



June 04, 2018

Regular City Council Meeting - Monday, June 4, 2018, 7:00 pm, Contois Auditorium, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: add Fire Chief Locke's communication re: Ordinance Change to consent agenda item 3.14 Ordinance: Fire Protection and Prevention - Chapter 13 Revisions (Fire Department)(1st reading)(per Fire Chief Locke); add to the consent agenda item 3.18 Communication: Richard S. Deane, East District City Councilor, re: Progress Report / Burlington Wildways (...Burlington's Natural Lands & Trails Conservation, Stewardship & Connection Initiative with the action to "waive the reading, accept the communication and place it on file (per Councilor Deane); note written material for agenda item 4.01 Communication: Mayor Miro Weinberger, re: Mayoral Appointments for Fiscal Year 2019 with the motion to "confirm the FY19 Mayoral appointments (per Mayor's Office); note added written materials for this agenda item (per Mayor's Office); note FINAL communication for this agenda item (per Mayor's Office); add to the agenda item 4.07 Continuation of Executive Session Regarding Contract Negotiations

2. Public Forum: time certain: 7:30 pm

2.01 Verbal Comments

Type: Information, Procedural

3. Consent Agenda

3.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated: note addition of the communication re: Ordinance Change per Fire Chief Locke for agenda item 3.14 Ordinance: Fire Protection and Prevention - Chapter 13 Revisions (Fire Department)(1st reading)(per Fire Chief Locke); add to the agenda item 3.18 Communication: Richard S. Deane, East District City Councilor, re: Progress Report/Burlington Wildways(...Burlington's Natural Lands & Trails Conservation, Stewardship & Connection Initiative) with the action to "waive the reading, accept the communication and place it on file (per Councilor Deane)

3.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 060418 cc
mtg LO.xlsx



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3.03 Communication: Lori Olberg, Licensing, Voting and Records Coordinator, re: Regular Schedule of Meetings of the City Council through August, 2019

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file and adopt the Regular Schedule of Meetings of the City Council through August, 2019 as listed

 2018-2019 final cc schedule 053118 LO.doc

3.04 Communication: Rikki Risatti, re: reparations

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Rikki Risatti re reparations.pdf

3.05 Communication: Rich Goodwin, Director Financial Operations and Beth Anderson, Chief Administrative Officer, re: Payroll Manager Position and Reporting Structure

Type: Action (Consent), Communication

Recommended Action: approve the reclassification of the Payroll Manager position in the Clerk/Treasurer's Office from a Regular, Full-time, Non-union, Exempt, Grade 20 position reporting to the Director of Financial Operations to a Regular, Full-Time, Non-union, Exempt, Grade 19 position reporting to the Comptroller

 Full packet-Payroll Manager.pdf

3.06 Report: Design Advisory Board

Type: Action (Consent), Report

Recommended Action: waive the reading, accept the report and place it on file

 Report re Design Advisory Board.pdf

3.07 Communication: Laurie Lemieux, Board Clerk, Board of Electric Commissioners, re: Electric Commission Attendance Record

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 05.18 to 05.18 Memo and Record.pdf

3.08 Communication: C/T Office, re: Sweep Accounts & Other Bank Accounts (UNAUDITED) March 2018

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 March Sweep Report.pdf



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3.09 Communication: C/T Office, re: General Fund Revenue Unaudited - March 2018 Financial

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Mar Financial run 5-9-18.xlsx

3.10 Communication: Nicolas Longo, Deputy Director of Aviation, BIA, re: Burlington International Airport Federal Aviation Administration Grant Acceptance - Master Plan Update

Type: Action (Consent)

Recommended Action: to authorize Director of Aviation, Gene Richards, to execute a budget neutral grant with the Federal Aviation Administration for the BTV Airport Master Plan Update with total project costs of \$1,205,000, as well as authorize Director of Aviation, Gene Richards, to execute a contract with Passero Associates in the amount of \$1,094,615 to perform such update, subject to the final review and approval by the Office of the City Attorney, as well as expend an addition \$31,481 in ancillary costs associated with this grant

2 - BTV Master Plan - Memo 5.16.18.pdf

2.1 - Updated PSA BTV 18-02 (for final signatures) 05.17.2018.pdf

2.2 - BoF_CC_Checklist.fillable pdf - Master Plan.pdf

3.11 Communication: Nicolas Longo, Deputy Director of Aviation, BIA, re: Burlington International Airport Contract Award - Noise Exposure Map, The Jones Payne Group

Type: Action (Consent)

Recommended Action: to authorize Director of Aviation, Gene Richards, execute a contract with The Jones Payne Group in the amount of \$564,117 to perform such update on the Noise Exposure Map, subject to the final review and approval by the Office of the City Attorney, and request that the updated Noise Exposure Maps be provided to City Council upon completion

3.1 - NEM Contract - Memo.pdf

3.2 - Task Order 08_NEM Update_revised.pdf

3.3 - BoF_CC_Checklist.fillable pdf - Noise Exposure Map NEM.PDF

3.12 Communication: Larry Lackey, BIA, re: Acceptance of Grant and Contract Awards - Air Carrier Apron Reconstruction - Phase 4

Type: Action (Consent)

Recommended Action: to authorize Director of Aviation, Gene Richards, execute a grant with the Federal Aviation Administration for the BTV Air Carrier Apron Reconstruction- Phase 4, as well as contracts with SD Ireland in the amount of \$2,099,406 for construction, Hoyle Tanner in the amount of \$306,300 for construction inspection services and ancillary costs of \$65,233 subject to the final review and approval by the Office of the City Attorney

4.1 - BOF-CC Memo Air Carrier Phase 4.pdf

4.2 BoF_CC_Checklist.fillable pdf - Air Carrier Apron phase 4.pdf



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3.13 FIO Documents

Type: Action (Consent), Information

Recommended Action: for information only

 FIO Documents.pdf

3.14 Ordinance: Fire Protection and Prevention - Chapter 13 Revisions (Fire Department)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

****note addition of Fire Chief Locke's communication re: Ordinance Change per Fire Chief Locke, posted 060116, 8:46 AM LO****

 Fire Protection & Prevention – Chapter 13 Revisions.pdf

 Memo on Chapter 13 Ordinance Change.pdf

3.15 Resolution: Advertising At The Burlington International Airport, And Media And Advertising Concession Program Vendor Contract (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 ADV _ BoF_City Council_Checklist.fillable.pdf.pdf

 Advertising Memo Airport 2018.pdf

 AIRPORT ADVERTISING CONCESSION AGREEMENT_Final.pdf

 BIA - Advertising at the Airport & Media and Advertising Concession Program Vendor Contract.pdf

3.16 Resolution: Renewal Of Agreement With Group Insurance Service Center To Administer The City Health Insurance Program - Human Resources (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 HR - Group Insurance Service Center (GISC) Renewal of Agreement to Administer the City's Health Insurance Program.pdf

 BOFCC Packet GISC Renewal 05 16 18.pdf

 Checklist Renewal GISC 05 16 18.pdf



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3.17 Resolution: Authorization To Execute Quitclaim Deed For 5 Hardy Avenue (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 Clerk - Quit Claim Deed for 5 Hardy Avenue
(former glebe land).pdf

 Clerk - Quit Claim Deed for 5 Hardy Avenue
(former glebe land) (Attachment).pdf

3.18 Communication: Richard S. Deane, East District City Councilor, re: Progress Report/Burlington Wildways(...Burlington's Natural Lands & Trails Conservation, Stewardship & Connection Initiative)

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 18_05-28 WildwaysReport-V2.pdf

4. Deliberative Agenda

4.01 Communication: Mayor Miro Weinberger, re: Mayoral Appointments

Type: Action, Communication

Recommended Action: confirm the FY19 Mayoral appointments

****note written material for this agenda item per Mayor's Office, posted 060118, 10:00 AM, LO****

****note added written materials for this agenda item per Mayor's Office, posted 060118, 11:31 AM, LO:**

Communication: Mayor Miro Weinberger, re: Appointment of Brian Lowe as Interim Chief Innovation Officer

Communication: Mayor Miro Weinberger, re: Appointment of Neale Lunderville as Interim Director of Community and Economic Development Office

****note FINAL version of this communication for this agenda item per Mayor's Office, posted 060118, 12:11 PM, LO****

 05-31-18 Mayor Weinberger Memo Regarding
Fiscal Year 2019 Reappointments 2 FINAL.pdf

 05-29-18 Mayor Weinberger Memo Regarding
Interim Chief Innovation Officer Appointment.pdf

 05-23-18 Mayor Weinberger Memo to City
Council re Interim CEDO Director
Appointment.pdf



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4.02 Presentation: Brad Segal, Founder and President of Progressive Urban Management Associates (PUMA), re: Global Trends Report (10 mins.)

Type: Information, Presentation

****Presentation slides added per Brad Segal, posted 060518 LO, 3:24 PM****

Here is the link to the full Global Trends Report: <http://pumaworldhq.com/puma-tracks/global-trends/>

PUMA-Global-Trends-Report-2017-FINAL.pdf

Global Trends 2018 Burlington DRAFT
Jun01-18.pdf

4.03 Presentation: Marcy Esbjerg, Assistant Director, CEDO, re: 5 Year Consolidated Plan for Housing and Community Development 2018 Action Plan (10 mins.)

Type: Action (Consent), Communication, Information, Presentation

Recommended Action: waive the readings, accept the communications and place them on file

05-29-18 City Council memo re Con Plan
Action Plan 2018 final.pdf

CDBG Public Hearing BoF_CC_Checklist
fillable.pdf.pdf

Public Hearing Presentation.pdf

2018 Consolidated Plan and Action Plan -
Draft.pdf

Legal Notice Published.pdf

4.04 Public Hearing: City of Burlington 2018 Consolidated Plan for Housing & Community Development and its 2018 One Year Action Plan

Type: Action, Procedural, Public Hearing

Recommended Action: open the Public Hearingclose the Public Hearing

05-29-18 City Council memo re Con Plan
Action Plan 2018 final.pdf

CDBG Public Hearing BoF_CC_Checklist
fillable.pdf.pdf

Public Hearing Presentation.pdf

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4.05 Resolution: Adoption Of Findings Of Fact In Support Of A Finding Of Necessity re: Champlain Parkway Project Necessity Hearing Held May 21, 2018 (Councilor Wright)(10 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

DPW, CEDO - Champlain Parkway - Adoption of Findings of Fact in Support of a Finding of Necessity.pdf

Exhibit 7 - Proof of Publication.pdf

Exhibit 9 - 2009 FWHA Record of Decision.pdf

Exhibit 11 - 2011 RSG Traffic and Safety Analysis.pdf

Exhibit 13 - Aesthetic Report w Appendices.pdf

2018-05-31 Draft Findings of Fact & Conc of Law.pdf

City Council Champlain Parkway Finding of Necessity 05-31-2018.pdf

Exhibit 01 - MEGC-M5000(1) Champlain Parkway Plans.pdf

Exhibit 3 - Necessity Hearing Notice.pdf

Exhibit 05 - Acceptances of Service.pdf

Exhibit 06 - Proof of Sheriff Service.pdf

Exhibit 8 - Cooperative Agreement and Amendments.pdf

Exhibit 10 - Act 250 Decision.pdf

Exhibit 12 - 2013 CHA Traffic Study.pdf

Exhibit 14 - Agency of Agriculture Review Letter.pdf

BoF_City Council_Checklist_ Champlain Parkway Necessity Draft Findings of Fact 05 29 18.pdf

Communication Norm Baldwin DPW re Comments Supporting Necessity of Champlain Parkway Highway Project.pdf

Exhibit 02 - Property Rights Descriptions.pdf

Exhibit 04 - Certified Mail Return Receipts.pdf

4.06 Presentation: Sarah Reeves, General Manager, CSWD, re: FY 2019 Budget Proposal (10 mins.)

Type: Action, Information, Presentation

Recommended Action: approve the CSWD FY 2019 Budget Proposal or disapprove the CSWD FY 2019 Budget

burlington fy 19 mtg.pdf

FY19 Summary Booklet.pdf

4.07 Continuation of Executive Session Regarding Contract Negotiations

Type: Action, Procedural

Recommended Action: reconvene ES at 9:42 pm per City Council President Wright 10:44 pm go out of executive session per Councilor Roof, seconded by Councilor Dieng



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5. Committee Reports

5.01 Verbal Reports

Type: Information, Procedural

6. City Council - General Affairs

6.01 Verbal Reports

Type: Information, Procedural

7. City Council President - Council Updates

7.01 Verbal Reports

Type: Information, Procedural

8. Mayor - General Affairs

8.01 Verbal Reports

Type: Information, Procedural

9. Adjournment

9.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn at 10:45 pm

10. Informational Statement



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10.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information