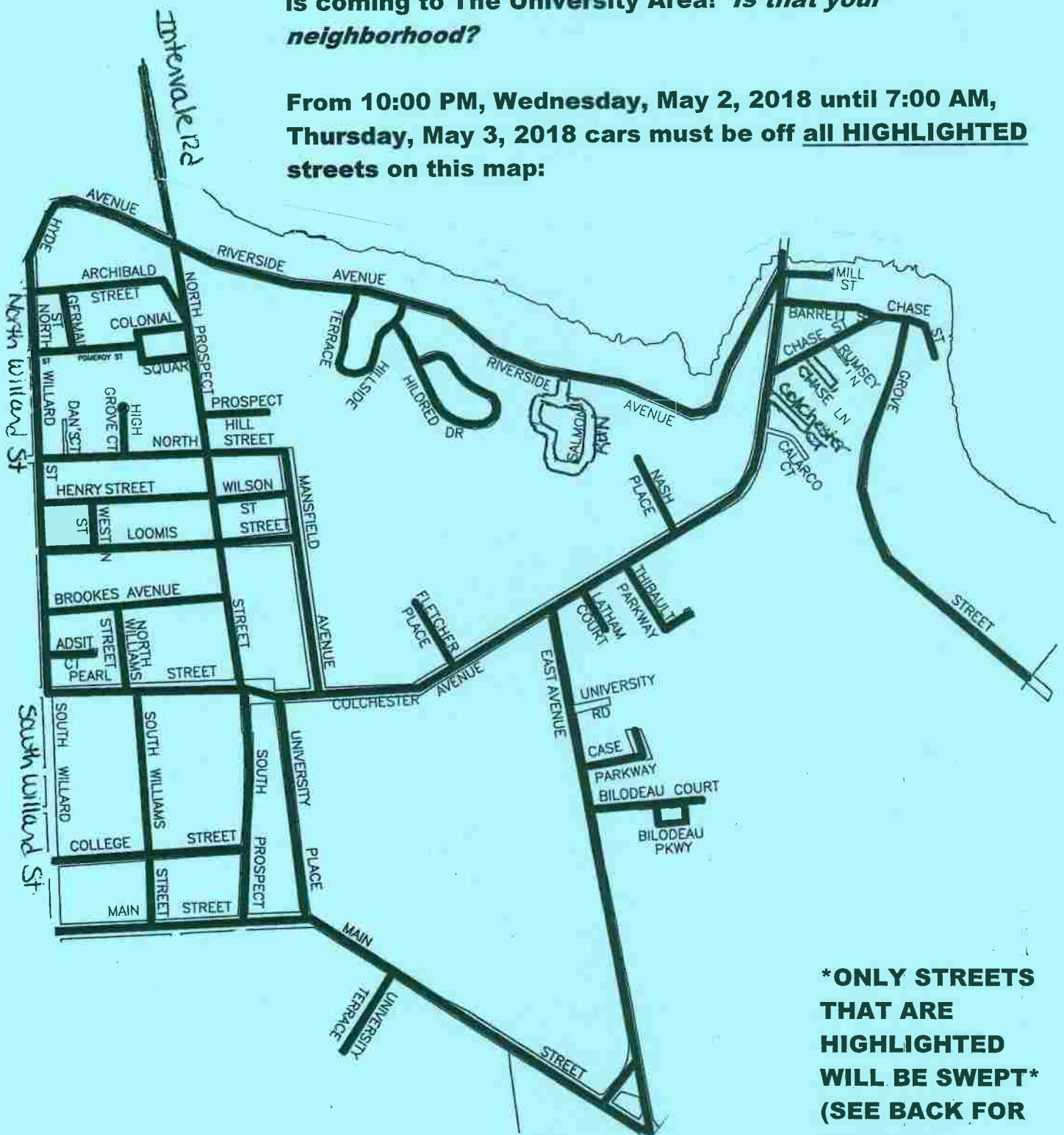
STREET SWEEPING ZONE E



CLEAN SWEEP

is coming to The University Area! *Is that your neighborhood?*

From 10:00 PM, Wednesday, May 2, 2018 until 7:00 AM, Thursday, May 3, 2018 cars must be off all HIGHLIGHTED streets on this map:



***ONLY STREETS
THAT ARE
HIGHLIGHTED
WILL BE SWEEP*
(SEE BACK FOR
LISTING)**

**Any car not off these streets will be towed
At owner's expense (\$125). Parking ban lights will be on.**

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****PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD
FOR SWEEPING****

