Board of Finance
6/9/2014

Board of Finance (Monday, June 9, 2014)

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Members Present:
Miro Weinberger; City Council President Joan Shannon; Councilors Sharon Bushor, Jane Knodell, and Karen Paul; CAO Rusten

Also Present: ACAOs Rich Goodwin and Scott Schrader; City Attorney Blackwood, Assistant City Attorney Haesler; Gene Richards, Airport; Jesse Bridges, Parks; Ron Redmond, Church Street Marketplace; Susan Leonard, Human Resources; Barbara Grimes, Darryl Santerre, BED; Peter Owens, Nate Wildfire, Kirsten Merriman-Shapiro, CEDO;

Meeting called to order at 5:01 PM

1. Agenda

Action: 1.01 Adopt/Amend Agenda

Motion to amend agenda to postpone action on item 3.01.

Motion by Sharon Bushor, second by Jane Knodell.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Joan Shannon, Miro Weinberger

2. Public Forum

No one came forward to speak.

3. Approval of the Board of Finance Minutes

Action, Minutes: 3.01 May 19, 2014

The Board postponed action on this item.

4. For Approval and Recommendation to City Council

Action: 4.01 UVM Fee for Service Resolution

City Council President Shannon stated UVM is paying $90,000 for policing efforts in student occupied dwellings and inquired if they know the actual cost of additional policing. She inquired if there is any effort to figure out how many calls are related to UVM students. CAO Rusten stated that is one of the reasons they feel they need to do an analysis of this agreement in the future. They are extending this agreement for one year to allow them to look at the details more closely. They want to ensure that the payments are being accurately described. City Council President Shannon stated she would like them to figure this out going forward. Mayor Weinberger stated they reviewed this about a year ago and found there was no reason to adjust it. The $90,000 figure relates to the cost of additional patrols, and there is no loss there. City Council President Shannon stated she would like UVM to disclose to them where their students live.

Councilor Bushor stated she is supportive of extending the agreement for another year. That will give the City and University time to look at this. The University pays a fee for their impact on Burlington. She lives in an area that is populated by students and UVM provides patrols for student activity and traffic violators in that area.

Approve and Recommend Approval by the City Council

Motion by Jane Knodell, second by Sharon Bushor.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Joan Shannon, Miro Weinberger

Action, Resolution: 4.02 Authorization for Joint Use Agreement - Airport

The Board addressed an item to allow the Burlington International Airport to execute a five year agreement with the United States of America for the Vermont Air National Guard’s use of the Airport.

Approve and Recommend Approval by the City Council

Motion by Sharon Bushor, second by Jane Knodell.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Joan Shannon, Miro Weinberger

Action, Resolution: 4.03 Authorization for Purchase of Two Residential Properties (AIP-94) - Airport

The Board addressed an item to allow the Burlington International Airport to purchase two residential properties located in high noise level zones.

Councilor Bushor stated a small amount of money from this purchase comes from the Airport and requested that be included as a funding source in the resolution.

Approve and Recommend Approval by the City Council

Motion by Joan Shannon, second by Jane Knodell.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Joan Shannon, Miro Weinberger

Councilor Paul did not vote on this item.

Action, Resolution: 4.04 Authorization for Contract for Design and Engineering of Airport Carwash - Airport

Councilor Knodell inquired if this is budget neutral. Gene Richards, Airport, stated it is included in their budget. This is a new facility and they hope it will bring more people to the Airport. It will be utilized by car rental companies.

Approve and Recommend Approval by the City Council

Motion by Sharon Bushor, second by Karen Paul.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action, Resolution: 4.05 Authorization for Establishment of FY15 Common Area Fees - Marketplace

The Board addressed an item to increase the Common Area Fees for the Church Street Marketplace from 2.75% to 2.80% and from 80% to 90% for anchor stores for Fiscal Year 2015.

Approve and Recommend Approval by the City Council

Motion by Joan Shannon, second by Jane Knodell.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action, Resolution: 4.06 Authorization for Bike Path Rehabilitation Contract Addendum - Parks

Jesse Bridges, Parks, stated they currently have a contract with VHB for design of the bike path and for design in the Downtown Waterfront TIF rehabilitation. The original contract required extensive permitting in Waterfront Park with their Act 250 permit. They also did additional work around soil in the Urban Reserve. They are trying to continue with public outreach and dialogue. They believe there is efficiency in including design of the Waterfront PIAP projects in this contract. That was not part of the original contract, but the PIAP projects will have a significant impact on Waterfront Park. Having one designer put this together for them will be much more efficient and they will be able to do the work all at once.

Councilor Knodell stated the additional work will be funded through TIF and inquired if they have the capacity for this. Mr. Bridges stated they had already planned to have this work done with TIF money, they are just including it in this contract.

Councilor Bushor inquired if there is any other funding strategy than taking money from TIF. Mr. Bridges stated this is within their project budget for TIF. The design is a critical step that must take place before construction. Mayor Weinberger stated they have voter approval for this expense. Mr. Bridges stated there are two TIF allocations. They have $250,000 for Bike Path design and engineering. They have additional funding sources to do design work outside of the TIF District.

Councilor Knodell inquired if this falls within budget. Mr. Bridges stated they created the budget before they did the design work. CAO Rusten inquired if they expect to come in at or under budget. Mr. Bridges stated they do.

Councilor Bushor stated this is a portion of the overall project budget. She would have benefited from knowing the total of the budget. Mr. Bridges stated the original budget was for $540,000.

Approve and Recommend Approval by the City Council

Motion by Joan Shannon, second by Jane Knodell.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action: 4.07 Authorization for Budget Amendment - Parks

The Board addressed an item to allow the Parks Department to transfer money received from a grant into the Penny for Parks budget to allow them to replace the gymnasium floor at the Miller Center.

Approve and Recommend Approval by the City Council

Motion by Sharon Bushor, second by Joan Shannon.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action, Resolution: 4.08 BED Management Compensation - HR

Susan Leonard, Human Resources, stated these are the last three upper management positions requiring market adjustments.

Councilor Bushor stated she supports this. At the time of the report, they did not have the money to adjust the salaries, but they do now. She wants to see equity in this Department. She inquired where the individuals will be placed in the new ranges. Barb Grimes, BED, stated she would recommend placing them at the same step they are currently at in the new range. Councilor Bushor inquired if the new salaries are part of their budget. Ms. Grimes stated they are. Councilor Bushor requested that the resolution reflect the grade and placements. Ms. Leonard stated the resolution was written to be consistent with the previous resolutions. The Board of Finance only determines the ranges and not the placement within them.

Councilor Knodell noted that the ranges are large and inquired if that is typical of the market. Ms. Grimes stated that is typical. Councilor Knodell inquired if BED salaries are comparable to market rates. Ms. Grimes stated they are below market, even when people are placed at the top of their ranges. Nationally, the industry will be experiencing retirement. They are doing a lot of training because positions are opening up.

Approve and Recommend Approval by the City Council

Motion by Sharon Bushor, second by Karen Paul.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action, Resolution: 4.09 Authorization to Accept Justice Assistance Grant - Police

The Board addressed an item to allow the Police Department and Community Justice Center to apply for a Justice

Assistance Grant to support crime prevention efforts.

Approve and Recommend Approval by the City Council

Motion by Joan Shannon, second by Jane Knodell.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action, Resolution: 4.10 Authorization for Waterfront Access North Contracts - CEDO

Kirsten Merriman-Shapiro, CEDO, stated they are seeking approval for a contract for environmental services as well as construction of the skate park. They also provided a list of contracts that they will be coming forward with. Bids for Waterfront Access North are due on June 20. They need to have environmental services and skatepark construction contracts ready. They will also be bringing forth contracts for general engineering services and a construction contract. Finally, they will be bringing forward a general construction administration contract.

Councilor Bushor inquired how they selected the environmental services vendor. Ms. Merriman-Shapiro stated they issued a request for qualifications and selected the vendor that scored the highest.

Approve and Recommend City Council Approval of Environmental Services Contract

Motion by Sharon Bushor, second by Joan Shannon.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Approve the Skatepark Contract

Motion by Sharon Bushor, second by Joan Shannon.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Nate Wildfire, CEDO, stated they will be coming to the Council to approve a memorandum of understanding with the Sailing Center regarding their long term lease. They do not have the document prepared, but will email it to Councilors and will be seeking sponsors. It will set up a relationship to set them on a path for a long-term lease agreement. It stipulates that the TIF dollars will go to prepping the pad for their new home. Any money in excess of their $500,000 allocation will be borne by the Sailing Center. It is important to note that this work is a component of the Waterfront Access North project. Based on the bids that come back, they will make a decision on whether to move forward or not. They want to have an agreement in place prior to the bid opening.

Councilor Bushor inquired if the construction will exceed $500,000. Mr. Wildfire stated that it will. Councilor Bushor inquired if the Sailing Center will bear the cost of that. Mr. Wildfire stated that is correct. Councilor Bushor inquired if that was clear in what the voters passed. Mayor Weinberger stated the City was clear that they will provide $500,000 in public infrastructure to support the Sailing Center. Mr. Wildfire stated they are excited to get them on the road to a permanent home. Assistant City Attorney Haesler stated they will have a final document to the City Council next week.

Action, Resolution: 4.11 Request to Borrow Money from City's Sweep Account Backed by UDAG Receivable to Cover FY14 Anticipated Deficit - CEDO

Peter Owens, CEDO, stated they have been working to determine the actual numbers of what their adjustments are. They are asking to borrow the balance of the shortfall. Nate Wildfire, CEDO, stated one shortfall relates to a practice they have had in place for many years. They have borrowed into a future receivable for repayment of a loan in 2019. They would rather not do that, but it is a component of their shortfall. The next component was a transfer in from the general fund to cover indirect costs, specifically as a City match for federal grants. They had also budgeted for new revenues that did not materialize. The last piece was their deficit balance that came out of New World. All of those pieces added up to a significant deficit.

Councilor Knodell inquired if the $56,000 deficit would incorporate some of the other shortfalls. Mr. Wildfire stated they had both revenues that were expected to come in that didn’t and expenditures that were in excess of what they budgeted.

Mr. Wildfire stated they plan to address the shortfall with limited, one-time transfers from existing funding sources to cover work done by different staff people at CEDO.

Councilor Bushor inquired if they are moving CDBG Micro Enterprise money out of that area and into a new area. Mr. Wildfire stated that is a federal grant that is only eligible to cover certain costs. They have used more of those dollars to be reflective of the activities they have done this year. That particular fund will be used to cover staff time. Mr. Owens stated they are applying some of the grant money to unfunded staff time that was used to do the work of the grant. Councilor Bushor inquired what the difference is between one-time and limited transfers. Mr. Wildfire stated from year to year they always have Housing Trust Fund dollars. They can only allocate that money to staff people who have been doing housing activities. Councilor Bushor inquired if they are able to use grant money in this way. Mr. Owens stated they do have to provide backup to show that they did activities related to the grants.

Mr. Wildfire stated they have updated the TIF allocation which is reflective of the project management hours that have been spent on TIF related projects and administration of the District. The last item is surplus dollars from years past that they can use to pay for neighborhood service activities. They did not spend all of the money allocated to those programs in years past. With those adjustments, they will still have a gap of about $124,000. They are asking the City Council to approve an allocation in the form of a loan not to exceed $150,000. Mr. Owens stated they had already budgeted a $109,000 loan and are asking to increase it.

Councilor Paul inquired what rate they will be paying. CAO Rusten stated they will charge 2%. Councilor Paul inquired if their future budget will include interest expenses. Mr. Owens stated they will have to include that in their budget. CAO Rusten stated the other option is that they could include all of the interest payments in their receivable in 2019. Councilor Paul stated that she felt the interest should be paid annually.

Councilor Bushor noted that the term of the loan is long. Mr. Owens stated they have $2 million that will be owed to them in 2019.

Councilor Knodell inquired if this is a new practice for them. CAO Rusten stated they believe that the Council should authorize the interest rate and when payments will be made so that it is very clear.

Councilor Paul stated she appreciates that oversights happen, and this is not a huge sum of money. However, she does not believe this should become a regular practice.

Councilor Knodell inquired if TIF money can be used for staff time. Mr. Wildfire stated every time they have had a TIF Bond issuance, a portion has gone to support project management. How they spend those dollars is up to them. There is a lot of work done to advance projects. Councilor Knodell inquired if it is based off a percentage of the bonding. Mr. Owens stated TIF ballot questions allowed them to use a portion of the bond proceeds for administrative fees. They are only using a portion of the bond proceeds dedicated to administrative fees.

Approve and Recommend Approval by the City Council with interest being paid annually.

Motion by Karen Paul, second by Joan Shannon.

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action: 4.12 Request to Borrow Money from City's Sweep Account to Cover FY14 Anticipated Deficit - Schools

Miriam Stoll, School Board, stated the School Board is requesting the City Council provide the School District with a loan for up to $2.6 million in order to pay off their FY14 deficit. They plan to pay this loan off, with interest, in FY16. They will be looking to fund this through the tax rate. They are asking for an interest rate that is lower than what is typically talked about.

Councilor Paul stated she has concerns and questions about doing this. The first is that it is unusual for a Department of the City to ask for a loan without a Department Head present. No one is representing the School Administration. Her second concern is that the interest rate they are asking for is significantly less than the norm. Everyone else pays 2%, but they are asking for ½%. She is unsure that she is comfortable with that. Her understanding is that they are working on an MOU with the City. They will soon have no financial manager, and whoever takes that position will be new. She would like to know where they are with that MOU in terms of offering the services of the CAO. Ms. Stoll stated there is no one from the financial department here. The District and School Board are working very hard to meet the day to day requirements of running the district and to ensure their cost control measures are good. Their Superintendent is not here because part of her contract is that major financial decisions fall to the School Board. They are conducting a search for a new Superintendent. This issue is very important for the School and City. This is a tumultuous time for the School District and they are working to get back on track. As the Finance Chair, she has been trying to understand the relationship between the City and the Schools. There are a number of issues the City and Schools are working out, but this needs to be addressed right now. In the past, when there has been a deficit, the City and the Schools have worked together to make sure payments can be made. They do want to pay interest and do it in a formal way. This is a way to look at things in a different way but do it in a more gentle way to help balance out what is going on. Councilor Paul stated the Sweep Account is a very fluid thing. There have been times when the Schools have had a serious deficit. It could be argued that any interest that should have been paid between the Schools and City due to surpluses and deficits comes out in the wash. It would be difficult to figure that out. Ms. Stoll stated the MOU was first put on the table because there was a concern that leadership would be changing. At that point, their Director of Finance had not left. The original thought was that the Director of Finance would have oversight from the CAO. That changed when the Superintendent and Director of Finance left. The Schools are trying to figure out the best financial arrangement. The Finance Committee is looking at different ways that could work. They could replace the Director of Finance and move into an oversight role with the City. They could replace the Director of Finance with someone that has a different skill set. At this point, they have not made a decision. As far as she knows, the City is still extending their offer for assistance and the Board is still considering it. Councilor Paul inquired if there has been any movement from the City on the MOU. Mayor Weinberger stated he has had weekly calls with the School Board Chair. From what he has heard, the Schools are unlikely to accept this. They made it clear that if the City is to take over responsibility for School Finances, they would want to start that no later than June 10 to allow them sufficient time before the current administration departs.

Councilor Knodell stated it would be helpful to know what the partnership agreement will be with that office. She thinks that the interest rate is reasonable because the School Department gives them a significant source of liquidity during the year. CAO Rusten stated in any given month they report whether they owe the Schools money or the Schools owe the City money. Councilor Knodell stated that could be a relevant consideration when setting the interest rate. Ms. Stoll stated they have asked the Director of Finance to look at other options, such as a bank loan.

Councilor Paul stated she is not comfortable approving this without knowing who is responsible for their finances.

Councilor Bushor stated if there was action, she would want to know who is in the School Administration. They are a dedicated School Board, but they are elected officials. She does not believe they should offer a loan to elected officials. She finds the discussion around the interest rate interesting, but she does not believe ½% is realistic. She would like the CAO's advice on what would be reasonable.

City Attorney Blackwood stated the school is set up differently because it is a Department of the City. The Superintendent is responsible for duties that the School Board assigns in their contract. They can delegate responsibilities. CAO Rusten stated currently, the process has been that the School sends the City a bill signed by a sufficient number of School Board Members. They then transfer money from the Sweep Account to the School's bank account. As they are coming to the end of the fiscal year, they will need guidance about whether or not they will stop paying the School's bills because they do not want to fund the School's deficit. They are a couple weeks away from hitting that point.

Councilor Knodell inquired what the administration is recommending. Mayor Weinberger stated they recently received this request. He would hope to have a recommendation next week. Councilor Knodell requested they hold a meeting next week and postpone action on this item.

Councilor Paul stated there are other departments in the City that are sometimes in need of cash. There are other Departments that have cash. They are charged 2%. She understands the School's predicament, but does not feel that ½% is enough. She hopes there is significant progress in an MOU arrangement with the City in the next week. Ms. Stoll stated it has been challenging to understand the cash flow issues between the School and City. One of the reasons they came forward to talk about this is that despite the fact that this is a changing system, they will pay their bills through the end of the year. It is possible that they will run out of cash. It is possible that they will not use all of their money and they may not need to borrow. She does want them to be aware of the potential ramifications for payroll and outstanding purchase orders. CAO Rusten stated until the Council tells them to stop providing money, they will not leave the School without. They are talking about putting together for fiscal year 2015 an entirely different formula about how money will flow so they will not be in this situation again.

City Council President Shannon stated she is not totally averse to the ½% interest rate.

City Attorney Blackwood recommended they include in the motion that they are authorizing the CAO to continue paying the bills. Councilor Bushor stated this is within the fiscal year, so she believed that they would continue to access to the sweep account until June 30. She inquired if that is true. CAO Rusten stated if the Council were to say that they are not to create a deficit in FY14 for the School Department, they would have to look at that flow and make it clear that they would not be able to access the funds. Without a clear statement, they would continue their current practices.

Postpone action and hold a special meeting on Monday, June 16 with the understanding that the School Department will still be able to pay their bills.

Motion by Jane Knodell, Second by Karen Paul

Final Resolution: Motion Passes

Aye: Sharon Bushor, Jane Knodell, Karen Paul, Joan Shannon, Miro Weinberger

Action, Resolution: 4:13 Revised Burlington Electric Department Budget Presentation

Mayor Weinberger stated the budget that they received to make a recommendation on is identical to the one they were previously presented except Burlington Electric.

Daryl Santerre, BED, stated the budget is in the final stages. In 2003, they bought back power through an agreement that included payments for the next twelve years with a balloon payment in July 2014. They had included that $4 million payment in the budget. In 2005, they negotiated early payment and have already made that payment. They also discussed their Moody's rating and how to improve it. They targeted their liquidity and went back through their budget. They looked at the reserve that will become available from the McNeil plant, investment returns, and other areas. They found some additional cash that they incorporated into the budget. It is not as much Moody's would like to see, but it is closer than they have been in the past. They plan to have $11.6 million in capital expenditures, which is being financed through the $3 million annual GO Bond that the Charter authorizes without additional bonding. Their debt service coverage was at a 1.73 rating. This is the first time they were above the 1.5 rate required for an A rating. They have a $5 million line of credit available to them. Their net income will be $3.6 million with less reliance on grant income.

Barbara Grimes, BED, stated the total purchase of Winooski One with debt was $18 million. With the McNeil funds becoming available, they were able to take that number down to $12 million. Lowering borrowing further impacted numbers that affect their standing with Moody's. They will continue to look at revenues and will adjust rates accordingly. They had to change their budget because the 2014 balloon payment had already been made.

Mayor Weinberger stated no action is needed, but he wanted the Council to be aware that there had been a change since the previous presentation.

Action, Resolution: 4.14 FY15 Budget Presentation

CAO Rusten stated he received a series of questions from Councilors and he will go through them. He has provided a summary of the General Fund to help them make comparisons. The $35 million total Councilors had asked about does not include the TIF. They asked about the increase in the General City Tax which will generate about $852,000. They previously provided a sheet outlining their cost drivers and ways to address them. They identified drivers as wages for current employees with COLAs and steps, increases workers comp and general liability insurance. They asked why the debt service increased, and one reason is because they will make their first principal payment in the fiscal stability bond. They will also have borrowings for capital improvements. They had asked why there is such a large increase in TIF. One reason is because there was a change in the law about what they can keep. They are now able to keep the education money that they have generated. They have supplied a positions list. They asked how they plan to address the CEDO deficit. They expect that they will see more revenue from gross receipts than they budgeted for. Part of that will address other shortfalls. There is also a $500,000 contingency fund that can be used to address shortfalls. Some of that will be needed to make up for expenses that resulted from the hard winter.

