



June 07, 2021

Board of Finance Meeting, Monday, June 7, 2021, 5:00 pm **VIRTUAL MEETING**

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1. Agenda

1.01 Motion to adopt agenda as amended.

Type: Action, Procedural

Recommended Action: motion to adopt agenda

2. Public Forum: time certain: 5:00 pm - 6:00 pm

2.01 Verbal Comments

Type: Action, Information, Procedural

3. Consent Agenda

3.01 May 24, 2021 Draft Board of Finance Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 [View Minutes from Board of Finance Meeting, Monday, May 24, 2021, 5:00 pm **VIRTUAL MEETING**](#)

4. For Approval and Recommendation to City Council

4.01 Burlington Code of Ordinances--Chapter 14. Solid Waste--Article I. In General--Section 14. Solid Waste Generation Tax--Removal Of Specific Solid Waste Generation Tax Rate - DPW

Type: Action

Recommended Action: to approve and recommend that the City Council vote to suspend the rules and place the ordinance amendment to Chapter 14 □ 14 Solid Waste Generation Tax, Subsection (II)(b), in all stages of passage

 B.C.O. - Removal of Specific Solid Waste Generation Tax Rate_v3 - 6.1.2021.pdf

 BOF CC Checklist_FY22 SWGT Increase.pdf

 BOF CC Memo FY22 Solid Waste Generation Tax Increase.pdf



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4.02 Creation and Elimination of Fire Department Positions - Fire

Type: Action

Recommended Action: to approve and recommend that City Council approve the creation of a Chief of Emergency Medical Services (EMS), a Regular, Full-time, , Exempt, Grade 23 position and the elimination of a vacant Firefighter role, a Regular, Non-Exempt, Full-time, BFFA Union, Grade 15 position within the Burlington Fire Department as outlined in Chief Locke's memo dated, May 22, 2021

Fire Department memo EMS Chief.docx

Battalion Chief - EMS Job Description.docx

BFD Organizational Chart Current.pdf

BFD Organizational Chart proposed.pdf

BoF_City Council_Checklist EMS Chief Position.pdf

4.03 Grant Approval for Electric Bucket Truck - Electric

Type: Action

Recommended Action: to recommend the City Council authorize the General Manager of the Burlington Electric Department to enter into a grant agreement with the Vermont Agency of Natural Resources with the term ending June 30, 2023, as described above, to accept up to \$560,000 in grant funds to support the purchase of an all-electric bucket truck for Burlington Electric's fleet, subject to final review and approval from the City Attorney's Office

BED Electric Bucket Truck Memo 6.7.21 .docx

BOF CC Checklist Electric Bucket Truck .docx

4.04 Lease of Vendor Space at Information Center Building, Burlington Waterfront - BPRW

Type: Action

Recommended Action: to approve and recommend that the City Council approve and authorize the execution of a lease agreement with Lake Champlain Chamber to perform information services and ticket sales at the Waterfront Information Building and to authorize Mayor Miro Weinberger to execute the lease and any related documents needed to carry out the lease agreement, subject to the review of the City Attorney's Office

20210528 BOFCC Memo - Lease of Information Building SpaceFINAL.docx

BOF CC Checklist.docx

Memorandum of Lease Waterfront Information Center.docx

Info Booth 2021 RFP FINAL.docx

Lease for City Properties Information Building APPROVED.docx



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4.05 Phase 3B South Bike Path Rehabilitation Construction Contract and Budget Amendment - BPRW

Type: Action

Recommended Action: 1. To approve and recommend that City Council approve and authorize the execution of a contract with Engineers Construction, Inc. for a price not to exceed \$1,004,258 for the Burlington Bike Path Rehabilitation Phase 3B South Construction Project, plus a project contingency of \$150,639, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office. 2. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to affect the necessary budget amendment and transfer of \$635,517 in fund from the unassigned fund (GL 110-00-000-000) to the existing Fiscal Year 2021 Greenway Rehabilitation Budget (GL 831-23-700.9500_800), raising the account amount from \$647,513 to \$1,283,030 to pay the Fiscal Year 2022 Bike Path Phase 3B South Rehabilitation Project expenses.

20210603 BP 3b South Construction
Contractor BOFCC Memo -FINAL.docx

20210603_BA Greenway Phase 3B
S_FINAL.xlsx

20210603 BOF CC Checklist_Burlington Bike
Path Rehabilitation Phase 3B South Contractor
and BA.docx

5. Review CAO's Recommended General Fund Budget

5.01 Review CAO's Recommended General Fund Budget

Type: Discussion, Information

CAO Recommended Budget 060321.xls

FY22 CAO Budget- to BOF 060421.docx

6. Adjournment

6.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn