CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS

645 Pine Street, Suite A
Burlington, VT 05401
802.863.9094 x 3 VOICE
www.burlingtonvt.gov/dpw

Chapin Spencer
DIRECTOR OF PUBLIC WORKS

DPW COMMISSION MEETING AGENDA
April 19, 2023
6:30 p.m.

To Attend In Person – 645 Pine St. Main Conference Room
To Join via Zoom: https://us02web.zoom.us/j/83495330508
To call into the meeting: 301-715-8592 Webinar ID: 834 9533 0508
Channel 17 also often livestreams this on their YouTube channel and airs it over the air at a later date. Note that comments on YouTube are not monitored.

1 Call to Order – Welcome – Chair Comments

2 5 Min Agenda

3 10 Min Public Forum (3 minute per person time limit)

4 5 Min Consent Agenda
- A Approval of Draft Minutes 3-15-23
- B Pearl St & George Street Crosswalk Parking
- C School Street Yield Sign
- D North Street & Rose St Parking Adjustment

5 20 Min East Avenue Traffic Calming: Parking Changes
- A Communication, J. Ursaki
- B Commissioner Discussion
- C Public Comment
- D Action Requested –Vote

6 30 Min Main Street Great Streets: Parking Changes
- A Communication, L. Wheelock, M. Suender, & D. Bean
- B Commissioner Discussion
- C Public Comment
- D Action Requested – None

7 10 Min Director's Report

8 10 Min Commissioner Communications

9 **Adjournment & Next Meeting Date – May 17, 2023**

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- B Commissioner Discussion
- C Public Comment
- D Action Requested – None

7 10 Min Director's Report

8 10 Min Commissioner Communications

9 **Adjournment & Next Meeting Date – May 17, 2023**

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING MARCH 15, 2023
DRAFT MINUTES

For more information please go to:
https://www.youtube.com/watch?v=HZY_CEThUPY&list=PLljLFn4BZd2PwCge7lNoKug676jIf_iUA&index=1

Commissioners Present: Commissioner Barr, Commissioner Damiani, Commissioner Fox, Commissioner Hogan (Chair), Commissioner Munteanu, Commissioner O'Neill-Vivanco, Commissioner Overby

ITEM 1 – CALL TO ORDER

Commissioner Hogan called the meeting to order at 6:33.

ITEM 2 – AGENDA

Commissioner Barr made a motion to accept the agenda
Commissioner O'Neill-Vivanco seconded
Unanimous approval

ITEM 3 – PUBLIC FORUM

There was no public forum at this meeting

ITEM 4 – CONSENT AGENDA

There were some changes to the minutes that have been made and are printed out at your place.

A Approval of Draft Minutes 2-15-23
B Complete Streets

Commissioner Barr made a motion to approve the agenda with the edits to the minutes
Commissioner Fox seconded

Commissioner Overby asked about the Complete Streets if Clarke Street would be done. Director Spencer stated we had three bidders this year, much more competitive than the two previous years, we hope to add Riverside not sure about Clarke Street. Associate Engineer Dora Bean stated if funding is available we will do Clarke Street. Commissioner Overby asked about a time frame if his would happen and was informed this would be at the end of summer after other work is completed.

Unanimous Approval

ITEM 5 – PARKING SERVICES ENFORCEMENT IN BPRW LOTS

Assistant Director Jeff Padgett stated that the Parks, Recreating and Waterfront Division and the parking services division are looking to combine – parking services will patrol the lots for PRW and ticket vehicles in their lots. Director Wight is trying to take the parking portion out of her authority and parking services is trying to get that authority for ticketing the parks area. There are two different ordinances that have to be approved for the changes to take place.

Commissioner Damiani asked about additional staffing and Assistant Director Padgett stated we have 14 position and 10 are filled that serve as parking agents and we are looking to get the other four position filled.

Commissioner Munteanu asked what the enforcement was like now and was informed that Parks does not enforce the parking in their lots. Questions about the ticket penalty versus civil ticket and the traffic ticket is more simple – appeals through the city process.

Commissioner Fox is supportive of this. She did ask about the lot at 194 St. Paul and was informed that it is a kiosk and there are 20 permits for that lot.

Commissioner Barr is supportive as well but stated make sure e car clear for enforcement. Assistant direct Padgett stated there will be kiosks at Leddy Park.

Commissioner O'Neil-Vivanco asked about if parks were setting the rates an Assistant Director Padgett stated that Parking will be running the show. Permits are digital in our system.

Commissioner Barr made a motion to accept as staff had presented
Commissioner Damiani seconded
Unanimous approval

ITEM 6 - PARKING FINE REFORM – INTRODUCTION

Assistant Director Padgett stated that we are working on parking fine reform – how to deal with parking infractions, meter violations, no parking and residential parking – the enforcement is not consistent. There are two levels for the framework for violations – Level 1 and Level 2 – which blocking a fire hydrant is definitely a level 2 in which the vehicle owner will be ticketed and have car towed.

Commissioner Munteanu asked how many how many violations are towed? Assistant Director that all tows are no parking – the different infractions and sometimes towed from street to street and to Spillane's.

Commissioner Barr stated there was too much giving being structured is good which is more receptive to Burlingtonians. Need to make sure the rules are clear to Burlingtonians.
Commissioner Padgett stated we are trying to get flexibility into parking there is no structure right now.
Commissioner O'Neill-Vivanco stated towing is not enforced on street and we need to have the public understand one ticket, car shall be ticketed and towed – the education piece needs to be thought through.
Commissioner Overby stated she commends the analysis of this and appreciated the focus on the education.
Commissioner Munteanu stated a 3-hour parking zone a car is left there for three and a half hours and towed for equity. Assistant director Padgett stated people hare towed every day challenging we are working through things. We need to educate the public better.

ITEM 7 – MAIN STREET GREAT STREETS UPDATE

Senior Engineer Laura Wheelock and Jennifer Conley from VHB came in with a power point presentation what went over the utilization of on street and off street parking on Main Street. They did a quick review of the ownership and availability of parking in these lots, the review of parking rates, the adjustment made o COVID 19 adjustments, the downtown core demand and the potential strategies on this project.
Commissioner Fox stated the Wayfinding signage to the garages for people to use and lowering the prices for the garage. Safety and security is an issue some people do not feel safe using the parking garages.
Senior Engineer Laura Wheelock stated there have been lighting improvements.
Commissioner Barr stated this was a very detailed study – increase price of parking in downtown to dissuade parking. Employee parking?
Director Spencer stated that there is free employee parking for specifics employees in the parking garage.
Commissioner Barr stated Wayfinding is important.
Commissioner O'Neill-Vivanco stated there needs to be better wayfinding, safe and security lots, better signage for exiting the garage,
Commissioner Damiani asked why Main Street Landing lot was no included in this.
Senior Engineer Wheelock stated that there are still some leases in that parking area.
Commissioner Overby stated that wayfinding is an issue for the garages.

ITEM 8 - DIRECTOR'S REPORT

Director Spencer stated there was a parking ban tonight
Champlain Parkway construction is about to restart mid-April
We are going in front of City Council and Board of Finance for the paving and sidewalk repairs contract.

ITEM 9 – COMMISSIONER COMMUNICATIONS

Commissioner Munteanu stated he is excited for the project, parking projects and modes of travel in Burlington, GMT transit update.
Director Spencer stated that of Pearl Street is being repaired, bike lanes are being added to Plattsburg Avenue, North Champlain Street 2 was cycle track we are looking for grants to help pay for these, Champlain Parkway is going to be a shared use path and sidewalk. Bike Share is coming back
Commissioner Damiani asked about a target number for toters – put stickers on the bins earlier to let people know that they will no longer be picked up.
Communications Specialists Rob Goulding stated that the plan might not go out in May; once snow stops flying, we will do the stickers. We have social media ads coming up about the new toters that will be required.
Commissioner Barr stated that the neighborhood in the Old East End they are trying to make it a safe place, looking at traffic calming and doing walk audits
Commissioner O'Neill-Vivanco stated thanks for snow removal, the Overlake Park sidewalk could use some love.
Commissioner Overby attended the Ward 2 and 3 NPS meeting in which there was a table for each department that had commissions to explain what each of their commissions did. Private plowing companies are plowing snow across the road.
Commissioner Hogan stated post cards in mail for toters.
Parking ban for March 4th how did that go. Director Spencer stated they towed over 200 cars.

ITEM 10 – ADJOURNMENT & NEXT MEETING DATE – APRIL 19, 2023

Commissioner Barr made a motion to adjourn
Commissioner O'Neill-Vivanco seconded
Unanimous approval

Meeting adjourned at 9:07 p.m.

City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
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www.burlingtonvt.gov/DPW

Memo

Date: April 19th, 2023

To: Public Works Commission

From: Beatriz Altura, Engineering Intern

CC: Phillip Peterson P.E., Public Works Engineer

Subject: Pearl Street & George Street Crosswalk Parking

Staff recommends the DPW Commission add, see Attachment-1:
7 No parking areas
No person shall park any vehicle at any time in the following locations:

- On the south side of Pearl Street in the 20 feet east of the crosswalk at the intersection with George Street.

26 Motorcycle Parking
The following locations are designated for the parking of motorcycles only:

- On the south side of Pearl Street starting 20 feet east of the crosswalk at the intersection with George Street and extending 8 feet east.

Purpose & Need:
The purpose of the recommended traffic regulation amendment is to be in compliance with the Vermont Agency of Transportation (VTrans) guidelines. The parking prohibition adjacent to crosswalks is based on the VTrans "Guidelines for Pedestrian Crossing Treatments." This need will improve sight lines between pedestrians and motorists, increasing safety for those using the crosswalk. The remaining parking space will be reallocated as motorcycle parking to increase available motorcycle spaces in the downtown area.

Project Checklist:

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?		X		VTrans "Guidelines for Pedestrian Crossing Treatments."
Aligns with City plans?	X			
Followed Public Engagement Plan?		X		These Traffic Regulation changes are defined as an INVOLVE project in the Public Engagement Plan (PEP).

Summary and Conclusion:
DPW Staff received a request to investigate sight line issues at the George Street and Pearl Street crosswalk. DPW Staff found that although the crosswalk has a painted curb extension, the sight line on the south side of the crosswalk was deemed insufficient, see Attachment-2. The standard 20 feet of sight distance next to the crosswalk on the intersection of Pearl Street and George Street will increase sightline and allow for pedestrians to see vehicles while crossing. Utilizing the remaining space as motorcycle parking will make more space for motorcycle parking close to the city center.

Public Engagement:
In preparation for the 4/19/23 DPW Commission Meeting, Staff distributed flyers to residents and businesses on Pearl Street and George Street, see Attachment-3. Staff received one email which supports Staff recommendations.

Attachments:
1. Traffic regulation.
2. Site map.
3. Public correspondence.Pear

CITY OF BURLINGTON

In the Year Two Thousand Twenty-three

A Regulation in Relation to

Rules and Regulations of the Traffic Commission—
Section 7 No parking areas.
Section 26 Motorcycle parking.

Sponsor(s): Public Works Commission
Action: Approved
Date: 4/19/2023
Attestation of Adoption:

_____
Phillip Peterson, PE
Public Works Engineer, Technical Services
Published: _____
Effective: _____

It is hereby Ordained by the Public Works Commission of the City of Burlington as follows:

That Appendix C, Rule and Regulations of the Traffic Commission, Section 7, No parking areas; and Section 26, Motorcycle parking, of the Code of Ordinances of the City of Burlington is hereby amended as follows:

Section 7 No parking areas

No person shall park any vehicle at any time in the following locations:

(1)-(308) As written.
(309)~~Repealed.~~ On the south side of Pearl Street and extending 20 feet east of the crosswalk at the intersection with George Street.
(310)-(581) As written.

Section 26 Motorcycle parking.

No person shall park a vehicle at the following locations unless engaged in loading or unloading the vehicle:

(1)-(19) As written.
(20) On the south side of Pearl Street starting 20 feet east of the crosswalk at the intersection with George Street and extending 8 feet east.

** Material stricken out deleted.
*** Material underlined added.

0 30' 60'

SCALE: 1" = 30'

PEARL STREET &
GEORGE STREET
CROSSWALK PARKING

BURLINGTON, VT PUBLIC WORKS

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED BA	
DRAWN BA	SCALE 1"=30'
CHECKED PMP	DRAWING NO.
DATE 4/11/2023	SHEET 1 OF 1

Attachment 3
Public input correspondence emails

Thursday, February 16, 2023
Hello Beatriz,

I received your note regarding the DPW's investigation into the crosswalk near the intersection of Pearl and George Streets. I live in the building right on that corner. I have long found that crosswalk to be one of the only ones in the city at which a large majority of cars do not stop for pedestrians. I was very happy to see that your department was looking into fixing the matter.

I think that potentially in addition to improving visibility by removing the spot on the West side of George Street, perhaps a button with flashing lights for pedestrians would be most appropriate. I understand it's a significant project, but many, many cars show absolutely no intent of stopping when crossing the street at that point. When I try to inch out, it's as if the pedestrian does not have the right of way.

Thank you very much for the work that you do, and best of luck with the project,

Luke Nawrocki

City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

Memo

Date: April 19th, 2023

To: Public Works Commission

From: Beatriz Altura, Engineering Intern

CC: Phillip Peterson P.E., Public Works Engineer

Subject: School Street Yield Sign

Staff recommends the DPW Commission add, see Attachment-1:
4 Location of yield-right-of-way signs
Yield-right-of-way signs are authorized at the following locations:

- At the intersection of Hyde Street and School Street causing traffic on School Street to yield.

Purpose & Need:
The purpose of this request is to add a yield sign to the intersection of School Street and Hyde Street, causing traffic on School Street to yield. Installing yield signs will assign a vehicular right of way at the intersection in order to properly assign vehicular right of way.

Project Checklist:

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?		X		MUTCD
Aligns with City plans?	X			
Followed Public Engagement Plan?		X		These Traffic Regulation changes are defined as an INVOLVE project in the Public Engagement Plan (PEP).

Summary and Conclusion:
DPW Staff recommend a yield sign on the right side of School Street at the intersection with Hyde Street. The principal motivation behind this traffic regulation amendment is to assign a vehicular right of way at the intersection. The School Street and Hyde Street intersection has a merge-type movement, where School Street is the entering roadway, see Attachment-2. Given this merging type movement; the sight distance geometry is such that a yield sign on School Street will warn drivers of potential traffic. Vehicles controlled by the yield sign on School Street will need to slow down or stop when necessary to avoid interfering with conflicting traffic on Hyde Street.

Public Engagement:
In preparation for the 4/19/23 DPW Commission Meeting, Staff distributed flyers to residents and businesses near the School Street and Hyde Street intersection. Staff received two emails, one that disagrees with Staff, and the other one in support of Staff recommendations.

Attachments:
1. Traffic regulation.
2. Site map.
3. Public correspondence.

CITY OF BURLINGTON

In the Year Two Thousand Twenty-three

A Regulation in Relation to

Rules and Regulations of the Traffic Commission—
Section 4 Location of yield-right-of-way signs

Sponsor(s): Public Works Commission
Action: Approved
Date: 4/19/2023
Attestation of Adoption:

_____
Phillip Peterson, PE
Public Works Engineer, Technical Services
Published: _____
Effective: _____

It is hereby Ordained by the Public Works Commission of the City of Burlington as follows:

That Appendix C, Rule and Regulations of the Traffic Commission, Section 4, Location of right-of-way signs, of the Code of Ordinances of the City of Burlington is hereby amended as follows:

Section 4 Location of yield-right-of-way signs.

Yield-right-of-way signs are authorized at the following locations:

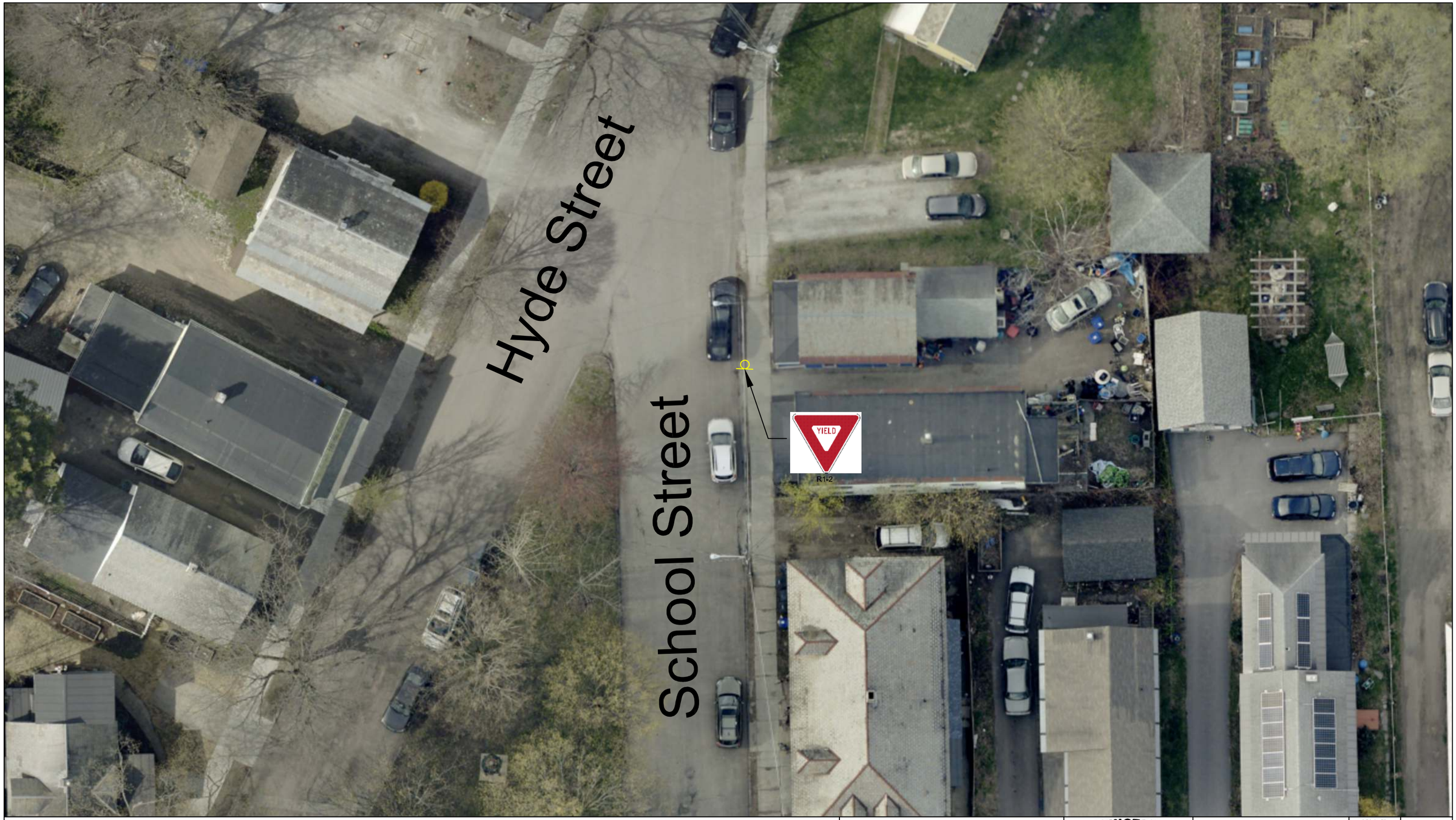
(1)-(2) As written.

(3)~~Reserved.~~ At the intersection of Hyde Street and School Street causing traffic on School Street to yield.

(4)-(19) As written.

** Material stricken out deleted.
*** Material underlined added.

BCO Appx.C, Section 4
4/19/23



0 20' 40'

SCALE: 1" = 20'

North

SCHOOL STREET YIELD SIGN

BURLINGTON, VT PUBLIC WORKS

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED BA	
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CHECKED PMP	DRAWING NO.
DATE 04/19/2023	SHEET 1 OF 1

Attachment 3
Public input correspondence emails

Sunday, February 26, 2023
Hello Beatriz,

Thank you for sharing your proposal for the stop sign on School Street. It is my opinion that this is not necessary. I understand why the proposal, but I think the amount of which it would impede the flow of traffic is greater than the safety benefit it would provide. I have lived on this street, driving very consistently through this intersection, for over four years, and I have had only a handful of awkward interactions here, never any accidents or even close calls.

I think additionally that the particular placement of the stop signs in your diagram is not very good. I think especially the one further north is placed in such a way that people are likely to blow by it. It also seems to me that the greater problem is not the interactions of northbound traffic from Hyde and School, but the southbound traffic coming around the corner onto School vs the northbound on School. The problem there is the lack of visibility around the parked cars, and this isn't really something the stop signs would affect.

Thank you for your consideration.

Best,
Ariana Arden

Saturday, February 25, 2023
Hi my name is Nolan, I live at 71 1/2 Hyde St. I got the flyer summarizing the proposal for stop signs at School and Hyde. My opinion is there's not nearly enough traffic to warrant stop signs. I think it would make more sense to put a yield sign for cars on School St.

-Nolan

City of Burlington
Department of Public Works

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www.burlingtonvt.gov/DPW

Memo

Date: April 19th, 2023

To: Public Works Commission

From: Beatriz Altura, Engineering Intern

CC: Phillip Peterson P.E., Public Works Engineer

Subject: North Street & Rose Street Parking Adjustments

Staff recommends the DPW Commission remove, see Attachment-1:
9 Fifteen minute parking
(a) No person shall park a vehicle longer than fifteen (15) minutes, between the hours of 8:00 a.m. and 10:00 p.m., Sundays and holidays excepted, in the following areas:

- In the space in front of 134 North Street
- On the north side of North Street in the first space east of Rose Street between the hours of 12:00 p.m. and 10:00 p.m.

12-1 No Parking Except Vehicles Loading or Unloading
No person shall park a vehicle at the following locations unless engaged in loading or unloading the vehicle:

- On the north side of North Street in the first space east of Rose Street between the hours of 7:00 a.m. and 12:00 p.m., Monday through Friday, for a maximum time limit of thirty (30) minutes.

Staff recommends the DPW Commission add, see Attachment-1:
9 Fifteen minute parking
(a) No person shall park a vehicle longer than fifteen (15) minutes, between the hours of 8:00 a.m. and 10:00 p.m., Sundays and holidays excepted, in the following areas:

- On the north side of North Street in the first space east to the driveway for 134 North Street.

Purpose & Need:
The purpose of this request is to remove parking spaces which are inside the 50' parking setback, and block pedestrians' and drivers' line of sight on North Street on either side of the intersection with Rose Street. Converting theses spaces to no parking areas will meet guidelines for line of sight at the intersection to the west of Rose Street and at the crosswalk east of Rose Street.

Project Checklist:

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?		X		BSD School Travel Plan
Aligns with City plans?		X		BSD School Travel Plan
Followed Public Engagement Plan?		X		These Traffic Regulation changes are defined as an INVOLVE project in the Public Engagement Plan (PEP).

Summary and Conclusion:

Based on recommendations from the Burlington School District (BSD) Travel plan, DPW Staff conducted a sight line investigation at the North Street and Rose Street intersection. The BSD Travel Plan can be found at the following link, https://www.ccrpcvt.org/our-work/transportation/current-projects/technical-assistance/burlington-school-district-travel-and-traffic-control-plan. The BSD Travel Plan recommends removing parking adjacent to the crosswalks at the North Street and Rose Street intersection. While investigating the intersection, Staff received a request from the owner of JR's corner store to allocate a vehicle loading zone for their customers on Rose Street.

Staff found a 15-minute parking space and a vehicle loading zone were both within the 50 foot no parking intersection set back at the North Street and Rose Street intersection, see Attachment-2. This parking restriction is based on existing ordinance *"20-55 General prohibitions"*. Staff also found that an unsigned vehicle loading zone already exists on Rose Street, placing signage will meet the vehicle loading zone need in the area. Removing the parking spaces on North Street will meet the existing 20-55 ordinance, and allow for pedestrians and drivers to see each other more easily at the intersection. DPW Staff also recommend moving the 15-minute space to the north side of North Street in the first space east to the driveway for 134 North Street; which will meet the short term parking in the area.

Public Engagement:

In preparation for the 4/19/23 DPW Commission Meeting, Staff distributed flyers to residents and businesses near the North Street and Rose Street intersection. Staff received one email in support of Staff recommendations.

Attachments:

1. Traffic regulation.
2. Site map.
3. Public correspondence.

CITY OF BURLINGTON

In the Year Two Thousand Twenty-three

A Regulation in Relation to

Rules and Regulations of the Traffic Commission—
Section 9. Fifteen minute parking.
Section 12-1. No parking except vehicles loading or unloading.

Sponsor(s): Public Works Commission
Action: Approved
Date: 4/19/2023
Attestation of Adoption:

_____
Phillip Peterson, PE
Public Works Engineer, Technical Services
Published: _____
Effective: _____

It is hereby Ordained by the Public Works Commission of the City of Burlington as follows:

That Appendix C, Rule and Regulations of the Traffic Commission, Section 9, Fifteen minute parking; and Section 12-1, No parking except vehicles loading or unloading, of the Code of Ordinances of the City of Burlington is hereby amended as follows:

Section 9 Fifteen minute parking

(a) No person shall park a vehicle longer than fifteen (15) minutes, between the hours of 8:00 a.m. and 10:00 p.m., Sundays and holidays excepted, in the following areas:

(1)-(12) As written.
(13) ~~In the space in front of 134 North Street.~~ On the north side of North Street in the first space east to the driveway for 134 North Street.
(14)-(126) As written.

Section 12-1 No parking except vehicles loading or unloading.

No person shall park a vehicle at the following locations unless engaged in loading or unloading the vehicle:

(1)-(32) As written.
(33) ~~On the north side of North Street in the first space east of Rose Street between the hours of 7:00 a.m. and 12:00 p.m., Monday through Friday, for a maximum time limit of thirty (30) minutes.~~ Reserved.
(34)-(52) As written.

** Material stricken out deleted.
*** Material underlined added.

0 20' 40'

SCALE: 1" = 20'

North

NORTH STREET &
ROSE STREET
PARKING ADJUSTMENTS

BURLINGTON, VT PUBLIC WORKS

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

645 PINE STREET
BURLINGTON, VT 05401
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CHECKED PMP	DRAWING NO.
DATE 04/19/2023	SHEET 1 OF 1

Attachment 3
Public input correspondence emails

Monday, March 6, 2023
Hello Beatriz,

What great news, the line of sight pulling out of Rose St. and onto North St. is terrible and some neighbors avoid this route altogether due to the dangerous sight lines.
The only concern I have with the relocating of the loading zone, is that it will be next to a fire hydrant/no parking zone. This area is already constantly used by mostly JR customers-- when vehicles are parked here, they are not only blocking the fire hydrant but making it impossible to enter Rose Street from the east side of North St. without traveling in the oncoming lane and potentially hitting a southbound Rose Street road user. I have also witnessed many times vehicles even parking on the JR corner blocking both the road and the crosswalk.
What will be done to ensure that both delivery trucks and JR customers don't park in this fire hydrant/no parking zone?

thanks,
-Brennan

Staff Response on March 8, 2023
Hi,

Thanks for responding with your feedback on the proposed parking changes near the Rose Street and North Street intersection, your feedback has been noted in our records.

To answer your question, the no parking zone would remain with the proposed changes. The parking space between the driveway of 8 Rose Street and the no parking sign would be reallocated as a vehicle loading zone. Any vehicles parked in the no parking space would be parking violations.

Cheers,
Beatriz Altura
Engineering Intern

City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

Memo

Date: April 19, 2023

To: Public Works Commission

From: Ravi Venkataraman, AICP, Transportation Planner
Julia Ursaki, PE, Public Works Engineer
Laura Wheelock, PE, Senior Public Works Engineer

CC: Chapin Spencer, Director of Public Works
Norm Baldwin, PE, Assistant Dir of Public Works / City Engineer
Phillip Peterson, PE, Public Works Engineer

Subject: East Ave Traffic Calming and Parking Removal

For your consideration, a draft motion to amend Appendix C is below:

To adopt the following proposed amendments to Appendix C, Rules and Regulations of the Traffic Commission, Sections 7 (No-parking areas), of the Code of Ordinances of the City of Burlington, in relation to removing parking on East Ave for the purpose of installing traffic calming measures. The Traffic Regulation is included in Attachment 1.

- Section 7 No-parking areas.
  (1-293) As written

  (294) ~~In front of 154 East Avenue for a distance of fifty (50) feet.~~ On the east side of East Avenue, beginning at East Village Drive and extending 200 feet to the north

  (295) On the east side of East Avenue, 100 feet ~~either side~~ south of Case Parkway

  (296-297) As written

  (298) On the east side of East Avenue, 260 feet north of ~~Centennial Court~~ Catamount Drive

  (299-581) As written

  (582) On the east side of East Ave, 160 feet north of Case Parkway

  (583) On the east side of East Ave, from 340 feet north of Catamount Drive to 540 feet north of Catamount Drive

Purpose and Need

The purpose of this project is to lower vehicle speeds on East Avenue. Traffic data on East Ave shows that 85 percent of all vehicles on East Avenue drove 33 miles per hour or higher. Between 2015 and 2020, 31 crashes occurred, of which nine resulted in injuries. Between 2020 and March 2023, 33 crashes occurred, of which five resulted in injuries. Based on the existing speeds and crash data, East Avenue qualified for traffic calming treatments per the criteria listed in the 2020 Traffic Calming Manual.

Project Checklist

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?		X		MUTCD Chapter 3B
Aligns with City Plans?		X		planBTV Walk Bike designates East Ave. as a corridor slow zone
Followed Public Engagement Plan?		X		This Traffic Regulation change is defined as an INVOLVE project in the Public Engagement Plan (PEP).

Staff Recommendation

The Department of Public Works (DPW) received a neighborhood traffic calming request from the residents of East Avenue in 2017. After reviewing speed data, crash data, and City plans, the DPW developed traffic calming plans to reduce vehicle speeds and improve safety of all users on East Ave. To fit the proposed traffic calming features, DPW recommends removing 13 on-street parking spaces on East Avenue.

Background

The proposed improvements to East Avenue stem from a traffic calming request from May 2017. We deferred the design of this traffic calming project to 2021 when funds became available.

We have directly engaged with the community through a series of public meetings and worked with VHB to develop designs that best fit the community's needs. The final set of roadway designs features medians and chicanes as well as two raised crossings on East Avenue at the intersections of Bilodeau Court and University Road. This raised crossing at Bilodeau Court complements the Rectangular Rapid Flashing Beacon (RRFB) installed in 2021, which will remain in place. These traffic calming features are spaced to achieve 25 mile per hour speeds on East Ave. With this proposed design, of the 56 existing parking spaces, 13 parking spaces will be removed to fit the traffic calming features.

Observations

East Avenue has two vehicle travel lanes, with on-street parking on the east side of the street. The East Avenue corridor is predominantly residential. Residential uses along the roadway have one to two driveways and garages for resident parking.

The East Avenue corridor currently has 56 parking spaces. The proposed design would lower the parking to 43 spaces. We conducted parking counts in January 2023, and concluded the parking demand on East Ave can still be accommodated on the corridor with this parking loss. The maximum number of parked cars was 19 during a weekday count, and 14 during a weekend count. The full parking count data is below.

Wednesday, January 18, 2023 – East Avenue

	Parking Spaces			*Occupied Spaces*		
Sections of East Avenue	Existing	Proposed number to be removed	Proposed	9am	1pm	7pm
Colchester Ave to University Rd	21	0	21	12	10	14
University Rd to Case Parkway	7	3	4	0	2	0
Case Parkway to Bilodeau Ct	2	0	2	1	0	0
Bilodeau Ct to East Village	5	3	2	5	5	2
East Village to Catamount Dr.	21	7	14	1	0	3
TOTAL	56	13	43	19	17	19

Saturday, January 21, 2023 – East Avenue

	Parking Spaces			*Occupied Spaces*		
Sections of East Avenue	Existing	Proposed number to be removed	Proposed	9am	1pm	7pm
Colchester Ave to University Rd	21	0	21	7	4	9
University Rd to Case Parkway	7	3	4	0	0	0
Case Parkway to Bilodeau Ct	2	0	2	0	0	1
Bilodeau Ct to East Village	5	3	2	4	4	4
East Village to Catamount Dr.	21	7	14	0	0	0
TOTAL	56	13	43	11	8	14

Public Engagement

We hosted two neighborhood meetings on February 15, 2022 and August 23, 2022 with VHB's assistance. Mailers informing the neighborhood about the respective meetings and the public

comment period for two weeks after each meeting were sent two weeks in advance of each public meeting. We also posted information about the meeting on Front Porch Forum.

During both meetings, we presented a set of draft concepts of the roadway and received feedback from community members. From the February 15, 2022 meeting, we received concerns about the removal of parking between Colchester Avenue and University Road. We revised our plans accordingly and kept the existing parking between University Road and Colchester Avenue. During the August 23, 2022 meeting, the attendees supported our recommended approach, and suggested that we present this to the Ward 1 Neighborhood Planning Assembly. We presented the proposed traffic calming design during a Ward 1 NPA meeting on December 14, 2022. The presentation from this meeting, which shows the current design, is included in Attachment 2.

To test the geometry of the roadway with the fire trucks, we conducted a pilot project on September 21, 2022.

Ahead of the April 19, 2023 Public Works Commission meeting, we sent a mailing informing residents and property owners on East Avenue and its side streets of our final recommended plans, and the date and time of the April 19, 2023 Public Works Commission meeting to share their input. The mailing we sent is enclosed. Public input we received by email is included in Attachment 4. As of April 14, 2023, we have received two emails: one in support and the other opposed to this project.

We also informed city councilors representing this area of the proposed plans for East Avenue, and the April 19, 2023 Public Works Commission meeting.

Conclusion

Based on current speed data and crash data, there is a need for traffic calming on East Avenue to reduce vehicle speeds and improve safety for all users. We recommend the removal of 13 parking spaces along East Avenue to install the proposed traffic calming treatments. Plans for traffic calming treatments on East Avenue are enclosed for your consideration.

Implementation Approach and Timeline

If the removal of parking is approved by the Public Works Commission, we anticipate finalizing the design and construction documents in the coming months. Then, we would procure a contractor for the installation of the traffic calming measures. Construction would begin later this year or during the spring and summer of 2024, depending on bids received.

Attachments

1. Traffic Regulation
2. Presentation slides for December 14, 2022 Ward 1 NPA Meeting
3. April 2023 Public Works Commission Meeting Mailing
4. Public input received by email

CITY OF BURLINGTON

In the Year Two Thousand Twenty-three

A Regulation in Relation to

Rules and Regulations of the Traffic Commission—
Section 7. No parking areas.

Sponsor(s): Public Works Commission
Action: Approved
Date: 4/19/2023
Attestation of Adoption:

_____
Phillip Peterson, PE
Public Works Engineer, Technical Services
Published: _____
Effective: _____

It is hereby Ordained by the Public Works Commission of the City of Burlington as follows:

That Appendix C, Rule and Regulations of the Traffic Commission, Section 7, No parking areas, of the Code of Ordinances of the City of Burlington is hereby amended as follows:

Section 7: No parking Areas

(1-293) As written

(294) ~~In front of 154 East Avenue for a distance of fifty (50) feet.~~ On the east side of East Avenue, beginning at East Village Drive and extending south to the driveway for 154 East Avenue.

(295) On the east side of East Avenue, 100 feet ~~either side~~ south of Case Parkway.

(296-297) As written

(298) On the east side of East Avenue, 260 feet north of ~~Centennial Court~~ Catamount Drive

(299-581) As written

(582) On the east side of East Ave, 160 feet north of Case Parkway

(583) On the east side of East Ave, from 350 feet north of Catamount Drive to 500 feet north of Catamount Drive

** Material stricken out deleted.
*** Material underlined added.

/hm: BCO Appx.C, Section 7
4/19/2023

East Ave Traffic Calming

December 14, 2022 | Ward 1 NPA Meeting

Julia Ursaki, PE and Laura Wheelock, PE

Scope of this Project

- Design and evaluate traffic calming features along East Ave

Project History

2017
Traffic Calming request received from neighborhood

2021
RRFB (flashing crosswalk signs) installed at East Ave & Bilodeau Court

Dec 2021
Traffic calming design project begins

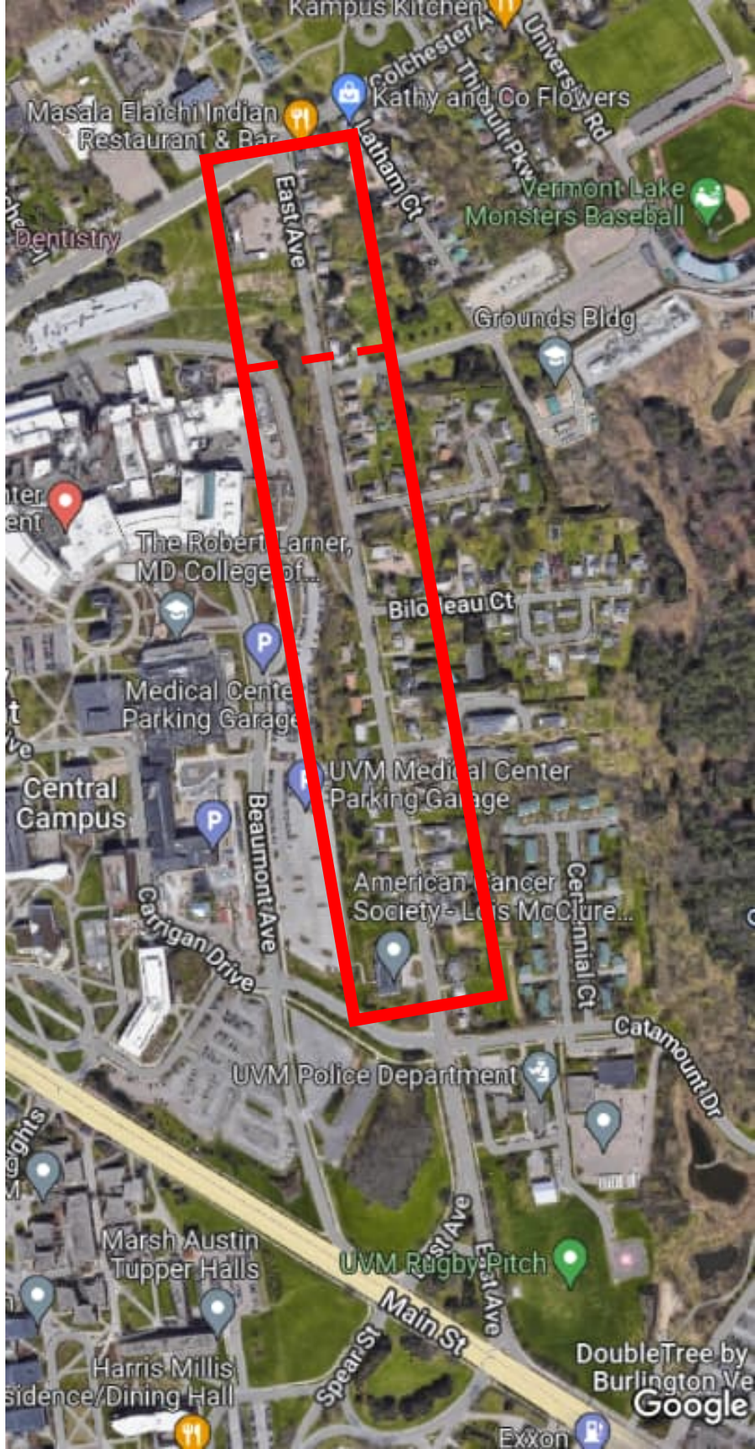
Feb 15, 2022
Neighborhood Meeting #1

Aug 23, 2022
Neighborhood Meeting #2

Dec 14, 2022
Today

Project Area

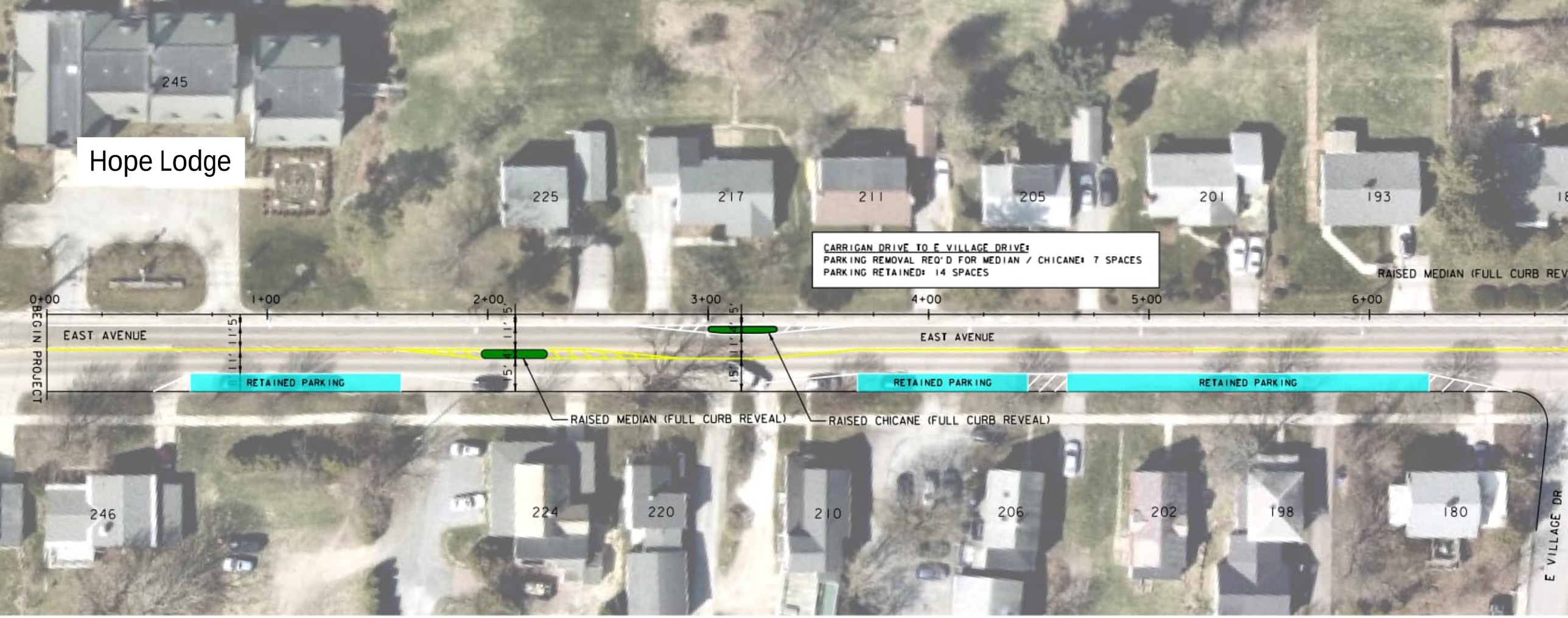
- Carrigan Drive – University Road
- Originally included northern block of East Ave, removed due to concerns over parking loss



North

Traffic Calming Features
Median/Chicanes

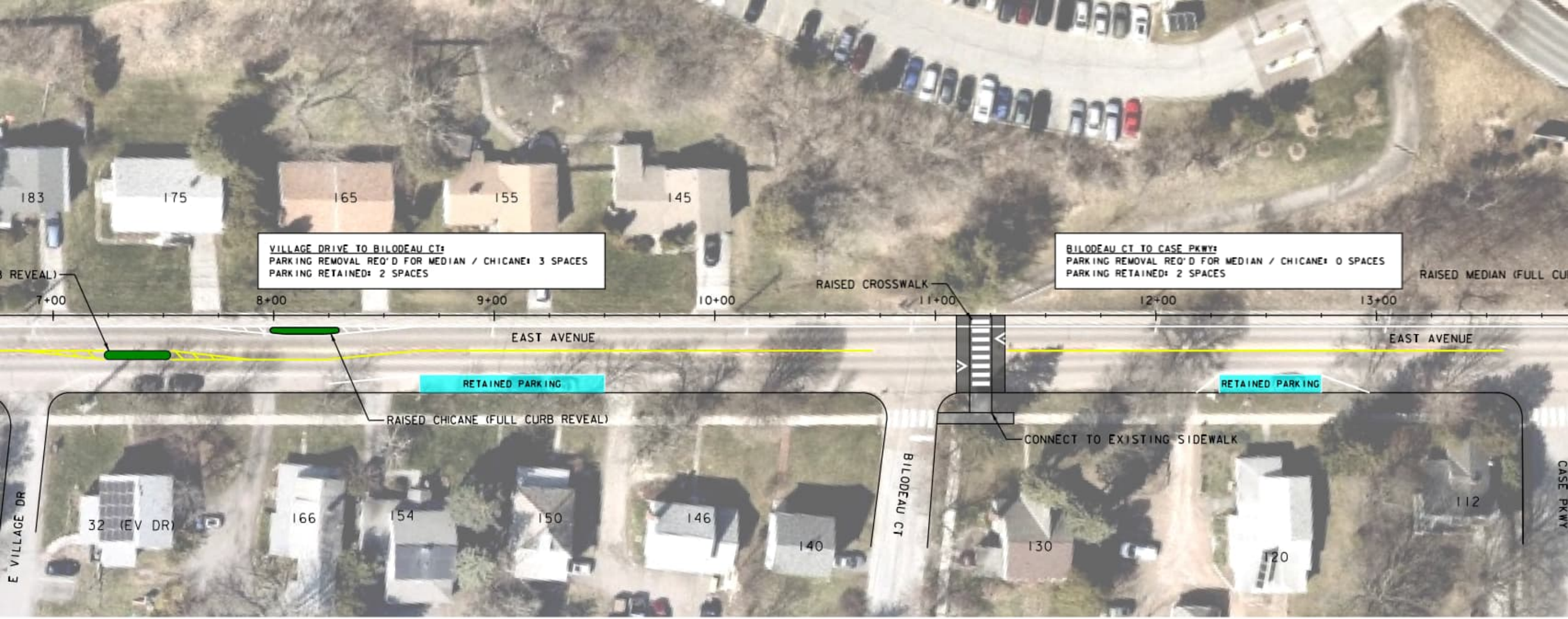
Traffic Calming Features
Raised Crosswalks



North

Carrigan Drive to East Village Drive

- 1 median/chicane
- Remove 7 parking spaces; retain 14



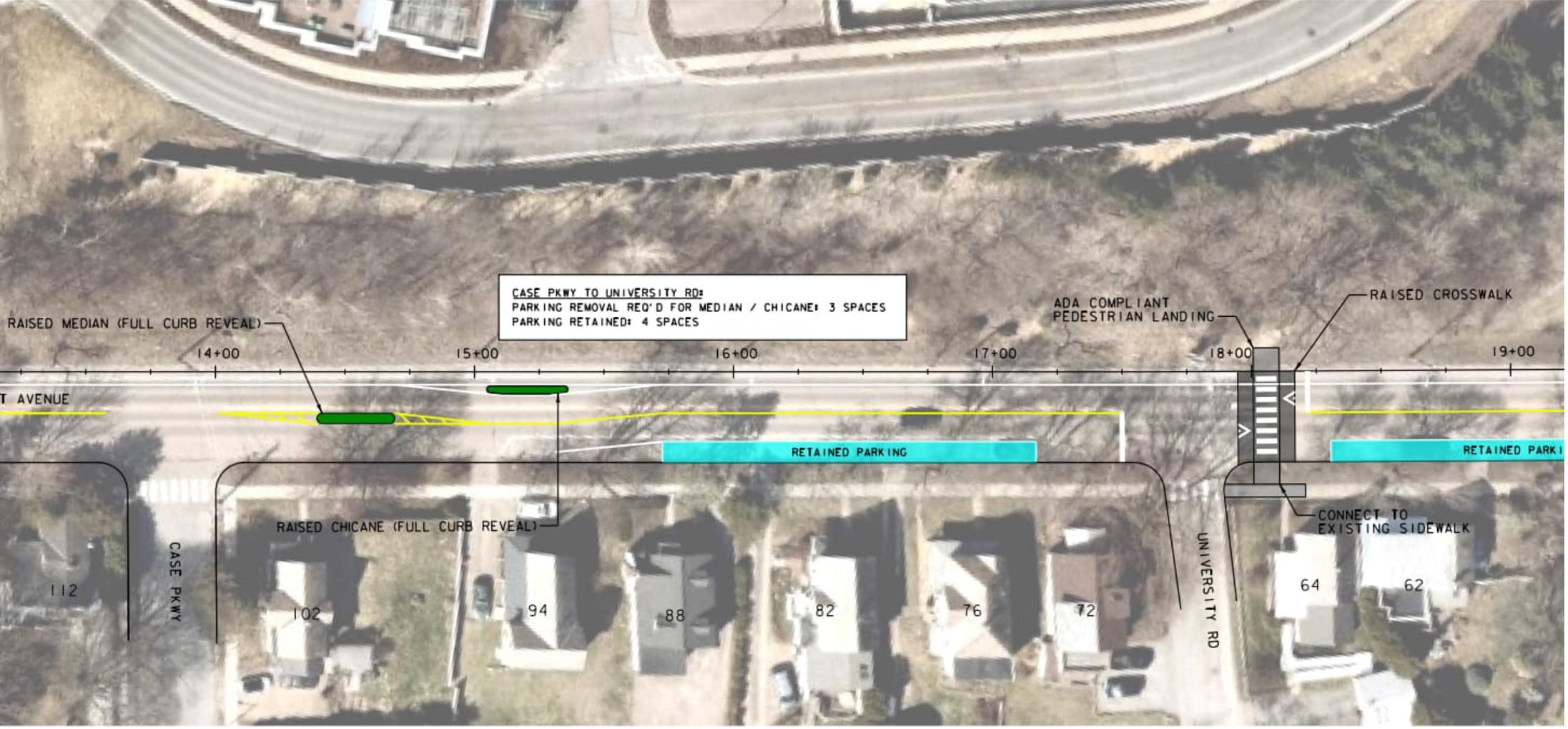
North

East Village Drive to Bilodeau Court

- 1 median/chicane
- Remove 3 parking spaces; retain 2

Bilodeau Court to Case Parkway

- 1 raised crosswalk
- Retain 2 parking spaces



North

Case Parkway to University Road

- 1 median/chicane
- 1 raised crosswalk
- Remove 3 parking spaces; retain 4

Next Steps

Spring 2023

Final design and construction documents

2023 or 2024 Construction Season (April-October)

Anticipated construction

Contact

Julia Ursaki, PE

jursaki@burlingtonvt.gov

802-809-1355

City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

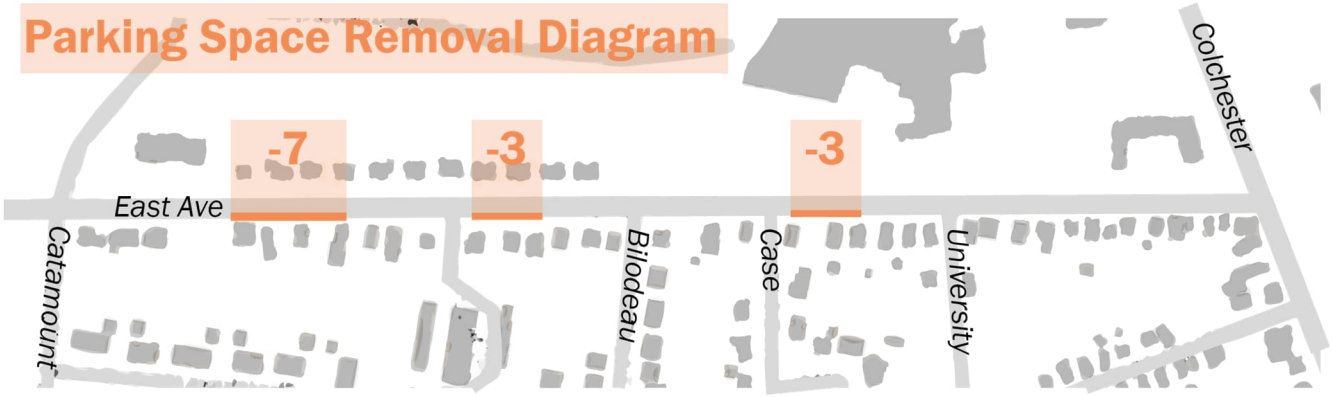
Dear East Ave Residents & Property Owners,

After receiving a Traffic Calming Request from the neighborhood in 2017, the Department of Public Works developed traffic calming plans to reduce vehicle speeds on East Ave and improve safety on this street for all users. This includes installing three median/chicanes and two raised crosswalks. To fit these traffic calming features, 13 on-street parking spaces would need to be removed from East Ave. This proposal is consistent with concepts presented at the Ward 1 NPA in December and neighborhood meeting in August 2022.

DPW parking counts in January 2023 indicate that the existing parking demand can still be accommodated on the corridor with this parking loss. East Ave currently has 56 on-street parking spaces and the proposed design would lower this to 43 spaces. Of the 56 on-street parking spaces available, the maximum number of parked cars was 19 during a weekday count and 14 during a weekend count.

For these reasons, DPW staff recommends removing 13 on-street parking spaces on East Ave to install traffic calming features on the road. DPW staff intend to bring their final recommendation to the Public Works Commission at their April 19, 2023 meeting, where a vote will potentially be taken. This will be another opportunity to share public comment. If approved, the traffic calming measures would be installed in the summer of 2023 or 2024, depending on construction bids. The traffic calming plans are available to view on the Burlington DPW website: burlingtonvt.gov/dpw/TrafficCalming

To submit feedback ahead of the Public Works Commission meeting, email us at dpwplanning@burlingtonvt.gov or phone (802-863-9094). You can also share your feedback during the Public Works Commission meeting on April 19, 2023 at 6:30 pm at the meeting room at 645 Pine St., and online via Zoom. When available, those details can be found at burlingtonvt.gov/DPW/Commission/Agendas.



Julia Ursaki

From:	Julia Ursaki
Sent:	Monday, April 10, 2023 10:27 AM
To:	Peg Boyle Single
Cc:	Phillip Peterson
Subject:	RE: East Avenue Traffic Calming

Hi Peg,
Received and understood, thank you for reaching out. Since this parking request isn't specifically related to our traffic calming project, I am adding Phillip here who handles parking requests like this one.
Julia

Julia Ursaki, PE (she/her)
Public Works Transportation Engineer
Burlington Department of Public Works
645 Pine Street | Burlington VT, 05401
802-809-1355
jursaki@burlingtonvt.gov

Please note that this communication and any response to it will be maintained as a public record and may be subject to disclosure under the Vermont Public Records Act.

From: Peg Boyle Single <pegboylesingle@gmail.com>
Sent: Saturday, April 8, 2023 1:16 PM
To: dpwplanning <dpwplanning@burlingtonvt.gov>
Subject: East Avenue Traffic Calming

You don't often get email from pegboylesingle@gmail.com. Learn why this is important

[WARNING]: This email was sent from someone outside of the City of Burlington.

Dear Planning Team,

Thank you for the work you are doing on East Avenue to make the traffic flow more smoothly and to make it safer for our children and everyone.

Removing one parking spot on the northernmost spot on East Avenue would have a big return on investment. It would allow another lane so drivers could make a right-on-red and not cause the regular backup from East Avenue onto Colchester Avenue. I know this spot is for the restaurant, but if they were given a spot somewhere on Colchester, on Trinity Campus, or in the Department of Health parking lot, it would make the biggest impact

in terms of making traffic move more smoothly on East Avenue heading north.

Please confirm that you have received this email and it is being folded into the feedback you are receiving.

Thank you,
Peg Boyle Single

Julia Ursaki

From:	Daniel Albert <legionshome@gmail.com>
Sent:	Wednesday, April 5, 2023 7:39 PM
To:	dpwplanning
Subject:	East Avenue Traffic Calming Plans
Follow Up Flag:	Follow up
Flag Status:	Completed

You don't often get email from legionshome@gmail.com. Learn why this is important

[WARNING]: This email was sent from someone outside of the City of Burlington.

I offer this feedback to the DPW recommended plan for traffic calming on East Avenue, calling for the reduction of on-street parking by 13 spaces.

1. Why has it taken 6 years from the time of the residents initial request to get to this point? This seems remarkably slow and inefficient.

2. I question the accuracy of your data. When was the data collected? In 2017? Was your data collected during the day or after the normal work-day was over, when the tendency is for more parked cars to be on the street? Was the data collected during UVM's "winter session" when the student body is considerably smaller than other times?

3. Your letter to residents says "This proposal is consistent with concepts presented at the Ward I NPA in December and neighborhood meeting in August 2022." It's interesting to note there is no claim by DPW that the concepts were endorsed by the participating citizenry, only that they were "presented".

We can do better. Back to square one with a robust effort, grounded in creative thinking, to come up with a more workable plan. Thank you.

Dan Albert
10 East Village Drive
Burlington 05401

City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

Memo

Date: April 19, 2023

To: DPW Commission

From: Laura Wheelock, P.E., Senior Public Works Engineer
Madeline Suender, Associate Public Works Engineer
Dora Bean, Associate Public Works Engineer
Olivia Darisse, P.E., Public Works Engineer

CC: Chapin Spencer, Director of Public Works
Norm Baldwin, P.E., City Engineer/Asst. Director – Technical Services
Robert Goulding, Public Information Manager

Subject: Great Streets Main Street Temporary and Permanent Parking Changes

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The Department of Public Works is bringing forward to the Public Work Commission a draft of temporary and permanent parking regulation changes associated with the Great Streets Main Street Project. We will be presenting these changes as an information only item at the April 2023 meeting, collecting public input until April 28, 2023, and seeking approval of parking regulation changes at their May 2023 meeting. Comments should be sent to Laura Wheelock (LWheelock@burlingtonvt.gov) or by phone at 802-338-2125.

Temporary/Construction Parking Changes

During construction it is anticipated there will be times where parking on Main Street will be limited. Therefore the Department of Public Work (DPW) is seeking to bring options for adding on street parking on Battery Street in the vicinity of Main Street, and on South Champlain between Main and College Street.

These changes would be effective for the duration of construction which is anticipated to be approximately 3 years, starting in November of 2023.

Battery Street:

Add 10 spaces to the east side of Battery Street in the vicinity of Main Street. This comes with removing the northbound right/through lane at the Battery/Main Street intersection. There will be 3 new parking spaces south of Main Street on Battery Street, and 7 new spaces north of Main Street on Battery Street.

South Champlain:
Vehicle parking spaces will be added to this street between Main Street and College Street on the west side of the road. This is possible by relocating short term bus parking to other locations away from construction. Additionally since the street is narrow, it will be changed to being one way northbound to accommodate the anticipation of parking utilization. This will add 9 new parking spaces on this street.

Relocated Bus Parking:
The two existing bus parking spaces will be relocated during the construction of Main Street. This is to move the parking away from the construction zone to ensure these spaces are still useful to GMT and private bus companies as well as facilitate needed on street vehicle parking. One space will replace 3 metered parking spaces at 26 Pearl Street (ACME Glass) and the other will replace a vehicle loading space and accessible space in front of 266 College Street (Former YMCA). The spaces in front of the former YMCA were there to serve the needs of that facility. With the YMCA fully relocated these spaces can be repurposed.

DRAFT Permanent Parking Regulations for Approved Main Street Concept
The City Council approved changes to Main Streets curb line in May of 2022, this approval effectuates the conversion of on street parking from diagonal to parallel along Main Street from Battery Street to South Union. The draft of this plan (see link below) proposes a curbside management of spaces along Main Street similar to what exists today with a few improvements that come from meeting with businesses and property owners, as well as the neighborhood meetings, and various board, commission, and NPA meetings the project teams has visited to present and discuss with the Great Streets Main Street Project with since February of 2022.

Some of these changes include

- Adding Accessible Spaces west of St. Paul Street to the corridor where none previously existed.
- Adding Electric Vehicle spaces to help support the City's Climate goals
- Converting all types of loading into one easy to understand designation. The change will allow trucks and vehicles to park free for up to 15 minutes to facilitate loading activities, and pick up or drop off of persons or goods.
- Change of the metered parking to be by kiosk throughout the blocks of Battery to South Union. Kiosks are able to accept all forms of payment, and the option to pay by app will still be available.
- Convert meter rates between Battery and South Union to be $1.50 per hour to encourage turnover of on street parking to support businesses along the street.
- Implement a 3 hour maximum parking time limit between Battery and South Union Street to discourage office workers or employees from parking on Main Street for the entire day.
- Formalization of bus stops within the corridor with bumpouts and infrastructure to support the City's transit and transportation goals.

At each end of the project there are also some small changes proposed to the curbside management. On the block of Main Street that is west of Battery Street, in the vicinity of 131 Battery Street (April Cornell) the on street parking spaces on the north side of the street will be removed to facilitate pedestrian safety, bicycle facility improvements, and streetscape changes. East of South Union Street it is proposed to restore on street parking on the south side of Main Street between South Union and South Willard Street on weekday evenings and on the weekend. These spaces will be unrestricted during the times they are available.

Lastly, the project will adjust part of the curb along Church Street from Main Street to King Street to add a vehicle loading space, which is often used informally, and will replace space in the vicinity of this key intersection that is being formalized as a bus stop.

Outreach

DPW issued notification of the upcoming parking changes by mailing postcards to all addresses within 2 blocks of Main Street between Battery Street and South Union Street. Additionally a Front Porch Forum was sent for City Wide posting, and discussed at one on one business and property owner meetings and a well-attended business meeting on March 24, 2023

We will collect public input on the two plans until April 28th, after which point we will incorporate public comment into any plan revisions and into the supporting materials packet when we return in May.

Schedule for meetings/approvals

- March 2023 – present draft of Main Street Parking Study
- April 2023 – review with DPW Commission temporary construction parking considerations
- May 2023 – advance regulation changes for the final design of Main Street towards approval

The project team will continue to provide project updates on the project website, www.greatstreetsbtv.com. Please do not hesitate to contact us with any questions or comments (Laura Wheelock, Lwheelock@burlingtonvt.gov or Olivia Darisse, odarisse@burlingtonvt.gov). Thank you.

Attachments:

A. Temporary Parking Plan Changes around Main Street
B. Permanent Parking Plan for Main Street
C. Postcard Mailing

Great Streets BTV

MAIN STREET PROJECT: PROPOSED PARKING CHANGES DURING CONSTRUCTION DURATION

As part of Great Streets BTV, the City of Burlington Department of Public Works is making changes to improve the Main Street Corridor. As part of this project, parking will be changing on two streets in our community.

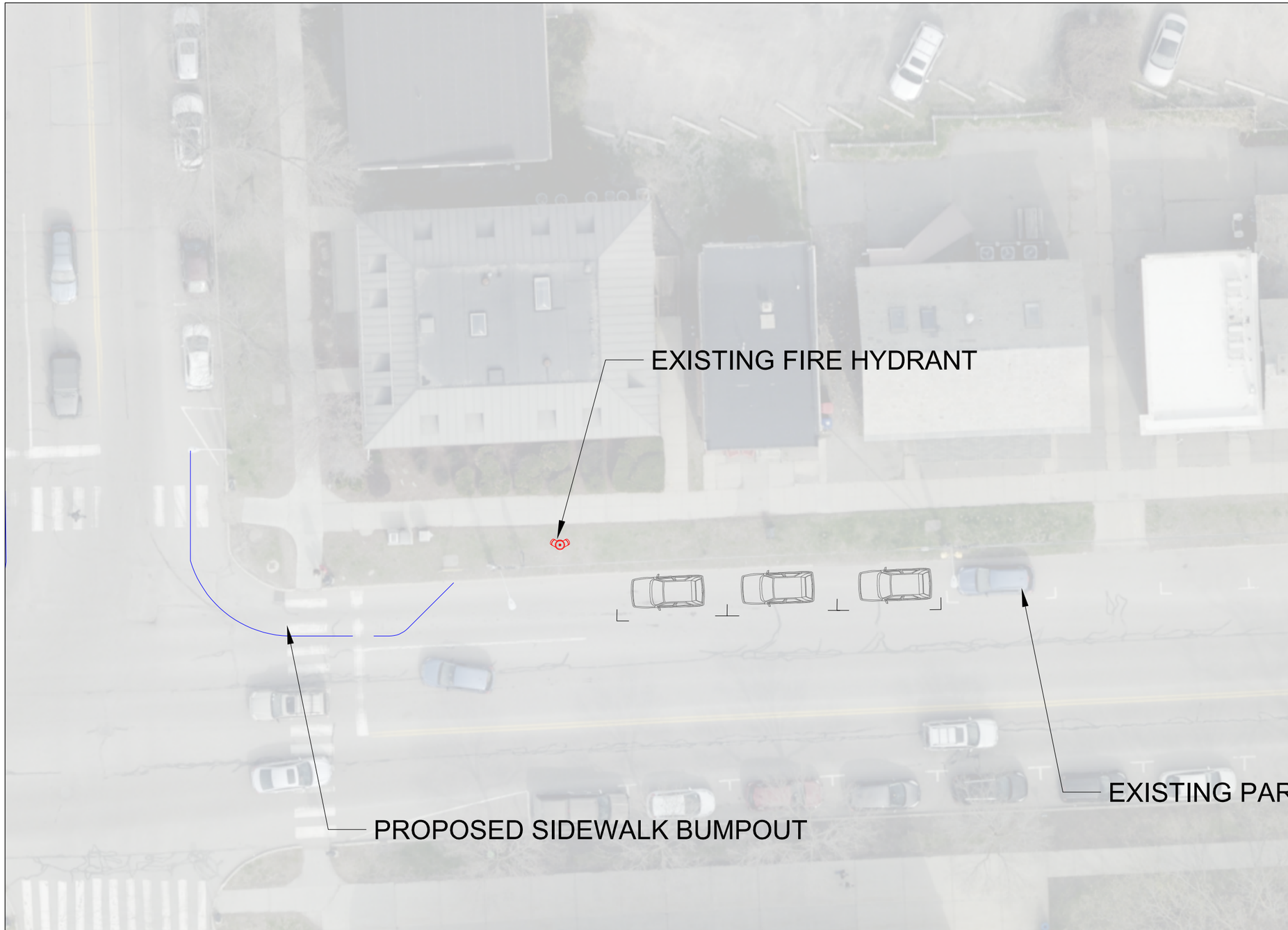
South Champlain Street, between Main Street and College Street, will soon become a one-way street northbound with parallel parking on both sides. In addition to adding parking, these changes will make South Champlain Street safer and more convenient for drivers.

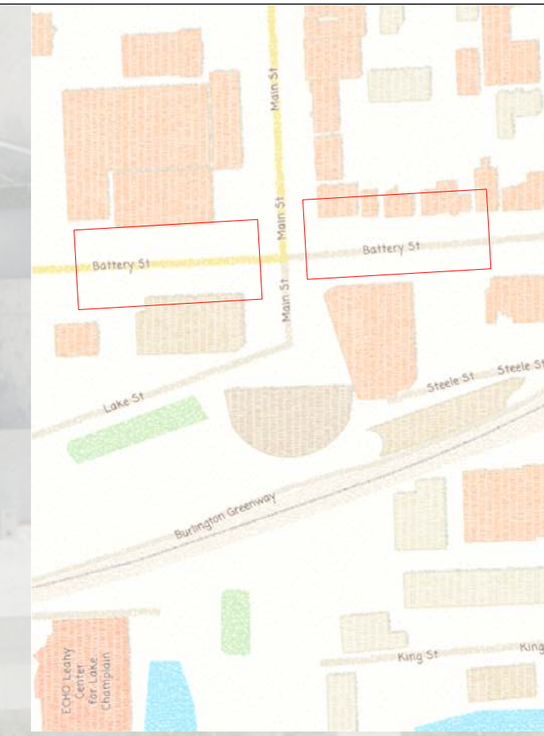
In addition, we're constructing permanent sidewalk bump-outs, and adding parallel parking, on Battery Street at either side of the intersection with Main Street. These changes will not only enhance the flow of traffic but also provide more parking options and improve pedestrian safety.

We appreciate your patience during the construction period and look forward to creating a better city for all. If you would like to share your thoughts on these upcoming changes, please join us virtually or in person, at the DPW Commission on **April 19th and May 17th, 2023** at **6:30 PM**.

Unable to join the meeting?
Please email your comments to:
Lwheelock@burlingtonvt.gov

Free translation services available!
Scan QR code or call:
(802) 863-9094





0 20' 40'

SCALE: 1" = 20'

MAIN STREET PROJECT-
PROPOSED BATTERY STREET
BUMP OUT PARKING

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED DB	
DRAWN DB	SCALE 1"=20
CHECKED PP	DRAWING NO.
DATE 4/19/23	SHEET 1 OF 5

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SCALE: 1" = 20'

MAIN STREET PROJECT-
PROPOSED BATTERY STREET
BUMP OUT PARKING

BURLINGTON PUBLIC WORKS ENGINEERING DIV.
645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

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DATE 4/19/2023	SHEET 2 OF 5

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SCALE: 1" = 20'

SOUTH CHAMPLAIN STREET
PROPOSED PARKING
CHANGE

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

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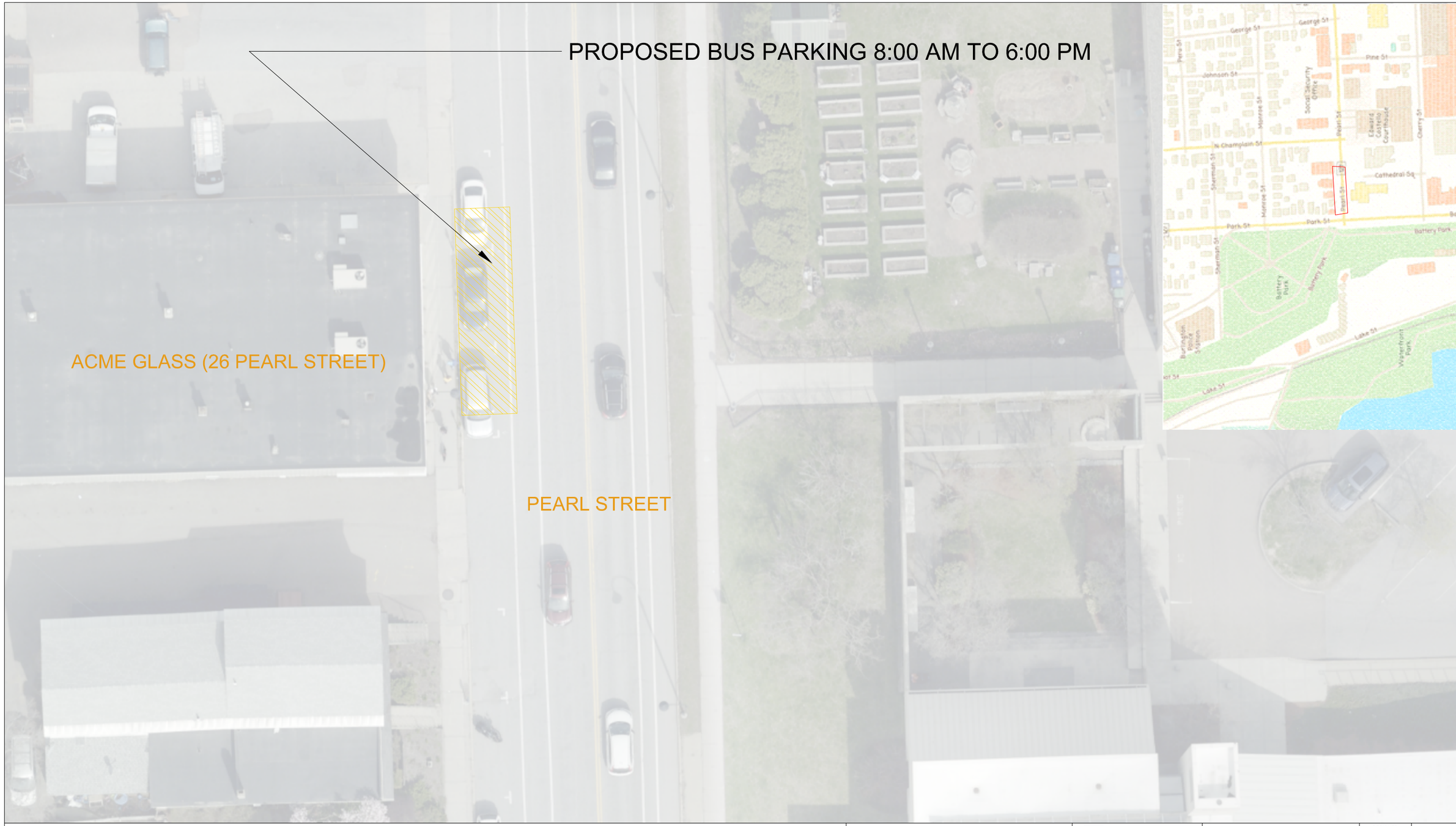
DATE 4/19/23	SHEET 3 OF 5



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SCALE: 1" = 20'

PEARL STREET PROPOSED
BUS PARKING CHANGE

BURLINGTON PUBLIC WORKS ENGINEERING DIV.
645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

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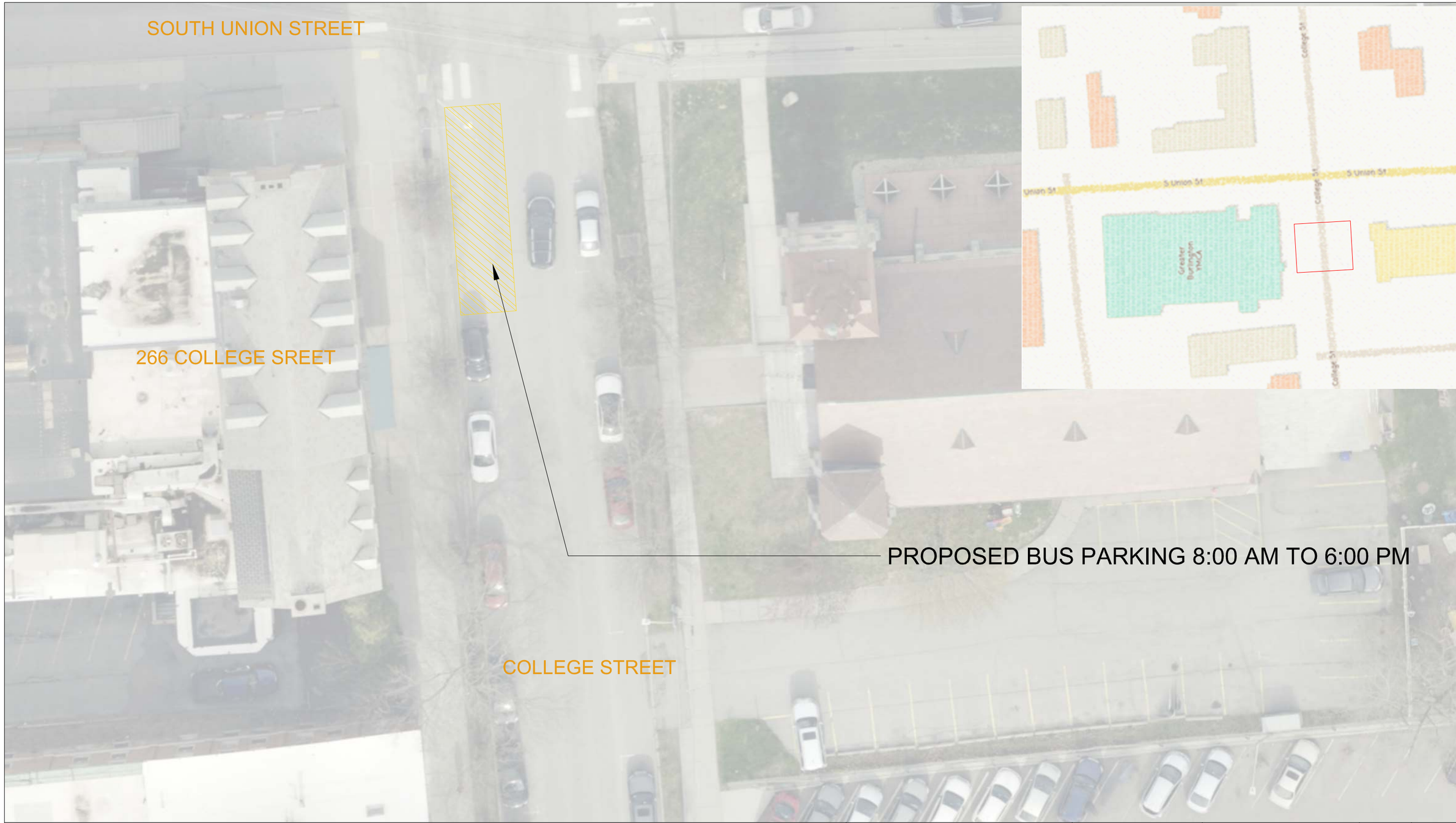
DATE 4/19/23	SHEET 4 OF 5



0 20' 40'

SCALE: 1" = 20'

COLLEGE
STREET PROPOSED BUS
PARKING CHANGE

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

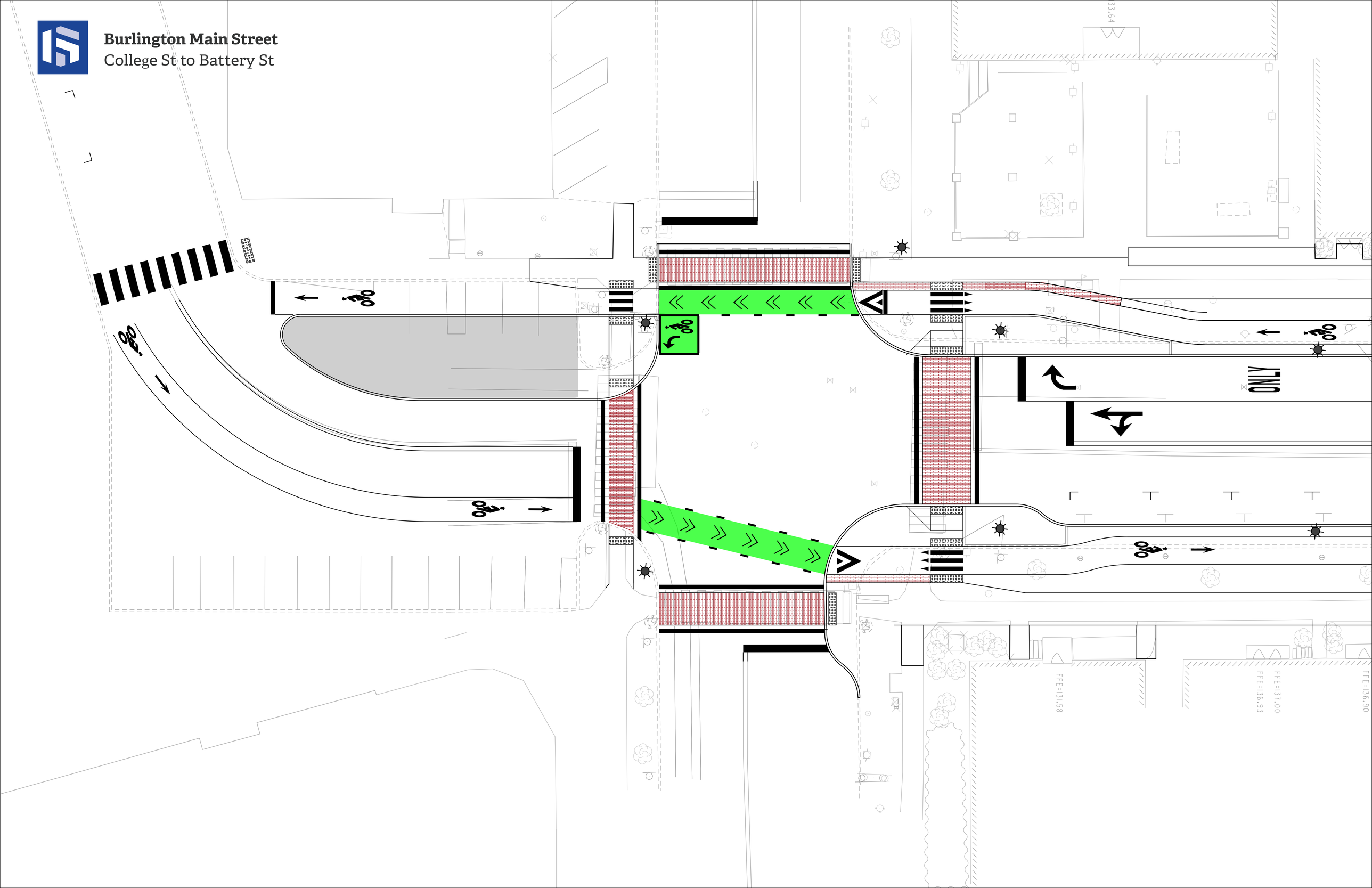
645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED DB	
DRAWN DB	SCALE 1"=20
CHECKED PP	DRAWING NO.
DATE 4/19/23	SHEET 5 OF 5

