



**PARKS & RECREATION COMMISSION
And HARBOR COMMISSION
Minutes
May 4, 2021**

Harbor Commission Meeting

Commission Present: Farrell, Lantieri, Traverse, Johnson, Todd, Hurley

Staff Present: Wight, Moreau, Kaplan, Morris, Kaeding and Putzier

The meeting was convened at 5:30 p.m. by Traverse

Farrell made motion to move Transient item before Scuttling item, second by Todd, motion carried.

Traverse gave outline of how meeting would run, after Scuttling would take comments and questions from Commission and then Public, asked public to use raise hand sign if wanted to speak.

Introductions by Traverse of Commission members and staff for public.

Approval of Agenda

Motion to approve the agenda by Farrell, second by Todd, motion carried.

Marina Long-Term Transient Rates

Moreau welcomed the commission and introduced herself, introduced Kaplan, Marina Manager & Deputy Harbor Master to Harbor Commission as started last year right at same time as Covid and had not had a "normal" working season. Overall scope is Canadian border is still closed and really impacts transient boaters, 70% of July users are Canadians, due to that must look at business model and needs. Local transients would like to stay in slips longer and would like to capture more revenues and boaters to stay in Burlington longer.

Todd asked if spoke with private marina and asked for comparison between private and ours and was told not fully open and saw two or three weekends that had events so have not had a full functional year and have not filled many transient slips. Thanked for creative thinking and asked how plan to advertise and was told post on site and spoke with individual boaters and public and had a lot of interest.

Hurley asked if a number of people do this and if it will help fill the gap, asked how many people will want to participate in this type of transient boating. Kaplan said since will not be able to fill all slips during week and on all weekends the long term transients will fill those spots. Trying to capture when ramping up and winding down on capturing as much revenue as possible.

Todd offered to help get the word out as well and promote advertising this opportunity.

Lantieri asked if a number of nights are reserved at a mooring and was told yes numbers in green are for each night that stayed in 2019 and in purple was how many for mooring. Wanted to know what the maximum number would be if at close to peak and was told 44 overnight transient slips would be 1200.



Motion to approve long term rates by Farrell, second by Todd, motion carried.

Ferry Scuttling

John Paul and Jonathan Eddy spoke to the public and commission to give more information, permitting is not something this commission has any jurisdiction over.

Jonathan Eddy co-owner of Waterfront Diving Center and John Paul, CORE Engineers, will give presentation and then open for comment.

Eddy stated would like to create artificial reef, 10th vessel 11th in Lake Champlain, four within 2 mile radius of Burlington harbor. Some asked how dive center stays open in Burlington and he said ultimately because of the historic dive sites. Feels will add a great dynamic to divers and proposed location will be with other shipwrecks and will attract others from other states and will get visiting divers and economically impact economy. Engineers approved permit and state permit approved, next approval needed is from Burlington. Needed to get other two permits before approaching Burlington. Just need approval from Burlington not a permit. Sent Q&A to all prior to meeting and stated was concerned many had gotten misinformation and would like to address information.

Paul introduced himself stating he was with CORE Engineers and was in charge of major vessel operations. He went through all the previous issues that were of concern; one piece of information was the Adirondack not being historic enough, stated it was built in 1913 and then came to Vermont in 50's and is a historic vessel in that respect and now almost all of them are gone. Been ferry crossing for over 150 years in some form or another. Paul said sinking vessel is a good way to preserve he said rather than others that would be cost prohibitive and when you dive on shipwreck it is fascinating. Said impeding navigations was a concern and just not true as others are near already and had not generated any issues. Stated the biggest concern is toxins and pollutants and have to follow very stringent policies and have to abide by and is reviewed by DEC and Coast Guard before sunk. Said very big project to get ready before sinking. Last item of concern for others was Ferry Company is donating to State and paying for the sinking of the vessel and felt that some just believe cheap way to get rid of and stated not true it is very expensive to do.

Eddy said the project is about \$175,000 to do and not all the cost of the fees that the process will take and the other option is \$70,000 to just scrap the vessel. Social media and the press he felt was being very unfair. Feels an exciting project and great for the Lake. Another criticism was not enough outreach, started November 2017 was first organizational meeting and from that the next 18 months was completing applications and organizations in due diligence, was then interviewed for media stations and people were aware that this project was taking place, did have public outreach, sent to government agencies, had public notice in seven days, March 5, 2020 meeting and after meeting the mood was very positive. In addition to outreach had short questionnaire that was on historic preservation site for a year. If were in favor or opposed less than 12% were opposed. Said a legislature in southern Vermont said not enough divers and stated over 600 divers registered currently but 200+ that dive unregistered. Expect additional 200-300 divers to visit with this new vessel and would be a good draw. Asked to take into consideration the misconceptions that are out, would like to consider the proposal and opened for questions.

Dubillier spoke said familiar with lake and job to introduce the lake to others and locals and very passionate about the lake and familiar will all the ship wrecks that are currently in the lake. Believes in



cemeteries being public places and the ability to join public place and enjoy opposed to way this project is being done and how it is done. Happened by accident not intentionally, skeptical of the cost analysis as by company involved and not 3rd party, skeptical of company publicity of sharing publicly when it was not a comfortable feeling at the Police department. He was one at the meeting that was opposed. Concerned with if the cleaning process can happen adequately. Concerned with sacredness and the precedence and the reception and the monitoring process.

Kay Frances Schepp, South Burlington resident, stated she was a therapist and people go to lake for peace, how long will the ferry be safe at the bottom of the lake. Then will it be trash in the lake.

Eddy responded to Dubillier comment LCMM said 60% of vessels were scuttled, about 300 in Lake Champlain and most were scuttled and he gave several examples. The cost, skepticism is understandable but all costs are line itemized and available to the public and had several estimates from providers and the information is verifiable. In terms of location of meeting, it was selected due to location and readily available.

Paul spoke to the environmental issues and explained that oil and grease, all have to be taken out and all must be eliminated, cleaning bilge and scrubbing, Coast Guard inspects. Asbestos is issue and was taken out and those have all been removed. PCB's most common is electronic components and all have been removed from vessel and only other source found, tested lead and other and came back with minimal, well below levels. Paint that is loose must all be scraped off, will remove floor tiles and hurricane roof, removed sewage tank and others. Explained that he had been to other dive sites that are well over 100 years and still very viable.

JP McCormack, asked if other locations had been considered with better clarity and if the location is set, asked if somewhat in navigation lane leaving harbor and asked if the buoy could be lighted or more easily lit and reflective. Eddy said looked at several other locations such as Shelburne Bay, very busy and lots of activity and in the way of other boat traffic, out near Juniper Island but is really subject to prevailing winds and unsafe and further ride on a rough day. Chose location did because Apple Tree Bay provide depth range and the terrain and wind from diving perspective. In terms of quality, there are others and variation in visibility it is a good environment.

Paul said the temporary buoy that was out had a light on it and could get the light permitted or allowed if the public would like.

Todd asked what parts of water ecology was evaluated and 3 other sites were listed and asked if any reports were available on the other sites that have them. Lastly asked what communities and engagement with indigenous communities have been involved in the process.

Eddy said regarding ecology, as divers they fish and love habitat and the lake is covered with fish, anecdotally fish are attracted to vessels. From fishery point of view benefit and talked about location and they thought location was good, also spoke with others that do sonar and shows different geological features and did due diligence to look at ecology and do not know of any other long term studies, have been no issues around pollution or habitat. Todd asked if anything had scientifically been studied with any results done and Paul said part of the problem is what causes the changes and you can calculate the volume of vessel but fairly small and when rain happens it overrides anything else and you



can't get an accurate read. You would have to isolate just one factor to get anything real accurate or conclusive and that is why it has not been done.

There has been no indigenous community outreach that has currently happened and Eddy and Paul said they would be happy to welcome all.

Eddy stated that UVM does not have funding to do special studies but divers would love to help and he would also extend to others that are concerned with the lack of studies that are done.

Adjournment

Motion to adjourn at 6:56 p.m.

Parks and Recreation Commission

The meeting was convened at 6:56p.m. by Traverse

Approval of Agenda

Motion to approve the agenda by Johnson, second by Farrell, motion carried.

Approval of Consent Agenda

Traverse asked to waive the reading of the consent agenda and motions into the record for approval.

Approval of consent agenda by Todd, second by Hurley, motion carried.

Public Forum (Time Certain 6:30PM)

Public Forum was opened at 6:30pm

Seeing nobody from the public, Public forum was closed at 6:30pm

Grounds Work Tracking

Traverse thanked Morris for a great Greenup Day and Morris welcomed and said it went very good.

Morris said by tracking everything it really has made things so much clearer and helped to manage the budget. Next he began a power point and began to show how he has been collecting information from staff and is working on a better system to get the information that will streamline better. Explained where expenses and job duties are spent and what duties happen during what times of the year. Showed by pie charts and broke out within all the different job functions. Showed month to month what work is done and what time of the year is more geared toward what is happening.

Lantieri asked out of how many total hours are work hours and Morris said he could pull that information and it is representative of time in work and some take time off, get seasonal staff, 500 plus hours a month and it does not include himself and is not entirely representative without himself.



Farrell said works in data in his day job and great way to keep track and asked if he saw any surprises or feedback and was told trash is insane and how much of the pie is focused on this one item, also have one full-time staff person dedicated to trash 40 hours a week.

Todd gave kudos to Morris and said maybe neighborhood cleaning crews could help having the data to back up the need.

Johnson asked if an ability to collect data to contribute with volunteers would help and Morris said it was tracked by groups signing up to contribute.

Lantieri it would be great if the new tracking system could break down by location and if that was reasonable to have as a part of the planning process.

FY22 General Fund Budgets and Directors Report

Wight stated still did not know some of the information on budget, went to BOF and few pieces learned that some items are not finalized. Some assumptions, general one for commission but not true assumptions as have not gotten final approvals. When starting presentation showed the org chart and the teams, then the fiscal changes; Park Ranger program is looking good in terms of getting in place and more on the education side, envision them do naturalist program, history major would be a great attribute for this position. Continue to make investments in electric equipment. Anticipating another 1 million from FY21 but still short changed for FY22. Nor more skeleton crews, will have all seasonal employees back working.

Gave 7 system themes; People, Wellness, Connection, Stewardship, Service, Community and Impact, with a focus on three, People, Wellness and Stewardship.

People- Community and partnerships-recognizing culture, racial equity, working with Fletcher Free Library and Burlington City Arts, Trash and connecting with BI-POC communities.

Wellness-Enhancing recreation opportunities and programming; achieved through scholarship funding, focus on popular summer events, continuing winter equipment rentals at North Beach based on popularity during pandemic, collaboration with BCA with City Hall Park programming and coordination.

Stewardship- Protecting and preserving our environment; extensive tree planting in ROW, parks and natural areas, finalizing 311, adding pollinator plantings at Lakeview, commitment to electric first with all equipment purchasing.

Staffing Changes- Also added two new FTE's with urban parks.

Lantieri asked about Rangers position and would this be under BPRW or the same program that happened with folks in yellow shirts with younger people and was told that program was under the Police department and the Ranger program would be very different.

Todd very excited about positions and asked for racial equity clarification and Wight said Rec Specialist position and another position and want that position to build relationships with BIPOC community and going to places where can be most connected and can find interests and the position that was



previously held had started to do but then pandemic and want to work on establishing relationships first and then building programs.

Traverse asked if city wide assessment will be revenue neutral and if it will affect the PFP fund, Wight said the PFP is on the grand list and legal is trying to figure out and her take is that would be getting more. Felt they would go up but legal is looking at approved funds that were based on the grand list and if they can be increased. Traverse said general consensus was support for the PFP and such to keep increase toward BPRW capital fees based on the grand list and the approval and support of the increase.

Lantieri said a good step toward inclusion for the new Rec Coordinator is a good tool and important to think beyond one position but in the network of the goals of the position.

Wight then gave an update; Sr. Center is back open again, still have masks and spacing, Kids Week has lots of different activities going on and a scavenger hunt, had big tree planting in ROW, 230 trees in ONE, 800 native trees and bushes in conservation areas. Perkins Pier and Calahan meetings coming up, will pass on more information later. During public presentations as your role as commissioner, if you know you will have a certain question, email ahead of time so that can be prepared and will be happy to get answers. New Arborist Technician began, was in Colorado previously, filled Re Specialist position and they start in June. Lastly Calahan Park, CPS does all day activity at end of school year and asked if you would like a formal request going forward every year as they have just been doing it for many years.

Traverse only concern is that technically they are supposed to get a waiver and if complaint came it would be difficult, proposed a blanket permit and Wight said may have had one in the past, will follow up with O'Daniel.

Wight said mask/no mask is a big discussion for the summer and if receiving federal funds need to follow Vermont Forward and City is really grappling with as children are not vaccinated at this point. Would like to try to be consistent as a City as much as possible.

Todd asked about the public meeting and the possibility of getting questions in advance and what the format will be. Wight said probably not releasing anything ahead of time but if could she would send to commissioners a head of time, but felt typically that is not how it is done.

Traverse said with masks he would not want kids that are at higher risk to be excluded from programs because at risk due do masks not required. Wondered if it would make more exclusionary.

Report from Commission on Volunteer Hours

Lantieri had 5 additional hours, Todd had 4 hours extra, Farrell had 1, Johnson 6 (Garden Coordinator), Traverse had 6, Hurley 2 additional.

Commissioner's Items

Lantieri attended meeting last week became recommendation of barriers to spaces and programming on how to improve, such as seeing representation in meetings and meeting spaces, times, locations, compensation, information dissemination, registration for recreation programming information dissemination, difficult navigating City systems, laws usage using public spaces.

Recommend opportunities for parents and adults, create transportation opportunities, reframe when possible what kind of work is done and straight forward, building off and collaborating when cultural



events are happening, looking to see if fees associated can be eased and final have present and participating in City.

Todd said they would also like to be asked if they have any events coming up as a community and named an event that is coming up that is important to them. Another piece that came up was engaging another high school student and from green up day some requested they would like to see some other additions within the parks and she will mail the list to department.

Farrell said Park Foundation talk was just a continuation of past with new members, nothing new.

Johnson said that he had begun being a site coordinator at Myrtle Street gardens. People very conscious still about COVID-19.

Trusted community voices meeting was good, reminder hired 5 individuals that represent 5 communities and they have events on calendars. Lunar New Year was listed as a big event and encouraged all to be involved. Schools being a good avenue for information. Had an awesome day Saturday at Oakledge for Green up day, painted over one of the retaining walls, and would love to see murals in future.

Wight thanked the commission for being so engaged and active.

Lantieri asked about the difference between Cemetery, Parks, and PACC and Wight suggested getting together maybe once a year and that PACC is more City Council oriented and goes to City Council for approvals.

Adjournment

Motion to adjourn at 8:07 p.m. by Traverse.



MEMO

Date: June 1st, 2021

To: BPRW Commission

From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate

RE: Vermont Progressive Party Fundraising Event & Sound Waiver for July 17th, 2021

Request for waiver at Battery Park to allow amplified sound for a fundraiser and a live music performance.

The Vermont Progressive Party is one of the three major parties in Vermont. They are looking to host a grassroots fundraiser for their members. This event will be free and open to the public with encouraged donations. They are requesting to have amplified sound during their event and have already booked the park.

Staff contact for the event is Lisa Gerlach.

This event will feature some live music and speakers. The amplified sound will take place between 2pm – 5pm. They are expecting about 150 people to attend.

It is on a day with no conflicting events.

Staff Recommendations:

Allow waiver for amplified sound and fundraising.



MEMO

Date: June 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Localvore Inc. Event Sound Waiver for July 31st, 2021

Request for waiver at Battery Park to allow amplified sound for a live music performance.

Michael Nedell from Localvore Inc. is looking to host a concert in Battery Park as a part of the Old North End Ramble. This event will be free and open to the public. They are requesting to have amplified sound during their event and have already booked the park.

Staff contact for the event is Michael Nedell.

This event will feature live music and the amplified sound will take place between 3pm – 6pm. They are expecting about 50 people to attend.

It is on a day with no conflicting events.

Staff Recommendations:

Allow waiver for amplified sound.



MEMO

Date: June 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Foul Contending Rebels Performances Sound Waiver August 20th, 21st & 22nd, 2021

Request for waiver at Schmanska Park to allow amplified sound (speaking only) for live theater performances of Hamlet.

Foul Contending Rebels (FCR) is a Cooperative who are dedicated to inhabiting flexible roles, sharing thoughts and creativity, and breaking down barriers between participants in the creative process. They are all actors, directors, producers and designers. FCR exists because they love theater and because they want to be a part of theater created, organized and run by young artists, and to create a space for aspiring theater professionals to be at the forefront of the productions they work on. They aim to infuse their productions with the energy and the innovation that belong intrinsically to youth. They are requesting to have amplified sound (speaking only) during their performances and have already booked the park and barn.

Contact for this series of performances is Carolyn Sandoval

The amplified sound (speaking only) will take place between 6pm – 7:30pm on August 20th, 2pm – 3:30pm and 6pm – 7:30pm on August 21st and from 2pm – 3:30pm on August 22nd. They will be doing dress rehearsals on August 16th, 17th, 18th and 19th from 6pm to 9pm in preparation for their performances. Amplified sound will be intermittent during those times. They will have a sound technician on site with them monitoring their sound level. Their set-up will be minimal and attendees will bring their own chairs to sit in on the lawn. This event is free to attend. They are expecting about 75 people to attend per show.

The performances are on days with no conflicting events.

Staff Recommendations:

Allow waiver for amplified sound.



MEMO

Date: June 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Kimberly Vannest's Gathering Sound Waiver August 25th, 2021

Request for waiver at North Beach to allow amplified sound for a live music performance.

Kimberly Vannest is organizing an informal gathering for UVM's Department of Education faculty and their family members. They are requesting to have amplified sound during their gathering and have already booked the shelter.

They are planning to have local cover band, Barbacoa, play for their gathering and the amplified sound will take place between 5pm – 8pm. They are expecting about 50 people to attend.

It is on a day with no conflicting events.

Staff Recommendations:

Allow waiver for amplified sound.



MEMO

Date: June 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Turning Point Center Event Sound Waiver for July 31st, 2021

Request for waiver at Battery Park to allow amplified sound for an event with a live music performance.

Turning Point Center of Chittenden County is a dedicated, compassionate community that provides recovery support services in a safe, substance-free environment for individuals and families on multiple paths to self-discovery and sustained recovery. Their event, "Party Sober in Vermont" will focus on celebrating people in recovery through music, food and community. This event will be free and open to the public. There will be local community partners tabling as well as a performance. They are requesting to have amplified sound during their event and have already booked the park.

Staff contact for the event is Krista Marzewski.

This event will feature live music and speakers. The amplified sound will take place between 3pm – 6pm. They are expecting about 500 people to attend.

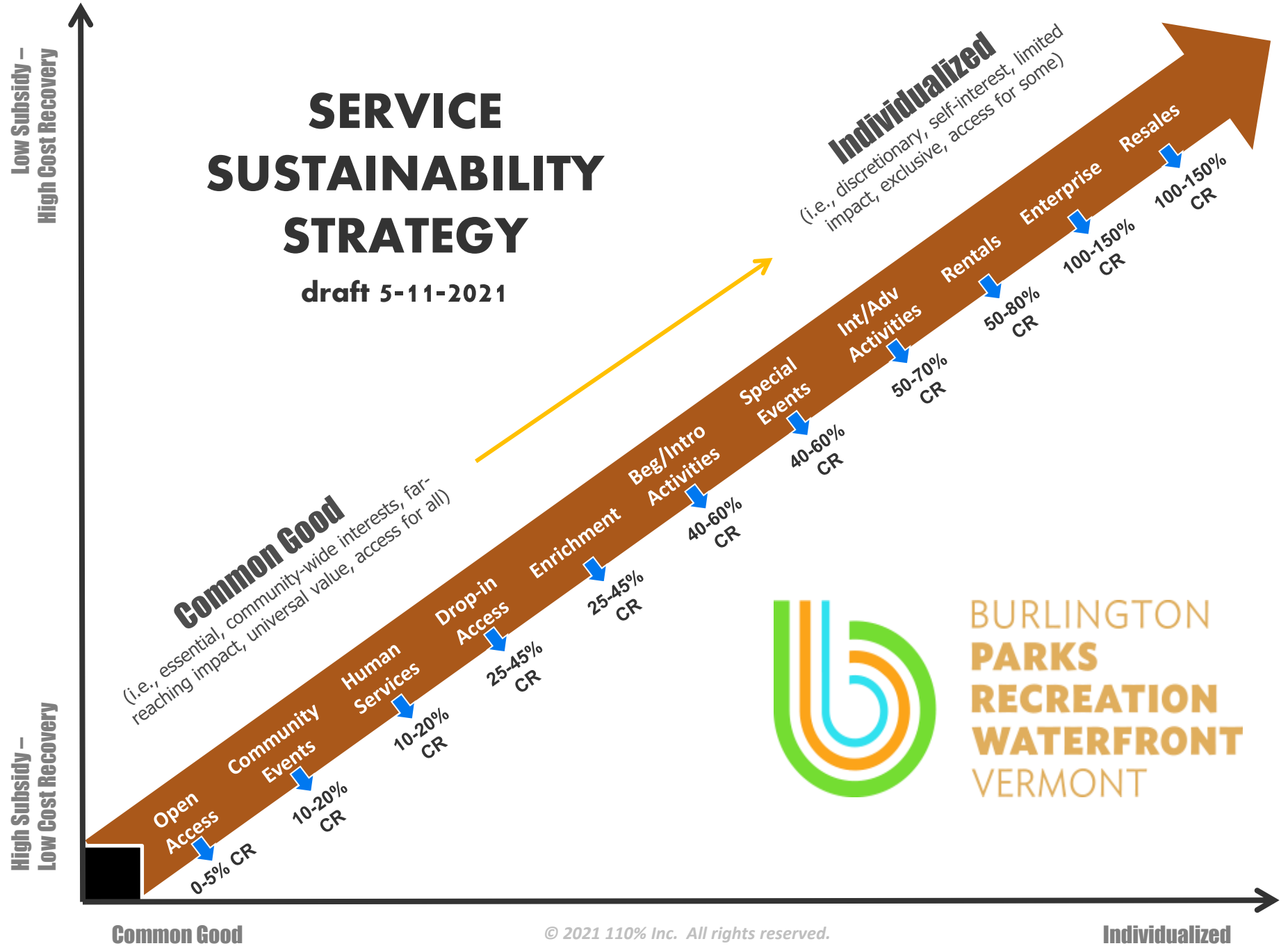
It is on a day with no conflicting events.

Staff Recommendations:

Allow waiver for amplified sound.



The Cost Recovery Continuum





MEMO

Date: June 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: BCA Programming in City Hall Park, Summer of 2021

Request for waiver at City Hall Park to allow amplified sound for BCA events and programming throughout the summer of 2021.

BCA staff contact is Zach Williamson.

City Hall Park was completed in Fall 2020 after many years of planning and two years of construction. Now, activation of the park, led by Burlington City Arts with support from our underwriters and partners, ensures that it remains a vibrant public space, increases accessibility to the arts, and creates a sense of belonging for community members across a spectrum of ages, races, abilities, and incomes. City Hall Park's programming will also create economic opportunity for artists who have been hit hard by the pandemic, and will attract people to downtown Burlington to aid local businesses, restaurants, bars, and clubs in their recovery. In addition, this programming will allow community members to come together safely and outdoors for much-needed joy, social connection, and creative release after a year of extraordinary hardship.

There will be weekly events and programming organized by BCA throughout the summer at City Hall Park, both with and without amplified sound. They do not exceed the parameters surrounding park usage stated in the City Ordinance. Weekly programming includes the BCA Summer Concert Series, The Twilight Concert Series, Splash Dance, Flicks in the Park, Listen Up, All Heart in the Park and the BCA Artist Market. Programming will run from June 4th to September 25th.

Staff Recommendations:

Allow waiver for amplified sound.



BCA

City Hall Park Summer Programs

City Hall Park was completed in Fall 2020 after many years of planning and two years of construction. Now, activation of the park through the arts, led by Burlington City Arts with support from our underwriters and partners, ensures that it remains a vibrant public space, increases accessibility to the arts, and creates a sense of belonging for community members across a spectrum of ages, races, abilities, and incomes.

City Hall Park's programming will also create economic opportunity for artists who have been hit hard by the pandemic, and will attract people to downtown Burlington to aid local businesses, restaurants, bars, and clubs in their recovery. In addition, this programming will allow community members to come together safely and outdoors for much-needed joy, social connection, and creative release after a year of extraordinary hardship.

City Hall Park - Summer 2021

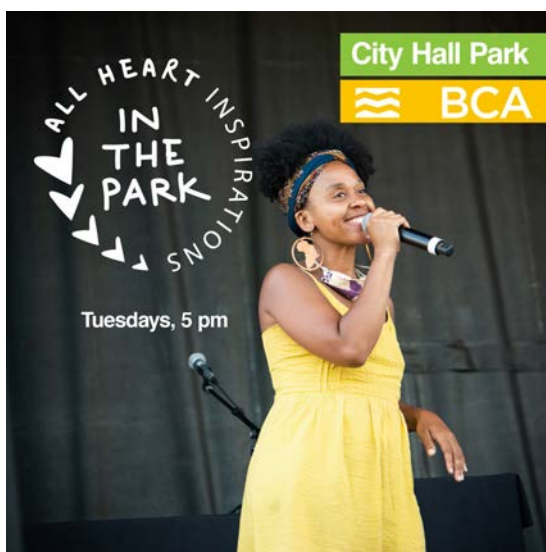


BCA is thrilled to introduce the brand-new Twilight Series, created especially for the renovated and re-envisioned City Hall Park. We will present 15 free, family-friendly outdoor evening concerts in the park every other Friday and Saturday at 7pm from June to September.

This year, we're focusing on local: our all-Vermont lineup includes well-known acts and some new acts that we look forward to supporting. Soule Monde, Couchsleepers, Vermont Symphony Orchestra, Maple Run Band, The

John Daly Band, The Leatherbound Books and Red Hot Juba are some of our headliners. Bringing high quality live music to the heart of Burlington is a win for downtown businesses, performing artists, and a community of music lovers eager to gather safely outdoors this summer, and we can't wait to kick it off!

Several other BCA events will be happening adjacent to the Twilight Series, including our family-friendly Splash Dance (Fridays, 4-5:30 PM) and our Artist Market (Saturdays, 2-7 PM) to help us reach even broader audiences.



From the outset, we wanted our programming to bring community together and to promote cultural understanding and safe discussions. We are lucky to have lined up All Heart Inspirations to curate, host and perform in our new program, All Heart in the Park.

Local superstar storyteller Ferene Paris-Meyer will perform a new topical story at the start of each session. After her opening, others will be invited to share their own stories in a safe, welcoming and understanding environment.

This series takes place Tuesdays at 5pm from June 15 to September 14 on the lawn in City Hall Park. We are thrilled to be supporting this initiative and All Heart Inspirations.



Listen Up Burlington! It takes some special people to make our community tick. Listen Up aims to feature one community star every week, bringing them to the City Hall Park for a TED-Talk style presentation, explaining what they do, their lives, how they got here, and what makes them tick.

These talks will be every Monday at 12:30 from July 5 to August 30. Hosted by Burlington's Gina Stevensen and Quinn Rol, these wide ranging conversations will be inspiring and revealing, leaving you feeling happy to live

amongst these hard working people, with a deeper appreciation of your community. We'll feature innovative farmers, top level executives, financial gurus, hip artists and local business owners, programming for diversity in every aspect of the series. Join us and Listen Up!



Kids will soad up the fun this summer in City Hall Park's brand-new splash pad! The LED-lit, music synchronized, wheelchair-accessible fountain comes alive this summer with Splash Dance. For 15 Fridays, local DJ's will spin family-friendly tunes at 4 p.m. while the fountain plays along. Families will kick-off each weekend by dancing along to a rotating roster of incrdible DJs in this first-ever BCA program.

Through this programming, we are excited to welcome families to the Park on a late Friday afternoon for a safe and inclusive event. Further, we hope people will leave our event when it concludes at 5:30, grab dinner at a local restuarant and then join us for the Twilight Series at 7.



In 2020, we were all reminded that there's simple joy in watching a great movie under the stars—and that we can gather to do it safely. This summer, BCA will screen a diverse line up of free films every other Thursday from June to mid-September in the fantastical urban environment of the renovated City Hall Park.

From fun summer classics to selections made in partnership with Discover Jazz Festival, Local Motion and Vermont International Film Festival, our plan is to offer something for everyone. Taking advantage of our impressive outdoor projection system, we look forward to welcoming community members to a movie night under the stars. We assume this will become a new tradition for summers in Burlington!



The BCA Summer Concert Series has been a staple of City Hall Park for over a decade. In that time, the series has grown to be one of the most loved free music series in the area. We will present 23 free concerts, every Wednesday and Friday at 12:30pm from June through August.

The newly renovated BCA Patio and new collection of patio furniture will play host to these twice-weekly shows. Our line up includes some traditional favorites like Trio Gusto, Birdcode and Jenni Johnson. We also dug deep to find groups and musicians who are new to the scene like the Moon Shells, 'Bo and Alpaca. Through this program we support many Vermont performing artists and train a group of audio and production interns.



The BCA Summer Artist Market is thrilled to return to City Hall Park this summer after a year on Pine Street. Over the course of 16 markets, we will present a juried roster of local artists and makers with a strong emphasis on making the selection process accessible and equitable.

For the first time ever, we have moved the market to afternoons, running from 2 to 7pm each Saturday from June through September. This will align with busier downtown shopping times, as well as our Twilight Series, which will have a concert at 7pm on alternating

Saturdays. It also allows for overlap with other park activations with Discover Jazz Festival and the Festival of Fools. The new park has plenty of space for us to set up vendor areas in safe manner for both patrons and vendors, and supply power and data services as needed.

Additional Summer 2021 Programming

We are thrilled to facilitate other uses of the park, to keep it active and welcoming.

-Community Grant Program: We are working with the Head Start Program to develop projects with early childhood groups that will culminate in a performance or other type of display in City Hall Park.

-Juneteenth: The Juneteenth Celebration is making full use of City Hall Park with programming that ranges from a 150-seated gospel brunch to a 9 p.m. dance party and everything in between!

-Festival of Fools: This Festival of family fun has long used City Hall Park. With the new park we plan to have an aerial act in the north end of the park and a puppet show in the south end, an artist market and evening concerts!

-Vermont Comedy Club: will present free, informal, family sketch comedy one Saturday morning in each of June, July and August.

-Glitter 5k: is a ticketed comedy show in the park for three performances in August, written and produced by Sam Nagely.

-Pop Up Stand Up: will be a standup comedy event in August, produced by Julia Colasanti.



PARKS & RECREATION AND HARBOR COMMISSION

Tuesday, June 1, 2021, 4:30PM

Remote Meeting via Zoom

To Join the Meeting on a Computer

Link: <https://us02web.zoom.us/j/87848116404>

To Join the Meeting on a Phone

Number: 1-301-715-8592

Meeting ID: 878 4811 6404

AMENDED AGENDA

I. Approval of Agenda

II. Consent Agenda

- A. Action Item: Approval of Minutes of May 4, 2021 Meeting (attachment)
*waive the reading, approve the minutes and place them on file
- B. Action Item: Approval of Sound Waiver/Fund Raiser for Vermont Progressive Party Event (attachment)
*waive the reading, approve the request for sound waiver/live music, and place on file
- C. Action Item: Approval of Sound Waiver for Localvore Inc. Event (attachment)
*waive the reading, approve the request for sound waiver and place on file
- D. Action Item: Approval of Sound Waiver for Foul Contending Rebels Event (attachment)
*waive the reading, approve the request for sound waiver and place on file
- E. Action Item: Approval of Sound Waiver for Kimberly Vannest's Gathering Event (attachment)
*waive the reading, approve the request for sound waiver and place on file
- F. Action Item: Approval of Sound Waiver for BCA Programming in City Hall Park (attachment)
*waive the reading, approve the request for sound waiver and place on file

III. Action Item: (10 min.) Bike Rack Encumbrance, Rick Sharp, Esq. (attachment)

IV. Public Forum: (Time Certain 5:00PM)

Please see page 2 of the Agenda packet for details on how to participate in the public forum for this meeting.

V. Discussion Item: (10 min.) Urban Park Ranger Update, Cindi Wight, Director, BPRW (verbal)

VI. Discussion Item: (15 min.) Penny for Parks, Benjamin Traverse, Chair, Parks & Recreation Commission (verbal)

VII. Discussion Item: (15 min.) Schmanska Barn Rentals and ONE Community Center Event Hall Rates, Cindi Wight, Director, BPRW and Melissa Cate, Recreation Facilities Superintendent, BPRW (attachment)

VIII. Discussion Item: (15 min.) Service Sustainability Strategy, Cindi Wight, Director, BPRW (attachment)

- IX. Discussion Item: (10 min.) August Commission Meeting Time, Location and Topics, Cindi Wight, Director, BPRW (verbal)
- X. STANDING ITEMS:
 - A. Report from Commission on Volunteer Hours (verbal)
- XI. Director's Items (attachment)
- XII. Commissioner's Items
- XIII. Adjournment



Guidance for Participating in a Virtual Parks Commission Meeting

As social distancing measures to preserve public health and safety continue to be required to prevent the spread of COVID-19, are recommended as a standard practice, the Office of Parks, Recreation & Waterfront will be supporting the Parks Commission to conduct their meetings on-line via Zoom. Here is information about how to join a virtual meeting, and what to expect while participating.

General Guidance for Public Participation

Please remember that in this digital meeting environment, meetings are open to the public and anyone may be watching or listening even if you cannot see them. Meetings will be recorded, and both the recording and chat content of the meeting will be maintained as a public record.

Please ensure your display photo and screen name are professional, such as using your first and last name. Please test your audio and video prior to the start of a meeting, and familiarize yourself with how to join a meeting by your chosen method. And finally, please be patient with us. Technology doesn't always work as planned, and we are all learning how to hold a successful virtual meeting!

How to Join a Virtual Meeting

Zoom allows participation via either computer or telephone. Each agenda for a meeting that will be conducted virtually will include details about how to join via either of these options, including a web address, phone number, Meeting ID, and password.

If you participate via computer, you have the option of seeing Commissioner videos and any presentation materials that may be shared. If you use either a standard phone or cell phone to call in, you will only hear the audio portion of the meeting. If you join via a smartphone, you may have the option to download the Zoom app, which will enable you to see and hear the meeting.

How to Participate in a Virtual Meeting

During meetings, only Parks Commission members and limited staff members will be viewed on video. Members of the public attending a meeting will be muted, except when invited to speak during public forum or a public hearing. Whether members of the public can speak at other times during the meeting is the discretion of the Chair.

If you want to speak during public forum, please take the following steps to assist us in making this process run as smoothly as possible:

- Email staff at jputzier@burlingtonvt.gov by 5pm on the day before a meeting to indicate your interest in speaking. You do not need to provide your comments. Staff will enable your microphone as your name is called from a list of interested speakers.
- During a meeting, you can text (802) 922-3381 and a staff will enable your microphone and invite you to speak when your name is called.
- If you are interested in submitting your comments in writing instead of speaking during the meeting, you may do so by 5pm the day before a meeting, they will be forwarded to the Commissioners ahead of the meeting.

Type	Private Rate	Non-profit rate	Other rates	Trash	Set up	Take down	AV	Staff present	Notes
Shelter	\$225/day	n/a	\$160/half day	Yes	No	No	No	No	post rental clean up only
Miller Community Room	\$50/hour	n/a	n/a	Yes	Yes	Yes	Yes	Yes	
ONECC Event Hall	\$100/hour	\$84/hour	\$100 flat rate - kitchen	TBD	TBD	TBD	Yes	Yes	Cleaning deposit? Rates shown were NES rates with no cleanup.
Schmanska Barn	\$75/hour	\$60/hour		No	No	No	No	No	

SUMMARY OF OPPORTUNITIES

Monthly Parks Commission update – June, 2021

What are the top issues on your mind?

- FY22 Budget
- Federal and State grant fund opportunities

It was great to have live music in our parks again!

<https://www.instagram.com/hollyhickmans/>

Department accomplishments and notable staffing developments since the last report?

- Emma Allen, Event Coordinator graduated with a MBA from Champlain College – Congrats Emma!
- Ryan Alger, hired as new Central Facilities Maintenance Specialist, moving from Parks Facilities to Central Facilities!
- Congratulations to our grounds program for coordinating a successful Green Up Day!
- The Waterfront Division hosted a pop-up vaccine clinic for two days at North Beach, in coordination with the State, UVM Medical Center and Walgreens pharmacy, to encourage Burlingtonians to get vaccinated.



COVID-19

Vermont Forward – The State is now on the Vermont Forward Plan with some of our areas still having individualized guidance outside of the Vermont Forward plan. They include:

- Sports/Organized sports
- Childcare
- Event venues

Vermont Forward Plan: <https://accd.vermont.gov/covid-19/vermont-forward/business-operations>

Major upcoming events: <http://enjoyburlington.com/events/>

- **July 3rd** – July 3 <https://enjoyburlington.com/event/july-third-fireworks/>
- **Leddy Beach Bites** – Starts July 7th and runs for 6 weeks on Wednesdays from 5:30 – 8:00 p.m.
- ***Juneteenth** – June 19th <https://www.juneteenthbtv.org/>
- ***Jazz Festival** – June 4 – 13 <https://www.flynnvt.org/Community/Burlington-Discover-Jazz-Festival>
- **City-wide events** - <https://loveburlington.org/events>

*While these are not BPRW events we want to highlight them this month.

Recreation Division Update

- Recreation Division staff have been busy applying for and receiving Covid-19 Assistance Grants to support our summer programming. Our department will be receiving a combined **\$165,000** from State of VT “Summer Matters” and CCRS grants and the Burlington School District Federal Covid-19 School Assistance Grant. This funding will support summer transportation, an expansion of the Summer Recreation & Nutrition Program (sites at City Hall Park and CP Smith Elementary School) and supporting staffing and enrichment programs for PAL Camps. In addition, Recreation staff are working with BSD to provide FREE STEM and Athletics Camps in July and August.
- Champlain Senior Center is now the **CORE Adult Center** will be moving from the Event Space at ONECC upstairs to the Senior Center space in CORE in July. Core Adult Center staff have reported several new community members participating in onsite programming and attribute this to our CORE Adult Center Programs will be included in our Civic Rec online offerings!
- Recreation Team members continue to deliver Meal Kits for the Burlington School District. Each kit contains 7 meals and our team has been delivering an average of 60 Meal Kits every Wednesday since early December to families living in Northgate Apartments and CHT and BHA apartment complexes throughout Burlington. Our Recreation Team has committed to continue assisting with these meal deliveries through the remainder of the school year.
- Events Planner, Emma Allen, delivered four fantastic *Kids Week* events over a 10-day period in May. Neighborhood events took place in Roosevelt Park, City Hall Park & Schmanska Park and at the Fletcher free Library.
- Our July 3rd Fireworks event is going to happen this summer. Staff are meeting regularly with other City Departments and all of our community partners to strategize ways to make this event welcoming and safe for Burlington residents.
- The Pomerleau Family has committed to increasing their July 3rd Fireworks sponsorship for this year from \$15,000 to \$25,000. Additionally, the Pomerleau Family will be providing financial assistance to provide a leased 12 passenger van for the summer to augment our transportation plan and get more Burlington youth to programming throughout Burlington and beyond.

“Tree cookies” art project at Schmanska

<https://www.instagram.com/hollyhickmansf/>



Palmer's creemees were a big hit!

<https://www.instagram.com/hollyhickmansf/>

Recreation Facilities Division Update

- Leddy Park welcomed Out Front Foods food truck who will be providing concession service to park, rink and greenway users this summer.
- Spring projects at Leddy and Miller include replacement of the a/v system at Miller, replacement of the grease trap at the Leddy snack bar, and potentially new lighting and electrical service on the rear (west) side of Leddy. This lighting and electrical service will greatly improve amenities for our Wednesday night Beach Bites series.
- During the spring shutdown, Devin Jones, Leddy Arena Facilities Representative, has stepped in to cover the Miller Center during Darlene Loyer's leave of absence.
- In person meetings and activities have returned to Miller in limited capacity, we expect this demand to continue this summer.
- Miller gym is scheduled every day all summer – weekdays for Champ Camp and weeknights and weekends for basketball. Demand for gym time continues to outpace supply.
- The outdoor free adult fitness programming at the Miller FitLot began May 10, with 16 participants.
- Renewal sub-leases for Very Merry Theatre and the Janet Munt Family Room are being drafted, with the expectation of submission to Board of Finance and City Council in June. Staff is drafting an RFP for sublease of the space that was previously occupied by the Vermont Hindu Temple. We expect quite a bit of interest in this space and will develop a scoring criteria which recognizes organizations based in, or serving the Old North End community.
- In anticipation of the CORE Adult Center moving back upstairs, staff is improving storage in the Adult Center spaces, painting the CORE hallways in BPRW colors, hanging artwork in the Adult Center and cleaning and preparing the Community Room, Art Room and Quiet Room for the return of our seniors on July 6.
- BPRW and Champlain Housing Trust have finalized an agreement for the Rec Facilities staff to manage the event space on the first floor of the ONE Center. Staff is collaborating with BCA and the City of Winooski to provide space for displaced renters of North End Studios spaces.

Park Division Update

Park Administration

- Coordinated with team successful start to youth athletics and school sports
- Completed 2 bench plaque donations at Oakledge, 2 at Roundhouse Park
- Preparing park information for asset management integration including defining work activities, checklist and form development, and GIS updates

Conservation Program

- Supporting the emergent [Grow Wild Initiative](https://enjoyburlington.com/manhattan-drive-project/), which aims to increase native plant populations on public and private lands. The neighborhood partnerships to reclaim previously mowed or unkempt areas.
- The Grow Wild initiative includes the beginnings of a partnership with Champlain Elementary School. Earlier in May, all children at the school participated in the planting of over 100 different tree and shrub species to create wildlife corridor and habitat on their campus.
- 1000 native trees and shrubs being planted this spring across 9 sites
<https://enjoyburlington.com/manhattan-drive-project/>



