



May 09, 2022

Regular City Council Meeting - Monday, May 9, 2022, 6:00 pm, Contois Auditorium OR REMOTELY via ZOOM

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda

2. Communication: Update on Negotiations (verbal)(expected executive session)

****start time: 6:00 pm - 7:00 pm****

2.01 Communication: Assistant City Attorney St. James, CAO Schad and HR Director Durfee re: Update on Negotiations (expected executive session)**start time: 6:00 pm - 7:00 pm**

Type: Action, Discussion, Information

Recommended Action: Motion 1: Move that the Council find that premature general public knowledge of information concerning the City's position and legal advice concerning such a position in regard to labor relations agreements with employees would clearly place the City at a substantial disadvantage when entering such negotiations; Motion 2: Based upon that finding, move that the Council go into executive session to receive confidential attorney-client communications, 1 VSA §313(a)(1)(F), in a labor relation agreement with employees matter, 1 VSA §313(a)(1)(B).

3. Presentation Regarding Main Street Project (7:05 pm - 7:30 pm)

3.01 Presentation Regarding Main Street Project

Type: Information, Presentation

 20220509_Council Presentation.pdf

 20220209_Youth Focus Group Summary.pdf

 20220330_Mobility Focus Group Summary.pdf

 20220209_Business Focus Summary.pdf

 20220223_Neighborhood Meeting 1 Summary Graphic.pdf

 20220413_BIPOC Immigrant Focus Group Summary.pdf

4. Public Forum: time certain: 7:30 pm - 9:30 pm **See item for signup instructions**

4.01 Verbal Comments

Type: Action, Information, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

5. Climate Emergency Reports (5 - 10 mins.)



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5.01 Climate Emergency Reports

Type: Information

6. Consent Agenda

6.01 Motion to adopt the consent agenda and take the actions indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions indicated

6.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 050922
ccmtg LO.xlsx

6.03 Communication: C/T Office, re: Special Board of Civil Authority Meeting Minutes, March 4, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Special Board of Civil Authority Meeting - Friday, March 4, 2022, 2:00 pm, Contois Auditorium

6.04 Communication: C/T Office, re: Board of Civil Authority Meeting Minutes, March 7, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Board of Civil Authority Meeting - Monday, March 7, 2022, Contois Auditorium

6.05 Communication: C/T Office, re: Regular City Council Meeting Minutes, March 7, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, March 7, 2022, 7:00 pm, Contois Auditorium



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6.06 Communication: C/T Office, re: Local Control Commission Meeting Minutes, March 7, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, March 7, 2022, Contois Auditorium

6.07 Communication: C/T Office, re: Local Control Commission Meeting Minutes, March 21, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, March 21, 2022, Contois Auditorium

6.08 Communication: C/T Office, re: Regular City Council Meeting Minutes, March 21, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, March 21, 2022, 6:30 pm, Contois Auditorium

6.09 Communication: C/T Office, re: City Council Organization Day Meeting Minutes, April 4, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

View Minutes from City Council - Organization Day - Monday, April 4, 2022, 7:00 pm, Contois Auditorium, City Hall

6.10 Communication: C/T Office, re: Local Control Commission Meeting Minutes, April 11, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, April 11, 2022, Contois Auditorium



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6.11 Communication: C/T Office, re: Regular City Council Meeting Minutes, April 11, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, April 11, 2022, 6:30 pm, Contois Auditorium

6.12 Communication: C/T Office, re: Full Board of Abatement of Taxes Meeting Minutes, April 25, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Full Board Of Abatement Of Taxes Meeting - Monday, April 25, 2022, Contois Auditorium

6.13 Communication: C/T Office, re: Regular City Council Meeting Minutes, April 25, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, April 25, 2022, 6:00 pm, Contois Auditorium

6.14 Communication: C/T Office, re: Local Control Commission Meeting Minutes, April 25, 2022, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 23, 2022 Regular City Council Meeting

 View Minutes from Local Control Commission Meeting - Monday, April 25, 2022, Contois Auditorium

6.15 Communication: Katherine Schad, CAO, Kerin Durfee, Director of Human Resources, Tony Berry, Human Resources Manager, re: Reclassification of two (2) Clerk/Treasurer positions

Type: Action (Consent), Communication

Recommended Action: To approve the: ☐ Reclassification of the Commission & Licensing Assistant, a Regular, Full-time, Non-exempt, AFSCME, Grade 13, position to Commission & Licensing Assistant, a Regular, Full-time, Non-exempt, AFSCME, Grade 14, position in the Clerk/Treasurer's Office. ☐ Reclassification of the Customer Service Associate and Cemetery, a Regular, Full-time, Non-exempt, AFSCME, Grade 14, position to Customer Service Associate, a Regular, Full-time, Non-exempt, AFSCME, Grade 14, position in the Clerk/Treasurer's Office.

 2022.05.09 Two Roles CT Draft Memo Final.pdf

 2022.05.09 CT Memo BOF CC Checklist.pdf



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6.16 Communication: Jenna Olson, Water Policy & Programs Manager, Steve Roy, Senior Water Resources Engineer, re: Authorization to sign the attached 248a waiver in relation to the City's impending rehabilitation project of the Redstone Water Tower

Type: Action (Consent), Communication

Recommended Action: to waive the 30-day notice and intervention period and opportunity to formally comment on AT & T d/b/a New Cingular Wireless PCS, LLC's application to the Vermont Public Utility Commission for a Certificate of Public Good in connection with the construction of a temporary cellular tower on City-owned property during the repair period for the Redstone Water Tank and to authorize the Mayor to execute a waiver on behalf of the City Council to such effect, subject to review by the City Attorney's Office

