



May 12, 2014

Regular City Council Meeting - Contois Auditorium, City Hall

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1. Agenda

1.01 Approve/Amend the Agenda

Type: Action

Recommended Action: Approve the Agenda

2. Presentation

2.01 Nathan Wildfire, Assistant Director of Economic Development, CEDO and Don Sinex, Burlington Town Center, re: Proposed amendment to 2 HR free agreement with Burlington Town Center (10 mins.)

Type: Communication, Presentation

Recommended Action: waive the readings, accept the communications and place them on file

 Communication Nathan Wildfire Proposed amendment to Burlington Town Center Mall agreement regarding 2-HR free parking.docx

 Communication City-BTC agreement.pdf

3. Public Forum

3.01 Time Certain 7:30 p.m.

4. Public Hearing

4.01 Community Development Block Grant Proposed Action Plan for Housing & Community Development Resolution

Type: Action, Communication, Public Hearing

Recommended Action: waive the readings, accept the communications and place them on file

 2014 Action Plan for Council Approval final.pdf

 Communication 2014 sf424 CDBG.pdf

 Communication 2014.SF424 HOME.pdf

 Compliance certifications.pdf

 Communication Marcy Krumbine CDBG Proposed Allocations 2014 Action Plan for Housing and Community Developments.pdf



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4.02 Resolution: Authorization to Submit 2014 Burlington One-Year Action Plan (Community Development & Neighborhood Revitalization Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Resolution Authorization to Submit 2014
Burlington One-Year Action Plan.docx

5. Presentation

5.01 Tom Moreau, General Manager, re: FY15 CSWD Budget

Type: Action, Presentation

Recommended Action: waive the readings, accept the communications and place them on file

Communication Amy Jewell CSWD Proposed
FY 2015 Budget.PDF

CSWD FY 15 Proposed Budget Summary.pdf

6. Consent Agenda

6.01 Approval of Consent Agenda

Type: Action

Recommended Action: Approve the Consent Agenda and Take the Actions Indicated .

6.02 Communication: Lori Olberg, Licensing, Voting and Records Coordinator, re: Accountability List

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List.xlsx

6.03 Resolution: Authority for Burlington Electric Department to Construct A Solar Array At Its 585 Pine Street Offices (Board of Finance)

Type: Action (Consent), Communication, Resolution

Recommended Action: waive the reading and adopt the resolution; waive the reading, accept the communication and place it on file

Communication Ken Nolan BED Pine Street
Offices Solar Installation.docx

Resolution Authority for Burlington Electric
Department to Construct A Solar Array At Its 585
Pine Street Offices.docx



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6.04 Resolution: Descriptions Of And Notification For Commission/Board Appointments (Charter Change Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Resolution Descriptions of and Notification for Commission Board Appointments.docx

6.05 Resolution: Authorization to Enter into License Agreement to Maintain Tables, Chairs, Coffee Bar and Potted Plants on a Portion of The City's Right-of-way with New Moon Cafe (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

License Agree for Encumbrance – NEW MOON CAFÉ, 150 Cherry St. (Tables, Chairs, Coffee Bar & Planters) 2014.doc

Resolution Authorization to Enter into License Agreement to Maintain Tables, Chairs, Coffee Bar and Potted Plants on a Portion of the City's Right-of-way with New Moon Cafe.docx

6.06 Resolution: Authorization to Enter into License Agreement to Erect and Maintain A Sign Overhanging A Portion of The City's Right-of-way with Sacred Mountain Studio (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

License Agree for Encumbrance – SACRED MTN. STUDIO, 215 College St. (Sign on Building) 2014.doc

Resolution Authorization to Enter into License Agreement to Erect and Maintain A Sign Overhanging A Portion of the City's Right-of-way with Sacred Mountain Studio.docx

6.07 Resolution: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of The City's Right-of-way with Zabby's Stone Soup (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Resolution Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of the City's Right-of-way with Zabby's Stone Soup.docx

License Agree for Encumbrance – ZABBY'S STONE SOUP, 211 College St. (Tables & Chairs) 2014.doc



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6.08 Resolution: Authorization to Award Contract for Engineering Services Related to The Design of A Segment of New Taxiway K at Burlington International Airport (AIP-102 tent.)(Board of Finance)

Type: Action (Consent), Communication, Resolution

Recommended Action: waive the reading and adopt the resolutionwaive the reading, accept the communication and place it on file

Resolution BIA – Contract for Engineering Services for Design of a Segment of New Taxiway K (AIP-102 tent).docx

Communication Burlington International Airport re Award of Engineering Contract - Stantec Engineering.doc

6.09 Resolution: Authorization to Award Contract for Engineering Services Related to Phase 2 Reconstruction of The Cargo/Customs Apron at Burlington International Airport (AIP-99 tent.)(Board of Finance)

Type: Action (Consent), Communication, Resolution

Recommended Action: waive the reading and adopt the resolutionwaive the reading, accept the communication and place it on file

Communication Burlington International Airport re Awarding of Engineering Contract - Jacobs Engineering.doc

Resolution BIA – Contract for Engineering Services for Phase 2 Reconstruction of the Cargo Customs Apron (AIP-99 tent).docx

6.10 Resolution: Authorization to Award Contract for Engineering Services Related to The Design for Reconstruction of The Air Carrier Apron at Burlington International Airport (AIP-100 tent.) (Board of Finance)

Type: Action (Consent), Communication, Resolution

Recommended Action: waive the reading and adopt the resolutionwaive the reading, accept the communication and place it on file