Street	From	To
Adsit Ct.	North Willard Street	End of Street
Archibald Street	North Willard Street	North Prospect Street
Barrett Street	Colchester Ave	Chase Street
Bilodeau Court	East Ave	End of Street
Bilodeau Pkwy	Bilodeau Ct	Bilodeau Ct.
Brookes Ave	North Willard Street	North Prospect Street
Case Pkwy	East Ave	End of Street
Chase Street	Colchester Ave	End of Street
Colchester Ave	North/South Prospect Street	Winooski Bridge
College Street	South Willard Street	South Prospect Street
Colonial Sq	North Prospect Street	North Prospect Street
East Ave	Main Street	Colchester Ave
Fletcher Place	Colchester Ave	End of Street
Germain Street	Pomeroy	Archibald Street
Grove Street	Chase Street	City Line
Henry Street	North Willard Street	North Prospect Street
Highgrove Court	North Street	End of Street
Hildred Drive	Hillside Terr	Hillside Terr
Hillside Terr	Riverside Ave	Riverside Ave
Hyde Street	North Willard St	Riverside Ave
Intervale Rd	Riverside Ave	End of Pavement
Latham Court	Colchester Ave	End of Street
Loomis Street	North Willard Street	Mansfield Ave
Main Street	South Willard Street	Jug Handle
Mansfield Ave	Colchester Ave	North Street
Mill Street	Colchester Ave	Pump Station
Nash Place	Colchester Ave	End of Street
North Prospect St	Pearl Street	Riverside Ave
North Street	North Willard Street	Mansfield Ave
North Willard St	Pearl Street	Hyde Street
North Williams St	Pearl Street	Brookes Ave.
Pearl Street	South Willard Street	South Prospect Street
Pomeroy Street	North Willard Street	Colonial Sq
Prospect Hill	North Prospect Street	End of Street
Riverside Ave	Hyde Street	Winooski Bridge
South Prospect St	Main Street	Pearl Street
South Williams St	Main Street	Pearl Street
Thibault Pkwy	Colchester Ave	End of Street
University Place	Main Street	Colchester Ave
University Terr	Main Street	End of Street
Weston Street	Loomis Street	Henry Street
Wilson Street	North Prospect Street	Mansfield Ave

Zone-E



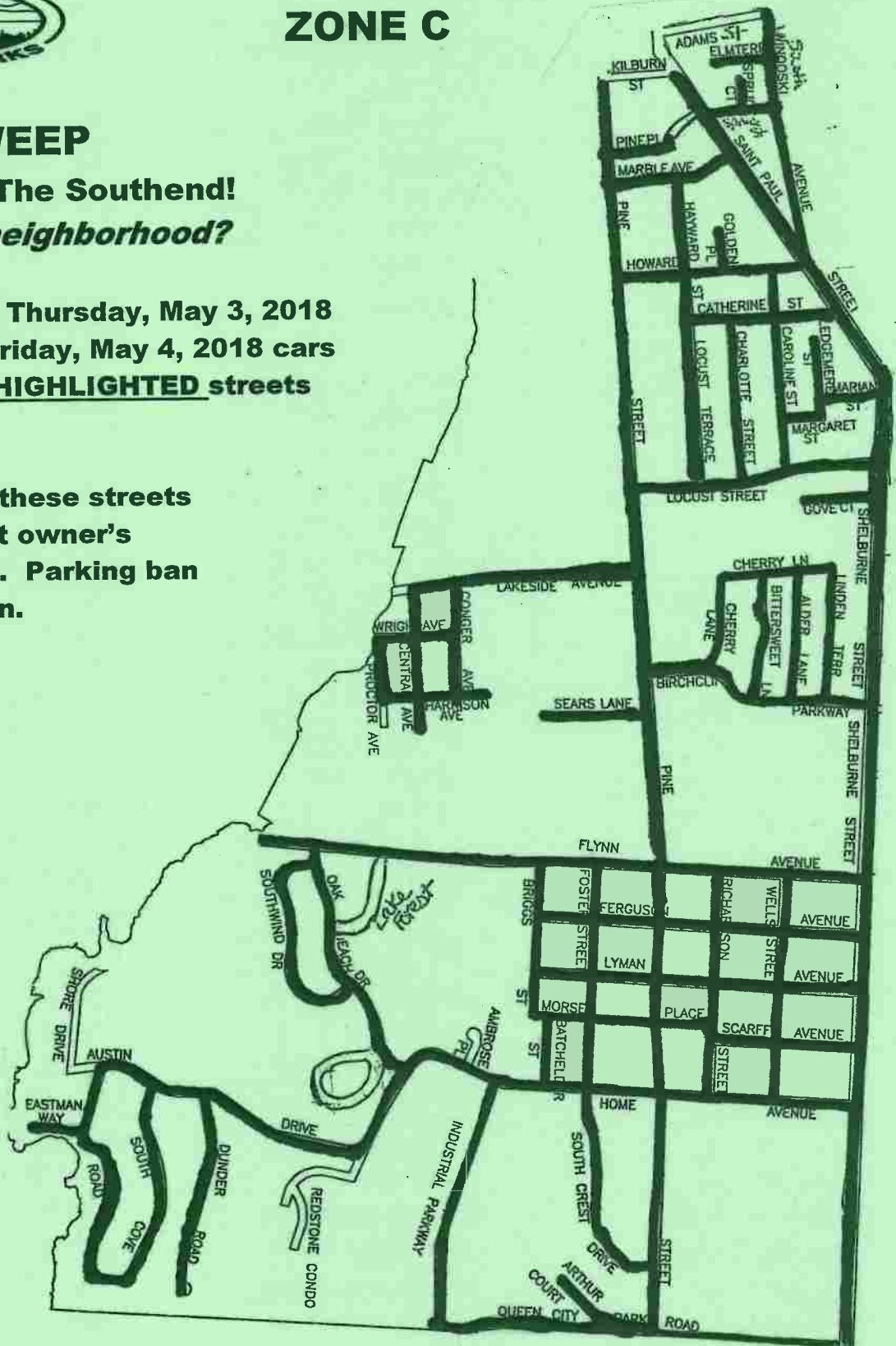
STREET SWEEPING ZONE C

CLEAN SWEEP

is coming to The Southend!
Is that your neighborhood?

From 10:00 PM, Thursday, May 3, 2018
until 7:00 AM, Friday, May 4, 2018 cars
must be off all HIGHLIGHTED streets
on this map:

Any car not off these streets
will be towed at owner's
expense (\$125). Parking ban
lights will be on.



***ONLY STREETS THAT ARE HIGHLIGHTED
WILL BE SWEEPED (SEE BACK FOR LISTING)***

Free parking will be available at the following city lots from 10:00 PM, May 3, 2018 till 8:00 AM, May 4, 2018 at the Cherry Street Garage (45 Cherry St), College Street Garage (60 College St), and Marketplace Garage (Entrances on Cherry & Bank St).

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****PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD
FOR SWEEPING****

Street	From	To
Alder Lane	Birchcliff Pkwy	Cherry Lane
Arthur Court	Queen City Park Road	End of Street
Austin Drive	Industrial Pkwy	South Cove Drive
Batchedler	Morse Place	Home Ave
Birchcliff Pkwy	Shelburne Street	Pine Street
Bittersweet Lane	Birchcliff Pkwy	Cherry Lane
Briggs Street	Flynn Ave	Morse Place
Caroline Street	Howard Street	Locust Street
Catherine Street	St Paul Street	Locust Terr
Central Ave	Lakeside Ave	End of Street
Charlotte Street	Catherine Street	Locust Street
Cherry Lane	Birchcliff Pkwy	Linden Terr
Conger Ave	Lakeside Ave	Harrison Ave
Dunder Road	Austin Drive	End of Street
Eastman Way	South Cove	End of the Street
Elm Terr	South Winooski Ave	End of Street
Ferguson Ave	Shelburne Street	Briggs Street
Flynn Ave	Shelburne Street	Oakledge Park Gate
Foster Street	Flynn Ave	Home Ave
Golden Place	Howard Street	End of Street
Gove Court	Shelburne Street	End of Street
Harrison Ave	Proctor Ave	End of Street
Hayward Street	Marble Ave	Catherine Street
Home Ave	Shelburne Street	Industrial Pkwy
Howard Street	St Paul Street	Pine Street
Industrial Pkwy	Home Ave	Queen City Park Road
Lakeside Ave	Pine Street	Central Ave
Ledgemere Street	Margaret Street	End of Street
Linden Terr	Birchcliff Pkwy	Cherry Lane
Locust Street	Shelburne Road	Pine Street
Locust Terr	Catherine Street	Locust Street
Lyman Ave	Shelburne Street	Briggs Street
Marble Ave	St Paul Street	Pine Street
Margaret Street	Ledgemere Street	Caroline Street
Marian Street	Shelburne Street	Ledgemere Street
Morse Place	Richardson Street	Briggs Street
Oak Beach Drive (Not Including the Loop)	Flynn Ave	Austin Drive
Pine Place	Pine Street	End of Pavement
Pine Street	Kilburn	Queen City Park Road
Proctor Ave	Wright Ave	Harrison Ave
Queen City Park Road	Shelburne Road	Industrial Pkwy
Richardson Street	Flynn Ave	Home Ave
Scarff Ave	Shelburne Street	Richardson Street
Sears Lane	Pine Street	End of Street
Shelburne St	St. Paul Street	Queen City Park Road
South Cove Road	Austin Drive	Austin Drive
South Crest Drive	Home Ave	Pine Street
Southwind Drive	Oak Beach Drive	Oak Beach Drive
South Winooski Ave	Adams St	St Paul St
Spruce Ct	Spruce St	End of Street
Spruce St	St Paul St	South Winooski Ave
St. Paul Street	Kilburn	Shelburne Street
Wells Street	Flynn Ave	Home Ave
Wright Ave	Conger Ave	End of Street

Zone C



Parking & Traffic Division

Patrick Mulligan, Assistant Director

Our Mission is to steward Burlington's infrastructure and environment by delivering efficient, effective and equitable public services

OVERVIEW

- ~\$5M Budget
- Responsible for:
 - Parking Garages & Surface Lots
 - Traffic Division: Traffic Signals, Signs, Lines, Crossing Guards

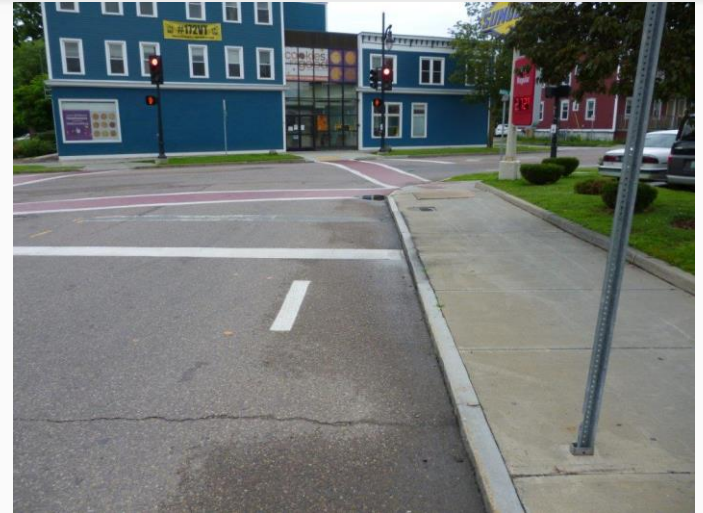
PARKING

- Parking Facilities Fund (previously part of Traffic Fund) - Funded by parking fees at municipal garages and lots
 - 17 Cashiers, 3 Maintenance Staff, 3 Managers
 - 3 Parking Garages
 - 5 Surface Lots



TRAFFIC

- Traffic Fund: Right-Of-Way, Crossing Guards and Signals - Funded by on street meter revenue
 - 75 Signalized Intersections
 - 1,053 Parking Meters
 - 1000+ Crosswalks, Stop Bars & Turn Arrows Maintained
 - 4 (+1 Open Position) Staff in ROW
 - 1 Signal Engineer, 1 Signal Technical
 - 33 Seasonal Crossing Guards; 9 Seasonal Line Striping employees



FY18 ACTIONS COMPLETED

- \$2.5M Upgrade to College St Garage
- High Acuity Camera Installation at All Garages
- Ongoing counts of open on-street metered spaces and garage spaces - Allows for data driven approach to parking management
 - With Commission Approval, Scaled Back Enforcement Hours



PARKMOBILE

Reduced Fees

Regional Coordination

Increased Utilization

19% in 2016 -> 26.7% in 2017

Decreased Tickets

Less collection at meters/More efficient use of staff

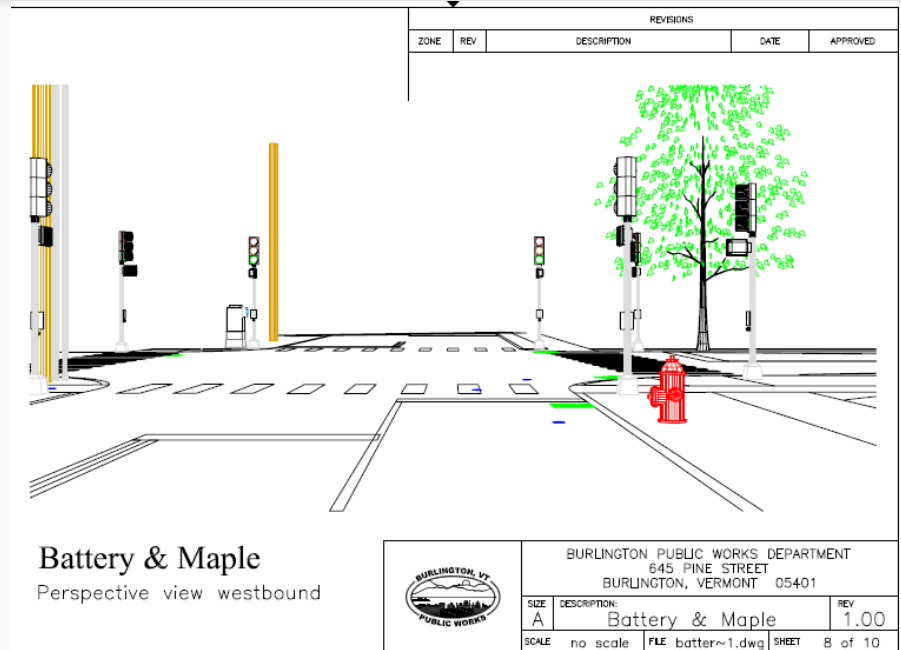


FY 18 AND 19 UPCOMING INITIATIVES

Maple/Battery Intersection Upgrade:

- Installing new pedestrian poles and signals
- New vehicle signals,
- Adjusting the sidewalks, ramps, and re-grading the intersection as necessary to meet ADA slope requirements

Additional Intersection Improvements Planned



FY 18 AND 19 UPCOMING INITIATIVES con't

- Installing kiosks on Lake Street Extension by late spring
- Seasonal waterfront parking rates
- Installing new PARCS by August 1, 2018
 - Activating real time garage availability on dynamic wayfinding signs
 - Providing nighttime leases and discounted second shift cards in garages
- Transitioning parking garage attendants to ambassadors
- Expanded painting program for bike/pedestrian safety

FY17 ACCOMPLISHMENTS

Meters and Right of Way

- Conducted monthly on street parking occupancy counts to support analysis and data driven parking policy
- Resolved 318 parking meter complaints
- Repaired or replaced 1,165 regulatory and directional signs
- Painted 632 continental crosswalks and stop bars locations, 304 Street print locations and 610 assorted stencils
- Painted approximately 409,680 linear feet of long line, center lane, fog line and bike lanes
- Created new curb extensions at Main Street and South Champlain Street to shorten crossing distance

FY17 ACCOMPLISHMENTS con't

Signal Work Highlights

- Aided the movement of a two story house from Winooski to the Old North End by dropping signal span at Winooski Bridge and moving mast arm out of the way at Riverside Ave. & Prospect St.
- Installed new signals and LEDs and a signal controller at North Ave. & Beltline for North Ave. reconfiguration
- Installed new signals and phasing to protect east crosswalk at North Ave. & Ethan Allen Parkway
- Activated new signal at Cherry St. & St. Paul St. as part of transit terminal upgrade
- Installed new pedestrian signals and LEDs at Prospect St. & College St.
- Installed new pedestrian signals and LEDs at Plattsburg Ave. & Sunset Ct.
- Repaired loop detectors at Main St. & Union St.; North Ave. & Shore Rd.; Shelburne St. & Prospect St.; and East Ave. & Carrigan Dr.

Questions?

Documents Introduced – Public Works Commission Meeting

Date: 21 March 2018

[illegible]

PUBLIC INPUT AFTER MARCH 14, 2018 – Taxi Cab Stand / Loading Zone Dual Use Parking

From: Juniors Downtown

Sent: Friday, March 09, 2018 2:22 PM

Hi Phillip,

Thank you for stopping by and explaining what it is the City is proposing. After talking with my business partner we have concluded that allowing for a designated taxi stand in front of our store would cause JDT serious financial repercussions.

Nearly 50% of our business is based on delivery. On busy nights we have up to 3 drivers coming and going with orders plus we do extensive catering business with UVM and the hospital. Losing that parking space located right in front of our store would mean longer delivery wait times and colder food - two damaging factors in our business. Our competitors would crush us.

It only takes one time to disappoint/upset a customer and you lose them for good - not to mention the social media backlash and negative reviews.

In light of these major factors we would like to submit that the City find another location, perhaps across the street, that would not directly and adversely affect our small business.

Thank you.

Sincerely,

Sani Pasagic & Amir Jusfagic

--

Juniors Downtown

(802) 862-1234

From: Juniors Downtown

Sent: Tuesday, March 13, 2018 9:05 AM

Did you talk to BPD and Church Street Mmarketplace? We are not concerned having Taxi in the front of our store during the day. Every weekend night in this two blocks are minimum 2000 people. Having taxi stands on the northeast corner will be just add to the safety concerns at this time of the day. People Jay walking, running over the street without any concern being hit by a car. How much I know BPD policy is not to have people close to intersection.

This idea is totally not acceptable. I am just wondering who's brilliant idea is.

People who don't know anything about late night situation deciding to add oil on the fire and move taxi stands closer to the Church Street.

I will make sure that Mayor Weinberger is informed about those brilliant idea and of course attend Commission meeting.

Amir Jusufagic

Juniors Downtown

Public Input Received After March 14, 2018
South Champlain Street Temporary Parking

From: Ilona Blanchard
Sent: Monday, March 19, 2018 9:47:51 PM

Good evening -

I would like to respectfully request that the Public Works Commission not approve the temporary repeal of the parking on the west side of South Champlain Street (closest to King Street, 5 spaces), and instead revisit the proposal in order to take into account the ability of South Champlain residents to access our driveways.

Our driveway is at 184 South Champlain Street and is perpendicular to the street. When there are cars parked on the east side of the street (currently legal), we use all of the width of the street to back into our driveway, and to turn out left or right in order to avoid hitting the cars which park up to our driveway's edge (and which are allowed to park within 2 feet of the driveway's edge).

South Champlain, at 30 feet curb to curb, has insufficient width for a car to turn out of a perpendicular driveway once 12-16 feet are allotted to parking leaving a center two-way drive aisle of 14-18 feet. A staff member of DPW informed me that 28 feet is the minimum width required for a street to allow parking on both sides. 28 feet works fine for a commercial street with no driveways and only parallel parking. It is insufficient for a residential street with driveways perpendicular to the street, as cars and trucks accessing a perpendicular space need more than 18 feet to turn safely and this has not been taken into account.

Thank you,

Ilona Blanchard
184 South Champlain Street

From: Carlos Garza
Sent: Monday, March 19, 2018 9:24 AM

Hi:

I'm a homeowner and resident on South Champlain Street between King and Maple streets. I recently received a flyer regarding additional parking on that block of South Champlain for the duration of the summer construction on Maple Street.

My home is on the east side of the street, directly across from some of the proposed additional parking. I'm concerned that the additional parking will make my driveway inaccessible, especially for larger than average service vehicles (like a plumber's or electrician's van).

Cars parked on-street currently push right up to or just past the edge of my driveway, which is very narrow. (The two foot buffer rule around driveways is routinely ignored and not proactively enforced.)

Since parked cars are so tight against the driveway, I have to pull my car completely past them before starting to make a turn onto South Champlain. This puts me into the west lane of traffic, which will narrow significantly with additional parking.

Would it be possible to add signage on the east side of the street alerting motorists to respect the two foot buffer rule around resident driveways when parking?

Could the east side of the street be striped for parking to give motorists an idea of where a parking space starts and ends?

Thanks for your attention and please let me know if you have any questions for me or require additional information.

Sincerely,
Carlos Garza

From: Karl Fandrich
Sent: Tuesday, March 20, 2018 12:52 PM
To: Patrick Mulligan
Subject: Proposed temporary parking on South Champlain St

Hello Patrick,

I attended the public meeting at the Bobbin Mill Community Room last week regarding the project centered on Maple Street. I have continued to think about the proposed temporary parking plan for South Champlain Street. Our landlords own the dirt parking lot on the corner Northwest corner of the Champlain and Maple street intersection, and many people who work in our building park in that lot. I am concerned about the clear turning radius for vehicles entering and exiting the lot. There are a number of us with pickup trucks, and the tow truck goes in and out to patrol the lot and remove cars with no permit. As I recall, there were two spaces planned between our lot entrances, and other spaces planned very close to the north exit. I'm concerned that it would be difficult to get in and out of our lot, especially with vehicles parked on both sides. The other day, we had a puddle in the lot, and I could see the wet tire tracks going in and out. It appeared to me that there may be a conflict if there were cars parked nearby. I would also echo the concerns of others about the overall width of the street and the trucks that service Handy's Lunch. Either way, I guess we can work out problems as they arise.

Thanks,
Karl Fandrich
truexcullins

Burlington Department of Public Works Commission Meeting
Draft Minutes, 21 March 2018
645 Pine Street

Commissioners Present: Robert Alberry; Tiki Archambeau (Chair); Jim Barr; Chris Gillman (Clerk); Solveig Overby; Jeff Padgett (*via phone*); Justine Sears (Vice Chair). **Commissioners Absent:** None.

Item 1 – Call to Order – Welcome – Chair Comments

Chair Archambeau calls meeting to order at 6:30pm and makes opening comments.

Item 2 – Agenda

Chair Archambeau requests moving Consent Agenda Item B to Agenda Item 4.1.

Action taken: motion approved;

“Ayes” are unanimous.

Item 3 – Public Forum (3 minute per person time limit)

Amir Jusufagic, Ward 3 business owner, speaks on Agenda Item 4.1.

Earl Handy, Ward 5 business owner, speaks on Agenda Item 6.

Item 4 – Consent Agenda

A. Traffic Status Report

Commissioner Barr makes motion to approve Consent Agenda and is seconded by Clerk Gillman.

Action taken: motion approved.

“Ayes” are unanimous.

Item 4.1 – Taxicab Stand/Loading Zone Dual Use & Proposed Parking Meter Zones

A) Communication by DPW Director Chapin Spencer and Senior Transportation Planner Nicole Losch who speak on various proposed parking changes downtown.

B) Commission Questions

Chair Archambeau and Commissioners Alberry and Overby ask questions on Item 4.1 with Director Spencer and Planner Losch answering.

C) Public Comment

Bill Keogh, Vice Chair of the Vehicle for Hire Licensing Board, speaks on Item 4.1.

D) Commissioner Discussion

Chair Archambeau, Commissioner Alberry, and Director Spencer engaged in a discussion over Item 4.1.

