



May 21, 2018

Board of Finance - Monday, May 21, 2018 at 4:30 p.m. Contois Auditorium, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 5 21 18.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 April 16, 2018

Type: Action

Recommended Action: Approve minutes

 BURLbof41618 (002).pdf

3.02 April 30, 2018

Type: Action

Recommended Action: Approve minutes

 BURLbof43018 (002).pdf

4. For Approval and Recommendation to City Council



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4.01 Authorization to accept grant and contract awards for Air Carrier Apron Reconstruction-Phase 4 - Airport

Type: Action

Recommended Action: To approve and recommend to the City Council that the Director of Aviation, Gene Richards, be authorized to execute a grant with the Federal Aviation Administration for the BTV Air Carrier Apron Reconstruction - Phase 4, as well as contracts with SD Ireland in the amount of \$2,099,406 for construction, Hoyle Tanner in the amount of \$306,300 for construction inspection services and ancillary costs of \$65,233 subject to the final review and approval by the Office of the City Attorney.

2 BOF-CC Memo Air Carrier Phase 4.pdf

1.0 - BoF_CC_Checklist.fillable pdf - Air Carrier Apron phase 4.pdf

4.02 Authorization to execute a contract with The Jones Payne Group to update the Noise Exposure Map - Airport

Type: Action

Recommended Action: To approve and recommend to the City Council that the Director of Aviation, Gene Richards, be authorized to execute a contract with The Jones Payne Group in the amount of \$564,117 to perform such update on the Noise Exposure Map, subject to the final review and approval by the Office of the City Attorney.

1 - NEM Contract - Memo.pdf

BoF_CC_Checklist.fillable pdf - Noise Exposure Map NEM.pdf

Task Order 08_NEM Update_revised.pdf

4.03 Authorization to execute Federal Aviation Administration Grant for Chamberlin Elementary School Acoustical Testing - Airport

Type: Action

Recommended Action: To authorize the Director of Aviation, Gene Richards, to execute a budget neutral grant with the Federal Aviation Administration for the acoustical testing of the Chamberlin Elementary School as well as authorize the Director of Aviation, Gene Richards, to accept a task order with The Jones Payne Group in an amount not to exceed \$66,700 to perform such analysis, subject to the final review and approval by the Office of the City Attorney, as well as expend up to \$8,300 on ancillary costs associated with this grant.

1 - Chamberlin School Acoustical Testing - Memo.pdf

BoF_CC_Checklist.fillable pdf - Grant Chamberlin School.pdf

Task Order 09_Chamberlin School Testing_revised.pdf



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4.04 Authorization to execute Federal Aviation Administration Grant for Master Plan Update - Airport

Type: Action

Recommended Action: To approve and recommend to the City Council that the Director of Aviation, Gene Richards, be authorized to execute a budget neutral grant with the Federal Aviation Administration for the BTV Airport Master Plan Update with total project costs of \$1,205,000, as well as approve and recommend that the Director of Aviation, Gene Richards, be authorized to execute a contract with Passero Associates in the amount of \$1,094,615 to perform such update, subject to the final review and approval by the Office of the City Attorney, as well as expend an addition \$31,481 in ancillary costs associated with this grant.

1 - BTV Master Plan - Memo 5.16.18.pdf

BoF_CC_Checklist.fillable pdf - Master Plan.pdf

Updated PSA BTV 18-02 (for final signatures)
05.17.2018.pdf

4.05 Authorization to accept funds from VLITE for Electric Bus Purchase - BED

Type: Action

Recommended Action: 1. To approve and recommend that the City Council approve and authorize the execution of a grant agreement with VLITE for the amount of \$175,000 and to approve General Manger Neale Lunderville execute the grant agreement and any related documents needed to carry out the project; 2. To approve and recommend that the City Council approve and authorize the execution of a grant agreement with Green Mountain Transit for the amount of \$175,000 and to approve General Manger Neale Lunderville execute the grant agreement and any related documents needed to carry out the project.

VLITE Electric Bus_Acceptance of Funds
FINAL.pdf

BED_GMT Agreement final signed.pdf

VLITE_BED EBUS Contract FINAL
May_2018.pdf

4.06 Authorization of reorganization of Library - HR, Library

Type: Action

Recommended Action: To approve and recommend City Council approval

BOFCC Packet for Reorg FFL 04 27 18.pdf

HR - Library - Reorganization - Update to
Staffing Structure.pdf

BOFCC Checklist FFL Reorg 050118.pdf



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4.07 Authorization to purchase portable radios and accessories - Fire

Type: Action

Recommended Action: To approve and recommend that the City Council approve and authorize Chief Locke to purchase Motorola portable radios and accessories at a cost not to exceed \$147,810.20 from the capital budget as described in the memo from Chief Locke dated May 9, 2018, subject to the prior review and approval by the Chief Administrative Officer and the City Attorney's Office.

BoF - CC Memo for Portable Radios.pdf

APX RADIOS - BFD Quote.pdf

BoF-City Council Checklist Radios.pdf

4.08 Authorization to purchase replacement defibrillators - Fire

Type: Action

Recommended Action: To approve and recommend that the City Council approve and authorize Chief Locke to purchase seven Physio-Control Lifepak 15 cardiac monitor/defibrillators at a cost not to exceed \$184,087.77 from the capital budget as described in the memo from Chief Locke dated May 9, 2018, subject to the prior review and approval by the Chief Administrative Officer and the City Attorney's Office.

BoF CC Memo for Defibrillators.pdf

Burlington FD LP15 Quote.pdf

BoF-City Council Checklist Defibs.pdf

5. Communication

5.01 March Sweep Report - C/T

Type: Communication

March Sweep Report.pdf

5.02 March Financial Report - C/T

Type: Communication

Mar Financial run 5-9-18.xlsx

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting



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