



May 24, 2021

Board of Finance Meeting, Monday, May 24, 2021, 5:00 pm **VIRTUAL MEETING**

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1. Agenda

1.01 Motion to adopt agenda

Type: Action, Procedural

Recommended Action: motion to adopt agenda

2. Public Forum: time certain: 5:00 pm - 6:00 pm

2.01 Verbal Comments

Type: Action, Information, Procedural

3. Consent Agenda

3.01 Board of Finance May 10, 2021 Minutes, Draft

Type: Action (Consent), Information, Minutes

Recommended Action: approve the minutes

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4. For Approval and Recommendation to City Council

4.01 Railyard Enterprise Project - Authorization to Execute Cooperative Agreement - DPW

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the Director of Public Works to execute a Cooperative Agreement between the City of Burlington and the State of Vermont for the Railyard Enterprise Project

 BOF CC Checklist-Railyard Enterprise Project Cooperative Agreement 5.20.21.docx

 CA0645_BurlingtonCityof.pdf

 BOF.CC Cover Memo REP Cooperative Agreement 05.17.21.docx



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4.02 Authorization to Amend Project Budget and Construction Contract for Sidewalk Reconstruction Program - DPW

Type: Action

Recommended Action: 1. To approve and recommend that the City Council authorize the Director of Public Works to execute necessary amendments to the construction contract the Sidewalk Reconstruction Project with SD Ireland Brothers Corporation to increase the maximum limiting amount by \$932,000.00 to \$2,049,000, with an additional \$103,000.00 in contingency funds, totaling up to \$2,152,000, subject to the final review and approval by the Office of the City Attorney. 2. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to affect the necessary budget amendment and transfer of \$1,135,000 in fund from the Department of Public Works unassigned fund (GL 110-00-000-000) to the existing Fiscal Year 2021 Sidewalk Reconstruction Program budget (GL 842-19-700-771), raising the account amount from \$1,117,000 to \$2,252,000, to pay the Fiscal Year 2021 Sidewalk Reconstruction Program project expenses.

BOFCC 5.24.21 CY21 Sidewalk - Budget and Contract Amendment.pdf

BOF CC Checklist_Sidewalk.docx

4.03 Authorization to Execute Engineering On-Call Main Agreement with Wright-Pierce - DPW Water Resources

Type: Action

Recommended Action: to recommend that the City Council authorize the Director of Public Works to execute an on-call main contract with Wright-Pierce, with a maximum limiting amount of \$100,000.00, for engineering services related to wastewater treatment plant improvement work, subject to review and approval by the Chief Administrative Officer and City Attorney's Office

1 - BOF CC Memo 5-24-2021 - Wright Pierce On Call Services.pdf

BOF CC Checklist 5-24-2021 - Wright Pierce On Call Services.docx

4.04 Approval of the 2021 Water Resources Division Rate Restructuring and Affordability Programs Proposal and Associated Chapter 26 and 31 Ordinance Changes - DPW Water Resources

Type: Action

Recommended Action: 1. ☐ To recommend that the City Council approve and adopt the 2021 Water Resources Rate Restructuring and Affordability Program Proposal, conditional upon the adoption of the necessary amendments to be made to the Burlington Code of Ordinances. 2. ☐ To recommend that the City Council vote to suspend the rules and place the attached amendments to the Burlington Code of Ordinances Chapters 26 and 31 in all stages of passage.

5-24-21 Water Rate and Affordability Proposal Memo_FINAL.pdf

BOF CC Checklist_5-24-2021 Water Rate and Affordability Proposal.docx

4.05 Key Bank Lease Purchase Financing Agreement - BED

Type: Action

Recommended Action: to recommend that the City Council authorize the General Manager of the Burlington Electric Department to enter into a Tax-Exempt Lease/Purchase Financing Agreement with Key Government Finance, Inc. for an amount not to exceed eight hundred thousand dollars (\$800,000) for information technology investments, subject to final review of agreement terms by the City Attorney's Office

BoF-CC Key Bank Capital Lease Financing Memo 5-19-21.docx

BED KGF Termsheet - May 10, 2021.pdf

BOF CC Checklist IT Forward Financing 5.24.21.docx



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4.06 BED FY22 Rate Changes - BED

Type: Action

Recommended Action: to recommend the City Council authorize the General Manager of the Burlington Electric Department or his designee to file tariff amendments with the Vermont Public Utility Commission to increase Burlington Electric Department rates by 7.5% beginning in Fiscal Year 2022 as proposed

BED Rate Change Memo 5.24.21 FINAL.docx

BOF CC Checklist Rate Changes
5.24.21.docx

FY22 BED budget rate case-final.pptx

4.07 REVISED - Schifilliti Park Shared - Use Path Grant Agreement with VT Agency of Transportation - BPRW

Type: Action

Recommended Action: to approve and recommend that the City Council approve acceptance of the Transportation Alternatives Program grant, and authorize Sophie Sauvage, Parks Comprehensive Planner, to execute the Grant Agreement with the Vermont Agency of Transportation, subject to review by the City Attorney's Office

20210519 BOFCC Memo - Schifilliti Pathway
Agreement (002)+jsj.docx

20201216 Capital Committee Meeting
Notes.pdf

AttachmentB-Schifilliti Park Path - area map
photos.pdf

AttachmentE-PathDrawingsEstimate.pdf

CA0629_Burlington_TAP_TA20(11)_BurlingtonCit
yof_SIGNATURENEEDED.pdf

Schifilliti Pathway - BOFCC Checklist.docx

4.08 Creation of Early Learning Initiative Manager Position - HR/IT

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the creation of a Regular Full-time, Exempt, Non-Union, Grade 19, position (Early Learning Initiative Manager) reporting to the Director of Economic Recovery

ELI Final Packet.pdf

4.09 Approving The Pledging Of The Credit Of The City In Anticipation Of The Receipt Of The Revenue From The Airport Department - C/T

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

Resolution - \$11,100,000 Airport Revenue
Anticipation Note.pdf

05242021_Airport RAN Memo to BOFCC.pdf

5. Board of Finance Approval Only



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5.01 Early Learning Initiative Contract Amendment with Child Care Resources - IT

Type: Action

Recommended Action: to approve the Child Care Resources contract amendment described above as recommended and authorize the Chief Innovation Officer to execute any and all documents necessary to fulfill the contract , subject to final review by the City Attorney's Office

Child Care Resources - ELI Contract Amendment Memo for Board of Finance (Final).pdf

BoF-CC Checklist (CCR).pdf

Proposed 2021-2022 CCR Scope of Work (Final).pdf

Contract Amendment CCR Vendor Agreement June 2021 (Final).pdf

6. FY22 Budget Presentation

6.01 Police - Jon Murad

Type: Information, Presentation

20210521 BPD FY22 Budget Presentation.pdf

050242021_Detailed Budget Police.xls

BPD FY 22 vs FY20 Analysis to BOF.pdf

7. Adjournment

7.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn