



Burlington Fire Department

136 South Winooski Avenue
Burlington, Vermont 05401-8378

(802) 864-4554 • (802) 658-2700 (TTY)

Business Fax (802) 864-5945 • Central Station Fax (802) 865-5387



MEETING OF THE BURLINGTON FIRE COMMISSION

AGENDA

Tuesday, April 9, 2019

8:30am

Conference Room
Fire Station #1

Item No.	Subject
1.	Establish Meeting End Time
2.	Review and Accept Minutes from February Commission Meeting.
3.	Present of Commission Awards – Lieutenant Francis Aumand, Firefighter Gina Gulia, and Firefighter Amy McGann.
4.	Chief's Oral Report
5.	Old Business/New Business
6.	Open Session

Steven Locke
Chief Engineer

cc: Fire Commission
All Stations

Union President
Clerk/Treas. Office

Command Staff

AGENDA AVAILABLE IN ALTERNATIVE MEDIA FORMS FOR PEOPLE WITH DISABILITIES. FOR DISABILITY ACCESS INFORMATION CALL THE BURLINGTON FIRE DEPARTMENT AT 864-4552 (TTY # 865-7142).

BURLINGTON FIRE COMMISSION

Minutes of the Meeting

April 9, 2019

Minutes of April 9, 2019 Meeting of the Burlington Fire Commission. The meeting of the Burlington Fire Commission convened at 08:34 hours in Station 1 Conference Room with Commissioners Perkinson, Sheehey, McLaughlin, Sweeney, and Bond. Also present was Chief Locke, Deputy Chief Collette, and Administrative Assistant Sweeney.

Meeting End Time

Meeting end time was set for 09:00 by motion of Commissioner Sweeney with no objections.

Minutes of the February Meeting

Commissioner Perkinson asked if there were any edits or changes to the February minutes. No changes were made and minutes were accepted.

Presentation of Commissions

Presentation of Commissions to Firefighters Gulia and McGann. Other members from shift and public were present for the presentations.

Chief's Oral Report

- Rescue 1 and Engine 5 are in service. Rescue 1 is in service as Tower 1 which is out. RFP going out soon for a new ambulance.
- Demolition at Station 2 began yesterday. A big part of the remodel will be creating three gender neutral bathrooms for that station.
- The budget has been a challenge this year. FY20 budget amount will remain the same, movement will be allowed as to where the moneys are allocated.
- New contract has been signed with the Union and a grievance has been settled.

Commissioner McLaughlin asked what the collective cost would be to update and fix all of the stations. Chief Locke didn't know what the actual number would be, but the City has done some work to look at the most pressing needs.

Commissioner McLaughlin was also curious about staffing. The Burlington Fire Department currently has 84 total employees with plans to add on the March 2020 ballot a proposal to hire nine additional members to staff a third fulltime ambulance.

A general discussion about outstanding debt and plans for outstanding fire alarm and billable EMS accounts.

Old Business/New Business

- Commissioner Perkinson proposed an election for Chair and Vice Chair positions. Commissioner Sweeney nominated Commissioner Bond and Commissioner McLaughlin seconded the nomination. Commissioner Bond accepted the nomination. Commissioner Perkinson decided it was time to step down as Chair making mention that Commissioner Bond has done a wonderful job as a commissioner. All commissioners were in favor of the election resulting in Commissioner Bond as the new Chair. Commissioner Sheehey nominated Commissioner McLaughlin to remain in his current Vice Chair position. Nomination was seconded by Commissioner Sweeney. A majority voted for the nomination with no objections. Commissioner McLaughlin will continue as Vice Chair.

- Commissioners Perkinson asked if there was an update on the awards banquet. Chief Locke answered that he has met with the new representation in the union and they do not wish to be an active participant in the event at this time. The banquet will be indefinitely tabled until a decision has been made to revisit it.
- Chief Locke congratulated Commissioner Perkinson for his years as Chair of the Commission with great leadership and support to the department. Thank you.

Open Session

Nothing at this time.

Adjourn

With nothing further the meeting adjourned 09:05.

Burlington Fire Commission
Tuesday, April 9, 2019 08:30 AM
136 South Winooski Avenue
Burlington, VT 05401

SIGN-IN SHEET

NAME	EMAIL
Jake Perkinson	jperkinson
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KENNA MCGILLI	KMcGill@Burlingtonvt.org
Scott Sweeney	scotsweeney@gmail.com
Aaron Collette	Acollette@Burlingtonvt.gov
Steven Locke	SLocke@Burlingtonvt.gov
Meghan Sweeney	MSweeney@burlingtonvt.gov

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