- Ongoing support of the Nature Based Solutions to Climate Change Planning Process. This work is in partnership with the Conservation Board and Burlington Wildways and seeks broad community and stakeholder involvement in identifying Burlington based nature based solutions to climate change.
- Working on collective management of invasive species plan with regional stakeholders. Pilot area – 600 acres in Burlington's Intervale.
- Finalizing Crack Sealing work on 127 bike path, work to be completed in June.
- [Supported the City Nature Celebration Planning and Implementation.](#)

Central Facilities Program

- Troubleshooting and successful startup of City Hall Park fountain collaboration
- Startup of cooling systems at City Hall and Fletcher Free Library
- Continual preventative maintenance contract work
- Graffiti removal and painting at Memorial Auditorium and 200 Church
- Extra attention and cleaning work at 200 Church focusing on HR Department
- Schmanska Park Barn detail cleaning
- Troubleshooting and repair of City card readers
- Re-lamp City Hall vault room lights to accommodate LED
- Specialist completed OSHA 10 class and electrical three year class
- Replacement window project at 200 Church Street awarded

Park Facilities Program

- City Hall fountain and Battery Park fountain is up and running.
- All community garden water is on.
- Irrigation systems are on; multiple breaks have been repaired.
- Dock systems opened successfully May 15 for the season, lake is low!
- All park drinking fountains are on.

Trees and Greenways Program

- Completed spring cleanup of all managed park spaces throughout the city.
- Transitioned back into tree work focusing on removing large dead wood and hazard trees as well as attending to resident requests.
- Completed planting of all raised planters in park spaces with annuals.
- Completed landscape planting along bike path at south end of Proctor Place as part of bike path upgrades.
- Started regular maintenance rounds of park landscapes and regular watering of newly planted trees.

Grounds Maintenance Program *(Paul Morris, Grounds Manager, was away for approved time off and was not able to update the table that you are used to seeing. It'll be back next month!)*

- Seed and Spring fertilizer agronomic planner started in April and continued through May
- We have begun been supporting an influx of 34 reservations for fields and courts per week for the last 6 weeks
- All fields have been opened for youth athletics
- Currently 2 park seasonal workers hired, 4 openings
- Mow crew, under leadership by Al Letzelter is up and going – grass is growing and they are in full operation despite lack of seasonal support
- 2 MOU's signed with 2 more in negotiations

- Coordinated very successful Green Up Day
- Completed quotes for various electrical equipment, picnic tables, trash receptacles, etc.
- Completed 24 high frequency playground inspections
- Completed 11 low frequency playground inspections

Planning Division Update

- Projects Completed
 - North Beach Pump Out and Turnaround: construction completed
 - Starr Farm: concrete pads at the dog park and the concrete pad for the future site of the exercise equipment completed
- Projects Progressing
 - Arms Forest Trail Improvements: construction anticipated to begin in June
 - Bike Path Realignment:
 - King to Maple contracting underway;
 - King to College construction anticipated to begin after Memorial Day;
 - Improved Greenway Detour on Battery Street to be implemented ASAP
 - Lavalley Lane shift coordination continuing with VTrans
 - Bike Path @Oakledge: Bids were received and contracting will be underway soon pending permit approvals
 - Calahan Park Master Plan: first virtual public meeting held with a good turnout and great feedback
 - Leddy Park Stair Replacement: should be wrapped up before or just after Memorial Day Weekend
 - North Beach Pull-Through Design: design development in progress
 - Oakledge for all: permitting and coordinating construction documentation with bike path project, still waiting on a grant agreement
 - Perkins Pier Siting Study: successful second virtual public meeting held with over 45 attendees and good feedback on the two options presented
 - Schmanska Walkways: request for bids to be posted soon
- Projects starting soon
 - Leddy Park Pause Place
 - Schifilliti Park Softball conversion
- Projects supporting other divisions/ departments: (abbreviated)
 - 311 Stone House
 - Chief Greylock
 - Perkins Pier Moorings
 - Playground Equipment and Compliance
 - Roosevelt Donor Project

Waterfront Division Update

- The Waterfront staff is in full summer mode:
 - After being closed for a year to host a low-barrier shelter, North Beach is back open as a campground for the 2021 season. Reservations can be made online, and we already have some of our busiest weekends almost sold out.
 - The marinas at Perkins Pier and the Boathouse are open! All sites opened at their regular date this year (May 15) and reservations are rolling in. Splash, the restaurant located at the Boathouse, is open daily on our docks.

- Regular operations of public waterfront restrooms, parking and other public amenities are fully open with our regular summer schedule, of 9am – 8pm.
- In partnership with the Planning Division, continue to improve North Beach Campground, according to the Master Plan. The team has reviewed plans for future pull-through sites, in the location where the barn previously was located. These would satisfy the needs of current RV's – large sites with easy drive-in access, electricity and sewer tie-ins. The dump station is complete; open and operational to RV's along the exit road of the campground.
- The North Beach boardwalk improvement work by Youth Build has been completed. This rebuilt the core boardwalk area around the beach building that had fallen in disrepair.
- The Waterfront is still hiring some seasonal positions. They are listed on our HR website and we are still accepting applications for overnight security, park attendants and campground staff.
- Water testing for e. coli will start for the 2021 season after Memorial Day weekend. Tests are conducted twice a week at Leddy Beach, North Beach, Blanchard Beach and Oakledge Cove. Daily monitoring for cyanobacteria has started and will continue throughout the season. Our beach sites are also official monitoring areas, in partnership with the Lake Champlain Committee (LCC), which adds our results to a statewide map [here](#). We post our own e.coli results [here](#).

Admin Division Update

- Budgets
 - We presented our FY22 budgets to the Board of Finance. Due to electrical increase and livable wage increases we need to continue to add to our expense lines for FY22. Estimated \$1.2 million more revenue than FY21 but still approximately \$800,000 short than FY19.
 - Urban Park Ranger program is in the FY22 budget.
- Stone Cottage – The full cost to renovate the building is approximately 2x the available funds. We are looking at fundraising options and phasing.
- Work Anniversaries - Dan Cahill – 20 years (starting as a summer Americorps)
- Service Sustainability Strategy
 - We had our final meeting including with three other communities to wrap up our Cost Recovery work. I'll present the work and discuss next steps at the June Commission meeting.

Photos from Kid's Week @ Schmanska Park provided by <https://www.instagram.com/hollyhickmansf/>
<https://oldeastendbtv.com/>



