



April 27, 2020

Board of Finance Meeting - Monday, April 27, 2020, 4:45 pm, Remote and Virtual Access: The Board of Finance Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 317. <https>

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note supporting documentation for agenda item 3.01 Burlington High School Schematic Design (per COS Redell per BSD)

2. Public Forum (Verbal)

2.01 Public Forum opened at 4:50 pm
Kate Stein--approves the BHS Schematic Design
Martha Lang--is not in favor of the BHS renovations
Public Forum closed at 4:56 pm

Type: Information, Procedural

3. Burlington High School Schematic Design (Board of Finance Approval Only)

3.01 Burlington High School Schematic Design

Type: Action

Recommended Action: approve the Burlington High School Schematic Design

Presentation added by Jordan Redell at 4:15 pm on 4/24/20

note supporting documentation for this agenda item per COS Redell per BSD, posted on Monday, April 27, 2020, at 10:54 am, LO

 [2.27.20.BOF.PRESENTATION.pdf](#)

 [SD Recommendation to Board of Finance from BHS-BCOC.4.27.20 - Google Docs.pdf](#)

4. For Approval and Recommendation to City Council

4.01 Request for Airport to Accept a Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant for \$8,701,115 - Airport

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the Mayor execute a Coronavirus Aid, Relief, and Economic Security Act grant with the Federal Aviation Administration for up to \$8,701,115, subject to the final review and approval of the City Attorney's Office

 [3.0 - BOF-CC Memo Care-Act-Airport Grant-TPD_KS.NL.FINAL- 4.20.20.pdf](#)

 [3.1 - 4.27.20 - BOF CC Checklist_Airport-FAA.CARES.Act.docx](#)



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4.02 Authorization to Execute Lease with Beta Technologies, Inc. for the use of Airport Properties Located at 1150 Airport Drive and 120 Valley Road, South Burlington - Airport

Type: Action

Recommended Action: to approve and recommend that Mayor Weinberger execute a lease with Beta Technologies, Inc. for the use of properties located at 1150 Airport Drive and 120 Valley Road, South Burlington at the Burlington International Airport, on the terms provided in and substantially in conformance with the attached lease, subject to final review and approval by the City Attorney's Office

1.0 - Beta BOF CC Memo.final.4.21.20.pdf

1.1 - BETA-BTV LEASE AGREEMENT - 4.21.20.pdf

1.2 - 4.27.20 - BOF CC Checklist_Airport-BETA.docx

4.03 Authorization to Execute Lease with General Services Administration for use of Airport Terminal Building by the National Oceanic and Atmospheric Administration and National Weather Service - Airport

Type: Action

Recommended Action: to approve and recommend that Mayor Weinberger execute the leasing of a portion of the City-Owned Terminal Building, located at 1200 Airport Drive South Burlington, at the Burlington International Airport to the General Services Administration on the terms provided in and substantially in conformance with the attached lease, subject to final review and approval by the City Attorney's Office

2.0 - GSA.NWS BofF.CC Memo - TPD_KS.NL.FINAL.4.21.20.pdf

2.1 - 8VT2072 Burlington, VT NOAA Apparent Successful Offeror Letter 3.17.2020 (1).pdf

2.3 - 8VT2072 NOAA Burlington VT Lease Package 3.17.2020.pdf

2.4 - 4.27.20 - BOF CC Checklist_Airport-GSA.NWS.docx

4.04 Approval to Execute Master Lease - C/T

Type: Action

Recommended Action: to approve and recommend that the City Council approve and authorize the execution of a contract with J.P. Morgan \$1,742,113 for a Master Lease Agreement, and to authorize Katherine Schad, Chief Administrative Officer, to execute the contract and any related documents needed to carry out the project, subject to City Attorney's Office review

2_Memo_Master Lease Summary_final (003)_OL.docx

2_Appendix A_Summary of Bids+ DB +RG.xlsx

2_Checklist_Master Lease.docx

2_Master Lease Equipment Listing RG +DB.xlsx



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4.05 Authorization to Enter into Agreement with Cigna to Administer The City Health Insurance Program - HR

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

 HR - Cigna – Authorize Agreement to Administer City's Health Insurance Program (Change to Healthcare Provider).pdf

 BoF CC Change in Health Insurance Carrier Memo (004).pdf

 BOF CC Checklist_Change in Health Insurance Carrier.pdf

5. Communications

5.01 Expenditures from the Emergency Management Fund - CAO

Type: Communication, Information

 COVID expense report April 23.pdf

5.02 Board of Finance Meeting Schedule through August, 2020 - C/TThis agenda item was not voted on.

Type: Action

Recommended Action: to approve the regular schedule of meetings of the Board of Finance as listed through August , 2020

 2020 bof schedule through August 042120LO.doc

5.03 Sweep Report - C/TThis agenda item was not addressed.

Type: Communication, Information

Recommended Action: accept the Sweep Report and have it as a consent communication item for the April 13, 2020 City Council Agenda

 March 31 Sweep Report.pdf

6. Adjournment

6.01 Adjournment

Type: Action, Procedural

Recommended Action: motion to adjourn



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