E) Motion made by Commissioner Alberry to accept staff’s recommendation while accepting the Friendly Amendment offered by Director Spencer: accept the slate of proposed changes with the exception of points 3, 4, 5 relating to taxicab stand adoptions and points 4 and 10 relating to taxicab stand removals, as presented.

Seconded by Commissioner Barr.

Discussion

Commissioner Overby and Mr. Keogh engaged in a discussion over Item 4.1.

Action taken: motion approved;

“Ayes” are unanimous.

Item 5 – Lower Downtown Capital Project

A) Communication by Director Spencer and DPW Public Information Manager Robert Goulding who speak on numerous 2018 projects in the lower downtown area.

B) Commission Questions

Vice Chair Sears and Commissioners Alberry and Overby ask questions on Item 5 with Director Spencer and Assistant DPW Director – Parking & Traffic Patrick Mulligan answering.

C) Public Comment

D) Commissioner Discussion

Commissioner Overby and Director Spencer engaged in a discussion over Item 5.

E) Action Requested – None.

Item 6 – Parking Zones on South Champlain St & Pine St

A) Communication by Planner Losch who speaks on the proposed parking zone changes on South Champlain St, between King St and Maple St, and Pine St, to the south of Maple St.

B) Commission Questions

Chair Archambeau asks questions on Item 6 with Director Spencer and Planner Losch answering.

C) Public Comment

Ilona Blanchard, Ward 5, speaks on Item 6.

Earl Handy, Ward 5 business owner, speaks on Item 6.

D) Commissioner Discussion

E) Motion made by Commissioner Barr to accept staff's recommendation: remove variously listed no parking areas on South Champlain St and Pine St, approve variously listed no parking areas on South Champlain St and Pine St, and approve variously listed thirty-minute parking spaces on South Champlain St, as presented.

Seconded by Commissioner Alberry.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

Item 7 – Water Revenue Bonds – Series

A) Communication by Director Spencer and Attorney Thomas Melloni who speak on water revenue bonds.

B) Commission Questions

Chair Archambeau and Commissioner Overby ask questions on Item 7 with Director Spencer, Assistant DPW Director – Water Resources Megan Moir, and Attorney Melloni answering.

C) Public Comment

D) Commissioner Discussion

E) Motion made by Commissioner Barr to accept staff's recommendation: approve the language of the resolution as presented to the Commission.

Seconded by Commissioner Alberry.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

Item 8 – Parking & Traffic Division Overview

A) Presentation by Assistant Director Mulligan who speaks on the Parking & Traffic Division.

B) Commission Questions

Chair Archambeau, Vice Chair Sears, Clerk Gillman, and Commissioners Barr and Overby ask questions on Item 8 with Director Spencer, City Engineer and Assistant DPW Director – Technical Services Norm Baldwin, and Assistant Director Mulligan answering.

C) Public Comment

Charlie Giannoni, Ward 3, speaks on Item 8.

D) Commissioner Discussion

E) Action Requested – None.

Item 9 – Approval of Draft Minutes of 2-21-18

Commissioner Barr makes motion to accept draft minutes of 2-21-18 and is seconded by Vice Chair Sears.

Action take: motion approved;
Commissioner Alberry: *abstains*
Chair Archambeau: Aye
Commissioner Barr: Aye
Clerk Gillman: *abstains*
Commissioner Overby: Aye
Commissioner Padgett: Aye
Vice Chair Sears: Aye

Item 10 – Director’s Report

Director Spencer reports on the redevelopment of streets in the downtown and needing to return to the Commission at a later date for votes on proposed parking alterations and the updated Water Billing Report being presented to the Board of Finance and City Council on Monday, 26 March 2018. Commissioner Overby asks a question on on-line trades inspection scheduling with City Engineer Baldwin responding.

Item 11 – Commissioner Communications

Commissioner Overby comments on the upcoming 2018 Operation Clean Sweep with Director Spencer responding.

Item 12 – Adjournment & Next Meeting Date – April 18, 2018

Motion to adjourn made by Commissioner Barr and seconded by Clerk Gillman.
Action taken: motion approved;
“Ayes” are unanimous.

Meeting adjourned at 8:37pm.

Burlington Department of Public Works Commission Meeting
Final Minutes, 21 March 2018
645 Pine Street

Commissioners Present: Robert Alberry; Tiki Archambeau (Chair); Jim Barr; Chris Gillman (Clerk); Solveig Overby; Jeff Padgett (*via phone*); Justine Sears (Vice Chair). **Commissioners Absent:** None.

Item 1 – Call to Order – Welcome – Chair Comments

Chair Archambeau calls meeting to order at 6:30pm and makes opening comments.

Item 2 – Agenda

Chair Archambeau requests moving Consent Agenda Item B to Agenda Item 4.1.

Action taken: motion approved;

“Ayes” are unanimous.

Item 3 – Public Forum (3 minute per person time limit)

Amir Jusufagic, Ward 3 business owner, speaks on Agenda Item 4.1.

Earl Handy, Ward 5 business owner, speaks on Agenda Item 6.

Item 4 – Consent Agenda

A. Traffic Status Report

Commissioner Barr makes motion to approve Consent Agenda and is seconded by Clerk Gillman.

Action taken: motion approved.

“Ayes” are unanimous.

Item 4.1 – Taxicab Stand/Loading Zone Dual Use & Proposed Parking Meter Zones

A) Communication by DPW Director Chapin Spencer and Senior Transportation Planner Nicole Losch who speak on various proposed parking changes downtown.

B) Commission Questions

Chair Archambeau and Commissioners Alberry and Overby ask questions on Item 4.1 with Director Spencer and Planner Losch answering.

C) Public Comment

Bill Keogh, Vice Chair of the Vehicle for Hire Licensing Board, speaks on Item 4.1.

D) Commissioner Discussion

Chair Archambeau, Commissioner Alberry, and Director Spencer engaged in a discussion over Item 4.1.

E) Motion made by Commissioner Alberry to accept staff’s recommendation while accepting the Friendly Amendment offered by Director Spencer: accept the slate of proposed changes with the exception of points 3, 4, 5 relating to taxicab stand adoptions and points 4 and 10 relating to taxicab stand removals, as presented.

Seconded by Commissioner Barr.

Discussion

Commissioner Overby and Mr. Keogh engaged in a discussion over Item 4.1.

Action taken: motion approved;

“Ayes” are unanimous.

Item 5 – Lower Downtown Capital Project

A) Communication by Director Spencer and DPW Public Information Manager Robert Goulding who speak on numerous 2018 projects in the lower downtown area.

B) Commission Questions

Vice Chair Sears and Commissioners Alberry and Overby ask questions on Item 5 with Director Spencer and Assistant DPW Director – Parking & Traffic Patrick Mulligan answering.

C) Public Comment

D) Commissioner Discussion

Commissioner Overby and Director Spencer engaged in a discussion over Item 5.

E) Action Requested – None.

Item 6 – Parking Zones on South Champlain St & Pine St

A) Communication by Planner Losch who speaks on the proposed parking zone changes on South Champlain St, between King St and Maple St, and Pine St, to the south of Maple St.

B) Commission Questions

Chair Archambeau asks questions on Item 6 with Director Spencer and Planner Losch answering.

C) Public Comment

Ilona Blanchard, Ward 5, speaks on Item 6.

Earl Handy, Ward 5 business owner, speaks on Item 6.

D) Commissioner Discussion

E) Motion made by Commissioner Barr to accept staff's recommendation: remove variously listed no parking areas on South Champlain St and Pine St, approve variously listed no parking areas on South Champlain St and Pine St, and approve variously listed thirty-minute parking spaces on South Champlain St, as presented.

Seconded by Commissioner Alberry.

Discussion

Action taken: motion approved;

“Ayes” are unanimous.

Item 7 – Water Revenue Bonds – Series

A) Communication by Director Spencer and Attorney Thomas Melloni who speak on water revenue bonds.

B) Commission Questions

Chair Archambeau and Commissioner Overby ask questions on Item 7 with Director Spencer, Assistant DPW Director – Water Resources Megan Moir, and Attorney Melloni answering.

C) Public Comment

D) Commissioner Discussion

E) Motion made by Commissioner Barr to accept staff's recommendation: approve the language of the resolution as presented to the Commission.

Seconded by Commissioner Alberry.

Discussion

Action taken: motion approved;

“Ayes” are unanimous.

Item 8 – Parking & Traffic Division Overview

A) Presentation by Assistant Director Mulligan who speaks on the Parking & Traffic Division.

B) Commission Questions

Chair Archambeau, Vice Chair Sears, Clerk Gillman, and Commissioners Barr and Overby ask questions on Item 8 with Director Spencer, City Engineer and Assistant DPW Director – Technical Services Norm Baldwin, and Assistant Director Mulligan answering.

C) Public Comment

Charlie Giannoni, Ward 3, speaks on Item 8.

D) Commissioner Discussion

E) Action Requested – None.

Item 9 – Approval of Draft Minutes of 2-21-18

Commissioner Barr makes motion to accept draft minutes of 2-21-18 and is seconded by Vice Chair Sears.

Action take: motion approved;
Commissioner Alberry: *abstains*
Chair Archambeau: Aye
Commissioner Barr: Aye
Clerk Gillman: *abstains*
Commissioner Overby: Aye
Commissioner Padgett: Aye
Vice Chair Sears: Aye

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Item 12 – Adjournment & Next Meeting Date – April 18, 2018

Motion to adjourn made by Commissioner Barr and seconded by Clerk Gillman.
Action taken: motion approved;
“Ayes” are unanimous.

Meeting adjourned at 8:37pm.