

## **Cemetery Commission Meeting**

**Meeting Date:** May 14, 2015

**Commissioners Present:** Rita Church, Jane Ewing, Barry Trutor, Donna Waldron (not present: Lainey Rappaport)

**Staff Present:** Jesse Bridges, Parks and Recreation Department Head  
Anne D’Alton, Cemetery Office Assistant  
Martha Keenan, Capital Improvements Program Manager

**Attachments:** Verizon Wireless Proposal, engineering plans  
Chittenden County Cemeteries – Lot Pricing for Residents & Non-Residents  
Capital Project Assessment graphs  
Sweep Accounts & Other Bank Accounts spreadsheet

The meeting was called to order by Donna Waldron at 4:40 pm.

### **I. Approval of Agenda**

A. Rita Church moved to approve; Jane Ewing seconded; motion carried unanimously.

### **II. Approval of Minutes from January 15, 2015 and April 13, 2015 Meetings**

A. Ewing moved to approve; Church seconded; motion carried unanimously.

### **III. Old Business**

#### **A. Election of Officers**

- ◆ Will be done at next meeting (July 9, 2015, 4:30 pm). Waldron agrees to continue as Chair, Barry Trutor agrees to continue as Vice Chair, Ewing agrees to continue to be on Commission.

#### **B. Changing Percentage of Lot Sale Revenue Deposited to Perpetual Care Account (NOT ON AGENDA)**

- ◆ Jesse Bridges referred to Sweep Accounts & Other Bank Accounts spreadsheet, a link to which he had emailed to Commissioners April 13, 2015, indicating that the Perpetual Care money is in a separate bank account.
- ◆ Barry Trutor asked to see documentation of fund and interest growth; Bridges said that is the responsibility of the Clerk’s Office to keep track, that the spreadsheet is sufficient information.
- ◆ Bridges indicated that the \$133,819 that has a separate account number in the City’s accounting software is a backlog of interest from the Perpetual Care fund that has not been transferred to the accounts available for spending. Annie D’Alton noted that this account was created in FY15 by moving the money out of the Perpetual Care account. Bridges said no interest has been made available to spend since the City changed its accounting software in 2012. He did not indicate how many years’ worth of interest the \$133,819 represents. D’Alton indicated that in the past few years, interest has amounted



to no more than a few thousand dollars per year (in FY14 the \$100,000 CD generated \$566 and the fund's \$1,148,047 plus FY14 revenue generated \$1,735).

- ◆ Trutor moved to change the percentage of Lot sale revenue deposited to the Perpetual Care fund from 60% to 5% for three years (from July 1, 2015 to June 30, 2018). Ewing seconded, motion passed unanimously.

#### IV. Superintendent's Items

##### A. Update on status of Cemetery repairs.

- ◆ Bridges invited Martha Keenan, Capital Improvements Program Manager, to describe the work that has been, and is being done to assess and implement repairs and maintenance throughout the City.
  - 10-year plan devised for Capital Funds (charts distributed to Commissioners).
  - Chapel and Cemetery Office Building are under "Facilities", the rest of the Cemetery is under "Parks".
  - Waldron asked who determines the timeline for repairs. Keenan explained that after assessment by hired professionals, priorities are set by need & available funding.
  - Waldron noted that the Chapel has plaster damage apparently caused by leaks. Keenan noted that both the Chapel & the office building are historic structures so repairs will need to follow guidelines for said.
  - Church asked what the process is for adjusting priorities due to damage caused by environmental and other unplanned events. Keenan said there is a contingency fund, this year totaling \$300,000.
  - Trutor asked if the planned development for the North Avenue Corridor is included in the 10-year Capital Fund plan. Keenan said no, and that there are many projects not included; funding sources must be found for these.
  - At present we have 2/3 of the funding needed for the planned projects.
  - This process represents and improvement in the City's stewardship of the land and facilities it is responsible for.
  - Staff positions have been added: Keenan's job, and to manage the Penny for Parks money. More staff will be needed to manage the Capital Fund due to continually changing needs and shifting priorities.
  - In FY2016, just emergency work will be done, and there is currently a \$2.4 million shortfall.
  - Bridges described some of the work planned for Parks, Keenan described some of the work planned for other City Departments, but none of the work needed at the Cemeteries was discussed.
  - D'Alton asked how use of the \$300,000 contingency fund was prioritized. Keenan responded that emergency needs are met first, such as cracked windows and sticky doors. D'Alton complained that requests for quick repair projects emailed to Todd Greenough years ago have never been done: for example, replacement of the fallen gutter over the office door, where dripping water has both frozen to make a safety issue, and splashed on the side of the building causing wood rot. Keenan explained that Todd was not able to keep up with email requests, so last year "facilitydude" software was implemented. Bridges said he'd notify Jeff of this.

##### B. Verizon Wireless Proposal

- ◆ Bridges said Verizon is planning to expand coverage to eliminate a cellular phone "dead zone" in the New North End, and accommodate increased usage expected with the increased housing planned at Burlington College area development.



- ◆ Verizon proposes to replace the flag pole at the entrance to Lakeview Cemetery with a “stealth pole”, which would be thicker, taller, and house wireless equipment. In addition, they would install equipment boxes near the office, and run underground cable between the two. They would pay annual rent of \$14,000-\$16,000.
- ◆ Bridges believes he could get them to increase the rent because they really want the spot, and he suggested that he might be able to include repairing the retaining wall in the installation project. He asked the Commissioners what they thought of the proposal.
  - Waldron expressed a fear that this would open the Cemetery up to other such proposals, and she does not feel it is an appropriate use of the Cemetery.
  - Ewing finds it very upsetting to even consider—she intimated that there are some things money can’t buy, and the natural beauty of this Victorian Lawn Park Cemetery is one of them.
  - Church wondered why they don’t use the former orphanage building, which has a structure at the top that is already taller than our flag pole.
  - Trutor declined to comment.

**V. Office Report**

- A. Tabled due to lack of time.

**VI. Adjournment**

The meeting adjourned at 6:10 pm.

## Chittenden County Cemeteries-- Lot Pricing for Residents and Non-Residents

| County     | Town                         | Single-Grave Lot Price |              | How Res status is determined                                         | How price difference is set | Notes                                                                                                                                                                                      |
|------------|------------------------------|------------------------|--------------|----------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                              | Residents              | Nonresidents |                                                                      |                             |                                                                                                                                                                                            |
| Addisson   | Middlebury                   | 400                    | 400          |                                                                      | na                          | No municipal cemeteries-- just Catholic & those owned by cem assoc: Linda Williams: 388-0401. West (near St Mary's) is open: 2 stacked full burials allowed, or 4 urns.                    |
| Chittenden | Bolton                       | 300                    | 300          |                                                                      | na                          | Clerk Amy: 434-3064                                                                                                                                                                        |
| Chittenden | Charlotte                    | 2000                   | 2000         |                                                                      | na                          | 373-3947 steven brooks, chair cem comm                                                                                                                                                     |
| Chittenden | Colchester, Fort Ethan Allen | 300                    | 500          | Probably residency of person to be interred-it hasn't come up.       | not known                   | vets only; 200 for care, 100 for lot                                                                                                                                                       |
| Chittenden | Colchester, Village          | 400                    | na           | Probably residency of person to be interred-it hasn't come up.       | na                          | Joyce: res only; 350 for care, 50 for lot                                                                                                                                                  |
| Chittenden | Essex                        | 600                    | 600          |                                                                      | na                          | Essex Jct Cem Assoc: Bob Vincent 878-5847. Fairview open: \$250 additional for corner markers (required).                                                                                  |
| Chittenden | Hinesburg                    | 600                    | na           | flexible-if ties to town, get res price even if they lived elsewhere | na                          | Clerk's office: Missy emailed: Res only, unless family of res lot owner; some flexibility (someone who lived most of their life would be res). Corner markers required at additional cost. |
| Chittenden | Huntington                   | 400                    | 450          | flexible-if ties to town, get res price even if they lived elsewhere | not known                   | Cem. Assoc.: Spencer Hill.                                                                                                                                                                 |
| Chittenden | Jericho                      | 550                    | 550          |                                                                      | na                          | Incl corner stones. Ron D., Pleasantview: 338-6402.                                                                                                                                        |
| Chittenden | Jericho Center               | 750                    | 750          |                                                                      | na                          | Bert Lindholm, Jericho Ctr: 899-3879. Bought 3 acres 10 years ago-- looking at about 50 years. Price Incl 4 corner markers installed, req.                                                 |

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| County     | Town             | Single-Grave Lot Price |              | How Res status is determined                                                                                             | How price difference is set | Notes                                                                                                                                                                                                 |
|------------|------------------|------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                  | Residents              | Nonresidents |                                                                                                                          |                             |                                                                                                                                                                                                       |
| Chittenden | Milton           | 700                    | 1200         | Milton residents, former residents, their spouses, and civil union partners and children, or their Executors or Trustees |                             | Clerk's office: Sheryl emailed list (higher vault storage for non-r, too). Roger Hunt, Public Woks will call back re rationale: 891-8045. Sent email 2.05, rhunt@town.milton.vt.us. He emailed rules. |
| Chittenden | Richmond         | 500                    | 750          | flexible-if ties to town, get res price even if they lived elsewhere                                                     |                             | Linda, Clerk's office.                                                                                                                                                                                |
| Chittenden | Shelburne        | 300                    | na           | In process of determining-- same issue as ours.                                                                          |                             | Cem. Comm. Chair: Stuart Morrow: 985-8809. Sell to Shelburne res or past res ONLY.                                                                                                                    |
| Chittenden | South Burlington | 400                    | 600          | Person to be interred.                                                                                                   |                             | Karen, Highway Dept.: They don't sell many lots.                                                                                                                                                      |
| Chittenden | Underhill        |                        |              |                                                                                                                          |                             | Clerk: Sheri 899-4434. The only municipal Cem is not used anymore. Cem Comm owns others: Randy Clark 899-3336 left msg                                                                                |
| Chittenden | Westford         | 250                    | 250          |                                                                                                                          | na                          | Lynn: vtgoldwing@aol.com. \$100 to PC.                                                                                                                                                                |
| Chittenden | Williston        |                        |              |                                                                                                                          |                             | emailed Bruce Hoar 2.05.15 bhoar@willistontown.com                                                                                                                                                    |
| Lamoille   | Stowe            | 500                    | na           | res or former res                                                                                                        | na                          | Clerk: 253-6133. Must be resident or former resident to purchase lots. Decendents of resident can be interred.                                                                                        |
| Rutland    | Rutland          | 500                    | 500          |                                                                                                                          | na                          | 2.11.15 emailed clerk dzeller@rutlandtown.com. Response from Byron Hathaway.                                                                                                                          |
| Washington | Barre            | 1000                   | 1200         | pay taxes (live or own property or business)                                                                             | not known                   | emailed Dwight 2.11.15 hopecemetery@hotmail.com. He mailed fees.                                                                                                                                      |

## Chittenden County Cemeteries-- Lot Pricing for Residents and Non-Residents

| County     | Town        | Single-Grave Lot Price |              | How Res status is determined                                         | How price difference is set                           | Notes                                                                                 |
|------------|-------------|------------------------|--------------|----------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------|
|            |             | Residents              | Nonresidents |                                                                      |                                                       |                                                                                       |
| Washington | Montpelier  | 800                    | 1150         | flexible-if ties to town, get res price even if they lived elsewhere | Estimate of amt of tax \$ used for cem over 10-15 yrs | Patrick Healy-223-5352 or 279-6957 cell. Also 15% more for other fees.                |
| Windham    | Brattleboro | 500                    | 500          |                                                                      | na                                                    | Jane @ clerk's office: 251-8126, price incl corner markers & installation - required. |
| Windsor    | Springfield | 300                    | 300          |                                                                      | na                                                    | Scott Page at Davis Memorial Chapel, 802-885-3322. 50% to PC.                         |

**State-wide Catholic Cemeteries:** Some charge more for non-parishioners. Some allow non-catholics if related to lot owner. Most allow any Catholic, even if non-parishioner.

**Note: First indication in records that Burlington started charging more for non-residents was in 1993 (250/300).**

Linda in Middlebury said most cemeteries started as Cemetery Associations, then have been taken over by town when out of funds, so towns have had to take over. They use Morgan-Stanley, Matt Smith in Burlington. All income goes to 1 fund (no separate PC). Most in Addison County are still owned & managed by Associations.

### SUMMARY:

Of the 22 towns asked, 20 responded-- 10 discriminate between residents & non-residents.

Of these 10, 4 require that lot owner is or was a resident.

Of these 10, resident status is based on:

for 6: the lot purchaser's residence, but lot purchaser is considered a resident if they lived in or have family in town.

for 1: if the purchaser pays property or business taxes.

for 1: person to be interred.

for 1: the issue is currently under discussion.

for 1: the issue has not come up, but they think it would be based on the residency of the person to be interred.





NOT FOR  
CONSTRUCTION  
PRELIMINARY  
PLANS

[illegible]

PROJECT ID: 2014-  
PROJECT TYPE: E  
LOCATION CODE:

**BURL  
CHAMPL  
SC2**

NORTH AVE  
BURLINGTON  
05401

SHEET TITLE

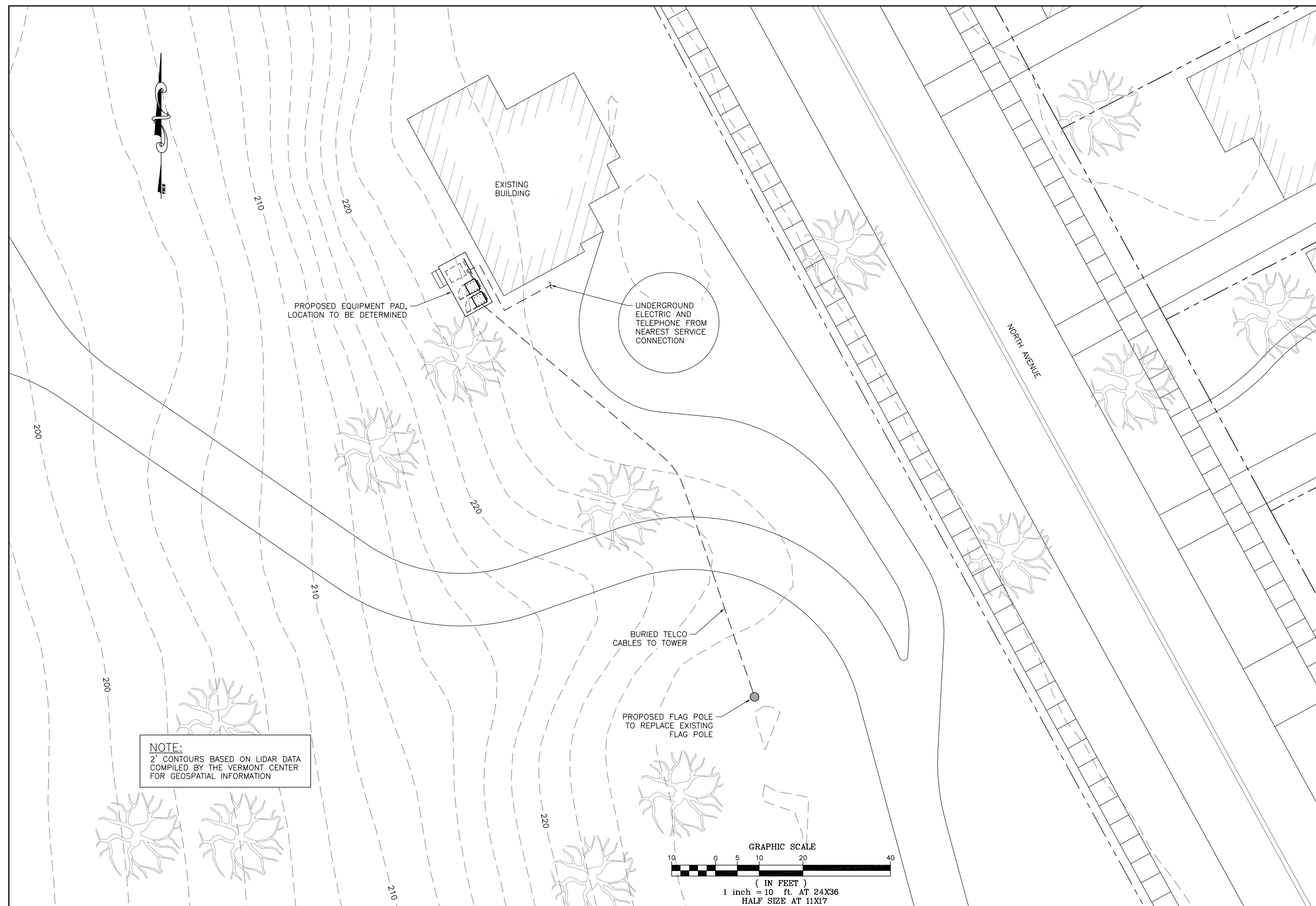
DETAIL  
SITE PLAN

LEASE EXH

|                   |            |
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| DRAWN BY<br>JWP   | DATE<br>JA |
| CHECKED BY<br>LJH | D&K<br>4   |
| PROJ. ENG.<br>LJH | D&K        |

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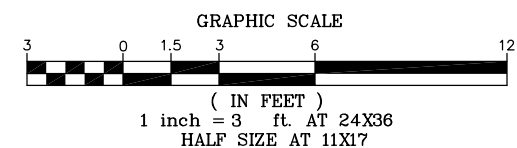
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Sweep Accounts & Other Bank Accounts

| Fund    | Account # | Fund Name    | Bank    | Account Description                      | YE - 6/30/2014 | 9/17/2014  | 10/17/2014 | 11/20/2014 | 12/19/2014 | 1/22/2015  | 2/19/2015  | 3/19/2015  |
|---------|-----------|--------------|---------|------------------------------------------|----------------|------------|------------|------------|------------|------------|------------|------------|
|         |           |              |         |                                          | Amount         | Amount     | Amount     | Amount     | Amount     | Amount     | Amount     | Amount     |
| 101     |           | General Fund | TD Bank | Sweep - Main Operating                   | 1,627,810      | 986,672    | 1,855,763  | 10,633,781 | 1,222,122  | 1,510,445  | 1,668,043  | 8,720,397  |
| 101     | 1000_175  | General Fund | KeyBank | Stability Bond Proceeds                  | 5,927,123      | 5,927,123  | 2,927,123  | 8,927,123  | 3,927,123  | 927,123    | 427,123    | 8,927,123  |
|         |           |              |         | Available Cash                           | 7,554,933      | 6,913,794  | 4,782,885  | 19,560,903 | 5,149,245  | 2,437,567  | 2,095,165  | 17,647,520 |
| Various | 1100_     | Various      | KeyBank | Water, Wastewater, Storm - Depository    | 1,662,922      | 1,418,788  | 1,510,952  | 2,067,493  | 1,565,434  | 10,952     | 10,952     | 1,702,948  |
| 483     | 1000_480  | BT           | TD Bank | Telecom -Depository                      | 1,916,828      | 1,725,539  | 1,646,181  | 1,774,027  | 1,825,813  | 410,080    | 375,731    | 373,721    |
| 400     | 1000_400  | Airport      | TD Bank | Airport - Depository                     | 1,200,804      | 408,579    | 520,352    | 606,250    | 322,858    | 309,959    | 24,843     | 106,225    |
| 125     | 1000_126  | Retirement   | KeyBank | Retirement - Disbursements               | 5,000          | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      |
| 235     | 1100_     | TIF          | KeyBank | TIF                                      | 1,113,753      | 1,323,034  | 1,878,226  | 1,357,112  | 1,113,753  | 1,464,282  | 1,582,511  | 1,113,753  |
| 700     | 1000_701  | Capital      | KeyBank | Capital Improvements Project             | 567,134        | 546,129    | 546,129    | 546,129    | 546,322    | 46,129     | 46,129     | 46,129     |
| 201     | 1050_201  | Impact       | KeyBank | Impact Fees                              | 678,412        | 746,621    | 748,745    | 757,996    | 765,741    | 784,835    | 899,728    | 898,966    |
| 700     | 1100_700  | Capital      | TD Bank | Pennies for Parks                        | 462,273        | 440,846    | 458,396    | 443,656    | 280,625    | 259,591    | 208,319    | 208,319    |
| 264     | 1000_200  | General Fund | TD Bank | Traffic - Depository                     | 265,887        | 520,683    | 482,794    | 677,042    | 729,795    | 87,794     | 82,794     | 818,279    |
| 301     | 1000_300  | CEDO         | KeyBank | Bank Account (s)                         | 264,213        | 257,440    | 2,312,956  | 2,352,065  | 2,293,705  | 2,308,969  | 2,991,500  | 2,309,157  |
| 400     | 1050_425  | Airport      | TD Bank | Operating Maintenance Reserve            | 3,155,414      | 3,283,874  | 3,284,279  | 3,284,697  | 3,285,102  | 3,285,521  | 3,285,939  | 3,286,318  |
| 400     | 1050_400  | Airport      | TD Bank | 2003 Debt Service Fund                   | 3,797,792      | 1,535,436  | 1,807,203  | 2,079,016  | 1,624,979  | 1,418,856  | 1,690,614  | 1,962,389  |
| 400     | 1100_450  | Airport      | TD Bank | Passenger Facility Charges               | 1,276,040      | 1,713,073  | 1,486,778  | 1,667,977  | 1,835,087  | 1,970,863  | 2,082,748  | 2,264,603  |
| 400     | 1000_415  | Airport      | TD Bank | Prepaid - Debt Coverage Improvement      | 486,046        | 486,170    | 486,230    | 486,292    | 486,352    | 486,414    | 486,476    | 486,532    |
| 400     | 1000_420  | Airport      | KeyBank | Airport - CFC                            | 1,153,628      | 1,425,562  | 1,550,338  | 1,732,202  | 1,826,278  | 1,893,502  | 1,964,222  | 1,966,125  |
|         |           | Airport      | KeyBank | GAN AIP Deposit Account                  | -              | 45,894     | 87,191     | 96,853     | 113,918    | 168,723    | 209,500    | 224,057    |
| 400     | 1050_487  | Airport      | Peoples | Debt Service Res 2012 A                  | 1,608,047      | 1,608,047  | 1,608,047  | 1,608,047  | 1,608,047  | 1,608,047  | 1,608,047  | 1,608,047  |
| 400     | 1050_488  | Airport      | Peoples | Debt Service Res. 2012 B                 | 639,488        | 639,488    | 639,488    | 639,488    | 639,488    | 639,488    | 639,488    | 639,488    |
| 400     | 1050_489  | Airport      | Peoples | Debt Service Res. 2012 C                 | 7,164          | 7,164      | 7,164      | 7,164      | 7,164      | 7,164      | 7,164      | 7,164      |
| 400     | 1050_490  | Airport      | Peoples | Debt Service Res. 2012 ABC COI           | 1,360          | 1,360      | 1,360      | 1,360      | 1,360      | 1,360      | 1,360      | 1,360      |
| 400     | 1050_491  | Airport      | Peoples | 2012 ABC Construction                    | 5,447          | 5,447      | 5,447      | 5,447      | 5,447      | 5,447      | 5,447      | 5,447      |
| 400     | 1050_430  | Airport      | TD Bank | Cash Reserve - Required by Bond Covenant | 215,441        | 215,496    | 215,522    | 215,550    | 215,576    | 215,604    | 215,631    | 215,656    |
| 600     | 1000_600  | BCDC         | KeyBank | BCDC - Reserve Requirements              | 7,070          | 7,011      | 7,001      | 7,001      | 6,981      | 6,981      | 6,981      | 6,961      |
| 603     | 1000_603  | BCDC         | KeyBank | BCDC - Depository                        | 143,555        | 134,656    | 223,975    | 223,975    | 132,098    | 35,792     | 35,792     | 35,792     |
|         | 1000_603  | BCDC         | Keybank | BCDC - Restricted Cash                   |                |            |            |            | 188,183    | 188,183    | 188,183    | 188,183    |
| 605     | 1000_605  | BCDC         | TD Bank | BCDC - Reserve Requirement               | 107            | 107        | 107        | 107        | 107        | 107        | 107        | 107        |
| 500's   | 1100_500  | Perpetual    | KeyBank | Cash Miscellaneous                       | 27,070         | 27,070     | 27,070     | 27,070     | 27,070     | 27,070     | 27,070     | 27,070     |
| 101     | 1050_107  | General Fund | KeyBank | Equitable Sharing                        | 600,000        | 600,000    | 600,000    | 600,000    | 586,562    | 563,440    | 561,940    | 549,040    |
| 704     | 1000_700  | Capital      | TD Bank | Green Mountain Power                     | 140,856        | 140,856    | 140,856    | 140,856    | 140,856    | 140,856    | 140,856    | 140,856    |
| 101     | 1000_102  | General Fund | TD Bank | HR (ERRP) Reimbursements                 | 6,686          | 6,686      | 6,686      | 6,686      | 6,686      | 6,686      | 6,686      | 6,686      |
| 101     | 1000_110  | General Fund | TD Bank | Contingency - Main Operating             | 26,445         | 27,395     | 27,395     | 27,398     | -          | -          | -          | -          |
| 101     | 1000_125  | General Fund | TD Bank | Payroll - ADP Disbursement               | 13,555         | 13,557     | 13,557     | 13,559     | 13,560     | 13,561     | 13,562     | 13,563     |
| 101     | 1050_135  | Perpetual    | KeyBank | Cemetery Perpetual Care Fund             | 1,058,516      | 1,058,965  | 1,058,965  | 1,058,965  | 1,058,965  | 1,058,965  | 1,058,965  | 1,058,965  |
|         |           | Perpetual    | KeyBank | Cemetery Depository - Interest only      |                |            |            | 133,819    | 133,819    | 133,819    | 133,819    | 133,819    |
| 503     | 1100_503  | Perpetual    | KeyBank | Walter Carpenter Fund                    | 1,811          | 1,811      | 1,811      | 1,811      | 1,811      | 1,811      | 1,811      | 1,811      |
| 504     | 1100_504  | Perpetual    | KeyBank | Christmas Account Fund                   | 1,619          | 1,620      | 1,620      | 1,619      | 1,620      | 1,620      | 1,620      | 1,620      |
| 505     | 1100_505  | Perpetual    | KeyBank | Lolita Deming Estate                     | 11,240         | 11,240     | 11,240     | 11,241     | 11,241     | 11,241     | 11,241     | 11,241     |
| 506     | 1100_506  | Perpetual    | TD Bank | Cash Firemen's Relief Trust              | 628            | 628        | 628        | 628        | 628        | 628        | 628        | 628        |
| 507     | 1100_507  | Perpetual    | KeyBank | Firemen Fund                             | 28,083         | 28,084     | 28,084     | 28,085     | 28,085     | 28,086     | 28,086     | 28,087     |
|         |           |              |         | Restricted and Assigned Cash             | 22,550,334     | 20,419,356 | 23,437,773 | 24,693,685 | 23,436,118 | 19,607,426 | 20,641,492 | 22,454,112 |
| Totals  |           |              |         |                                          | 30,105,267     | 27,333,151 | 28,220,658 | 44,254,588 | 28,585,363 | 22,044,993 | 22,736,658 | 40,101,632 |

(Due To) / Due From  
Amounts that are positive owe to the Sweep Account.

|         |          |               |  |                                      | 6/30/2014   | 8/31/2014   | 9/30/2014   | 10/31/2014  | 11/30/2014  | 12/31/2014  | 1/31/2015   | 2/28/2015   |
|---------|----------|---------------|--|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Fund    | Account  | Fund Name     |  | Account Description                  | Amount      | Amount      | Amount      | Amount      | Amount      | Amount      | Amount      | Amount      |
| 101     | 1100_101 | General Fund  |  | General Fund                         | (9,099,953) | (9,408,281) | (6,566,298) | (5,732,949) | 5,254,334   | 18,378,097  | 13,910,972  | 11,824,353  |
| Capital | 1100_700 | Capital       |  | Capital Fund                         | 2,615,444   | (1,741,288) | (1,015,152) | (1,378,682) | (1,915,699) | (1,205,906) | (985,350)   | (2,278,285) |
| 125     | 1100_125 | Retirement    |  | Retirement Fund                      | 415,439     | (2,510)     | 0           | 0           | 0           | 0           | 73,808      | 513,675     |
| 230     | 1100_235 | Marketplace   |  | Church Street Marketplace            | 79,462      | 55,005      | 108,765     | 65,093      | 61,632      | 97,892      | 179,531     | 222,217     |
|         |          | Traffic       |  | Traffic                              | 0           | 0           | 0           | 0           | 0           | (663,189)   | 0           | 549         |
| 301     | 1100_301 | CEDO          |  | Community & Economic Dev. Fund       | 1,613,586   | 1,543,320   | 1,494,367   | 1,800,032   | 1,886,755   | 1,944,839   | 1,938,001   | 1,778,485   |
| 400     | 1100_400 | Airport       |  | Airport Fund                         | 951,167     | 1,444,373   | 822,265     | 2,272,217   | 2,608,867   | 1,430,976   | 2,429,750   | 1,923,947   |
|         |          | Water Service |  | Water, Wastewater & Storm            | 0           | 0           | 0           | 0           | 0           | (1,698,006) | (1,767,654) | 0           |
| 484     | 1100_484 | BT            |  | Burlington Telecom - Unfunded        | 16,936,492  | 16,936,492  | 16,936,492  | 16,936,492  | 0           | 0           | 0           | 0           |
|         |          |               |  | Tax Anticipation Note - Nothing Owed | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           |
| Total   |          |               |  |                                      | 13,511,636  | 8,827,110   | 11,780,439  | 13,962,203  | 7,895,889   | 18,284,702  | 15,779,059  | 13,984,941  |

- A We received our tax payments on March 12.
- B We reimbursed this fund with tax payments
- C We submitted reimbursement to VMB on March 18th, and the amount owed to the Sweep account will drop by approximately \$1M on the March report.
- D Retirement fund will owe the City no money as the dedicated tax will be applied on the March report.
- E Airport reimbursed the City \$1.2 million on March 17, and the amount outstanding will be applied on the March report.

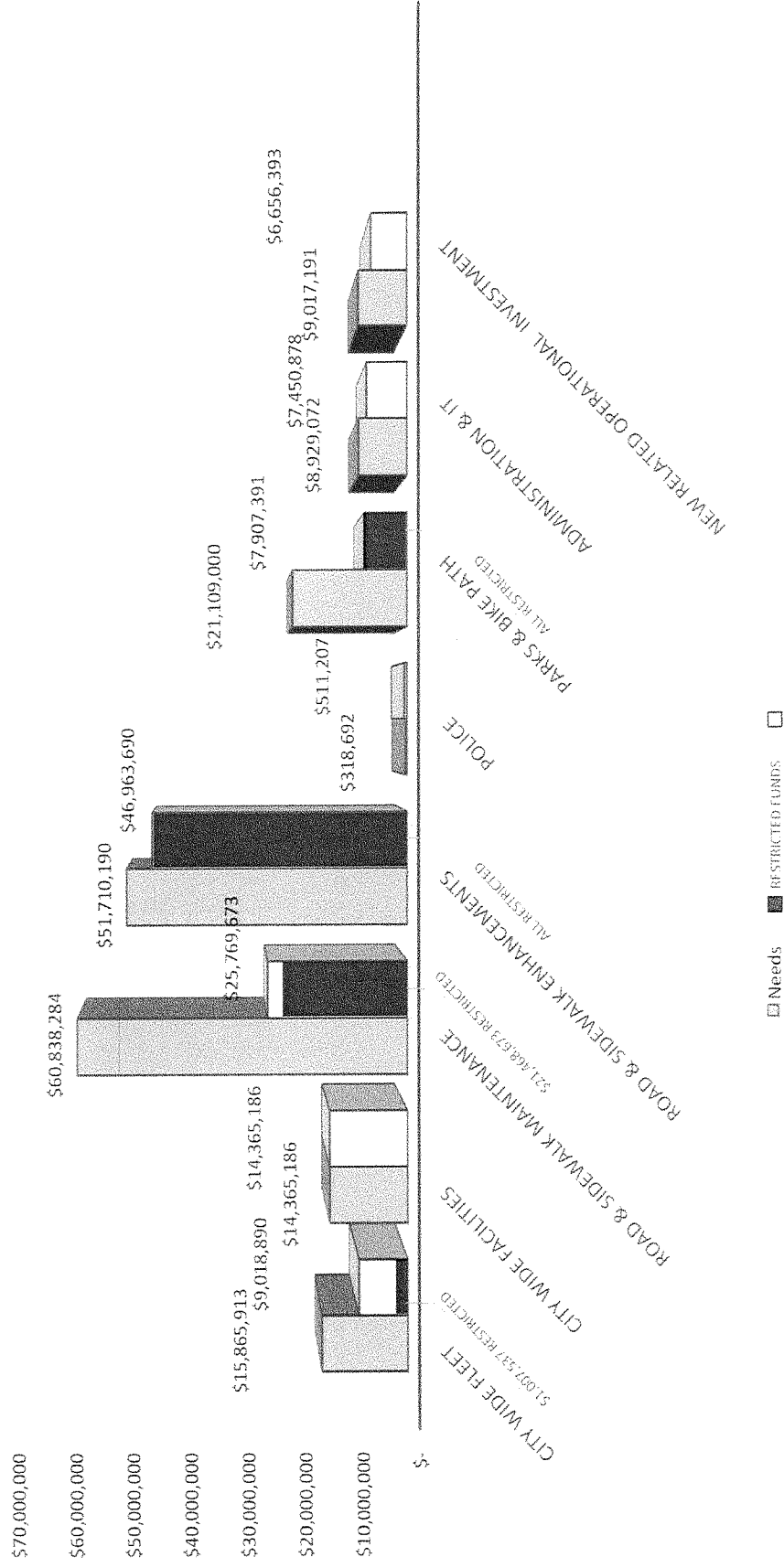
## **Cemetery Commission Meeting Agenda**

**May 14, 2015, 4:30 PM**

**Lakeview Cemetery, 455 North Avenue**

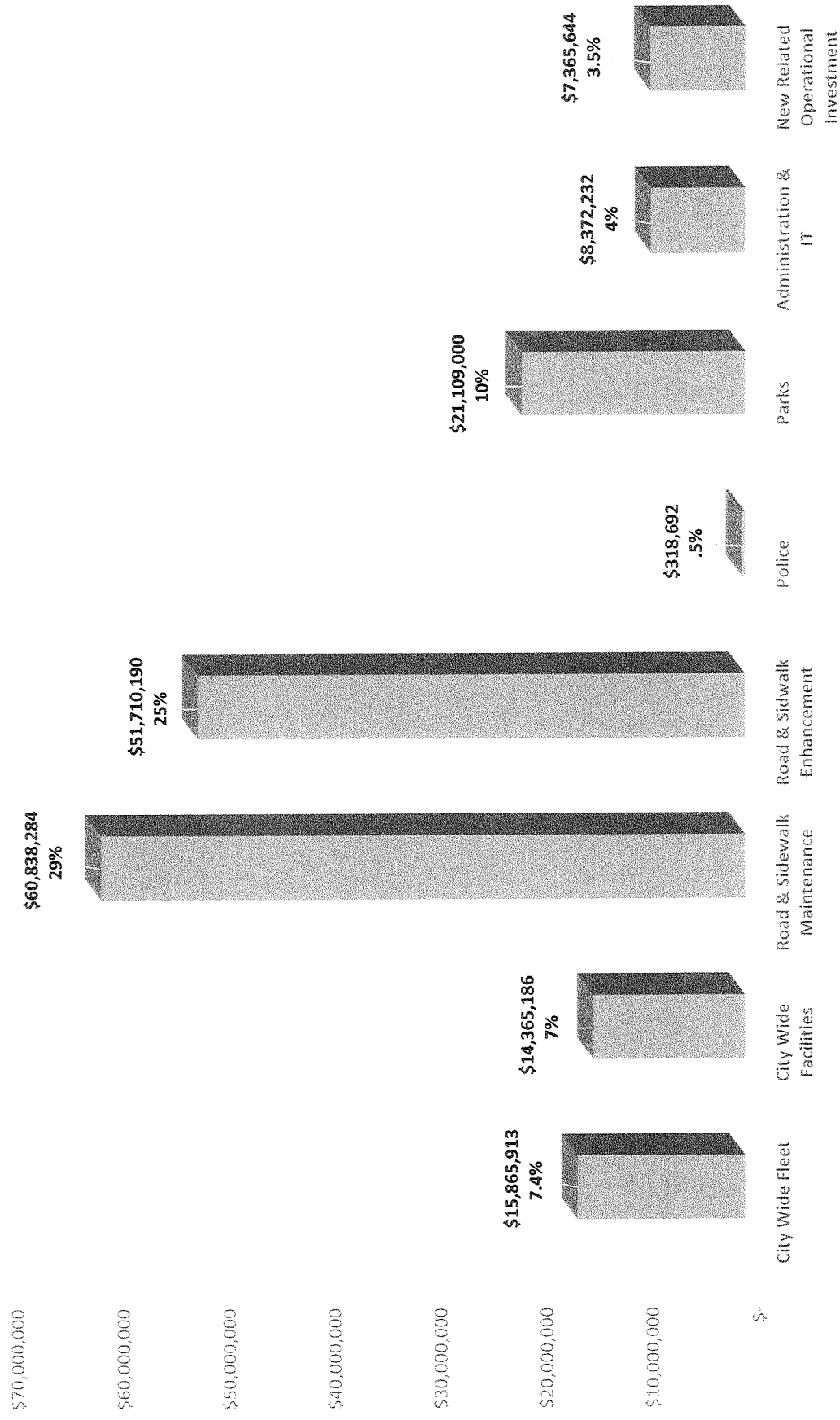
- I.** Approval of Agenda
- II.** Approval of Minutes from January 15, 2015 and April 13, 2015 Meetings
- III.** Old Business
- IV.** Superintendent's Items
  - A. Update on status of Cemetery repairs.
  - B. Verizon Wireless - 455 North Ave Cemetery stealth flagpole proposal (attachment).
- V.** Commissioner's Items
- VI.** Office Report
  - A. Request to revisit defining resident status for lot purchase (attachment).
  - B. Pontem database work has been revealing many documentation inconsistencies & errors—there is much more work to be done than previously suspected in that it's not simple data entry—often research must be done in order to enter data correctly.
- VII.** Adjournment

# Preliminary General Fund 10 Year Capital Reinvestment Needs by Asset Class compared to currently available Revenues



- Does not include Expansion Needs (see separate chart)
- Some revenues restricted to Asset Class

# Preliminary General Fund 10 Year Capital Reinvestment Need by Asset Class - \$180,253,295



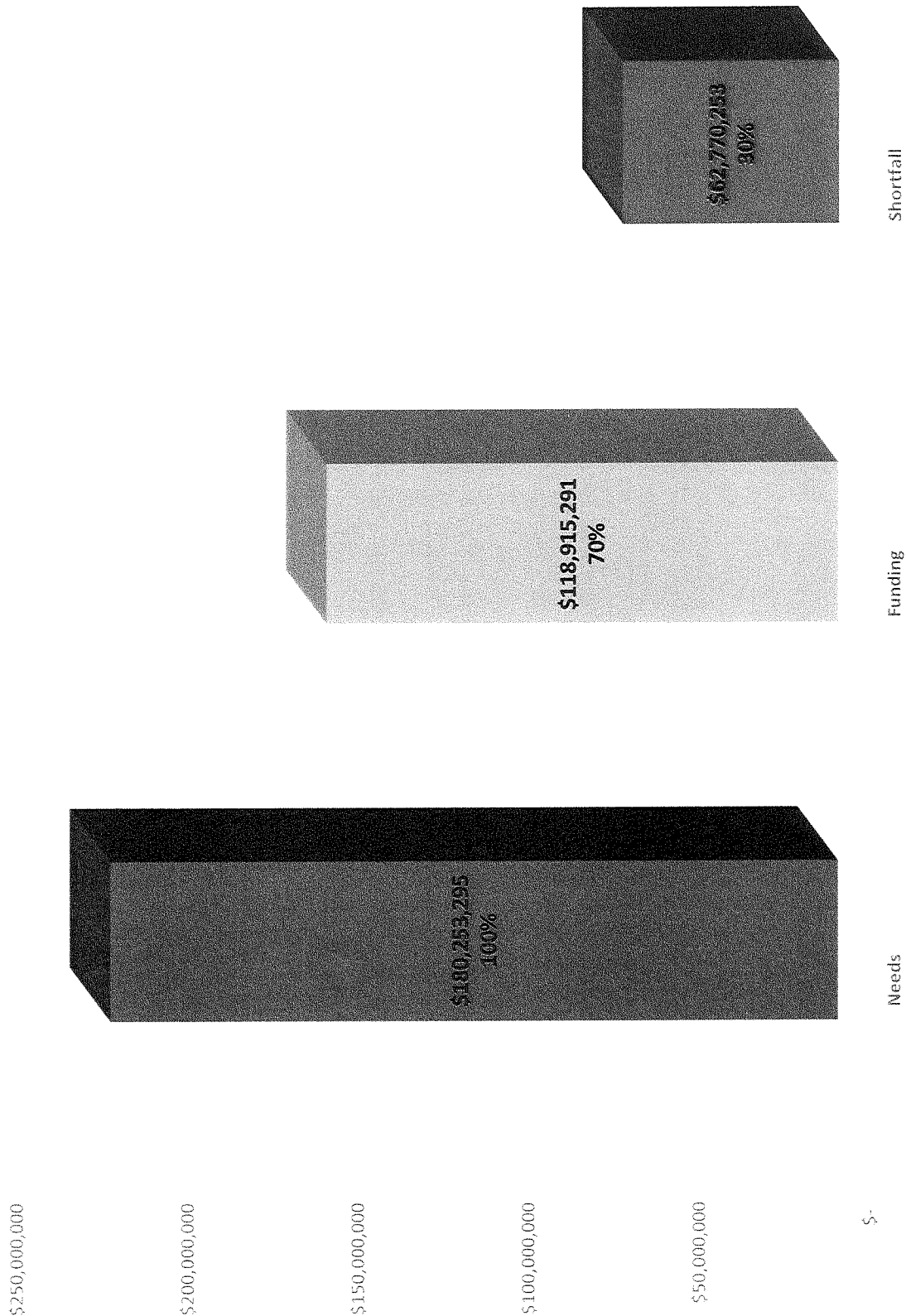
- Debt Service Expenses not included in this chart - \$30,882,967

# Preliminary General Fund 10 Year Capital Reinvestment Funding By Available Revenue Source - \$118,915,291

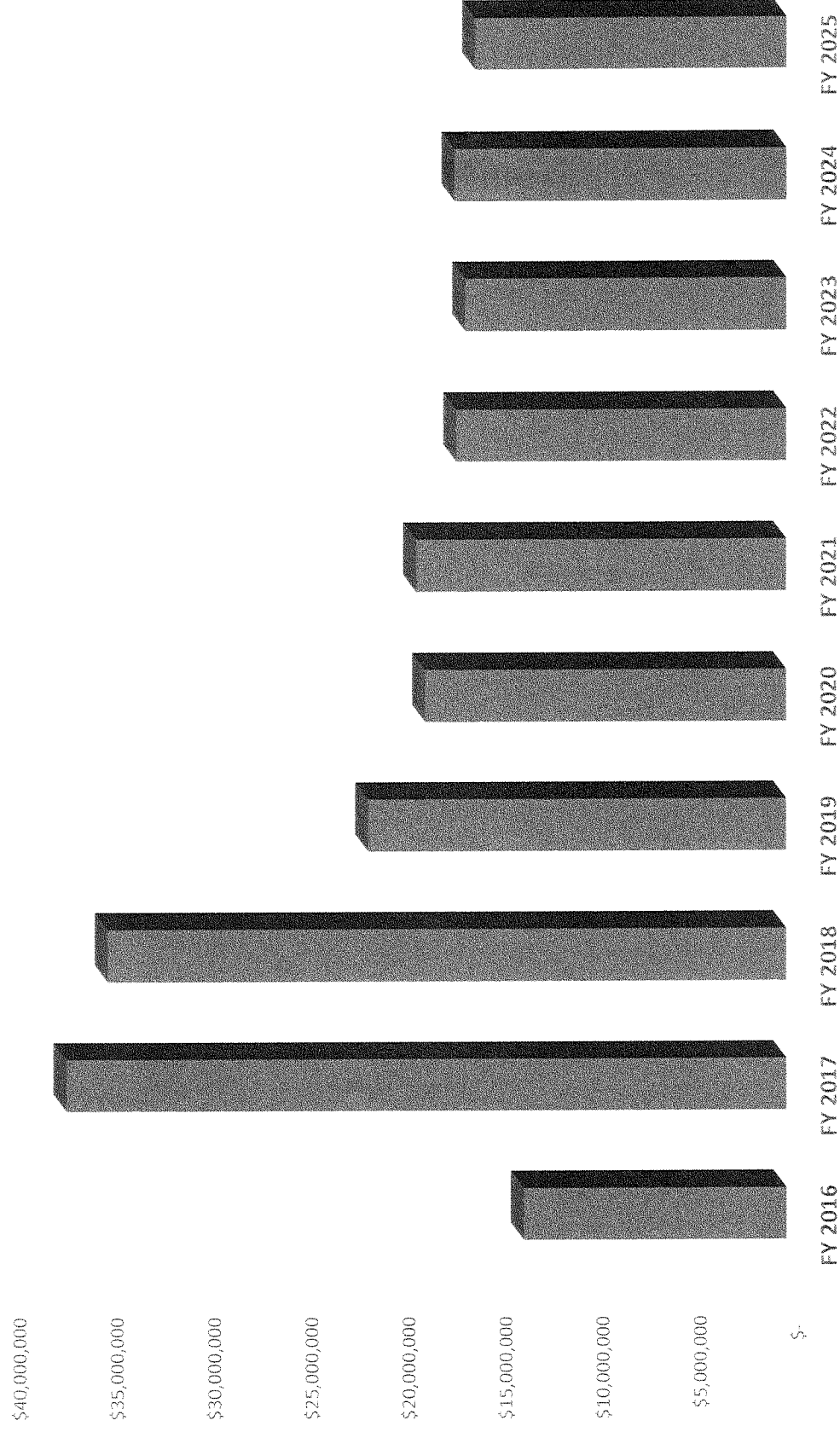


- Property tax revenue to cover debt service not included

Preliminary General Fund 10 Year Capital Reinvestment Needs Compared to  
Funding and Shortfall in Reinvestment Funding



Preliminary General Fund 10 year Capital Needs by Year



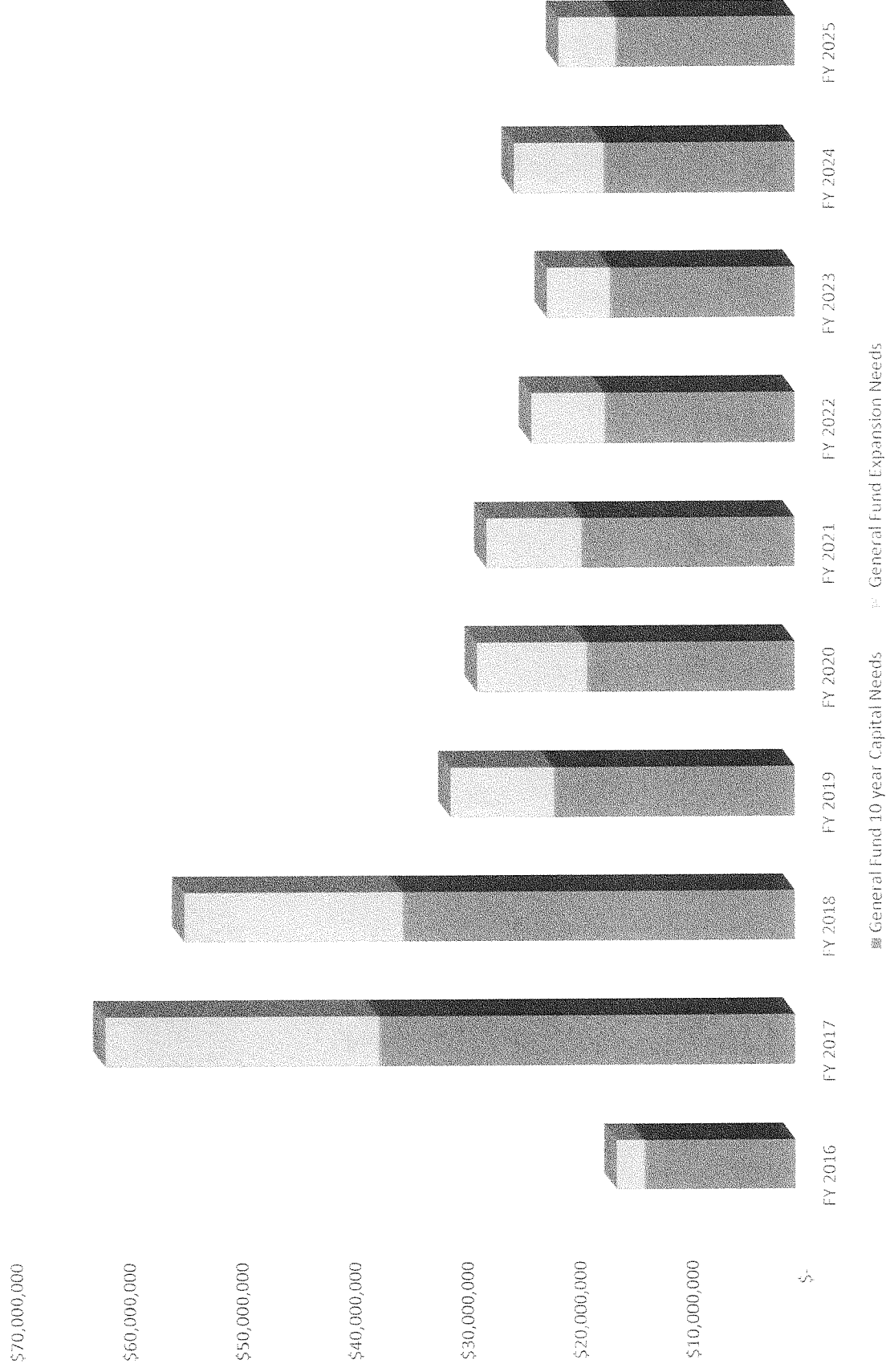
- FY16, FY17 & FY18 are catch-up years for previously deferred capital work

# Preliminary City Wide General Fund 10 Year Expansion Needs - \$43,757,050



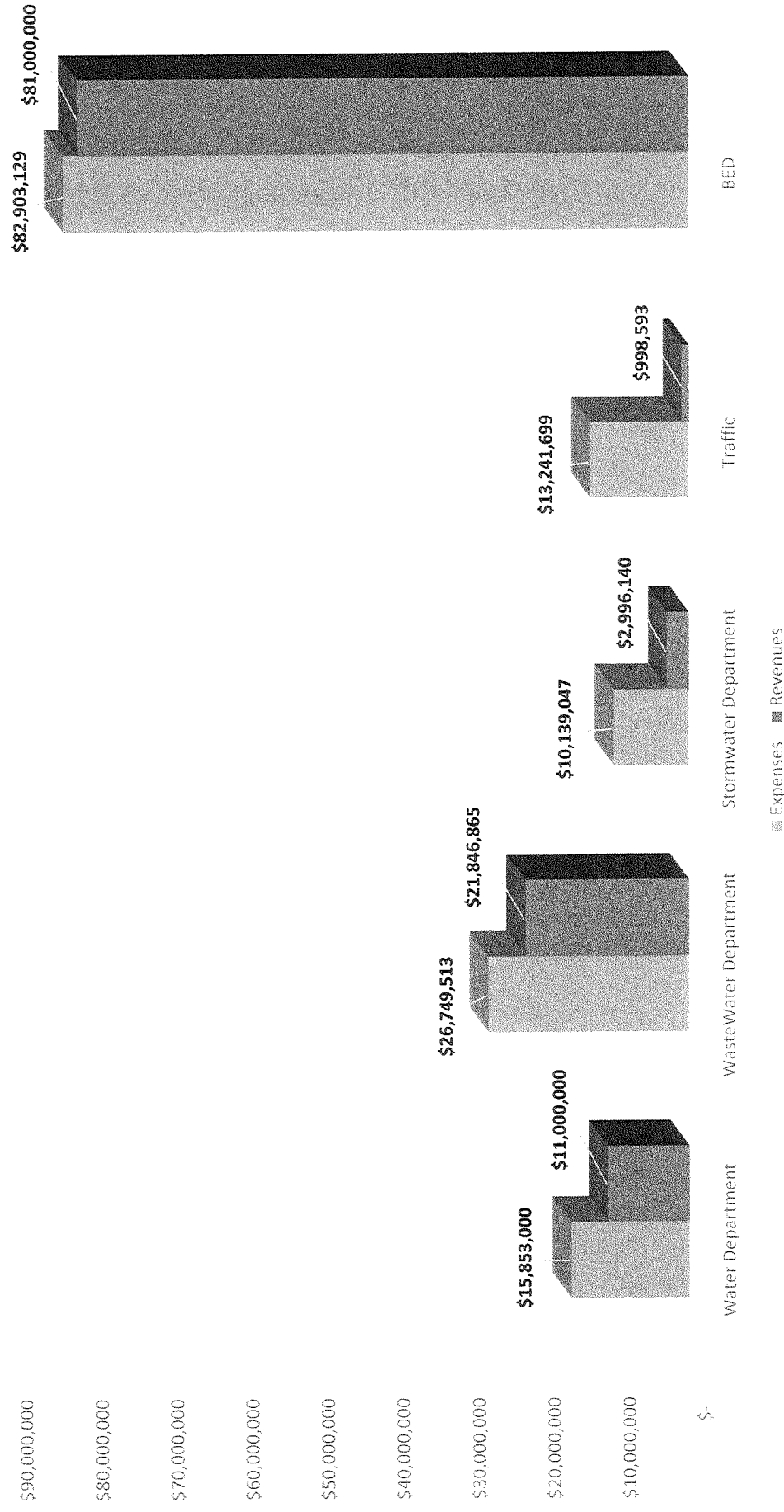
- These are initial proposed capital expansion projects, it is not meant to be exhaustive
- Procurement of outside funding to move forward projects yet to be determined

# Preliminary General Fund 10 year Capital Needs with Expansion Needs included



# Enterprise Funds 10 Year Capital Reinvestment Plan

## Revenues compared to Needs



- Enterprise Capital Plans are initial figures and require additional work
- Traffic does not include new revenues

# Waterfront and Downtown TIF Projects (Approved and Proposed)\$48,685,000