Communication Burlington International Airport re Awarding of Engineering Contract -HTA-.doc

Resolution BIA – Contract for Engineering Services for Design for Air Carrier Apron with Hoyle, Tanner & Assoc (AIP-100 tent (1)).docx

6.11 Communication: Will Vitagliano, re: BOA Resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy (already have in 7 Days) and send a letter of appreciation to Will Vitagliano thanking him for his time served on the Board of Assessors

Communication Will Vitagliano BOA Resignation.docx

6.12 Communication: Christina McCaffrey, re: Board for Registration of Voter's resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy (already have in 7 Days) and send a letter of appreciation thanking "Tina" McCaffery for years of service on the Board for Registration of Voters

Communication Christina McCaffrey BRV Resignation.msg



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6.13 Communication: Clerk/Treasurer's Office, re: City of Burlington March 2014 Financial Statements

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Monthly Financial Cover and Narratives.docx

Review Monthly Financials as of March 31, 2014 - CT.xlsx

6.14 Communication: Clerk/Treasurer's Office, re: Budget Amendment Report First Quarter 2014

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Budget Amendments - Third Quarter 2014 Final.pdf

6.15 Communication: Amy Bovee, Executive Secretary, re: Board of Finance Monday, March 10, 2014 Minutes

Type: Action (Consent), Communication, Minutes

Recommended Action: waive the reading, accept communication and place it on file

BOF 3 10 14 Minutes - Revised.pdf

6.16 Communication: Amy Bovee, Executive Secretary, re: Board of Finance Monday, March 24, 2014 Minutes

Type: Action (Consent), Communication, Minutes

Recommended Action: waive the reading, accept the communication and place it on file

BOF 3 24 14 Minutes.pdf

6.17 Communication: Amy Bovee, Executive Secretary, re: Board of Finance Monday, March 31, 2014

Type: Action (Consent), Communication, Minutes

Recommended Action: waive the reading, accept the communication and place it on file

BOF 3 31 14 Minutes.pdf



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6.18 Communication: Lori Olberg, Licensing, Voting and Records Coordinator and Amy Bovee, Executive Secretary, re: Minutes, Adjourned City Council Meeting, Draft, February 18, 2014

Type: Action (Consent), Communication, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the May 19, 2014 City Council Meeting

Communication Lori Olberg and Amy Bovee,
re Minutes, Adjourned City Council Meeting, Draft,
February 18, 2014.doc

6.19 Special Event Outdoor Entertainment Permit Application (one day only): Ken's Pizza and Pub, 71 Church Street, June 5, 2014, Thursday, 5:30 p.m. - 9:30 p.m., Amplified music

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and approve the one day only special event outdoor entertainment permit application for Ken's Pizza and Pub

Special Event Outdoor Entertainment Permit
Application Ken's Pizza and Pub.pdf

6.20 Special Event Indoor Entertainment Permit application (5/9 and 5/11): Radio Bean Coffeehouse, Contois Auditorium, Spielpalast Cabaret Theater Show, May 9 and May 11, 2014, Dancing, Amplified Music

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and ratify the two day only special event indoor entertainment permit application for Radio Bean Coffeehouse
specific conditions listed

Special Event Indoor Entertainment Permit
Application Spielpalast Cabaret Theater Events
050914 and 051114.pdf

6.21 Special Event Indoor Entertainment Permit application (5/15, 5/16 and 5/17): Radio Bean Coffeehouse, Contois Auditorium, Spielpalast Cabaret Theater Show, May 15, 16 and 17, 2014, Dancing, Amplified Music

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and approve the three day only special event indoor entertainment permit application for Radio Bean Coffeehouse
specific conditions listed

Special Event Indoor Entertainment Permit
Application Spielpalast Cabaret Theater Event
051414 through 051714.pdf



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6.22 Umbrella Entertainment Permit Application (May 30 - June 8): Discover Jazz Festival, various entities around the City, 12 p.m. - 12 a.m. (outdoor); 12 p.m. - 2 a.m. (indoor), dancing, amplified music

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and approve the Umbrella Entertainment Permit Application for Discover Jazz, May 30 - June 8, 2014

Umbrella Entertainment Permit Application
Discover Jazz Festival.pdf

6.23 Communication: Amy Bovee, Executive Secretary, Clerk/Treasurer's Office, re: Applications for Renewals of License Agreements for Encumbrances Outside of the Church St. Marketplace for the 2014-2015 Season

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and approve the 2014-2015 Encumbrance Renewals per the attached list

License Agreement Renewal Letter to CC.pdf

6.24 Outdoor Entertainment Permit Renewal (2014-2015): American Flatbread-Burlington Hearth

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and approve the 2014-2015 Outdoor Entertainment Renewal for American Flatbread-Burlington Hearth with all standard conditions no supporting documentation

7. Deliberative Agenda

7.01 Outdoor Entertainment Permit Application (2014-2015): Arts Riot, 400 Pine Street, Food Truck Stop venue only, Fridays, 5 p.m. - 10 p.m.

Type: Action, Communication

Recommended Action: waive the reading, accept the communication, place it on file and approve the 2014-2015 Outdoor Entertainment Permit Application for Arts Riot for the Food Truck Stop venue only, 5 p.m. - 10 p.m., Fridays

Outdoor Entertainment Permit Application for
Arts Riot Food Truck Venue Only.pdf

8. Committee Reports

8.01 Verbal Report

9. City Council - General City Affairs



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9.01 Verbal Report

10. Mayor - General City Affairs

10.01 Verbal Report

11. Adjournment

11.01 Adjournment
