



May 20, 2019

Board of Finance - Monday, May 20, 2019 at 6:00 p.m. Conference Room 12, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 5 20 19.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 April 8, 2019

Type: Action

Recommended Action: Approve the minutes

 BURLbof4819.pdf

3.02 April 15, 2019

Type: Action

Recommended Action: Approve the minutes

 BURLbof41519.pdf

4. Board of Finance Approval



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4.01 Authorization of approval for \$3500 Change Order to contract with J. Hutchins to Replace Valve Boxes in Penny Lane - DPW

Type: Action

Recommended Action: To approve and authorize the Director of Public Works to execute an amendment to the City's contract with J. Hutchins Inc. increasing the total contract amount by \$3,500 (for a maximum contract amount of \$91,322), in order to accommodate money committed by the Water Division for ongoing construction and water infrastructure work related to Waterfront Access North and Burlington Harbor Marina, subject to approval by the City Attorney's Office.

Penny_Lane_valve_BOFmemo_051519v2.pdf

BoF_Checklist.JHutchins_ChangeOrderMay2019.pdf

5. For Approval and Recommendation to City Council

5.01 Authorization to execute Contract Amendment No. 14 to the Clough Harbour & Associates contract for engineering design services for the Champlain Parkway project - DPW

Type: Action

Recommended Action: To approve and recommend that the City Council authorize the Director of Public Works, or his designee, to execute Contract Amendment No. 14 to the Clough Harbour & Associates contract for engineering design services for the Champlain Parkway project, which will increase the total contract amount by \$450,976.11 and the local match obligation by \$9,019.52, subject to review and approval by the City Attorney's Office.

BOF Memo Champlain Parkway - CHA Amendment No 14_FINAL.pdf

BoF_Checklist_CP CHA 14.pdf

5.02 Authorization to execute Amendment No. 7 to the Cooperative Agreement for the Champlain Parkway Project - DPW

Type: Action

Recommended Action: To approve and recommend that the City Council authorize the Director of Public Works, or his designee, to execute Amendment No. 7 to the Cooperative Agreement for the Champlain Parkway Project for final design, bidding, and construction by increasing the maximum limiting amount by \$31,820,000 and the local match obligation by \$636,400, subject to the prior review and approval of the City Attorney's Office.

DPWMemo_Champlain Parkway CAA 7_FINAL.pdf

BoF_Checklist_CP CAA 7.pdf

6. Communication

6.01 Champlain Parkway Project Update - DPW

Type: Communication, Information

DPWMemo_Champlain Parkway Update_FINAL 5-16-2019.pdf



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6.02 Partner Rotation for Audit - C/T

Type: Communication, Information

050119_Burlington, VT Partner Rotation.pdf

6.03 Financial Report - C/T

Type: Communication, Information

Mar Financial run 05-16-19.xlsx

6.04 Open Items List - Beth Anderson

Type: Communication, Information

COB BOF Requests List 04 08 2019.pdf

6.05 FY20 Budget Discussion - Beth Anderson

Type: Communication, Information

7. Adjournment

7.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting