



May 01, 2017

Board of Finance - Monday, May 1, 2017 at 5:30 p.m. Conference Room 12, City Hall

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1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda with an amendment to remove item 3.01 Minutes April 17, 2017, remove item 4.01 Authorization for Contract Amendment with S.D. Ireland Brothers Corp. for Removal of Building Located at 1083 Airport Drive - Airport, note revised version of resolution for item 5.10 Authorization for Water System Revenue General Bond - C/T

 BOF 5 1 17.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 REMOVED - April 17, 2017

Type: Action, Minutes

Recommended Action: Approve the Minutes

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4. Board of Finance Approval

4.01 REMOVED - Authorization for Contract Amendment with S.D. Ireland Brothers Corp. for Removal of Building Located at 1083 Airport Drive - Airport

Type: Action

Recommended Action: Authorization for Contract Amendment with S.D. Ireland Brothers Corp. for Removal of Building Located at 1083 Airport Drive - Airport

 1.0 - BTV.AIP-SD Ireland Contract.1083 Airport Drive.BoffMemo.pdf

 3.0 - BoF_CC_Checklist.fillable 1083 Airport Dr.pdf

 2.0 - 1083 Airport Change Order FINAL-signed.pdf



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5. For Approval and Recommendation to City Council

5.01 Authorization to Execute Contract with Kobo Utility Construction Corp. For Replacement of Burlington International Airport Beacon - Airport

Type: Action

Recommended Action: Authorization to Execute Contract with Kobo Utility Construction Corp. For Replacement of Burlington International Airport Beacon - Airport

1 - BTV.AIP-Beacon Kobo Agreement
Contractor Award Memo.draft 4.19.17.pdf

2 - Kobo Bid Docs.pdf

2a - Beacon Award Recommendation 2017
0414.pdf

3 - BTV_Beacon_Cntrct_docs.pdf

BoF_CC_Checklist.fillable KOBO Beacon AIP
Contractor.pdf

BIA – Kobo Utility Construction Corporation re
Beacon Replacement Project.pdf

5.02 Authorization for Library Reorganization - HR

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

Packet for Library Reorg 04 24 17.pdf

BOFCC Checklist Reorganization Library
Reclass Librarian I Circ Chief 04 17 17.pdf

HR - Library Reorganization – Librarian I
Systems Admin., Circulation Chief, Librarian I
Reporting.pdf

5.03 Authorization to Create DPW Public Information Manager Position - HR

Type: Action, Resolution

Recommended Action: To support and recommend that the City Council authorize the Director of Public Works to add the proposed limited service public information manager position to the Department's organizational structure and to approve the hiring of said limited service, exempt, nonunion, full-time, public information manager at Grade 18, with the annual salary range of \$53,268 - \$59,404.

Full packet_DPW PIM position to BoF.pdf



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5.04 Authorization for Loan from State Revolving Fund for Stormwater Project - DPW

Type: Action

Recommended Action: Approve and Recommend City Council Approval



BOF_CC_Memo_IntegratedPlanning_Loan_Agreement_Execution_Final.pdf



Resolution - Integrated Planning SRF Project Loan.pdf



BOF_CC_Memo_IntegratedPlanning_Loan_Agreement_Execution_4-18-17.pdf

5.05 Approval to Use City Council Initiative Fund for Bystander Intervention Training for Burlington's Service Industry Staff - Councilor Roof

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval



Councilor Initiative Fund Request - Adam Roof.pdf



Councilor Initiative Fund Request (Supplement)- Adam Roof.pdf



SADV Presentation (03202017).pdf



Bystander Intervention Training - Meeting .pdf



City Council - Approval of Use of Councilor Initiative Funds for Bystander Intervention Training.pdf

5.06 Authorization for FY17 ERV Vehicle Purchase - Asset Forfeitures - Police

Type: Action

Recommended Action: Approve and recommend that the City Council approve and authorize Police Chief del Pozo, or designee, to execute a contract with First Priority Emergency Vehicles for purchase of an Emergency Response Vehicle that meets the requirements set forth in their response to the Request for Proposals opened on March 8, 2017 and authorize the use of \$156,950 in Equitable Sharing Assets Forfeiture funds to make the purchase.



ERV to BOF and CC at 4-27-2017.pdf



1st Priority Emergency Vehicle BID.pdf



Desorcie Emergency Products BID.pdf



BoF_CC_Checklist.fillable pdf - ERV Police Vehicle -EQ Share 2017 - concurrent 5-1-2017.pdf

5.07 Approval of Vehicle for Hire Board Recommendation on Vehicle for Hire Licensing Fees - City Attorney

Type: Action, Resolution

Recommended Action: Approve the Vehicle for Hire Licensing Board's recommendation and recommend that the City Council also approve the determination that no adjustment should be made to the current vehicle for hire fee amounts at this time.



VfH.Memo.BofF.CC.FeeScheduleRecommendation.Final.4.21.20.pdf



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5.08 Authorization for BED Revenue Anticipation Note - C/T

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

 BOF CC KeyBank Line of Credit Request.pdf

 Resolution for BED Revenue Anticipation Note.pdf

 Blank BOF CC Checklist.pdf

5.09 Authorization to Execute Master Lease Purchase Agreement for Capital Equipment and Vehicles for FY2017 - C/T

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

 Treasurer - Refinance of Master Lease Purchase Agreement for Capital Equipment & Vehicles for Seven Year Term.pdf

 042717+ BOF CC MasterLease Checklist.pdf

5.10 Authorization for Water System Revenue General Bond - C/T

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

 Treasurer – Waterworks System Revenue Bonds – General Bond Resolution - Adopted May 1, 2017.pdf

 Treasurer – Waterworks System Revenue Bonds – Supplemental Resolution No. 1.pdf

 Water System General Bond Resolution.pdf

 042717+ BOF CC WaterBondt.pdf

5.11 Review Monthly Financials for March 2017 - C/T

Type: Discussion, Information

 Copy of Mar Financial run 4-26-17.xlsx

5.12 Review Sweep Account Report as of March 21, 2017 - C/T

Type: Discussion, Information

 03312017_ Sweep Report For BOF.xlsx

6. Adjournment



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6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting