



April 27, 2020

Regular City Council Meeting - Monday, April 27, 2020, 6:00 pm, Remote and Virtual Access: The Regular City Council Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 31

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note written material for agenda item 2.01 (per COS Redell); add Councilor Carpenter as a co-sponsor to agenda item 5.02 Resolution: Amend Appendix B Rules and Regulations of the City Council to Add a Standing Climate Emergency Item to Every Agenda (Councilors Hanson, Paul, Hightower, Stromberg, Freeman)(per Councilor Hanson); remove from the consent agenda item 4.05 Communication: Rich Goodwin, Director Financial Operations and Darlene Bayko, Banking and Cash Operations Manager, re: Approval to Execute Master Lease and place it on the Deliberative Agenda as item 5.04 (per Councilor Hightower); note revised version of 5.02 Resolution: Amend Appendix B Rules and Regulations of the City Council to Add a Standing Climate Emergency Item to Every Agenda (Councilors Hanson, Paul, Hightower, Stromberg, Freeman)

2. Communication: Mayor Miro Weinberger and CAO Katherine Schad, re: Initial Financial Plan for FY20 and FY21 In Response to COVID-19

2.01 Presentation: Mayor Miro Weinberger and CAO Katherine Schad, re: Initial Financial Plan for FY20 and FY21 In Response to COVID-19 **materials to be sent under separate cover**

Type: Information, Presentation

Recommended Action: go into executive sessioncome out of executive session

Memo posted by Jordan Redell at 4:00 pm on 4/25/20

 4-25-20 Initial Financial Plan for FY20 and FY21 In Response to COVID-19 .pdf

2.02 Expected Executive Session

Type: Action, Procedural

Recommended Action: go into executive sessiongo out of executive session

3. Public Forum: time certain: 7:30 pm

3.01 Verbal Comments

Type: Information, Procedural

4. Consent Agenda



April 27, 2020

Regular City Council Meeting - Monday, April 27, 2020, 6:00 pm, Remote and Virtual Access: The Regular City Council Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 31

4.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 042720 cc
mtg LO.xlsx

4.03 Communication: Burlington International Airport, Gene Richards, Director of Aviation, Nicolas Longo, Deputy Director of Aviation, Andrew Laderoute, Marketing Assistant, re: Authorization to Execute Lease with BETA Technologies, Inc. for the Use of Airport Properties Located at 1150 Airport Drive and 120 Valley Road, South Burlington

Type: Action (Consent)

Recommended Action: to authorize Mayor Weinberger to execute a lease with Beta Technologies, Inc. for the use of properties located at 1150 Airport Drive and 120 Valley Road, South Burlington at the Burlington International Airport, on the terms provided in and substantially in conformance with the attached lease, subject to final review and approval by the City Attorney's Office

 1.0 - Beta BOF CC Memo.final.4.21.20.pdf

 1.1 - BETA-BTV LEASE AGREEMENT -
4.21.20.pdf

 1.2 - 4.27.20 - BOF CC
Checklist_Airport-BETA.docx

4.04 Communication: Burlington International Airport, Gene Richards, Director of Aviation, Nicolas Longo, Deputy Director of Aviation, Andrew Laderoute, Marketing Assistant, re: Authorization to Execute Lease with General Services Administration for Use of Airport Terminal Building by the National Oceanic and Atmospheric Administration and National Weather Service

Type: Action (Consent)

Recommended Action: to authorize Mayor Weinberger to execute the leasing of a portion of the City-Owned Terminal Building, located at 1200 Airport Drive South Burlington, at the Burlington International Airport to the General Services Administration on the terms provided in and substantially in conformance with the attached lease, subject to final review and approval by the City Attorney's Office

 2.0 - GSA.NWS BofF.CC Memo - TPD_
KS.NL.FINAL.4.21.20.pdf

 2.1 - 8VT2072 Burlington, VT NOAA Apparent
Successful Offeror Letter 3.17.2020 (1).pdf

 2.3 - 8VT2072 NOAA Burlington VT Lease
Package 3.17.2020.pdf

 2.4 - 4.27.20 - BOF CC
Checklist_Airport-GSA.NWS.docx



April 27, 2020

Regular City Council Meeting - Monday, April 27, 2020, 6:00 pm, Remote and Virtual Access: The Regular City Council Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 31

4.05 Communication: Rich Goodwin, Director Financial Operations and Darlene Bayko, Banking and Cash Operations Manager, re: Approval to Execute Master Lease **now agenda item 5.04**

Type: Action (Consent)

Recommended Action: to approve and authorize the execution of a contract with J.P. Morgan \$1,742, 113 for a Master Lease Agreement, and to authorize Katherine Schad, Chief Administrative Officer, to execute the contract and any related documents needed to carry out the project, subject to City Attorney's Office review

2_Memo_Master Lease Summary_final
(003)_OL.docx

2_Checklist_Master Lease.docx

2_Appendix A_Summary of Bids+ DB
+RG.xlsx

2_Master Lease Equipment Listing RG
+DB.xlsx

4.06 Communication: C/T Office, re: 2020-2021 City Council Standing Committees

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

2020-2021 City Council Standing Committees
updated042320LO.doc

4.07 Resolution: Extension of Zoning and Building Permit Deadlines Due to the COVID-19 Emergency (Councilors Mason, Carpenter, Pine)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

DPI - Extending Zoning and Building Permit
Deadlines Due to COVID-19 Emergency.pdf

Signed CC Resolution Extension of Zoning
and Building Permit Deadlines Due to the
COVID-19 Emergency.pdf

4.08 Resolution: Appointment of Dr. Christopher Tyler Vogt D.O. and Dr. Ernesto Cantu to the City of Burlington Board of Medical Examiners (Councilors Pine, Dieng)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

HR – Appoint Dr. Christopher Tyler Vogt and
Dr. Ernesto Canto to the Bd. of Medical
Examiners.pdf

CC Checklist_Medical Examiner 4_27_20.pdf

Medical Examiner CC Letter Appointments
April 27, 2020.pdf

Signed CC Resolution Appointment of Dr.
Christopher Tyler Vogt D.O. and Dr. Ernest Cantu
to the COB Board of Medical Examiners.pdf



April 27, 2020

Regular City Council Meeting - Monday, April 27, 2020, 6:00 pm, Remote and Virtual Access: The Regular City Council Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 31

4.09 Resolution: Authorization to Enter into Agreement with Cigna to Administer the City Health Insurance Program (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

HR - Cigna – Authorize Agreement to Administer City's Health Insurance Program (Change to Healthcare Provider).pdf

BOF CC Checklist_Change in Health Insurance Carrier.pdf

BoF CC Change in Health Insurance Carrier Memo (004).pdf

Signed CC Resolution Authorization to Enter into Agreement with CIGNA to Administer the City Health Insurance Program.pdf

5. Deliberative Agenda

5.01 Communication: Gene Richards, Director of Aviation, re: Request for Airport to Accept a Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant for \$8,701,115

Type: Action

Recommended Action: to authorize the Mayor to execute a Coronavirus Aid , Relief, and Economic Security Act grant with the Federal Aviation Administration for up to \$8,701,115, subject to the final review and approval by the City Attorney's Office

3.0 - BOF-CC Memo Care-Act-Airport Grant-TPD_KS.NL.FINAL- 4.20.20.pdf

3.1 - 4.27.20 - BOF CC Checklist_Airport-FAA.CARES.Act.docx

5.02 Resolution: Amend Appendix B Rules and Regulations of the City Council to Add a Standing Climate Emergency Item to Every Agenda (Councilors Hanson, Paul, Hightower, Stromberg, Freeman)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

****add Councilor Carpenter as a co-sponsor to this agenda item per Councilor Hanson****

****Note revised version of Resolution posted at 5:45pm** AB**

City Council - Amend Council Rules to add a Standing Climate Emergency Item (REVISED).pdf

City Council – Amend Council Rules to add a Standing Climate Emergency Item (Rule Attachment).pdf

City Council - Amend Council Rules to add a Standing Climate Emergency Item.pdf

Signed CC Resolution Amend Appendix B Rules and Regulations of the CC to Add a Standing Climate Emergency Item to Every Agenda (Revised).pdf



April 27, 2020

Regular City Council Meeting - Monday, April 27, 2020, 6:00 pm, Remote and Virtual Access: The Regular City Council Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 31

5.03 Resolution: City Personnel Policy - Adoption of Section 12.7(e) Social Media Policy (Councilors Pine, Dieng, Freeman)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

HR - Personnel Policy Amendment re Social Media, Sec. 12.7(e).pdf

CC Checklist_Social Media Policy 4_27_20.pdf

HR – Personnel Policy Amendment re Social Media (Memo and Policy).pdf

Signed CC Resolution City Personnel Policy - Adoption of Section 12.7 (e) - Social Media Policy.pdf

5.04 Communication: Rich Goodwin, Director Financial Operations and Darlene Bayko, Banking and Cash Operations Manager, re: Approval to Execute Master Lease (was consent agenda item 4.05)

Type: Action

Recommended Action: to approve and authorize the execution of a contract with J.P. Morgan \$1,742, 113 for a Master Lease Agreement, and to authorize Katherine Schad, Chief Administrative Officer, to execute the contract and any related documents needed to carry out the project, subject to City Attorney's Office review

2_Memo_Master Lease Summary_final (003)_OL.docx

2_Checklist_Master Lease.docx

2_Appendix A_Summary of Bids+ DB +RG.xlsx

2_Master Lease Equipment Listing RG +DB.xlsx

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates



April 27, 2020

Regular City Council Meeting - Monday, April 27, 2020, 6:00 pm, Remote and Virtual Access: The Regular City Council Meeting will be entirely remote and virtual. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 31

8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational and Non-Discrimination Statements

11.01 This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142). Persons with disabilities, who require assistance or special arrangements to participate are encouraged to contact 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Type: Information