English	Attention, Language services are provided free of charge for you. For additional translation and interpreter services please call (802-863-9094).
Nepali **नेपाली**	ध्यान दिनुहोस्: तपाईंलाई निःशुल्क भाषा सेवाहरू उपलब्ध गराइन्छ। अनुवादक वा अनुवाद सेवाहरूका लागि DPW लाई 802-863-9094 मा सम्पर्क गर्नुहोस्।
Somali **SOOMAALI**	Fiiro gaar ah: Adeegyada luqadda waxaa lagugu siin lacag la'aan adiga. Adeegyada turjubaanka ama turjubaadda, kala xiriir DPW 802-863-9094.
Swahili **SWAHILI**	Makini: Huduma za lugha zinatolewa bila malipo kwako. Kwa huduma za mkalimani au tafsiri, wasiliana na DPW kwa 802-863-9094.
Vietnamese **TIẾNG VIỆT**	Lưu ý: Các dịch vụ ngôn ngữ được cung cấp miễn phí cho quý vị. Để sử dụng dịch vụ biên dịch hoặc thông dịch, vui lòng liên hệ DPW theo số 802-863-9094.
French **FRANCAIS**	Attention : les services linguistiques vous sont fournis gratuitement. Pour les services d'interprétation ou de traduction, contactez DPW au 802-863-9094.
Arabic **العربية**	تنبيه: يتم تقديم خدمات اللغة لك مجانًا. لخدمات الترجمة الشفوية أو التحريرية، اتصل بمكتب التنمية الاقتصادية والمجتمعية (DPW) على الرقم 208-368-4909.
Bosnian **BOSANSKI**	Pažnja: jezičke usluge su besplatne za vas. Za usluge tumača ili prevodilačke usluge, kontaktirajte DPW na 802-863-9094.
Kirundi **KIRUNDI**	Icitonderwa: Serivisi z'indimi uzihabwa ku buntu. Ukeneye serivisi zo gusobanura canke guhindura ururimi, hamagara DPW kuri 802-863-9094.
Lingala **LINGALA**	Likebi: Servisi ya monoko ekopesama ya ofele mpo na yo. Mpo na mobongoli to departema ya kobongola mikanda, benga DPW na 802-863-9094.
Burmese **မြန်မာ**	သတိပြုရန်- ဘာသာစကား ဝန်ဆောင်မှုများကို သင့်အတွက် အခမဲ့ ပံ့ပိုးပေးပါသည်။ စကားပြန်သူ သို့မဟုတ် ဘာသာပြန် ဝန်ဆောင်မှုများအတွက်၊ DPW သို့ ဖုန်း 802-863-9094 ဖြင့်ဆက်သွယ်ပါ။
Karen **ကညီကျိာ်**	တၢ်ဟ်သူဉ်ဟ်သး -ကျိာ်အတၢ်တိစၢမၤစၢၤအံၤ တၢ်ရဲဉ်ကျဲၤကလီလၢနဂီၢ်နၢ်ဉ်လီၤ။ လၢပှၤကတိၤကျိးထံတၢ် မ့တမ့ၢ် တၢ်ကွဲးကျိးထံတၢ်အတၢ်မၤစၢၤအဂီၢ် ဆဲးကျၢ DPW ဖဲ 802-863-9094 တက့ၢ်။
Spanish **ESPAÑOL**	Atención: los servicios de idiomas se ofrecen de forma gratuita para usted. Para obtener servicios de interpretación o traducción, comuníquese con el DPW llamando al 802-863-9094.
Tibetan **བོད་སྐད**	དོ་སྣང་།: ཁྱེད་ཀྱི་ཆེད་དུ་སྐད་ཡིག་ཞབས་ཞུ་རིན་མེད་ངང་མཁོ་སྤྲོད་ཞུ་གི་ཡོད། སྐད་སྒྱུར་དང་ཡིག་སྒྱུར་ཞབས་ཞུའི་ཆེད་DPWལ་ཨང་གྲངས་802-863-9094འདི་ཁྱེད་བརྒྱུད་འབྲེལ་བ་གནང་རོགས།
Chinese **中文**	請注意：語言服務無需付費。如需口譯員或翻譯服務，請撥打 802-863-9094 與 DPW 聯絡。
Croatian Hrvatski	Pozor: Jezičke usluge pružit će Vam se besplatno. Za usluge tumača ili prevođenja, kontaktirajte DPW na broju 802-863-9094.
Farsi **فارسی**	توجه: خدمات زبان برای شما به طور رایگان ارایه می گردد. برای مترجم و خدمات ترجمه با شماره ۸۰۲-۸۶۵-۷۱۴۴ با DPW تماس بگیرید.
Pashto **پښتو**	پاملرنه: د ژبې خدمتونه تاسو هر یوه ته په وړیا توګه وړاندې کېږي. د ژباړن یا ژباړې د خدمتونو له پاره شمېره اړیکه ټینګه کړئ.802-863-9094 سره په DPWله
Russian **Русский**	Внимание: Языковые услуги вам предоставляются бесплатно. Если вам требуются услуги устного или письменного перевода, обращайтесь в DPW по телефону 802-863-9094.

Burlington Main Street

College St to Battery St

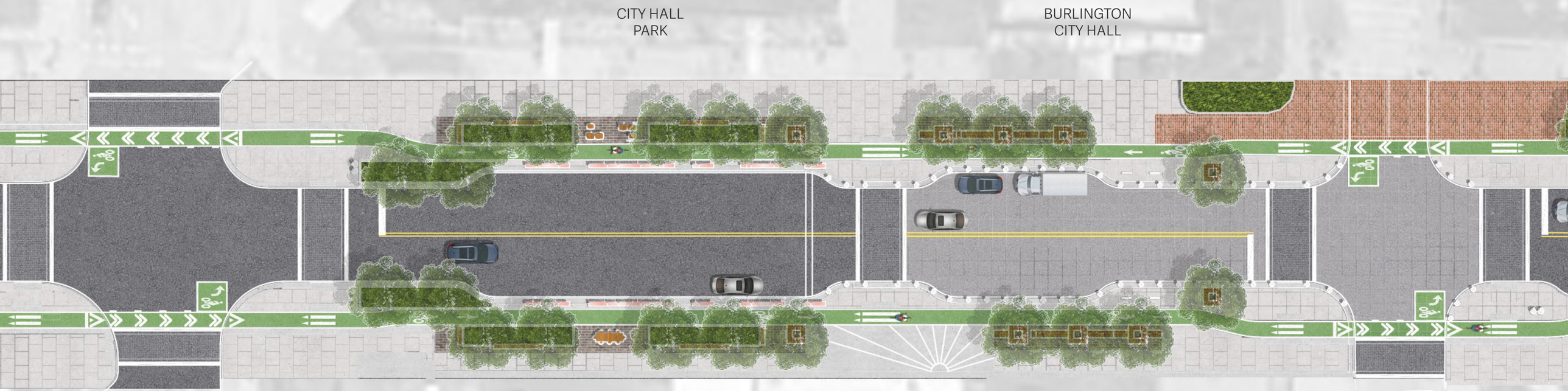


Burlington Main Street
Battery St to S. Champlain St

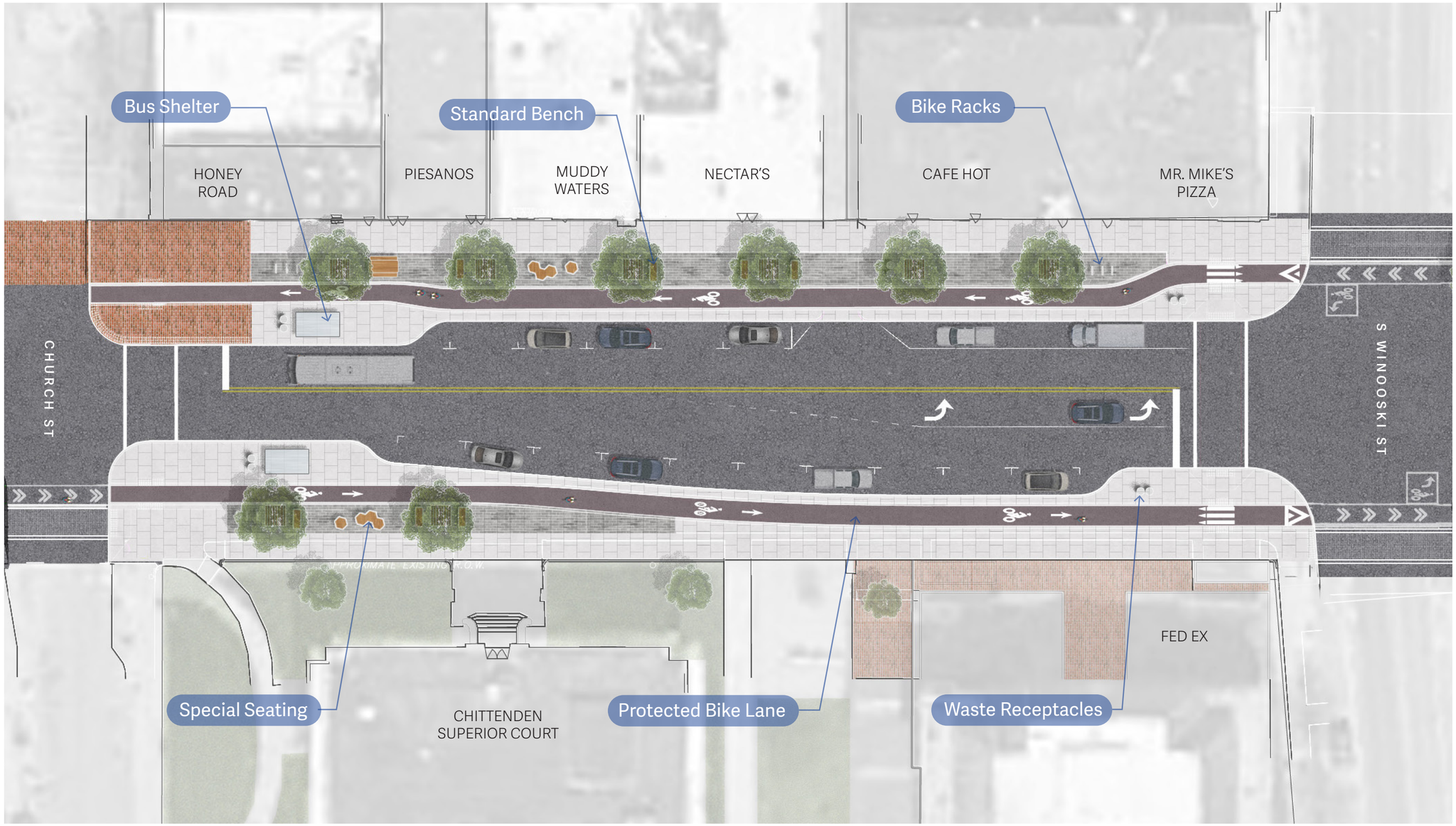
Burlington Main Street
S. Champlain St to Pine St

Burlington Main Street
Pine St to Saint Paul St

Burlington Main Street
Saint Paul St to Church St

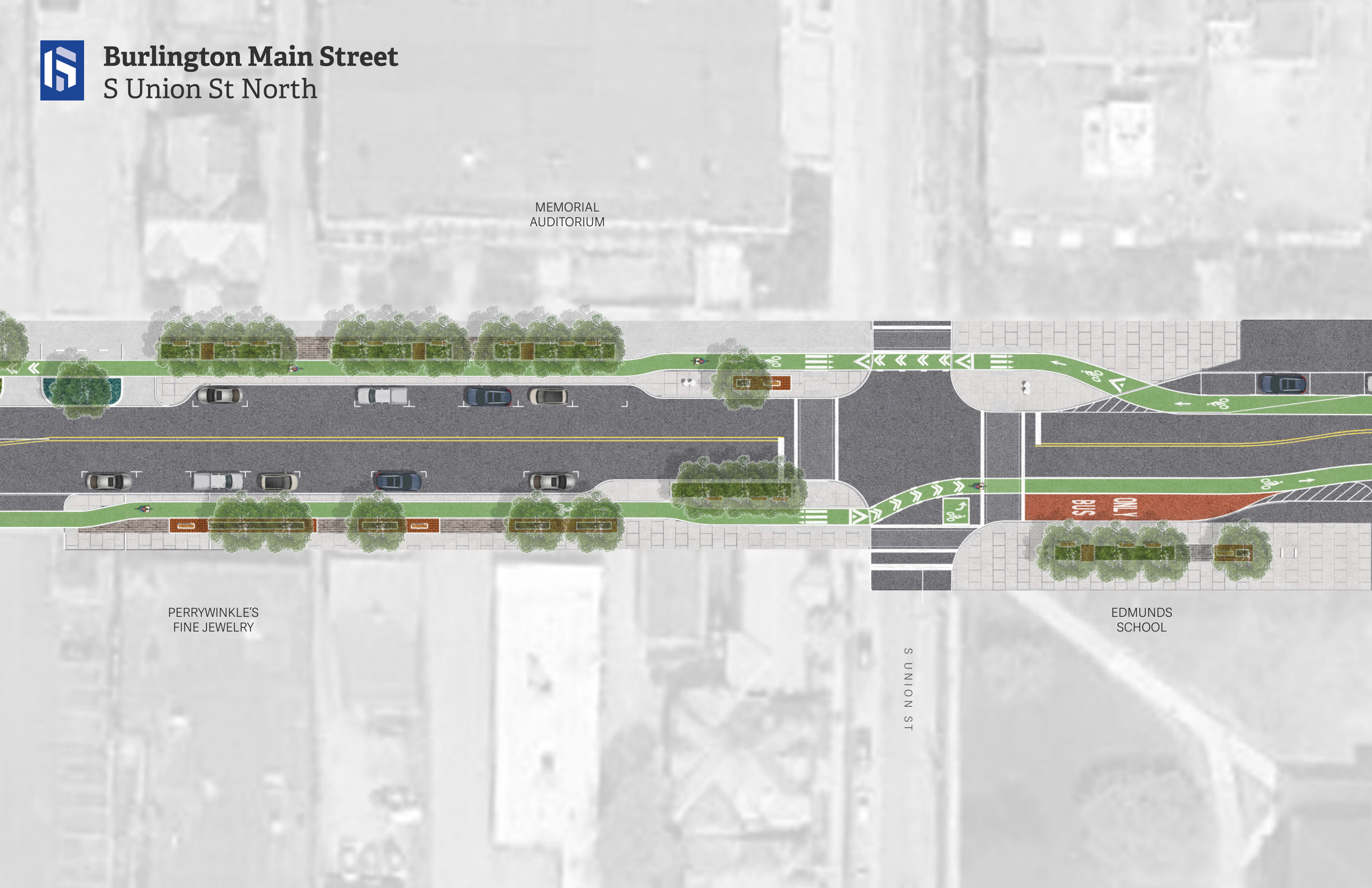


Burlington Main Street
Church St to S. Winooski St



Burlington Main Street
S. Winooski St to S Union St

Burlington Main Street
S Union St North



Please join us at the Department of Public Works Commission Meeting at 645 Pine Street, or virtually:

April 19th at ***6:30 PM***: DPW staff will present on Great Streets BTV Main Street, and future changes to parking. Residents are invited to give commentary.

May 17th at ***6:30 PM***: DPW Commission will be asked to approve proposed changes.

Great Streets
BTV

SCAN ME

Learn more about our plans following our QR code or go to:

greatstreetsbtv.com

Unable to join the meeting? Email your comments to:

Lwheelock@burlingtonvt.gov

Free translation services available!

For interpreter services, scan above or please call:
(802)-863-9094

Burlington Department of Public Works
645 Pine Street
Burlington, VT
05401

Resident Address:

CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS

645 Pine Street, Suite A
Burlington, VT 05401
802.863.9094 VOICE
802.863.0466 FAX
802.863.0450 TTY
www.burlingtonvt.gov/dpw

To: DPW Commissioners
Fr: Chapin Spencer, Director
Re: **DPW Director's Report**
Date: April 19, 2023

CSWD DROP OFF CENTER AND CITY SOIL MANAGEMENT FUTURE
City staff are working on a plan to expand Chittenden Solid Waste District's (CSWD) current Drop-Off Center's offerings and improve the City's soil management facilities. It is a complex issue that is described in detail in our 12-12-22 memo to Council – attached here. We will be going to the April 20 Ward 5 Neighborhood Planning Assembly to provide an update for the community. The short term goal is to sign a purchase and sale contract for the City to purchase 195-201 Flynn Avenue from CSWD, move the City's soil management to 195-201 Flynn Avenue and then expand CSWD's Drop Off Center at 339 Pine Street on part of the old footprint of the City's soil management area. More info: Lee Perry, lperry@burlingtonvt.gov.

RECYCLING TOTER CAMPAIGN:
The broad educational campaign continues so that all recycling customers will be using covered, wheeled toters by May 1, 2023. The campaign includes postcard mailers, BED bill inserts, social media ads, Front Porch Forum posts and more. There will likely be a few week grace period after May 1 as we are temporarily out of one toter size and we are waiting on the delivery to fulfil outstanding customer orders. More info: Rob Goulding, rgoulding@burlingtonvt.gov.

PROGRESSIVE TICKETING & TOWING POLICY
We are still working on this effort that was brought to the Commission last month. We plan to be back to the Commission in 3-4 months. More info: Jeff Padgett, jpadgett@burlingtonvt.com.

CHAMPLAIN PARKWAY CONSTRUCTION:
Contractor is mobilizing this week to begin construction. The spring work will focus on the area between Home Ave and Sears Lane. There will be major work on rail crossings that will require one-way traffic and full closures. After judge's ruling on outstanding litigation (expected around June 30), the work on Lakeside Ave and Pine St will begin. More info: Corey Mims, cmims@burlingtonvt.gov.

QUICK UPDATES:
- **March 24 Main Street Great Streets Business Meeting** – The meeting was well attended by about 30 business owners. Productive dialogue around concerns – mainly focused on parking and construction impacts. Thanks to the City's Business and Workforce Development Department for all their help and coordination.
- **City and Green Mountain Transit coordination meetings** – A cross-departmental City team has met twice recently with GMT to discuss downtown route planning, Lakeside/Sears development, College St Shuttle, Main Street shelters, etc.
- **Successful Hiring** – DPW is making good progress on filling open positions. We have filled a Traffic Manager, two financial positions supporting Water Resources and Parking & Traffic, and we're back up to 26 of 33 Crossing Guards (highest since the pandemic started). We're fully staffed in Technical Services Division. There are still open positions, but we're making progress.

Please don't hesitate to reach out with any questions. See everyone next Wednesday.

MEMORANDUM:

TO: Burlington City Council

FR: Chapin Spencer, DPW Director
Lee Perry, DPW Division Director – Maintenance Division

CC: Sarah Reeves, CSWD Executive Director
Josh Tyler, CSWD Director of Operations

RE: **195-201 Flynn Avenue MOU and CSWD Drop-Off Center in Burlington**

DATE: December 12, 2022

Request:

In order to improve solid waste management capacity in Burlington as well as Burlington residents' access to such services, the Department of Public Works (DPW) leadership is recommending the City Council take the following two actions:

1. Approve a six-month term extension of the 2019 Chittenden Solid Waste District (CSWD) – City of Burlington Memorandum of Understanding (through 6-30-23) to provide the City time to negotiate a Purchase and Sale Agreement for 195-201 Flynn Avenue; and,
2. Approve a term extension of the 339 Pine Street Lease Agreement with CSWD (through December 31, 2024) including an enlarged footprint for the purposes of continuing the operation of a public drop off center at that location with expanded services

Purpose:

Together, the two actions above will:

- Enable the current 339 Pine Street drop off center to continue and to expand services through at least 2024
- Provide the two parties additional time to select a preferred location to locate a more permanent, modern, full-service CSWD drop of center at either 339 Pine Street or 195-201 Flynn Avenue
- Give the City a near term option to unite and better manage its current soil management operations from multiple sites to 195-201 Flynn Avenue

Background:

For over two decades, the City of Burlington's DPW and CSWD have been attempting to resolve a protracted effort to construct a modern, safe, full-service drop off center (DOC) in the City. CSWD has operated a space-constrained and recently-limited DOC at 339 Pine Street for many years as a stop gap measure. In 2001, CSWD purchased 195-201 Flynn Avenue (two adjoining parcels) for the purpose of developing a modern, full-service DOC at that location. Due to uncertainty with the

Champlain Parkway and other issues, the DOC development did not advance. In 2015, CSWD informed the City of plans to sell the Flynn Avenue parcels as the DOC development was not proceeding. The City, committed to the DOC concept but needing time to work through Champlain Parkway and other South End considerations, requested the sale of the property be delayed. So in 2016 and 2019, MOUs were approved that preserved an option for the City to purchase the parcels through a lease purchase agreement as long as annual option payments were made. The City has now paid $100,001.32 in annual option payments.

Burlington DPW and CSWD Management have continued productive discussions regarding the development of a full-service drop off center in the City of Burlington since both parties agreed to an extension of the second memorandum of understanding in April 2022. Through the dialogue, a modified proposal has emerged. CSWD leadership presented the concept to their Executive Committee on November 7. DPW leadership presented the concept to the Council's Transportation Energy Utilities Committee (TEUC) on November 22. In sum, the modified concept was to:

- Enter into a purchase and sale agreement to have the City of Burlington purchase 195-201 Flynn Avenue parcel outright – instead of entering into a 20-year lease purchase agreement as contemplated in the 2016 and 2019 MOUs
- Execute a new MOU between the City and CSWD committing each party to make best efforts to locate a full-service CSWD DOC in Burlington, whether at 195-201 Flynn Avenue or 339 Pine Street.

The benefits of this new approach include:

- **Securing a long-term City site for soil and solid waste management.** The current constrained area for soil management at 339 Pine Street will be displaced, at least in part, by the Railyard Enterprise Project. Additionally, if the more permanent DOC is determined to be best located at 339 Pine Street, CSWD will be seeking additional space to improve safety and circulation at the site which will also displace soil management activities. The 2016 and 2019 MOUs contemplated scenarios whereby CSWD could revoke the lease purchase agreement (LPA) during the 20 year term – leaving the City with significant uncertainty as to where soil management activities could occur. Furthermore, if the City advances a municipally-operated consolidated collection service for solid waste in the future, it would need a site like 195-201 Flynn Avenue to accommodate the service.
- **Providing funds for the full purchase price up front to CSWD.** The MOU contemplated a 20 year lease purchase agreement with annual City payments to CSWD. City staff are researching other various borrowing opportunities that would not require CSWD to finance the sale. Funds could therefore be used by CSWD right away for District priorities.
- **Simplifying the 195-201 Flynn Avenue property transfer – from a 20-year lease purchase with various contingencies to a straight forward fee simple transaction.** This approach would enable the parties to work together siting the DOC without directly tying the DOC development project to a complicated and extended land transfer arrangement.
- **Offering both parties flexibility to collectively pursue a DOC at either the 195-201 Flynn Avenue parcel or 339 Pine Street.** The 2016 and 2019 MOUs focused on developing a DOC at the Flynn Avenue site. Given the shifting considerations at both sites, and increased interest among CSWD staff to explore the concept of an expanded presence at 339 Pine Street, both CSWD and DPW management recommend a more flexible MOU going forward.

A pivotal item to be negotiated is the purchase price for 195-201 Flynn Avenue. We have heard from CSWD Commissioners that the proposed $500,000 lease purchase agreement price in the 2016 and 2019 MOUs is now far below fair market value and is in need of recalibrating upwards. At the same time, we have heard from City leaders that a bargain sale is justified as CSWD's mission is to support member communities in achieving solid waste management solutions and a number that covers CSWD's original purchase price and subsequent net carrying costs is reasonable - but not a sale price that makes a profit at Burlington's expense. Executive staff at each entity understand these perspectives and believe that through further negotiations between staff, periodically conferring with our respective governing bodies, we can present a proposed purchase and sale agreement for 195-201 Flynn Avenue along with a new proposed MOU for consideration within 6 months.

This modified proposal was well received by the Council's TEUC and CSWD's Executive Committee, but has now been tweaked after receiving some additional feedback from the CSWD Board at their regular November meeting. The CSWD Board expressed concern that there was no guarantee under the modified proposal that Burlington would commit to maintaining and improving a drop off center in the city. As a result, DPW leadership worked with the City Attorney and our Railyard Enterprise Project (REP) Federal and State partners to see whether we could extend the CSWD Lease Agreement at 339 Pine Street for two additional years and to expand the footprint of the DOC to allow for more services. Those conversations were fruitful and our REP partners are supportive as long as the expanded footprint of the DOC avoids the current expected alignment of the REP. As a result, DPW leadership is now recommending the modified proposal be further modified to include an extended 339 Pine Street Lease Agreement through 2024 under the existing Lease Agreement terms, except that the City would allow CSWD to expand their area of operations at the site as detailed in Attachment C once the City's soil management activities are relocated from 339 Pine Street to 195-201 Flynn Avenue or some other location.

Next Steps:

If the City Council and the CSWD Board this December 1) approve the recommended additional six-month extension of the Second MOU to June 30, 2023 to give both parties the time to negotiate the terms of the 195-201 Flynn Avenue property transfer; and, 2) approve the extension of the current 339 Pine Street Lease Agreement for the current DOC with the allowance to have CSWD expand their DOC footprint once the City's soil management activities are relocated, then we wouldexpect to take the following next steps:

- December/January – Provide an update to the Ward 5 NPA and solicit feedback
- February/March/April – Provide Purchase & Sale negotiation updates as well as acquisition financing updates to the Council
- May/June – Bring a proposed Purchase & Sale Agreement to the Council for approval

Feedback Welcome:

We know this is a complex policy issue. Feel free to reach out to us with any questions or feedback.

- Chapin Spencer, cspencer@burlingtonvt.gov
- Lee Perry, lperry@burlingtonvt.gov

Motions:

Board of Finance:

1. Move to approve, and recommend the City Council approve, a six-month extension of the 2019 Chittenden Solid Waste District – City of Burlington Memorandum of Understanding through June 30, 2023 and authorize the Mayor to execute said agreement subject to the review and approval of the City Attorney's Office.
2. Move to approve, and recommend the City Council approve, a second extension of the 339 Pine Street Lease Agreement with CSWD through December 31, 2024 with an allowance for CSWD to expand the drop of center footprint as shown on the attached map once the City's soil management activities are relocated from 339 Pine Street, and authorize the Mayor to execute the agreement subject to the review and approval of the City Attorney's Office.

City Council:

1. Move to approve a six month extension of the 2019 Chittenden Solid Waste District – City of Burlington Memorandum of Understanding through June 30, 2023 and authorize the Mayor to execute said agreement subject to the review and approval of the City Attorney's Office.
2. Move to approve a second extension of the 339 Pine Street Lease Agreement with CSWD through December 31, 2024 with an allowance for CSWD to expand the drop of center footprint as shown on the attached map once the City's soil management activities are relocated from 339 Pine Street, and authorize the Mayor to execute the agreement subject to the review and approval of the City Attorney's Office.

Attachments:

A. Second Memorandum of Understanding between Chittenden Solid Waste District and the City of Burlington, signed November 1, 2019

B. Extension of the Second Memorandum of Understanding between Chittenden Solid Waste District and the City of Burlington, signed April 30, 2022

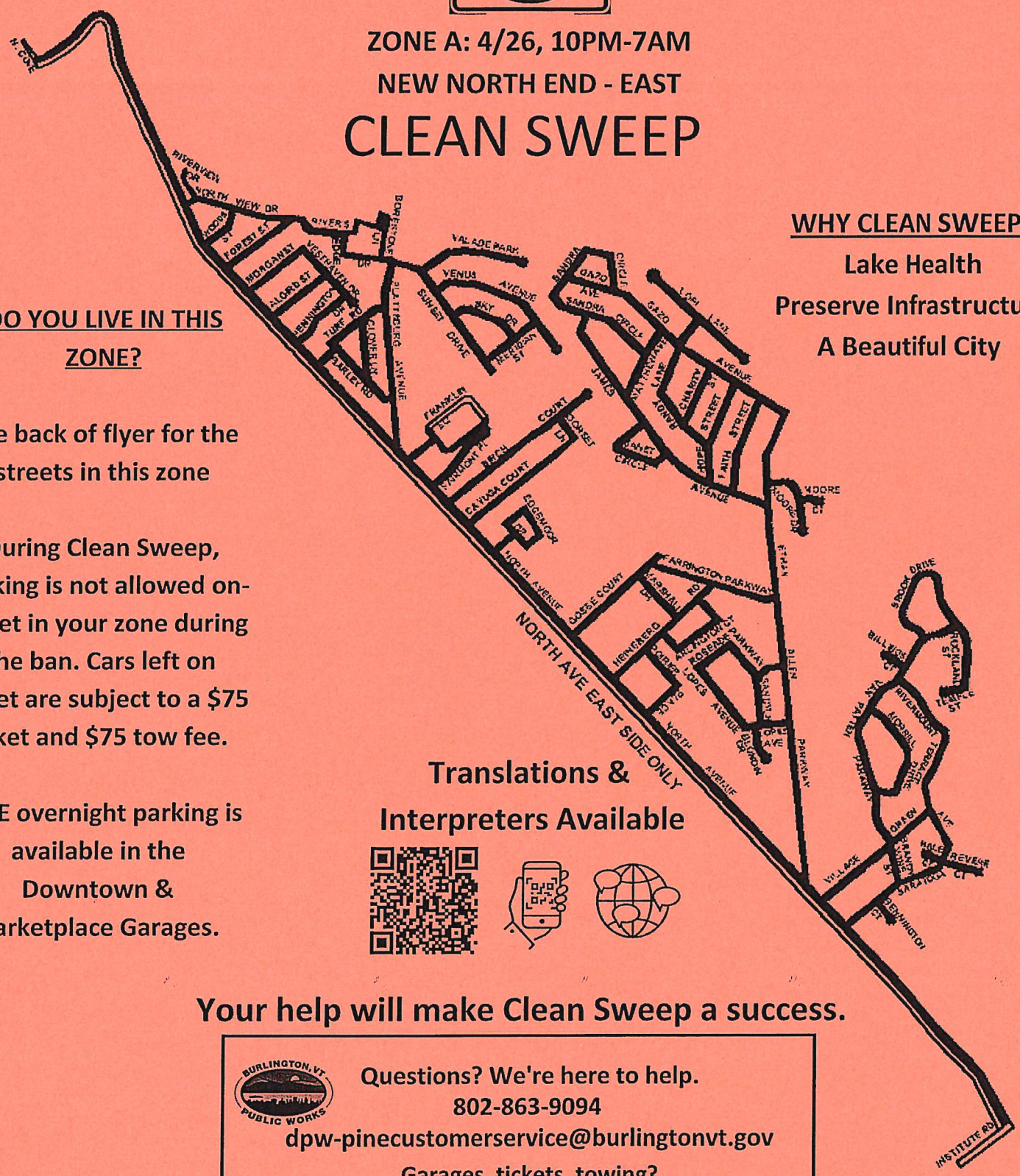
C. Map of the proposed expanded CSWD drop off center footprint once the City relocates its soil management activities from 339 Pine Street

Proposed Expansion
Existing DOC Location
PROPOSED RIGHT OF WAY
PINE STREET
N
0
20
40
SCALE IN FEET

ZONE A: 4/26, 10PM-7AM

NEW NORTH END - EAST

CLEAN SWEEP



WHY CLEAN SWEEP

Lake Health

Preserve Infrastructu

A Beautiful City

DO YOU LIVE IN THIS ZONE?

See back of flyer for the streets in this zone

During Clean Sweep, parking is not allowed on-street in your zone during the ban. Cars left on street are subject to a $75 ticket and $75 tow fee.

FREE overnight parking is available in the Downtown & Marketplace Garages.

Translations & Interpreters Available

Your help will make Clean Sweep a success.

BURLINGTON, VT PUBLIC WORKS

Questions? We're here to help.
802-863-9094
dpw-pinecustomerservice@burlingtonvt.gov

BURLINGTON

Garages, tickets, towing?
802-540-2380
ParkingServices@burlingtonvt.gov

burlingtonvt.gov/dpw

Street	From	To
Algird Street	North Avenue	Vesthaven Drive
Arlington Court	Heineberg Road	Heineberg Road
Barley Road	North Avenue	Plattsburg Avenue
Bennington Court	Saratoga Avenue	End of Street
Billings Court	Van Patten Parkway	End of Street
Birch Court	North Avenue	End of Street
Blondin Circle	Lopes Avenue	End of Street
Borestone Lane	River's Edge Drive	River's Edge Drive
Brandywine Street	Village Green	Saratoga Avenue
Brook Drive	Van Patten Parkway	Rockland Street
Cayuga Court	North Avenue	Dorset Lane
Charity Street	Randy Lane	Gazo Avenue
Clover Lane	Turf Road	Barley Road
Dorset Lane	Birch Court	Cayuga Court
Edgemoor Drive	North Avenue	End of Street
Ethan Allen Parkway	North Avenue	Gazo Avenue
Fairmont Place	North Avenue	End of Street
Faith Street	James Avenue	Gazo Avenue
Farrington Parkway	Gosse Court	Ethan Allen Parkway
Forest Street	North Avenue	North View Drive
Franklin Square	North Ave	Frankin Square
Franklin Square (Loop)	South and Westside	
Gazo Avenue	Sandra Circle	Ethan Allen Parkway
Gosse Court	North Avenue	Farington Parkway
Hale Court	Saratoga Avenue	End of Street
Heineberg Road	North Avenue	Farington Parkway
Hope Street	James Avenue	Gazo Avenue
James Avenue	Ethan Allen Parkway	Sandra Circle
Janet Circle	James Avenue	James Avenue
Lopes Avenue	Roseade Parkway	Ethan Allen Parkway
Lori Lane (Including Loop)	Entire Street	
Marshall Drive	Gosse Court	Heineberg Road
Meridian Street	Sunset Drive	Venus Avenue
Moore Court	Moore Drive	End of Street
Moore Drive	Ethan Allen Parkway	Moore Court
Morgan Street	North Avenue	Vesthaven Drive
Morill Drive	Van Patten Parkway	Van Patten Parkway
North Avenue (East Side Only)	North Cove Road	Institute Road
Northview Drive	North Avenue	River's Edge Drive
Pennington Drive	North Avenue	Vesthaven Drive
Plattsburg Avenue	North Avenue	Sunset Drive
Poirier Place	North Avenue	Heineberg Road
Randy Lane	Hope Street	Lori Lane
Revere Court	Saratoga Avenue	End of Street
Rivermount Terrace	Saratoga Avenue	Van Patten Parkway
River's Edge Drive	North View Drive	Plattsburg Avenue
Rockland Street	Van Patten Parkway	Temple Street
Roseade Parkway	Lopes Avenue	Sandy Lane
Sandra Circle	Gazo Avenue	Matthew Avenue
Sandy Lane	Lopes Avenue	Ethan Allen Parkway
Saratoga Avenue	North Avenue	Rivermount Terrace
Sky Drive	Sunset Drive	Meridian Street
Sunset Drive	Plattsburg Avenue	Meridian Street
Temple Street	Rockland Street	End of Street
Turf Road	Barley Road	Plattsburg Avenue
Valade Park	Sunset Drive	Valade Street
Van Patten Parkway	Village Green	Rockland Street
Venus Avenue	Sunset Drive	End of Street
Vesthaven Drive	Morgan Street	End of Street
Village Green	North Avenue	Saratoga Avenue

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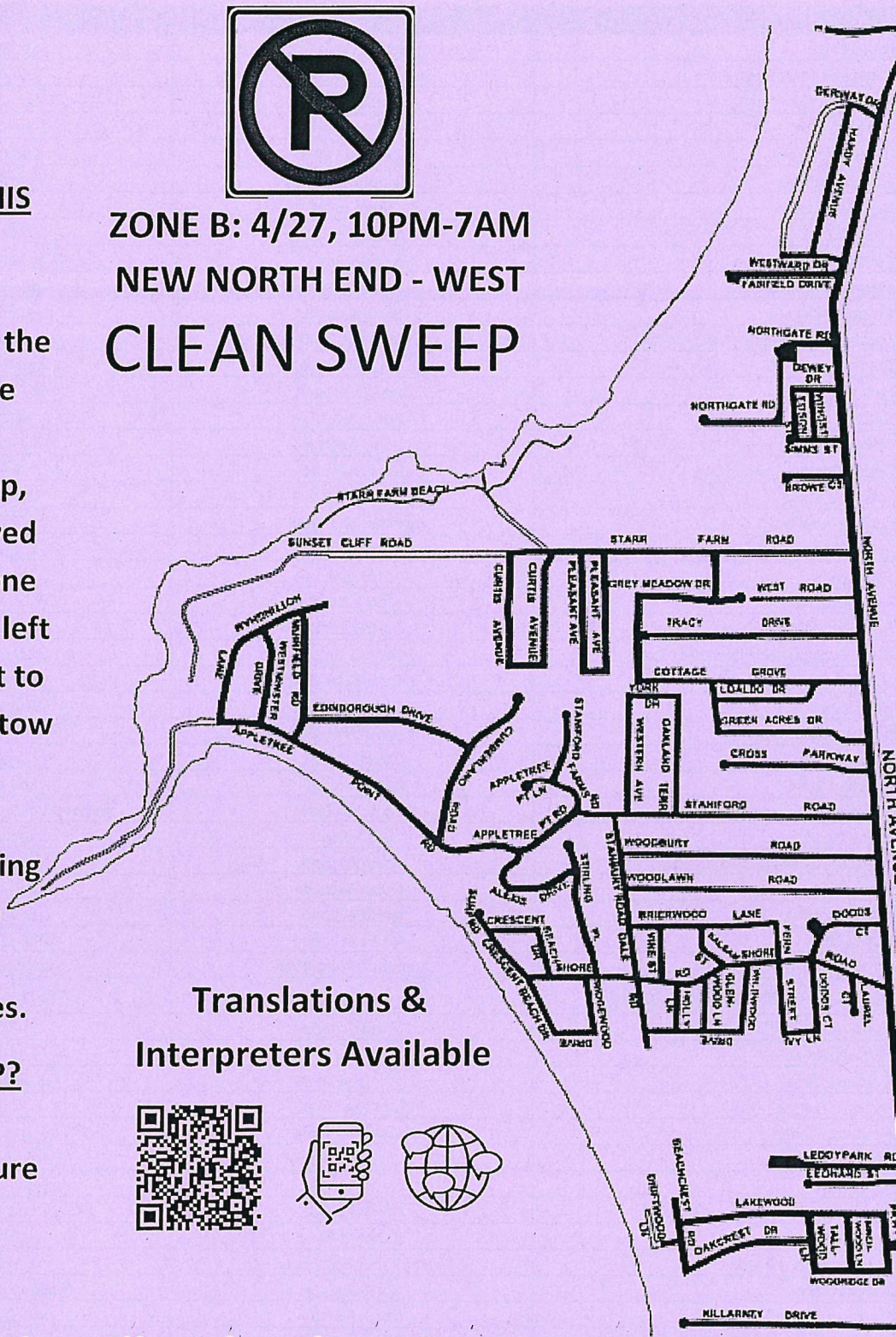
Preserve Infrastructure
A Beautiful City

ZONE B: 4/27, 10PM-7AM
NEW NORTH END - WEST

CLEAN SWEEP



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dpw-pinecustomerservice@burlingtonvt.gov

Garages, tickets, towing?
802-540-2380
ParkingServices@burlingtonvt.gov

burlingtonvt.gov/dpw

Street	From	To
Alexis Drive	Appletree Point Road	Stirling Place
Appletree Point Lane	Staniford Farms Road	End of Street
Appletree Point Road	Staniford Road	Nottingham Lane
Balsam Street	Shore Road	Brierwood Lane
Beachcrest Drive	Oakcrest Drive	End of Street
Birchwood Lane	Lakewood Parkway	Woodridge Drive
Brierwood Lane	Shore Road	Dale Road
Browe Court	North Avenue	End of Street
Cottage Grove	Loaldo Drive	Grey Meadow Drive
Crescent Beach Drive	Shore Road	Ridgewood Drive
Cross Parkway	North Avenue	End of Street
Cumberland Road **(Including Loops)**	Appletree Point Road	End of Street
Curtis Avenue	Starr Farm Road	Starr Farm Road
Dale Road	Brierwood Lane	End of Street
Derway Drive	North Avenue	Hardy Drive
Dewey Drive	North Avenue	Edson Street
Dodds Court **(Including Loop)**	North Avenue	Ivy Lane
Driftwood Lane	Beachcrest Drive	**Street Corner**
Edinborough Drive	Cumberland Road	Muirfield Road
Fairfield Dr	North Avenue	End of Street
Fern Street	Ivy Lane	Brierwood Lane
Glenwood Lane	Shore Road	Wildwood Drive
Green Acres Drive	North Avenue	Cottage Grove
Grey Meadow Drive **(Including Spur)**	Cottage Grove	Starr Farm Road
Hardy Drive	Derway Drive	Westward Drive
Holly Lane	Shore Road	Wildwood Drive
Institute Road	Burlington High School	North Avenue
Ivy Lane	Dodds Court	Fern Street
Killarney Drive	North Avenue	End of Street
Lakewood Parkway	Beachcrest Drive	Woodridge Drive/North Avenue
Laurel Court	Shore Road	End of Street
Leddy Park Road **(Including Loop)**	North Avenue	End of Street
Leonard Street	North Avenue	End of Street
Little Eagle Bay	North Avenue	End of Street
Loaldo Drive	North Avenue	Green Acres Drive
Muirfield Road	Appletree Point Road	Nottingham Lane
North Avenue **(West Side Only)**	North Cove Road	Institute Road
Northgate Road **(Including Loop)**	North Avenue	End of Street
Nottingham Lane	Appletree Point Road	End of Street
Oakcrest Drive	Tallwood Lane	Beachcrest Drive
Oakland Terrace	Staniford Road	York Drive
Pleasant Avenue	Starr Farm Road	Starr Farm Road
Ridgewood Drive	Shore Road	Crescent Beach Drive
Shore Road	North Avenue	Crescent Beach Drive
Simms Street	North Avenue	End of Street
Stanbury Road	Staniford Road	Dale Road
Staniford Farms Road	Appletree Point Road	End of Street
Staniford Road	North Avenue	Appletree Point Road
Starr Farm Road	North Avenue	Curtis Avenue
Stirling Place	Shore Road	End of Street
Surf Road	Crescent Beach Drive	End of Street
Tallwood Lane	Lakewood Parkway	Woodridge Drive
Tracy Drive	North Avenue	Grey Meadow Drive
Vine Street	Shore Road	Brierwood Lane
West Road	North Avenue	End of Street
Western Avenue	Staniford Road	York Drive
Westminster Drive	Appletree Point Road	Nottingham Lane
Westward Drive	North Avenue	Northshore Drive
Wildwood Drive	Shore Road	Dale Road
Wing Street	Dewey Drive	Simms Street
Woodbury Road	North Avenue	Stanbury Road
Woodlawn Road	North Avenue	Stanbury Road
Woodridge Drive	Lakewood Parkway	Tallwood Lane
York Drive	Oakland Terrace	End of Street

ZONE H: 4/27, 10PM-7AM

NEW NORTH END - WEST

CLEAN SWEEP

DO YOU LIVE IN THIS ZONE?

See back of flyer for the streets in this zone

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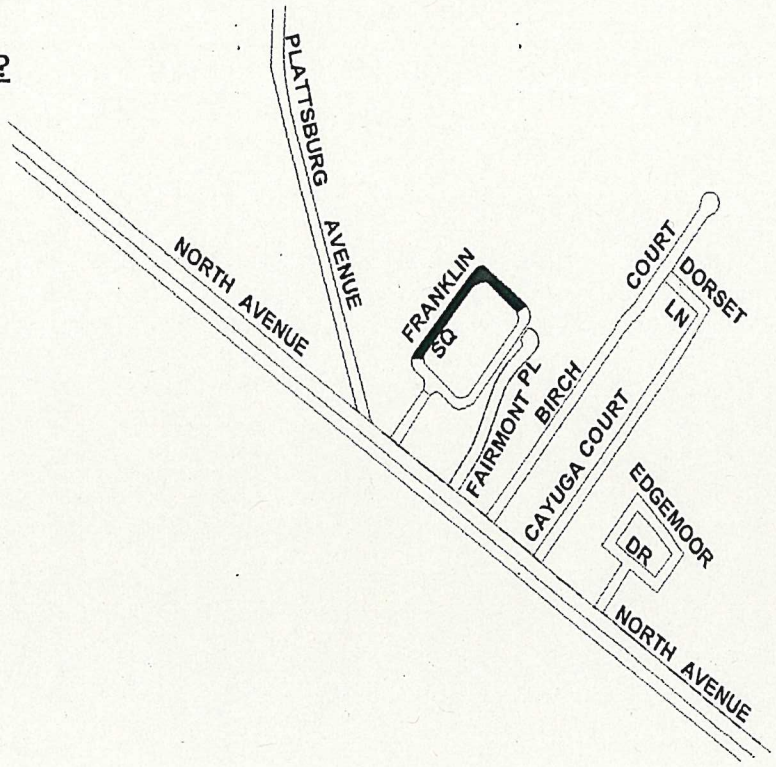
FREE overnight parking is available in the Downtown & Marketplace Garages.

WHY CLEAN SWEEP? Lake Health
Preserve Infrastructure
A Beautiful City



Translations & Interpreters Available

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dpw-pinecustomerservice@burlingtonvt.gov

Garages, tickets, towing?
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ParkingServices@burlingtonvt.gov
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Street	From	To
Franklin Square	North and East side	

CLEAN SWEEP 2023

ZONE F: 5/1, 12MIDNIGHT-6AM

DOWNTOWN

DO YOU LIVE IN THIS ZONE?

See back of flyer for the streets in this zone

During Clean Sweep, parking is not allowed on-street in your zone during the ban. Cars left on street are subject to a $75 ticket and $75 tow fee.

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WHY CLEAN SWEEP?

Lake Health

Better Infrastructure

A Beautiful City

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BURLINGTON

Garages, tickets, towing?

802-540-2380

ParkingServices@burlingtonvt.gov

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Street	From	To
Adams Street	St. Paul Street	South Winooski Avenue
Bank Street	Pine Street	South Winooski Avenue
Battery Street	Pearl Street	Maple Street
Bradley Street	South Union Street	South Willard Street
Buell Street	South Winooski Avenue	South Willard Street
Center Street	College Street	Bank Street
Cherry Street	Battery Street	South Winooski Avenue
Church Street	Main Street	Adams Street
Clark Street	Pearl Street	Grant Street
College Street	Lake Street	South Willard Street
Elmwood Avenue	Pearl Street	Peru Street
George Street	Pearl Street	Peru Street
Grant Street	Elmwood Avenue	North Union Street
Hungerford Terrace	Pearl Street	College Street
Johnson Street	Monroe Street	Peru Street
Kilburn Street	Pine Street	St. Paul Street
King Street	King Street Dock	South Union Street
Lafayette Place	Pearl Street	End of Street
Lake Street	Main Street	Depot Street
Maple Street	Lavalley Lane	South Willard Street
Main Street	Battery Street	South Willard Street
Monroe Street	Battery/Park Street	George Street
North Champlain Street	Pearl Street	Peru Street
North Winooski Avenue	Grant Street	Pearl Street
Orchard Terrace	Pearl Street	End of Street **(by Co-op)**
Park Street	Sherman Street	Pearl Street
Pearl Street	Battery Street	South Willard Street
Peru Street	Elmwood Avenue	North Champlain Street
Pine Street	Pearl Street	Cherry Street
Pine Street	Bank Street	Kilburn Street
Sherman Street	North Champlain Street	End of Street
South Champlain Street	College Street	End of Street
South Union Street	Pearl Street	Maple Street
South Willard Street **(BOTH SIDES)**	Pearl Street	Maple Street
South Winooski Avenue	Pearl Street	Adams Street
St. Paul Street	Pearl Street	Cherry Street
St. Paul Street	Bank Street	Adams Street

CLEAN SWEEP 2023

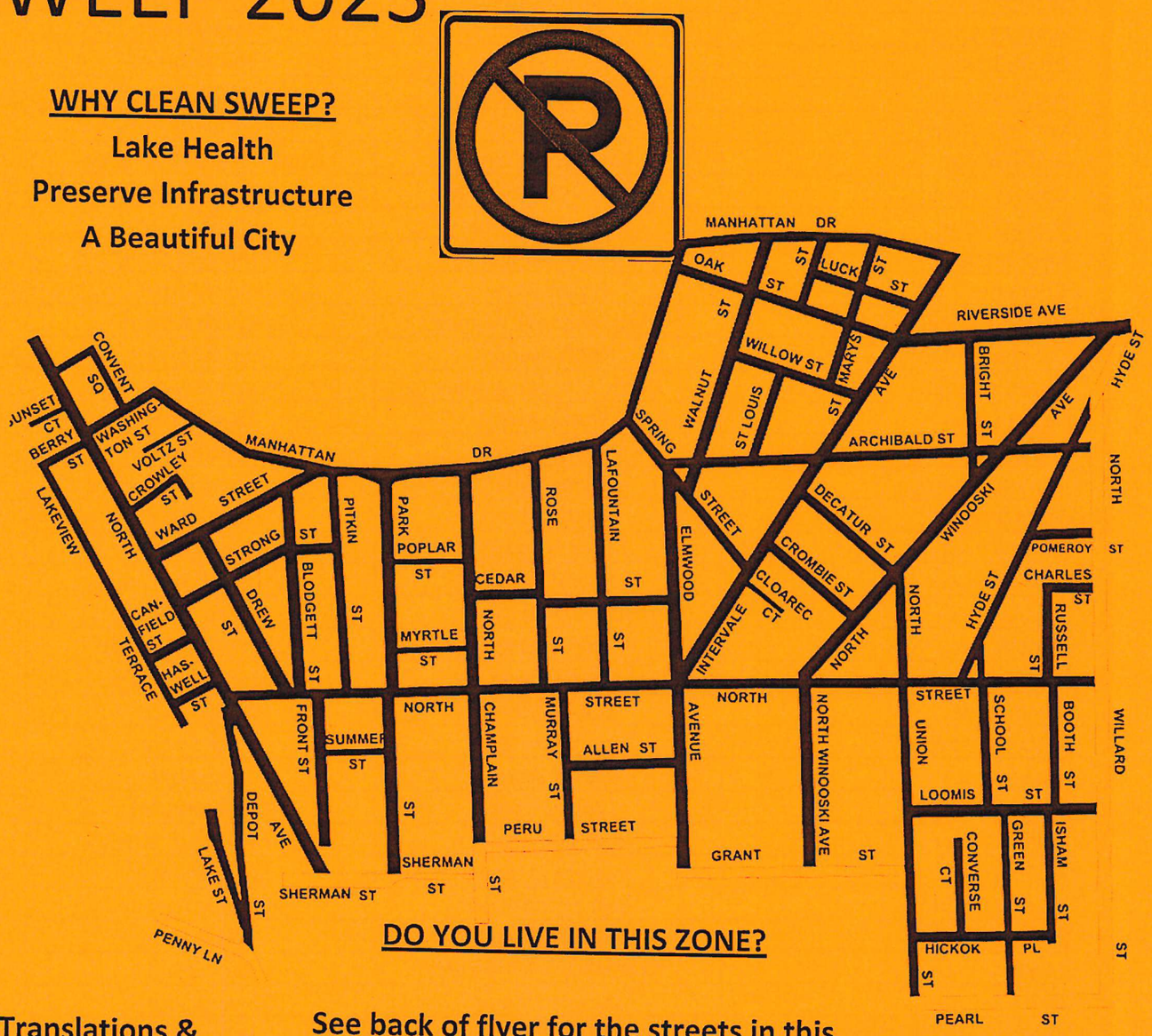
ZONE G: 5/1 10PM-7AM
OLD NORTH END

WHY CLEAN SWEEP?

Lake Health

Preserve Infrastructure

A Beautiful City



DO YOU LIVE IN THIS ZONE?

Translations & Interpreters Available

See back of flyer for the streets in this zone

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burlingtonvt.gov/dpw

Street	From	To
Allen Street	Elmwood Avenue	Murray Street
Archibald Street	North Willard Street	Spring Street
Berry Street	North Avenue	Lakeview Terrace
Blodgett Street	Ward Street	North Street
Booth Street	North Street	Loomis Street
Bright Street	Riverside Avenue	Archibald Street
Canfield Street	North Avenue	Lakeview Terrace
Cedar Street	Elmwood Avenue	North Champlain Street
Charles Street	North Willard Street	Russell Street
Cloarec Court	Intervale Avenue	End of Street
Convent Square	North Avenue	Washington Street
Converse Court	Hickok Place	End of Street
Crombie Street	North Winooski Avenue	Intervale Avenue
Crowley Street	North Avenue	End of Street
Decatur Street	North Winooski Avenue	Intervale Avenue
Depot Street	Parking Lot	Lake Street
Drew Street	Ward Street	North Street
Elmwood Avenue	Spring Street	Grant Street
Front Street	North Street	End of Street
Green Street	Loomis Street	Pearl Street
Haswell Street	North Avenue	Lakeview Terrace
Hickok Place	North Union Street	Isham Street
Hyde Street	North Street	North Willard Street
Intervale Avenue	North Street	Manhattan Drive
Isham Street	Loomis Street	Hickok Place
Lafountain Street	Manhattan Drive	North Street
Lake Street	Depot Street	Stop Sign
Lakeview Terrace	Berry Street	Cambrian Way
Loomis Street	North Union Street	North Willard Street
Luck Street	Intervale Avenue	St Louis Street
Manhattan Drive	Washington Street	Intervale Avenue
Murray Street	North Street	Peru Street
Myrtle Street	North Champlain Street	Park Street
North Avenue	Sherman Street	Convent Square
North Champlain Street	Manhattan Drive	Peru Street
North Street	North Willard Street	North Avenue
North Union Street	Pearl Street	North Winooski Avenue
North Winooski Avenue	Riverside Avenue	Grant Street
Oak Street	Manhattan Drive	Intervale Avenue
Park Street	Manhattan Drive	Sherman Street
Pitkin Street	Manhattan Drive	North Street
Pomeroy Street	North Willard Street	Hyde Street
Poplar Street	North Champlain Street	Park Street
Riverside Avenue	Hyde Street	Intervale Avenue
Rose Street	Manhattan Drive	North Street
Russell Street	Charles Street	North Street
School Street	Loomis Street	Hyde Street
Spring Street	Intervale Avenue	Manhattan Drive
St Louis Street	Manhattan Drive	Oak Street
St Louis Street	Willow Street	Archibald Street
St Mary Street	Willow Street	Manhattan Drive
Strong Street	Pitkin Street	North Avenue
Summer Street	Front Street	Park Street
Sunset Court	North Avenue	End of Street
Voltz Street	Manhattan Drive	End of Street
Walnut Street	Manhattan Drive	Spring Street
Ward Street	Manhattan Drive	North Avenue
Washington Street	Manhattan Drive	North Avenue
Willow Street	Walnut Street	Intervale Avenue

CLEAN SWEEP 2023

ZONE D: 5/2 10PM-7AM

HILL SECTION

DO YOU LIVE IN THIS ZONE?

See back of flyer for the streets in this zone

During Clean Sweep, parking is not allowed on-street in your zone during the ban. Cars left on street are subject to a $75 ticket and $75 tow fee.

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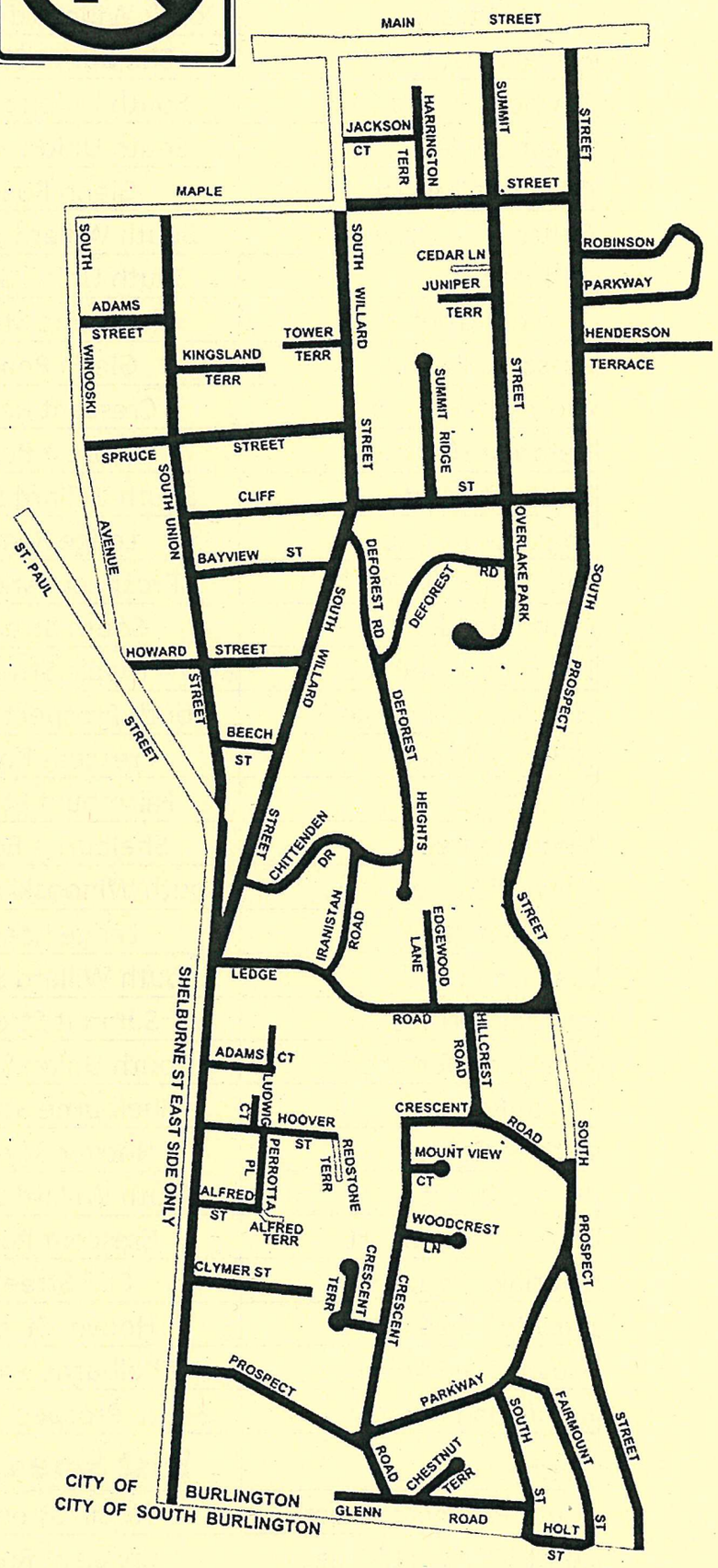
WHY CLEAN SWEEP?

Lake Health Preserve Infrastructure A Beautiful City

Translations & Interpreters Available



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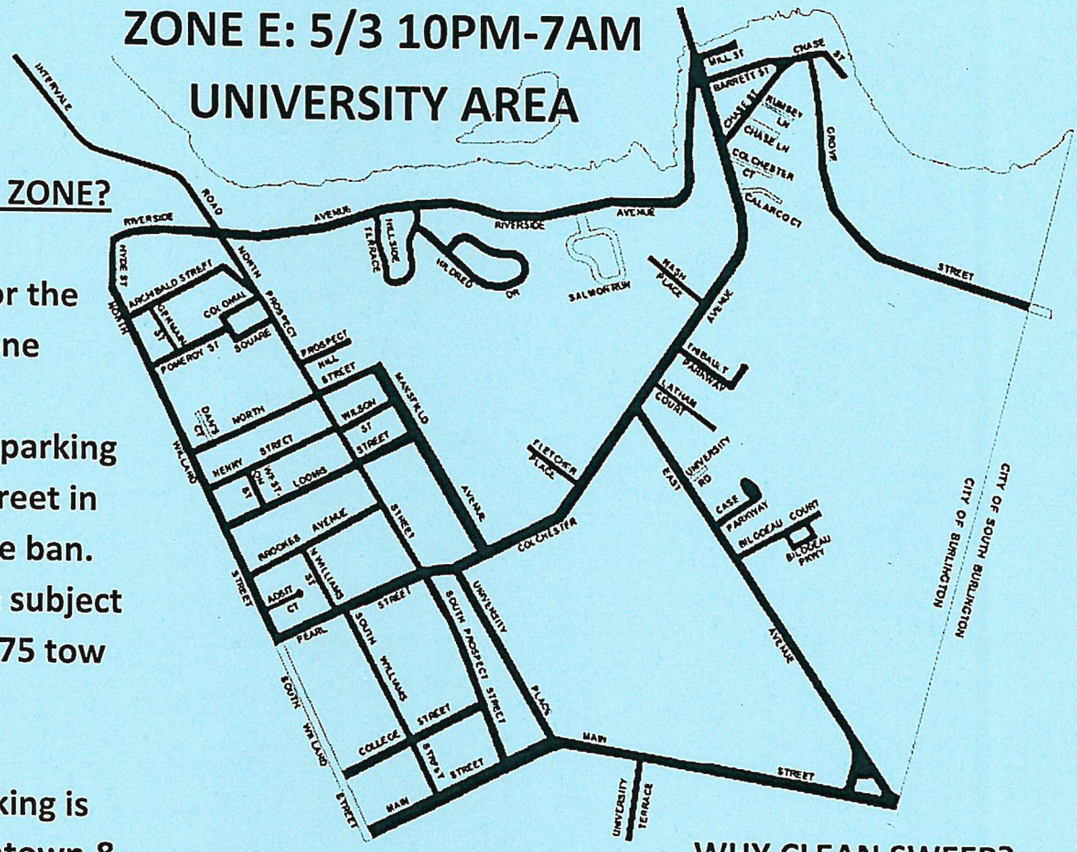
dpw-pinecustomerservice@burlingtonvt.gov
Garages, tickets, towing?
802-540-2380
ParkingServices@burlingtonvt.gov
burlingtonvt.gov/dpw

Street	From	To
Adams Court	Shelburne Street	End of Street
Adams Street	South Winooski Avenue	South Union Street
Alfred Street	Shelburne Street	Perotta Place
Bayview Street	South Union Street	South Willard Street
Beech Street	South Union Street	South Willard Street
Chestnut Terrace	Glenn Road	End of Street
Chittenden Drive	South Willard Street	Deforest Heights
Cliff Street	South Union Street	South Prospect Street
Clymer Street	Shelburne Street	End of Street
Crescent Road	Glenn Road	South Prospect Street
Crescent Terrace	Crescent Road	End of Street
Deforest Heights	Deforest Road	End of Street
Deforest Road	South Willard Street	Overlake Park
Edgewood Lane	Ledge Road	End of Street
Fairmount Street	Prospect Parkway	Rice High School
Glenn Road	South Street	End of Street
Harrington Terrace	Maple Street	End of Street
Henderson Terrace	South Prospect Street	End of Street
Hillcrest Road	Crescent Road	Ledge Road
Holt Street	Fairmount Street	South Street
Hoover Street	Shelburne Road	Redstone Terrace
Howard Street	South Winooski Avenue	South Willard Street
Iranistan Road	Ledge Road	Chittenden Drive
Jackson Court	South Willard Street	Harrington Terrace
Juniper Terrace	Summit Street	End of Street
Kingsland Terrace	South Union Street	End of Street
Ledge Road	Shelburne Street	South Prospect Street
Ludwig Court	Hoover Street	End of Street
Maple Street	South Willard Street	South Prospect Street
Mount View Court	Crescent Road	End of Street
Overlake Park	Cliff Street	End of Street
Perotta Place	Hoover Street	Alfred Street
Prospect Parkway	Shelburne Street	South Prospect Street
Robinson Parkway	South Prospect Street	South Prospect Street
Shelburne Street	**East Side Only**	
South Prospect Street	Main Street	Ledge Road
South Prospect Street	Crescent Road	End of Street **(by Rice)**
South Street	Prospect Parkway	Holt Street
South Union Street	Shelburne Street	Maple Street
South Willard Street	Shelburne Street	Maple Street
Spruce Street	South Winooski Avenue	South Willard Street
Summit Ridge	Cliff Street	End of Street
Summit Street	Main Street	Overlake Park
Tower Terrace	South Willard Street	End of Street
Woodcrest Lane	Crescent Road	End of Street