Councilor Paul inquired what amount they were over budget because of snow removal. CAO Rusten stated salt was a particular problem. Councilor Bushor stated she does not want them to take money from paving to address the snow problem. CAO Rusten stated paving is coming from a set tax rate for Capital Streets. He believed they spent $278,000 on salt, but the budget was less than $200,000. They did do budget amendments to address this, but they still went over the amended budget. In FY15 they did budget $225,000, which is more than what they had budgeted in previous years. Councilor Bushor stated she wants to make sure that increasing the salt budget does not impact their ability to repair streets.

CAO Rusten stated another question was about some functions of CEDO. Many of their functions are funded by grants and the shortfall will not impact those functions. There was also a question about indirect costs. They have looked at the funding between the general fund, enterprise funds, and special revenue funds. Many people look to the general fund because it is where property taxes come from, but they do have a responsibility to look at all of the funds to make sure charges going back and forth are appropriate. They worked to reduce the number and make sure it was fair. These charges include financial management services, IT services, HR services, and general management services. They looked at other places where they felt the allocations were not supported. There was a charge from Streets to Traffic for them to shovel out parking meters. When they reviewed it, it was not justifiable and they reduced it. They also looked at legal costs that the City Attorney is funded through. They felt there some expenses that were not property allocated out, so they created an indirect legal cost. In the past, they sometimes adjusted indirect costs if something was higher or lower than anticipated. At times, costs could increase for enterprise funds that they had not budgeted for. Going forward, there are set costs and they will not be doing monthly adjustments. The General Fund and Enterprise Budgets will match. They are also charging the Schools indirect costs. They will be charging $50,000 in FY15. If their relationship with the Schools changes, they will modify the payment.

Councilor Bushor inquired about teen services. CAO Rusten stated that there are items in the budget that relate to teens and youth. A component of that is poverty, and Parks and Recreation has increased its scholarship. Mayor Weinberger stated they have a communication about the ways that Parks and Recreation works with teens currently. He does share the notion that they should look at this further and include more in future budgets. Councilor Bushor stated she is most interested in teens from middle school and high school. They are a challenging group to engage and support. They could look at ways to find out what they are interested in and engage them. They are vulnerable at that age and she wants to address that. Mayor Weinberger stated in the regional programs budget there is funding for several youth center partners with teen programs. They have also partnered with the Boys and Girls Club in Roosevelt Park. His expectations are coming from the strategic planning process that is budgeted for the Library next year. They believe they can do better and will make changes to how the Library functions based on that report. Councilor Bushor stated it would be helpful to have numbers about how many people are utilizing the Library and its services. That will help them figure out how to address the issue.

CAO Rusten stated they provided a budget with totals so they can see what all different budgets are spending.

Councilor Knodell stated she would like to discuss CEDO further at a future meeting. There is a non-departmental budget and department budgets. Most departments are deficits that cannot cover their expenditures through their revenues and they draw from the general fund. It is helpful to see their net change from year to year. CAO Rusten stated Code and Fire do not rely on other department’s revenues to support their activities.

City Council President Shannon requested they have the answers to Councilor questions in writing and have them included in their packets. Councilor Bushor stated she would prefer to have a budget dialogue at the Board of Finance level.

Action: 4.15 Internal Financial Controls - C/T

This item was not addressed at this meeting.

Action: 4.16 Delegation of Authority for Budget-Neutral Amendments within City Departments' Individual Budgets - C/T

This item was not addressed at this meeting.

5. For Board Action

Action: 5.01 Allocation of FY14 Special Projects - Emerging Needs Funds - Mayor

This item was not addressed at this meeting.

6. Adjournment

Without objection, Mayor Weinberger adjourned the Board of Finance meeting at 6:53pm.