



BURLINGTON POLICE DEPARTMENT

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Board of Police Commissioners

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MEETING OF THE BOARD OF POLICE COMMISSIONERS

TUESDAY, APRIL 28, 2015 AT 5:00 P.M.

CITY HALL, PLANNING AND ZONING CONFERENCE ROOM

*****PLEASE NOTE THE CHANGE IN TIME AND PLACE IS FOR THIS MEETING ONLY*****

AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
4. Discussion on Sergeant Promotion
5. Review of Any Incoming Correspondence *{as needed}*
6. Commissioners' Updates/Comments
7. Review Updated Directives; *{as needed}*
8. Consent Agenda – Minutes of Previous Commission Meeting
9. Next Meeting's Agenda Items and Date
10. Executive Session *{as needed}*
11. Adjournment

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**BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING**

A meeting of the Board of Police Commissioners was held in the Planning and Zoning Conference Room in City Hall on **Tuesday, April 28, 2015**. Chair Kenney called the meeting to order at 5:01 p.m.

The following Commissioners were present: Chair Sarah Kenney, Commissioner Paul Hochanadel, and Commissioner Nyree Miles. Also present were Chief Michael Schirling and Kimberly Caron, Police Commission Clerk.

Additions or Modifications to Agenda:

~Chair Kenney moved to add Martha Keenan's presentation on the City's 10 Year Financial Capital Plan to the agenda after Public Forum. Commissioner Miles seconded; all in favor, so passed.

Public Forum:

~No one addressed the Commission for public forum.

City's 10 Year Financial Capital Plan:

~Martha Keenan presented the City's 10 year financial capital plan to the Commission. There is a shortfall in the FY16 budget. The Board of Finance is looking for ideas from all the City's commission groups for other revenues for the short of approximately \$2 million dollars. Discussion followed. Chair Kenney suggested continuing this conversation at the next Commission meeting.

Chief's Report:

~FY15 budget is on target.

~Staffing – Dispatch is fully staffed at 12. Sworn staff is at 97 with two new hires starting in July. Two officers will graduate from the Academy in May.

~The next Coffee with the Chief will be in the down town area in a location to be determined.

~The Community Engagement Barbecue will occur on May 7th from 4-7 p.m. in Battery Park.

Discussion on Sergeant Promotion:

~ There was a discussion on the recent Sergeant promotion process. Commissioner Hochanadel moved to promote Corporal My Nguyen to the rank of Sergeant, effective May 3, 2015, and promote Corporal Wade Labrecque to the rank of Sergeant when the next Sergeant position opens up due to pending personnel retirement. Chair Kenney seconded, all in favor, so passed.

Incoming Correspondence:

~There was no incoming correspondence.

Commissioners' Updates/Comments:

~Chair Kenney commented that the officer commendation letters received in April were very positive. Chair Kenney also wanted to congratulate all the personnel working on the Scarola case on a job well done.

Review Updated Directives:

~There were no Directives to review.

Consent Agenda - Minutes of the 4/1/2015 and 4/17/2015 Meetings:

~Chair Kenney requested a minor administrative change to the 4/17/2015 meeting minutes. Chair Kenney moved to approve the 4/1/2015 and 4/17/15 minutes as amended. Commissioner Hochanadel seconded; all in favor, so passed.

Next Meeting's Agenda Items and Date:

~Chair Kenney asked that the commission revisit the City Council's resolution on military equipment at the next meeting. Chair Kenney also requested a conversation on the City's 10 Year Capital Plan be added to the next agenda. The next meeting date was set for Tuesday, May 26, 2015 at 6:00 p.m.

Executive Session:

~No Executive Session was needed.

Adjournment:

~Chair Kenney moved to adjourn the meeting at 5:52 p.m. Commissioner Hochanadel seconded; all in favor, so passed.

Respectfully Submitted,



Kimberly Caron,
Clerk of Police Commission

5/26/2015
Date