



May 15, 2017

Regular City Council Meeting - Monday, May 15, 2017, Contois Auditorium, City Hall

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1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda

2. Public Forum: time certain: 7:30 pm

2.01 Verbal Comments

Type: Information, Procedural

3. Consent Agenda

3.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the following actions as indicated

3.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 051517 cc
mtg LO.xlsx

3.03 Communication: Gregg Meyer, Esq., Assistant City Attorney, re: Vehicle for Hire Board Recommendation on Vehicle for Hire Licensing Fees and Board of Finance and City Council Motions Regarding Same

Type: Action (Consent)

Recommended Action: to approve the Vehicle for Hire Licensing Board's recommendation that no adjustment should be made to the current vehicle for hire fee amounts at this time

 VfH.Memo.BofF.CC.FeeScheduleRecommendati
on.Final.4.21.20.docx



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3.04 Communication: C/T Office, re: General Fund Revenue Unaudited - March 2017 Financial

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Copy of Mar Financial run 4-26-17.xlsx

3.05 Communication: C/T Office, re: Sweep Accounts & Other Bank Accounts

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 03312017_ Sweep Report For BOF.xlsx

3.06 Communication: Ashley Bryce, C/T Office, re: Applications for Renewals of License Agreements for Encumbrances Outside of the Church St. Marketplace for the 2017-2018 Season

Type: Action (Consent)

Recommended Action: approve License Agreement Renewal Applications for 2017-2018 as recommended in the communication dated May 15, 2017

 2017 CC Encumbrance Renewals BATCH
3.doc

 Encumbrance Report.pdf

3.07 Communication: Martin Lee P.E., Public Works Engineer, Department of Public Works, re: Gazo Avenue Outfall Repair: Authorization to Award Construction Contract

Type: Action (Consent)

Recommended Action: 1. to approve awarding the bid to Courtland Construction Corp. and authorize Chapin Spencer, Director of Public Works, to execute a contract with Courtland Construction Corp. in the amount of \$240,819, with an additional authorization to amend the contract and expend contingency funds in the amount up to \$36,122 if contingency funds are needed to complete the project, provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer 2. to approve and authorize the CAO to approve a budget amendment to carry-over authorized but unexpended FY17 Gazo Outfall Repair project funds to the FY18 G/L 245-19-000.9500_110 Capital Outlay Capital Expenditures

 1 - BOF CC Memo - Authorization to Award
Contract - Gazo Ave Outfall Repair.doc

 2 - Gazo Ave Recommendation of Award.pdf

 3 - Draft Agreement.doc

 4 - BoF_CC_Checklist.pdf



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3.08 Communication: Megan Moir and Steve Roy, DPW - Water Resources, re: Authorization to Award Contract to Aquarehab for Water Main Relining

Type: Action (Consent)

Recommended Action: 1. to approve awarding the bid to Aquarehab and authorize Chapin Spencer, Director of Public Works, to execute a contract with Aquarehab in the amount of \$1,184,450, with an additional authorization to amend the contract and expend contingency funds in the amount up to \$115,550 if contingency funds are needed to complete the project, provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer 2. to approve and authorize the CAO to approve a budget amendment, if necessary, for the purpose of a carry-over of authorized but unexpended FY17 Water Main Relining funds to the FY18 G/L 460-19-400-411.9500 Water Distribution Capital Outlay Expenditures

aquarehab_BOF_CC_memo_050417.pdf

aquarehab_checklist.pdf

3.09 Communication: Jesse Bridges, Director, and Deryk Roach, Parks Superintendent, BPRW, re: State Corrections Work Crew Contract

Type: Action (Consent)

Recommended Action: to authorize the Burlington Parks, Recreation and Waterfront Director or designee to execute contracts for work with the State of Vermont Department of Corrections subject to legal review of final contract documents as outlined in this memo

20170501 Corrections Contract
BoF_CC_Checklist.fillable pdf.pdf

20170501 Corrections Contract DRAFT
(pending legal review).docx

20170501 Corrections Contract Renewal BoF
CC Memo.pdf

3.10 Communication: Jesse Bridges, Director and Deryk Roach, Parks Superintendent, BPRW, re: Vermont Youth Conservation Corps Contract

Type: Action (Consent)

Recommended Action: to authorize the Burlington Parks, Recreation and Waterfront Director or designee to execute contracts for work with Vermont Youth Conservation Corps subject to legal review of final contract documents as outlined in this memo

2017 VYCC Burlington Scope of Work DRAFT
(pending edit and legal review).pdf

2017 VYCC Burlington Service Agreement
DRAFT (pending legal review).pdf

20170501 VYCC Contract Approval BoF CC
Memo.pdf

20170501 VYCC Contract
BoF_CC_Checklist.fillable pdf.pdf

3.11 Special Event Outdoor Entertainment Permit Applications (three days only): Citizen Cider, 316 Pine Street, Suite 114, 5/13, 6/10 and 7/1, 12 pm - 8 pm, Dancing YES, Amplified Music YES

Type: Action (Consent)

Recommended Action: approve special event outdoor entertainment permit applications (three days only) for Citizen Cider, 316 Pine Street, Suite 114, 5/13, 6/10 and 7/1, 12 pm - 8 pm, Dancing YES, Amplified Music YES

Citizen Cider Special EP three days only.pdf



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3.12 Umbrella Entertainment Permit Application (June 2 - 11, 2017): Burlington Discover Jazz Festival, varies by location: outdoor 12 pm - 10:30 pm, indoor: 12 pm - 2 am

Type: Action (Consent)

Recommended Action: approve Umbrella Entertainment Permit Application (June 2 - 11, 2017) for Burlington Discover Jazz Festival as listed--varies by location: outdoor: 12 pm - 10:30 pm; indoor: 12 pm - 2 am

**paid \$25 fee, check number 20016, lo, 05/12/17

 Burlington Discover Jazz Festival Umbrella EP.pdf

3.13 FIO Documents

Type: Action (Consent), Information

Recommended Action: for information only

 FIO Documents.pdf

3.14 Ordinance: Comprehensive Development Ordinance - Green Roofs & Lot Coverage ZA 17-10 (Planning Department, Planning Commission)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer to the Ordinance Committee

 ZA-17-10_CH117rpt_Updated_forPH.pdf

 Green roof lot coverage 5.15.17 City Council memo.pdf

 Zoning Amendment - ZA #17-10 Green Roofs & Lot Coverage, Sec. 5.2.3(b)(9) & 13.1.2.pdf

3.15 Ordinance: Comprehensive Development Ordinance - Emergency Shelters ZA 17-11 (Planning Department, Planning Commission)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer to the Ordinance Committee

 Emergency Shelters 5.15.17 City Council memo.pdf

 ZA-17-11_CH117rpt.pdf

 Zoning Amendment - ZA #17-11 Emergency Shelters (attachment).pdf

 Zoning Amendment - ZA #17-11 Emergency Shelters, Sec. 5.4.4, 5.4.13, 8.1.8, 13.1.2, Definitions, App. A Use Table.docx.pdf



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3.16 Ordinance: Comprehensive Development Ordinance - Technical Corrections ZA 17-12 (Planning Department, Planning Commission)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer to the Ordinance Committee

Technical Corrections 5.15.17 City Council
memo.pdf

ZA-17-12_CH117rpt.pdf

Zoning Amendment - ZA #17-12 Technical
Corrections to multiple sections, tables &
appendices (Attachment #1).docx.pdf

Zoning Amendment - ZA #17-12 Technical
Corrections to multiple sections, tables &
appendices (Attachment #2).docx.pdf

Zoning Amendment - ZA #17-12 Technical
Corrections to multiple sections, tables &
appendices.docx

3.17 Ordinance: Comprehensive Development Ordinance - Signage Illumination in ELM ZA-17-13 (Planning Department, Planning Commission)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer to the Ordinance Committee

Sign Lighting ELM 5.15.17 City Council
memo.pdf

ZA-17-13_CH117rpt.pdf

Zoning Amendment - ZA #17-13 Signage
Illumination in ELM.docx.pdf

3.18 Resolution: Renewal of Agreement with Group Insurance Service Center (GISC) to Administer The City Health Insurance Program - Human Resources (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

BOFCC Packet GISC Renewal 05 15 17.pdf

Checklist Renewal GISC 05 08 17.pdf

HR - Renewal of Group Insurance Service
Center (GISC) Agreement to Administer Health
Insurance Program.pdf



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3.19 Resolution: Authorization to Enter into License Agreement for A Sign Extending Over a Portion of The City's Right-of-way with Coco Nail Spa (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

DPW.Licence Committee Memo Coco Nail
Spa Main Street Encumbrance.5.8.17.doc

License Agreement for Encumbrance - COCO
NAIL SPA, 120 Main St. (Sign on Building) 2017
(attachment).pdf

License Agreement for Encumbrance - COCO
NAIL SPA, 120 Main St. (Sign on Building)
2017.pdf

License Agreement for Encumbrance - COCO
NAIL SPA, 120 Main St. license agreement
2017.pdf

3.20 Resolution: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of The City's Right-of-way with Esperanza Restaurante (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

licence Committee Memo Esperanza
Restaurante 180 Battery Street Encumbrance.doc

License Agreement for Encumbrance -
ESPERANZA RESTAURANTE, 180 Battery St.
(Tables & Chairs) 2017.docx

License Agreement for Encumbrance -
Esperanza Resturante, 180 Battery St.
(attachment).pdf

License Agreement for Encumbrance -
Esperanza Resturante, 180 Battery St. (Tables &
Chairs) 2017.pdf

3.21 Resolution: Authorization to Enter into License Agreement with Snyder Construction, LLC to Obstruct a Portion of The City's Right-of-way on Flynn Avenue and Pine Street (Pine Street Deli) (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Final DPW. LC-CC Memo 316 Flynn Ave
Encumbrance.5.8.17.doc

License Agreement for Encumbrance - Snyder
Construction, 316 Flynn Ave. & Pine St. for Pine
St. Deli (attachment).pdf

License Agreement for Encumbrance - Snyder
Construction, 316 Flynn Ave. & Pine St. for Pine
St. Deli (fence on sidewalk, greenbelt) 2017.pdf

License Agreement for Encumbrance - Snyder
Construction, 316 Flynn Ave. & Pine St. for Pine
St. Deli license agreement 2017.pdf



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3.22 Resolution: Authorization to Enter into License Agreement with Green Earth Environmental to Obstruct a Portion of The City's Right-of-way on Pearl and Green Streets (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Final licence Committee Memo Green Earth Encumbrance.doc

License Agreement for Encumbrance - Green Earth Environmental, Pearl & Green Sts. (Monitoring Wells) (attachment).pdf

License Agreement for Encumbrance - Green Earth Environmental, Pearl & Green Sts. (Monitoring Wells) 2017 - 2022.pdf

License Agreement for Encumbrance - Green Earth Environmental, Pearl & Green Sts. (Monitoring Wells, PVC Piping) 2017 - 2022.pdf

3.23 Resolution: Approving Obtaining Standby Letter(s) Of Credit For The City's Worker's Compensation Program (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Treasurer – Worker's Compensation Program – Approve Obtaining Standby Letters of Credit.pdf

3.24 Resolution: Authorization to Execute Lease Agreement with The United States Department Of The Airforce and The Air Vermont National Guard for the Temporary Use of Burlington International Airport Apron Space for Aircraft Fleet Parking (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

1 - Air National Guard Lease - Valley West Apron.pdf

2 - VTANG Lease - BTV Final.pdf

3 - ATT_3_Valley West Apron EBS 032117.pdf

BIA – Lease with U.S. Air Force & Vt. Air National Guard for Use of Apron Space for Aircraft Fleet Parking.pdf

3.25 Resolution: Update To Staffing Structure Of Burlington Electric Department (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

BED_HR_Packet_050517_FINAL_f.pdf

BoF_CC_Checklist_050517.pdf

HR - BED - Update to Staffing Structure.pdf

4. Deliberative Agenda



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4.01 Public Hearing: One-Year Action Plan for Housing & Community Development and Allocation for City's 2017 Community Development Block Grant Funds

Type: Action, Public Hearing

Recommended Action: open the public hearing, close the public hearing

City Council 5.15.17 public hearing communication on 2017 Action Plan.pdf

Draft Action Plan for Public Hearing 5.15.17.pdf

Legal Notice for Action Plan Public Hearing 5.15.17.pdf

4.02 Public Hearing: Comprehensive Development Ordinance Proposed Amendments: ZA-16-12 Rezone Fletcher Place to Residential Medium

Type: Action, Procedural, Public Hearing

Recommended Action: open the public hearing, close the public hearing

ZA 16-12 CC PH Notice.pdf

4.03 Ordinance: Comprehensive Development Ordinance -- Rezone Fletcher Place to Residential Medium ZA #16-12 (Planning Department, Planning Commission; Ordinance Committee)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance

CH117 Report for ZA-16-12.pdf

City Council 5.15.17.pdf

Zoning Amendment - ZA #16-12 Rezone Fletcher Place to Residential Medium, Maps (attachment).pdf

Zoning Amendment - ZA #16-12 Rezone Fletcher Place to Residential Medium, Maps 4.3.1-1, 4.4.4-1, 4.4.5-1 & 8.1.3-1.pdf

5. Committee Reports

5.01 Verbal Reports

Type: Information, Procedural

6. City Council - General Affairs

6.01 Verbal Reports

Type: Information, Procedural



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7. City Council President - Council Updates

7.01 Verbal Reports

Type: Information, Procedural

8. Mayor - General Affairs

8.01 Verbal Reports

Type: Information, Procedural

9. Expected Executive Session re: Personnel Matter

9.01 Communication: Mayor Miro Weinberger, re: Personnel Matter (oral)(expected executive session)

Type: Action

Recommended Action: go into executive session, go out of executive session

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational Statement

11.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142)

Type: Information



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