CLEAN SWEEP 2023

ZONE E: 5/3 10PM-7AM
UNIVERSITY AREA



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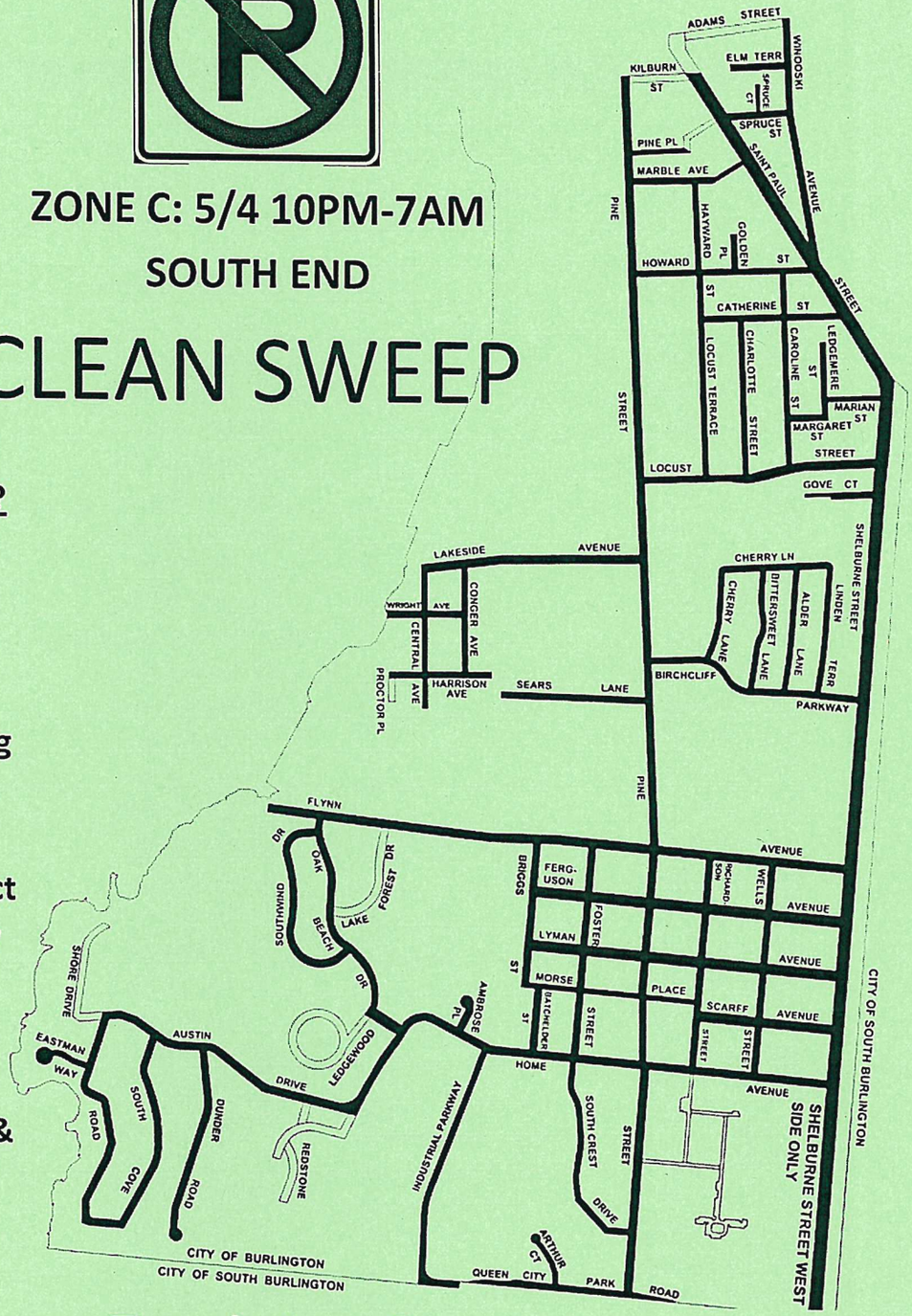
Street	From	To
Adsit Court	North Willard Street	End of Street
Archibald Street	North Willard Street	North Prospect Street
Barrett Street	Colchester Avenue	Chase Street
Bilodeau Court	East Avenue	End of Street
Bilodeau Parkway	Bilodeau Court	Bilodeau Court
Brookes Avenue	North Willard Street	North Prospect Street
Case Parkway	East Avenue	End of Street
Chase Street	Colchester Avenue	End of Street
Colchester Avenue	North/South Prospect Street	Winooski Bridge
College Street	South Willard Street	South Prospect Street
Colonial Square	North Prospect Street	North Prospect Street
East Avenue	Main Street	Colchester Avenue
Fletcher Place	Colchester Avenue	End of Street
Germain Street	Pomeroy Street	Archibald Street
Grove Street	Chase Street	City Line
Henry Street	North Willard Street	North Prospect Street
Highgrove Court	North Street	End of Street
Hildred Drive	Hillside Terrace	Hillside Terrace
Hillside Terrace	Riverside Avenue	Riverside Avenue
Hyde Street	North Willard Street	Riverside Avenue
Intervale Road	Riverside Avenue	End of Pavement
Latham Court	Colchester Avenue	End of Street
Loomis Street	North Willard Street	Mansfield Avenue
Main Street	South Willard Street	Jug Handle
Mansfield Avenue	Colchester Avenue	North Street
Mill Street	Colchester Avenue	Pump Station
Nash Place	Colchester Avenue	End of Street
North Prospect Street	Pearl Street	Riverside Avenue
North Street	North Willard Street	Mansfield Avenue
North Willard Street	Pearl Street	Hyde Street
North Williams Street	Pearl Street	Brookes Avenue
Pearl Street	South Willard Street	South Prospect Street
Pomeroy Street	North Willard Street	Colonial Square
Prospect Hill	North Prospect Street	End of Street
Riverside Avenue	Hyde Street	Winooski Bridge
South Prospect Street	Main Street	Pearl Street
South Williams Street	Main Street	Pearl Street
Thibault Parkway	Colchester Avenue	End of Street
University Place	Main Street	Colchester Avenue
University Terrace	Main Street	End of Street
Weston Street	Loomis Street	Henry Street
Wilson Street	North Prospect Street	Mansfield Avenue

ZONE C: 5/4 10PM-7AM

SOUTH END

CLEAN SWEEP



DO YOU LIVE IN THIS ZONE?

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WHY CLEAN SWEEP?

Lake Health
Preserve Infrastructure
A Beautiful City

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Street	From	To
Alder Lane	Birchcliff Parkway	Cherry Lane
Arthur Court	Queen City Park Road	End of Street
Austin Drive	Industrial Parkway	South Cove Drive
Batchelder Street	Morse Place	Home Avenue
Birchcliff Parkway	Shelburne Street	Pine Street
Bitersweet Lane	Birchcliff Parkway	Cherry Lane
Briggs Street	Flynn Avenue	Morse Place
Caroline Street	Howard Street	Locust Street
Catherine Street	St. Paul Street	Locust Terrace
Central Avenue	Lakeside Avenue	End of Street
Charlotte Street	Catherine Street	Locust Street
Cherry Lane	Birchcliff Parkway	Linden Terrace
Conger Avenue	Lakeside Avenue	Harrison Avenue
Dunder Road	Austin Drive	End of Street
Eastman Way	South Cove Road	End of Street
Elm Terrace	South Winooski Avenue	End of Street
Ferguson Avenue	Shelburne Street	Briggs Street
Flynn Avenue	Shelburne Street	Oakledge Park Gate
Foster Street	Flynn Avenue	Home Avenue
Golden Plave	Howard Street	End of Street
Gove Court	Shelburne Street	End of Street
Harrison Avenue	Proctor Avenue	End of Street
Hayward Street	Marble Avenue	Catherine Street
Home Avenue	Shelburne Street	Industrial Parkway
Howard Street	St. Paul Street	Pine Street
Industrial Parkway	Home Avenue	Queen City Park Road
Lakeside Avenue	Pine Street	Central Avenue
Ledgemere Street	Margaret Street	End of Street
Linden Terrace	Birchcliff Parkway	Cherry Lane
Locust Street	Shelburne Road	Pine Street
Locust Terrace	Catherine Street	Locust Street
Lyman Avenue	Shelburne Street	Briggs Street
Marble Avenue	St. Paul Street	Pine Street
Margaret Street	Ledgemere Street	Caroline Street
Marian Street	Shelburne Street	Ledgemere Street
Morse Place	Richardson Street	Briggs Street
Oak Beach Drive **(Not Including Loop)**	Flynn Avenue	Austin Drive
Pine Place	Pine Street	**End of Pavement**
Pine Street	Kilburn Street	Queen City Park Road
Queen City Park Road	Shelburne Road	Industrial Parkway
Richardson Street	Flynn Avenue	Home Avenue
Scarff Avenue	Shelburne Street	Richardson Street
Sears Lane	Pine Street	End of Street
Shelburne Street **(West Side Only)**	St. Paul Street	Queen City Park Road
South Cove Road	Austin Drive	Austin Drive
South Crest Drive	Home Avenue	Pine Street
Southwind Drive	Oak Beach Drive	Oak Beach Drive
South Winooski Avenue	Adams Street	St. Paul Street
Spruce Court	Spruce Street	End of Street
Spruce Street	St. Paul Street	South Winooski Avenue
St. Paul Street	Kilburn Street	Shelburne Street
Wells Street	Flynn Avenue	Home Avenue
Wright Avenue	Conger Avenue	End of Street

City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

Memo

Date: April 19th, 2023

To: Public Works Commission

From: Beatriz Altura, Engineering Intern

CC: Phillip Peterson P.E., Public Works Engineer

Subject: Pearl Street & George Street Crosswalk Parking

Staff recommends the DPW Commission add, see Attachment-1:
7 No parking areas
No person shall park any vehicle at any time in the following locations:

- On the south side of Pearl Street in the 20 feet west of the crosswalk at the intersection with George Street.

26 Motorcycle Parking
The following locations are designated for the parking of motorcycles only:

- On the south side of Pearl Street starting 20 feet west of the crosswalk at the intersection with George Street and extending 8 feet west.

Purpose & Need:
The purpose of the recommended traffic regulation amendment is to be in compliance with the Vermont Agency of Transportation (VTrans) guidelines. The parking prohibition adjacent to crosswalks is based on the VTrans "Guidelines for Pedestrian Crossing Treatments." This need will improve sight lines between pedestrians and motorists, increasing safety for those using the crosswalk. The remaining parking space will be reallocated as motorcycle parking to increase available motorcycle spaces in the downtown area.

Project Checklist:

	N/A	Yes	No	Reference
Aligns with MUTCD standards and/or established City Policy?		X		VTrans "Guidelines for Pedestrian Crossing Treatments."
Aligns with City plans?	X			
Followed Public Engagement Plan?		X		These Traffic Regulation changes are defined as an INVOLVE project in the Public Engagement Plan (PEP).

Summary and Conclusion:
DPW Staff received a request to investigate sight line issues at the George Street and Pearl Street crosswalk. DPW Staff found that although the crosswalk has a painted curb extension, the sight line on the south side of the crosswalk was deemed insufficient, see Attachment-2. The standard 20 feet of sight distance next to the crosswalk on the intersection of Pearl Street and George Street will increase sightline and allow for pedestrians to see vehicles while crossing. Utilizing the remaining space as motorcycle parking will make more space for motorcycle parking close to the city center.

Public Engagement:
In preparation for the 4/19/23 DPW Commission Meeting, Staff distributed flyers to residents and businesses on Pearl Street and George Street, see Attachment-3. Staff received one email which supports Staff recommendations.

Attachments:
1. Traffic regulation.
2. Site map.
3. Public correspondence.Pear

CITY OF BURLINGTON

In the Year Two Thousand Twenty-three

A Regulation in Relation to

Rules and Regulations of the Traffic Commission—
Section 7 No parking areas.
Section 26 Motorcycle parking.

Sponsor(s): Public Works Commission
Action: Approved
Date: 4/19/2023
Attestation of Adoption:

_____
Phillip Peterson, PE
Public Works Engineer, Technical Services
Published: _____
Effective: _____

It is hereby Ordained by the Public Works Commission of the City of Burlington as follows:

That Appendix C, Rule and Regulations of the Traffic Commission, Section 7, No parking areas; and Section 26, Motorcycle parking, of the Code of Ordinances of the City of Burlington is hereby amended as follows:

Section 7 No parking areas

No person shall park any vehicle at any time in the following locations:

(1)-(308) As written.
(309)~~Repealed.~~ On the south side of Pearl Street and extending 20 feet west of the crosswalk at the intersection with George Street.
(310)-(581) As written.

Section 26 Motorcycle parking.

No person shall park a vehicle at the following locations unless engaged in loading or unloading the vehicle:

(1)-(19) As written.
(20) On the south side of Pearl Street starting 20 feet west of the crosswalk at the intersection with George Street and extending 8 feet west.

** Material stricken out deleted.
*** Material underlined added.

0 30' 60'

SCALE: 1" = 30'

PEARL STREET &
GEORGE STREET
CROSSWALK PARKING

BURLINGTON, VT PUBLIC WORKS

BURLINGTON PUBLIC WORKS ENGINEERING DIV.

645 PINE STREET
BURLINGTON, VT 05401
(802) 863-9094
(802) 863-0466 (Fax)

DESIGNED BA	
DRAWN BA	SCALE 1"=30'
CHECKED PMP	DRAWING NO.
DATE 4/11/2023	SHEET 1 OF 1

Attachment 3
Public input correspondence emails

Thursday, February 16, 2023
Hello Beatriz,

I received your note regarding the DPW's investigation into the crosswalk near the intersection of Pearl and George Streets. I live in the building right on that corner. I have long found that crosswalk to be one of the only ones in the city at which a large majority of cars do not stop for pedestrians. I was very happy to see that your department was looking into fixing the matter.

I think that potentially in addition to improving visibility by removing the spot on the West side of George Street, perhaps a button with flashing lights for pedestrians would be most appropriate. I understand it's a significant project, but many, many cars show absolutely no intent of stopping when crossing the street at that point. When I try to inch out, it's as if the pedestrian does not have the right of way.

Thank you very much for the work that you do, and best of luck with the project,

Luke Nawrocki

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING April 19, 2023
FINAL MINUTES

For video of the meeting, please visit Town Meeting TV's YouTube Channel:
https://www.youtube.com/watch?v=k0r9VW6DgXY&t=978s

Commissioners Present: Commissioner Barr, Commissioner Damiani, Commissioner Fox, Commissioner Hogan (Chair), Commissioner Munteanu, Commissioner O'Neill-Vivanco,

ITEM 1 – CALL TO ORDER

Commissioner Hogan called the meeting to order at 6:32PM.

ITEM 2 – AGENDA

Commissioner Barr made a motion to accept the agenda
Vice-Chair O'Neill-Vivanco seconded
Unanimous approval

ITEM 3 – PUBLIC FORUM

Sharon Bushor spoke about the state of the Main Street parking lot

Michael Nedell spoke about the state of the quick-build planters

Zandy Wheeler spoke about the recent Main St business meeting and small business owner concerns over parking

Meg McGovern spoke about parking issues related to the Main St project

Kelly Devine spoke about concerns about representation of parking concerns by City

ITEM 4 – CONSENT AGENDA

Commissioner Barr made motion to approve
Seconded by Vice-Chair O'Neill-Vivanco
Unanimous Approval

ITEM 5 – EAST AVE TRAFFIC CALMING

DPW Transportation Engineer Julia Ursaki gave a presentation on the upcoming East Ave Traffic Calming Project, including design, parking occupancy counts and next steps.

Commissioner Fox asked for clarity on the parking counts and any prior data for events like Lake Monsters games, etc. DPW Engineer Ursaki clarified that this is a residential parking only street.

Commissioner Fox asked for further clarity on the design.

Commissioner Barr believes there is enough parking even with some loss through the new design. Believes this is a good project to help reduce ongoing speeding problems.

Vice Chair O'Neill-Vivanco asked for more info on the informal path that currently has no ADA landing. Engineer Ursaki confirmed that this is UVM property.

VC O'Neill-Vivanco asked about chicanes, bumpouts and the space available for plows and large vehicles. Engineer Ursaki discussed MUTCD compliance and how the design should function for large vehicles.

Commissioner Munteanu asked if there would be sufficient notice to neighborhood, including lawn signs. DPW staff confirmed that there would be a variety of means used to communicate with neighborhood.

Commissioner Damiani asked about traffic and speed counts and wondered if it is city policy to re-measure after a project is complete. Engineer Ursaki confirmed there would be additional study at some point afterward. Commissioner Damiani suggested additional pilot projects and longer projects would be great for planning.

Chair Hogan commented on the data collection and whether that gave a sense of overnight usage. Engineer Ursaki gave an explanation why the 7AM and PM times were chosen as representative samples.

Public forum
Joel Kolata spoke in support of the project.
Kevin P McKegney is a property owner who had not heard of the project and asked for clarity on the design.
Serrill Flash spoke in favor of the project and complimented the progress DPW has been making overall.
Sharon Bushor said there are areas of East Ave, including units with renters, without adequate parking. Hopes for further evaluation. Thanked DPW for good public engagement.

Commissioner Barr made a motion to accept staff's recommendation.
Commissioner Damiani seconded
Unanimous approval

ITEM 6 – MAIN STREET GREAT STREETS PARKING CHANGES

DPW Engineer Laura Wheelock presented on the on-street parking regulation changes for the Main Streets Great Streets project, as well as the temporary parking mitigation strategies.

Commissioner Barr asked about bus parking and making parking mitigation strategies permanent after construction. Engineer Wheelock said that will be deliberated, and that Battery St itself will be underway with a corridor study.

Commissioner Fox asked about room for GMT busses on Battery with the addition of parking. Engineer Wheelock clarified where the bus stops are located.

Commissioner Damiani asked about the Lower Main St portion and the planned loading zones and bike lane conflict. Engineer Wheelock confirmed that the loading zones are planned to stay.

Commissioner Munteanu asked how construction would start and proceed. Engineer Wheelock suggested work would probably start by the ravine sewer, but it would be up to a discussion with the selected contractor.

Commissioner Fox asked about possible additional bus stop locations and for clarity on the design.

Engineer Wheelock confirmed parking rate, timing and ParkMobile policies for Commissioner Barr.

Vice Chair O'Neill-Vivanco asked for clarity of how existing parking counts were made (and if they included accessible spaces, loading zones, etc) and offered feedback on other regulatory changes. Engineer Wheelock explained the count methodology.

Chair Hogan asked about the mid-block crossing at City Hall Park. Engineer Wheelock calls it the "Flynn Crossing," and due to high jaywalking counts, might make sense and help activate the park.

Chair Hogan asked for more information on electric vehicle charging for Main St which Engineer Wheelock gave more details about.

Public comment

Joel Kolata spoke – inaudible on video
Zandy Wheeler spoke about the need for more coordination with GMT

ITEM 8 - DIRECTOR'S REPORT

Director Spencer offer condolences over the passing of Jared Wood and his contributions to Burlington.

Update on N. Winooski paving and next steps; the future of Drop Off Centers in Burlington; and a "warning period" for non-compliance on toters

Public Information Manager Goulding offered updates on construction & the Construction Portal

ITEM 9 – COMMISSIONER COMMUNICATIONS

Commissioner Damiani asked about signage at S Union and Main at Edmunds and if more promotion can be made about See Click Fix

Commissioner Munteanu asked for an update on the University Heights and Main intersection

Vice Chair O'Neill-Vivanco offered appreciation for DPW's communication on water relining project; and asked about parking improvements during construction on Overlake

Chair Hogan gave an update on Battery St Scoping Study public meeting;

ITEM 10 – ADJOURNMENT & NEXT MEETING DATE – May 17, 2023

Vice Chair O'Neill-Vivanco made a motion to adjourn
Commissioner Barr seconded
Unanimous approval

Meeting adjourned at 9:29 p.m.