BURLINGTON POLICE DEPARTMENT
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Board of Police Commissioners

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MEETING OF THE BOARD OF POLICE COMMISSIONERS
TUESDAY, APRIL 22, 2014, 6:00 P.M.
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, 1 NORTH AVENUE

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AGENDA

1. Public Forum
2. Chief's Report
3. Review of Any Incoming Correspondence *{as needed}*
4. Commissioners' Updates/Comments
5. Review Updated Directives *{as needed}*
6. Consent Agenda – Minutes of 3/25/2014
8. Next Meeting's Agenda Items and Date
9. Executive Session *(anticipated)*
10. Adjournment

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BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, April 22, 2014**. Vice-Chair Bryant called the meeting to order at 6:10 p.m.

The following Commissioners were present: Bill Bryant, Vice-Chair, Commissioner Sarah Kenney and Commissioner Hochanadel. Chair O'Neill was available on the phone. Also present were Chief Michael Schirling and Kimberly Caron, Police Commission Clerk.

Public Forum:
No one was present to address the Commission.

Chief's Report:
~Budget for FY15 continues. Included in the FY15 budget is the Crime Analyst position, which is underway with interviews this week. There is a $50,000 deficit from the School allocation of the SRO program, which covers between 35-40% of the total cost for the program.
~Staffing - Dispatch is staffed at 11, down 1. Sworn staff is at 92 with 7 at the Academy. Several applicants have applied for the Community Outreach Support Specialist position.
~Extra patrols have been covering the Fletcher Free Library. These patrols are due to resetting the expectation at the library. The Marketplace patrols are active as of Monday, 4/21/14.
~Annual Block training for the Department is completely finished.
~CIT project - spring planning is underway. Door to door Knock and Talks will happen every month starting in May.
~City Council meeting regarding the Mental Health resolution had a positive reaction.
~Chief Schirling read a letter written from Diversity Now to the Burlington School Board.
~Chief Schirling briefly explained the status of the Legislative push for Taser use to be limited to only when a threat of bodily injury or death is present.

Commissioners' Updates/Comments:
~Vice Chair Bryant commented on the credit the Commission received in the Burlington Free Press article on the Mental Health Resolution and noted that the credit was due to the Police Department more than the Commission.
~Chair O'Neill also commented on the credit the Commission received in the Burlington Free Press article and agreed with Vice Chair Bryant that the credit was due to the Department more than the Commission.

Review Updated Directives:
~DD32 Missing Persons was reviewed. Discussion followed. Commissioner Kenney moved to approve the update to the Directive, Commissioner Hochanadel seconded, all in favor so passed.
~DD39 Personnel was reviewed. Discussion followed. Commissioner Kenney moved to approve the update to the Directive pending a few administrative changes, Commissioner Hochanadel seconded, all in favor so passed.

Consent Agenda - Minutes of the 3/25/2014 Meeting: Commissioner Hochanadel moved to approve the 3/25/2014 minutes, Commissioner Kenney seconded, all in favor so passed.

Executive Session: (None needed)

Next Meeting's Agenda Items and Date: The next meeting will take place on Tuesday May 20, 2014 at 6:00 p.m. due to conflicting schedules on the regularly set 4th Tuesday meeting.

Adjournment: Vice-Chair Bryant moved to adjourn the meeting, Commissioner Hochanadel seconded, all in favor so passed at 6:48 p.m.

Respectfully Submitted,

Kimberly Caron, Clerk of Police Commission

5/21/2014
Date