BOF-CC_Redstone 248a_FINAL 5-3-2022.pdf

248a CC Checklist 5-9-2022.pdf

6.17 Communication: James Unsworth, Chair, Burlington Ad-hoc Reappraisal Committee, re: Minutes

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

2022-04-26 Letter to City Council.pdf

6.18 Communication: Jessica Lavalette, Customer Care & Finance Manager, re: Authorization to accept grant funds from the Low-Income Household Water Assistance Program

Type: Action (Consent), Communication

Recommended Action: to approve and authorize the acceptance of grant funds from the Low Income Household Water Assistance Program (LIHWAP) through the Vermont Department for Children & Families of the Vermont Economic Services Division to satisfy eligible water utility bills owed by customers meeting certain income thresholds as outlined in and subject to the terms and conditions outlined in Attachment A, and to further authorize the Director of the Department of Public Works to execute the LIHWAP's certification and terms and conditions agreements, subject to review by the City Attorney's Office

BOF_CC5-9-2022-Enrollment in LIHWAP-packet.pdf

0 - BOF CC Checklist LIHWAP.pdf

6.19 Communication: Mary Danko, Library Director, Kerin Durfee, Director of Human Resources, Tony Berry, HR Manager, re: Reclassification of One (1) Role within the Fletcher Free Library

Type: Action (Consent), Communication

Recommended Action: to approve the reclassification of the Tween/Teen Librarian, a Regular, Full-time, Non-Exempt, AFSCME, Grade 18, role to Tween/Teen Librarian, a Regular, Full-time, Non-Exempt, AFSCME, Grade 17, position in the Fletcher Free Library

2022.05.09 FFL Memo Final Packet.pdf

2022.05.09 FFL BOF CC Checklist.pdf

6.20 Communication: Church Street Marketplace District Commission, re: FY22 Budget and Related Fee Suggestions

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

DID and Common Area Fees Communication to Council.pdf



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6.21 FIO Documents

Type: Action (Consent), Communication, Information

Recommended Action: for information only

 FIO Document.pdf

 FIO Documents.pdf

7. Deliberative Agenda

7.01 Public Hearing: Community Development Block Grant and HOME Proposed Allocations For the 2022 and 2019 Action Plans for Housing & Community Development

Type: Action

Recommended Action: open the Public Hearingclose the Public Hearing

 Classified041322.pdf

 SDay_2022-04-13_069.pdf

7.02 Resolution: Authorization To Submit 2022 Burlington One-Year Action Plan, And Amended 2019 Burlington One-Year Action Plan (Community Development and Neighborhood Revitalization Committee) (10 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 Resolution - CEDO - Submit 2022 One-Year Action Plan and Amend 2019 One-Year Action Plan (FINAL).pdf

 CEDO BOF_CC Memo_2022 2019 Action Plans_5.9.22 v.2.pdf

 2019 Action Plan 5th Amendment CV Funds_Substantial.pdf

 2022 DRAFT ACTION PLAN 4.15.22.pdf

 Amended Citizen Participation Plan April 2022.pdf

 BOF CC Checklist_5.9.22.pdf

 Signed CC Resolution Authorization To Submit 2022 Burlington One-Year Action Plan, And Amended 2019 Burlington One-Year Action Plan.pdf



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7.03 Resolution: Amendment To Appendix B, Rules And Regulations Of The Burlington City Council Re; Addition Of Racial Equity, Inclusion, And Belonging Committee To Rule 4(a) Standing Committees (Councilor Dieng)(10 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Resolution - Councilor Dieng - Amend Appendix B of BCO (FINAL).pdf

Signed CC Resolution Amendment To Appendix B, Rules And Regulations Of The Burlington City Council Re Addition Of REIB Committee To Rule 4(a) Standing Committees.pdf

7.04 Resolution: Decarbonizing All Buildings In Burlington By 2030 (Councilors Hanson, Bergman, Traverse)(20 mins.) - **Amendment posted 2:44pm by CAO Schad

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Resolution - Councilor Hanson - Decarbonizing Buildings by 2030 (FINAL - Amended).pdf

Amendements Rez DECARBONIZING ALL BUILDINGS IN BURLINGTON BY 2030.docx

Signed CC resolution Decarbonizing All Buildings In Burlington BY 2030.pdf

7.05 Communication: Katherine Schad, CAO, re: Expanded Eligibility Criteria to Provide Property Tax Relief to Additional Taxpayers Using Existing ARPA Allocation (10 mins.)

Type: Action, Communication

Recommended Action: motion to approve an adjustment to the eligibility criteria of the current Property Tax Relief Lag Program, as approved by the City Council in CC Resolution 5.06 in the year 2021, to include an increase in assessed property value in FY 22 from \$500,000 to \$550,000, to provide eligibility for properties who saw at least a 40% increase in assessment value, and to extend the Program's end date until June 30, 2022, with such criteria requirements becoming effective immediately upon adoption

Property Tax Relief Lag Program - May 2022.pdf

8. Committee Reports (up to 15 mins.)

8.01 Verbal Reports

Type: Information, Procedural

8.02 Communication: Committee Chairperson Ben Traverse, re: Ordinance Committee Report

Type: Information, Report

050922 Ordinance Committee Report.pdf



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9. City Council - General Affairs (up to 15 mins.)

9.01 Verbal Reports

Type: Information, Procedural

10. City Council President - Council Updates (up to 5 mins.)

10.01 Verbal Reports

Type: Information, Procedural

11. Mayor - General Affairs (up to 10 mins.)

11.01 Verbal Reports

Type: Information, Procedural

12. Adjournment

12.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

13. Informational and Non-Discrimination Statements

13.01 This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142). Persons with disabilities, who require assistance or special arrangements to participate are encouraged to contact 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Type: Information