

May 15, 2014
Burlington Employees' Retirement Board
Burlington Electric Department

Board Members Present: Jim Strouse Robert Hooper
 Munir Kasti Bob Rusten
 Jeff Wick Matt Dow (9:45am arrival)

Others Present: Susan Leonard
 Stephanie Hanker
 Kimberly Sturtevant
 Rich Goodwin

JS convened the meeting at 9:00am

1. **Agenda:**
Jim Strouse stated no changes to the agenda.
Bob Hooper moved to approve agenda as presented, Munir Kasti 2nd. Motion carries 5:0
2. **Approval of Minutes 03/20/2014 & 04/17/2014:**
Bob Hooper moved to approve minutes as presented, Jeff Wick 2nd. Motion carries 5:0
3. **Consideration of Retirement Applications:**
Bob Hooper moved to approve the three applications presented, Munir Kasti 2nd. Motion carries 5:0
Jeff Wick stated that it seems Kim Sturtevant did her due diligence in regards to Timothy Nulty and the additional information she received from Buck.
4. **Review and Approval of FY15 Budget**
Rich Goodwin, Assistant CAO of Finance was present to review the proposed Retirement budget for FY15. Jim Strouse stated he felt the budget seems good, except, the training and travel budgets had been decreased and he requests that the budget be set back at \$3,500.00 in training and \$1,000.00 level with last years budget. Jim Strouse stated education and training is needed for the board members, especially with new members, it is important for the members to be able to go and network and see what others are doing and get training. Jim Strouse stated he really would like the budget to be increased, but for this year should be at least level funded. Rich Goodwin stated that will not be a problem, he will update the two line items and asked Stephanie Hanker to send him an email stating the amounts to be updated. Bob Rusten stated that administrative costs have not been being included in

the computation of the tax rate and that is something we are going to have to fix for FY16, since the rate and budgets have been set for FY15. Bob Hooper stated he would like to see what the impact to the taxpayers would be. Bob Rusten stated around 2/3 cents. Munir Kasti stated that this would add to the underfunding. Bob Hooper stated he feels that as a board if there is an error it is the boards' fiduciary responsibility to fix this. Rich Goodwin stated that he has spoken to Buck and they have been clear that this is not improper or an error. Bob Rusten stated that the board look at admin costs for FY16 to ensure this really is not being taken into account, as not to double dip. Jeff Wick moved to approve the administrative operating budget, with the changes as requested and as part of the fiscal year 2016 the board will review the administrative costs and the how that is funded, Bob Rusten 2nd. Motion carries 5:0:1 (Matt Dow abstained as he was not there for the complete conversation).

5. **Other Business:**

Jim Strouse stated there were two issues that had risen since the last meeting that would require the City Attorney's office assistance. The first being, can an employee that has left employment and did not take their contributions with them, take their contributions years down the road, and requested if the case is no, a new portion of the form needs to be updated to state, that their option is to leave their contributions in the system until the time of retirement. Jim Strouse stated the second issue, was in regards to a Class A member who works past the maximum age of 60, there is no bump in value for working past their age, as there is with a Class B member. Jim Strouse asked that Kim take a look at these issues and get back to the board with an opinion.

Bob Rusten moved to adjourn, Munir Kasti 2nd. Motion carries 6:0. Meeting Adjourned 10:15am.



BURLINGTON EMPLOYEES' RETIREMENT SYSTEM

James T. Strouse
Chairman of the Board
Robert Hooper
Vice-Chairman

Stephanie Hanker
Retirement Administrator
802-865-7097
VT Relay – dial 711 or
800-253-0191

Retirement Board Meeting Agenda Burlington Electric Department May 15, 2014 – 9:00 AM

1. Agenda
2. Approval of Minutes 03/20/2014 & 04/17/2014
3. Consideration of Retirement Applications
4. Review and Approval of FY15 Budget
5. Other Business
6. Adjournment